



**Wrightsville Beach Board of Alderman
REGULAR MEETING**

5:30 PM TUESDAY, NOVEMBER 18, 2025

Wrightsville Beach Town Hall Council Chambers
321 Causeway Drive, Wrightsville Beach, NC

AGENDA (ALL ITEMS ARE FOR DISCUSSION AND POSSIBLE ACTION)

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Public Comments

Notes on Comment Period: Each speaker is asked to limit comments to 3-5 minutes. Citizens should sign up at Town Hall by 5:00 p.m. the day of the meeting. The Board is interested in hearing your concerns, but speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town officials or staff and may be scheduled for a future agenda.

5. Consent Agenda

Notes on Consent Agenda: All items on the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the open and closed session minutes of the 10-16-25 Board of Aldermen Meeting.
- b. Approval of recurring special events.
- c. Acknowledge previously approved special events for December.
- d. Approval of Budget Ordinance (2025) 676-B funding the increased costs of the Medicare plan for certain retirees.
- e. Approval of Budget Ordinance (2025) 677-B closing Fund 45, Fund 49, and Fund 58 and amending the respective fund accounts to finalize project activity and consolidate financial reporting.
- f. Approval of updated Substance Abuse Policy.
- g. Consider requests for new Special Event permits.

- h. Acknowledge departmental quarterly reports for the months of July, August and September, 2025.
- i. Adoption of Ordinance (2025) 1869 amending the Town Code and changes to the Bylaws of the Parks & Recreation Advisory Committee to reflect the separation of the Parks & Recreation Department from the Planning and Inspections Department.

6. Presentations

- a. Consider a presentation of the 2050 Metropolitan Transportation Plan by Greer Templer of the WMPO.
- b. Consider a presentation on adjustments to the Town's Pay and Classification Plan as a result of a market-based internal survey and consider approval of Budget Ordinance (2025) 679-B enacting the recommendations.

7. Public Hearing--None.

8. Regular Agenda

- a. Consider actions related to the renovation of Lee's Nature Park by the RILO Foundation.
- b. Consider approval of an Intern for the Communications Department
- c. Consider approval of an amendment to a previously-approved special event permit.
- d. Consider approval of Budget Ordinance (2025) 678-B appropriating \$18,100 to the Police Department for a three-month pilot program utilizing the SoundVue Noise Camera System.
- e. Consider adoption of Resolution (2025) 1862 opposing the Fuquay-Varina Interbasin Transfer and requesting additional comment period and public hearing.

9. Other Items and Reports

10. Closed Session--None.

CITIZENS WITH DISABILITIES REQUIRING SPECIAL NEEDS TO ACCESS THE SERVICES OR PUBLIC MEETINGS OF WRIGHTSVILLE BEACH GOVERNMENT SHOULD CONTACT THE TOWN MANAGER'S OFFICE FIVE DAYS PRIOR TO THE MEETING BY CALLING (910) 256-7900.

BOARD OF ALDERMEN MINUTES

OCTOBER 16, 2025, 5:30PM

TOWN HALL COUNCIL CHAMBERS, 321 CAUSEWAY DRIVE, WRIGHTSVILLE BEACH

The meeting was called to order at 5:30pm by Mayor Mills. After the Pledge of Allegiance, the invocation was provided by Tony Wilson. The following were present:

Board of Aldermen

F. Darryl Mills, Mayor
Hank Miller, Mayor Pro-tem
Jeff DeGroot, Alderman
Ken Dull, Alderman
Vivian (Zeke) Partin, Alderman

Staff

Haynes Brigman, Town Manager
Lance G. Heater, Town Clerk
Grady Richardson, Town Attorney
Brian Nague, Police Lieutenant
Matt Holland, Fire Chief
Brian Murray, Finance Director
Bailey Hartsell, Communications Manager
Bill Fay, Public Works Director
Katie Carus-Childers, Parks & Rec. Director
Tony Wilson, Director of Planning & Parks

PUBLIC COMMENTS

Sue Bulluck expressed appreciation to the Board and to Mayor Mills, noting that his efforts to obtain Federal legislation securing the use of Masonboro Inlet as a source of sand for beach nourishment. Bulluck stated that the legislation saved the community from \$5-7 million per nourishment event.

Neal Briggi reported on volunteer efforts harvesting sea oats, noting that this was the 12th year of harvesting. Briggi stated that the team had harvested 43 pounds of sea oats and expressed appreciation to the volunteers and to Asst. Public Works Director Evan Moriegerato for his assistance with the project and to Bailey Hartsell for the publicity of the effort, which resulted in 6 additional volunteers for next year.

CONSENT AGENDA

Upon motion by Partin, seconded by DeGroot and carried unanimously, the Board approved the Consent Agenda. It consisted of 1) approval of the open session minutes of the 9-11-25 Board of Aldermen Meeting; and 2) acknowledgement of previously approved special events for November.

PRESENTATIONS – *None.*

PUBLIC HEARING – *None.*

CONSIDER ADOPTION OF BUDGET ORDINANCE (2025) 674-B APPROPRIATING \$185,000 FROM THE CAPITAL RESERVE FUND TO THE BULKHEAD REPAIR PROJECT FUND FOR THE DESIGN AND ENGINEERING OF STREET END HEADWALLS AT CHARLOTTE, AUGUSTA, AND RALEIGH STREETS

Brigman stated that two years ago the Town analyzed 10 street end bulkheads, resulting in a priority list for repair. The Town developed a plan to repair and/or replace these bulkheads at a rate of 2 per year. Since that time, the Town has applied for a FEMA hazard mitigation grant that would fund 100% of the costs of design and repair if awarded, however, funding for that program has been postponed until late 2027 or early 2028. Brigman stated that the Town wished to add the bulkheads

at Charlotte, Augusta and Raleigh Streets to the grant application, which were not included in the original 10, but which need to be addressed. Miller noted that the bulkheads at Sweeney and Columbia Streets were completed first and that the Town was prepared to embark on the next two projects on the list, however, the contractor was not available until the following year. Upon motion by Miller, seconded by Mills and carried unanimously, the Board approved Budget Ordinance (2025) 674-B and authorized the Town Manager to execute the agreement with Andrew Consulting Engineers for the design and engineering work.

CONSIDER ADOPTION OF BUDGET ORDINANCE (2025) 675-B APPROPRIATING \$126,000 FROM THE CAPITAL RESERVE FUND TO THE BULKHEAD REPAIR PROJECT FUND FOR THE BIDDING AND CONSTRUCTION MANAGEMENT OF THE OXFORD AND FAYETTEVILLE STREET END HEADWALLS

Brigman stated that the Town had asked the consulting engineer to reassess the bulkhead projects and that it was determined that Oxford and Fayetteville Streets should be the next priority. Brigman recommended that the Town proceed with these projects with capital reserve funds given that the grant funding had been delayed. Upon motion by DeGroot, seconded by Miller and carried unanimously, the Board approved Budget Ordinance (2025) 675-B and authorized the Town Manager to execute the agreement with Andrew Consulting Engineers for bidding and construction management.

REQUEST FOR QUALIFICATIONS - JOHN NESBITT LOOP IMPROVEMENTS

Brigman asked the Board to approve the solicitation of contractors and allow staff to select a firm to prepare design documents and construction documents that will allow the project to be shovel ready. Brigman noted that the project which had been approved by the Board was to enhance the existing trail by widening it, relocating portions of the trail away from the vehicular corridor, adding trail amenities including benches, water fountains, bike racks, and the installation of a new section connecting Salisbury Street and Causeway Drive through the municipal complex and Wrightsville Beach Park. The project is also expected to blend pedestrian and bicycle improvements on the Loop with the proposed improvements NCDOT will construct as part of the three bridge replacement projects on Salisbury Street and Causeway Drive. Upon motion by Dull, seconded by Partin and carried unanimously, the Board approved the issuance of the RFP.

OTHER ITEMS AND REPORTS

- A. Mayor Mills:** 1) thanked Briggi, the volunteers, and Town Staff for their work on the sea oats project; 2) stated that he had met with Congressman Rouzer regarding the beach escarpment issues caused by the recent storm; Brigman noted that the Army Corps of Engineers would be coming within the next week to survey the damage and expressed appreciation to Public Works for their efforts in reestablishing public access at the beach access points; and 3) thanked Bulluck for her comments.
- B. Town Attorney Richardson:** nothing to report.
- C. Town Manager Brigman:** 1) noted that the CFPUA consolidation had been completed seamlessly and expressed appreciation to Matt Tribbett of CFPUA and Fay; and 2) noted that the Town had been working with NCDOT regarding problems following the resurfacing of Causeway Drive, stating that NCDOT agreed that the project was not up to their standards and that repairs would be made.
- D. Alderman DeGroot:** nothing to report.
- E. Mayor Pro Tem Miller:** 1) noted that the Waynick, Stone St., N. Lumina intersection area is being examined per the Resolution adopted by the Board asking NCDOT to review it; and 2) observed that CFPUA had taken the Town's water and sewer system in its entirety and that any future capital issues would be dealt with as part of the overall CFPUA customer base and not fall solely on the customers in Wrightsville Beach.

- F. **Alderman Partin:** 1) noted that she and Neal Briggi had attended the TDA breakfast at which the new tourism plan had been presented; 2) she had been attending WMPO meetings as the Board’s backup representative; and 3) reminded those present of the Veterans Day event scheduled for November 7 at 11:00am.
- G. **Alderman Dull:** 1) stated that he was excited that the Loop improvement project was beginning to be worked on; 2) reiterated Miller’s comments regarding the CFPUA consolidation; 3) expressed appreciation to Public Works for rescuing a Wall Recycling trash vehicle which was stuck on the beach; and 4) reiterated Bulluck’s comments.
- H. **Town Clerk Heater:** nothing to report.

Brigman stated that the Town had received a request from Board of Aldermen candidate David Wortman to hold a political campaign event at Durwood Sykes Sunset Memorial Park and, per the Town’s policy, this event needed to be approved by the Board. Upon motion by Partin, seconded by Mills and carried unanimously, the Board approved the request.

CLOSED SESSION TO CONSIDER THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER, FITNESS, CONDITIONS OF EMPLOYMENT OR CONDITIONS OF INITIAL EMPLOYMENT OF AN INDIVIDUAL PUBLIC OFFICER AS AUTHORIZED BY NCGS 143-318.11(A)(6)

At 6:12pm, Partin made a motion to enter into closed session for the purpose of considering the qualifications, competence, performance, character, fitness, conditions of employment, or conditions of initial employment of an individual public officer as authorized by NCGS 143-318.11(a)(6). The motion was seconded by Mills and carried unanimously.

Upon motion by Partin, seconded by Miller and carried unanimously, the Board returned to open session at 6:57pm.

Upon motion by Partin, seconded by DeGroote and carried unanimously, the Board approved modifications to the Town Manager’s employment agreement as agreed to in closed session.

There being no further business, the meeting was adjourned at 6:59pm.

Respectfully submitted,

Lance G. Heater, Town Clerk

TOWN OF WRIGHTSVILLE BEACH
PARKS & RECREATION
4 Fran Russ Drive • P.O. Box 626
Wrightsville Beach, N.C. 28480
(910) 256-7925 • ParksAndRecreation@towb.org • www.towb.org

MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Katie Carus-Childers, Parks & Recreation Director *Katie*

Subject: Special Event Permit Applications

Date: November 7, 2025

Attached for the Board's consideration are the following special event permit applications for recurring events that require Board approval. These applications have been reviewed by staff and the Parks and Recreation Advisory Committee with no concerns.

- 1) **WB Longboard Association Surf Contests**
(4 events/applications)
Saturday, November 22, 29 and December 6, 13
9:00 am – 5:30 pm (Setup to tear down 7:00 am – 7:30 pm)
Beach accesses 34 - 36
Approximately 100 participants at each event

- 2) **Wrightsville Plunge for Communities in Schools of Cape Fear**
Thursday, January 1, 2026
9:00 am – 2:00 pm (Two waves in the water at 12:00 pm and 12:30 pm)
Beach access 36
Approximately 2,000 participants

REQUESTED ACTION: Approve special event permit applications as presented.

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

<input checked="" type="checkbox"/>	1-25	\$130
<input type="checkbox"/>	26-100	\$180
<input type="checkbox"/>	101-199	\$250
<input type="checkbox"/>	200-400	\$400
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$600
<input type="checkbox"/>	1,001-2,000	\$700
<input type="checkbox"/>	2,001-3,000	\$800
<input type="checkbox"/>	3,001-4,000	\$900
<input type="checkbox"/>	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

<input type="checkbox"/>	0-199	\$0
<input type="checkbox"/>	200-400	\$200
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$1,000
<input type="checkbox"/>	1,001-2,000	\$1,500
<input checked="" type="checkbox"/>	2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between 8 am & 10 pm? 8.5 hrs

Number of Hours 8.5

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No Not Required

Health Dept permit?
Yes No Not Required

1. Description of event: WBLA Surf Contest

2. Event Day and Date: Saturday, November 22, 2025

Timeframe needed: Set up 7:00 am/pm to Tear down 7:30 am/pm

Event start time: 9:00 am/pm Event end time: 5:30 am/pm

3. Estimated number of participants (including spectators): 100

4. Location: Beach access 34 (Taylor Street)

5. Individual making request: Shawn O'Donnell, WBLA President
 Complete Mailing Address: 722 Silver Lake Road, Wilmington, NC 28412
 Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

6. Individual who will be on site and in charge of activity: Same
 Complete Mailing address: _____
 Phone Number: _____ E-mail: _____

7. Sponsoring organization/corporation (if applicable): WBLA
 Contact: _____
 Complete Mailing Address: _____
 Phone Number: _____ E-mail: _____

8. Briefly describe provisions for the following:
 Toilet facilities: Public at beach access 36, 650 S. Lumina Lot
 Trash disposal: Will remove any trash
 (Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)
 Parking: Public parking

Electrical power and/or water needs: None (will have generator)

9. Will food be served? No If yes, has permit from Health Dept. been obtained? _____
 Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: \$180 PD Contract: COI

Facility Use Fee: _____ OR Contract: Fees - Pd with ce 9/3

Security Deposit: _____ COI: Site Plan / Beach Conditions

Parking Fees: _____ Vendors / Tents

Traffic Cones: _____ TOTAL PAID: \$1900

TOTAL DUE: \$180 Check #: 93 UNLOCK TOWN HALL BREAKER BOX? _____

FOR OFFICE USE ONLY

Site plan included?

Yes No Not Required

Permit(s) needed for vehicle on the beach?

Yes No

Number needed: _____

Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.

Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested? Yes No Not Required

PD Comments:

None

Fire Department support requested?

Yes No Not Required

FD Comments:

None

Ocean Rescue support requested?

Yes No Not Required

OR Comments:

None

EMS support required?

Yes No

Certificate of Insurance obtained?

Yes No Not Required

To provide prior to event

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? PA for announcements and music

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: Speakers facing water and away from residences

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? Tents

If so, what company is providing the equipment: _____

Describe equipment in detail and provide a sketched plan: _____

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?

If so, describe in detail: No

13. Is police assistance necessary? No *Are you requesting the closing of any streets? _____

If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

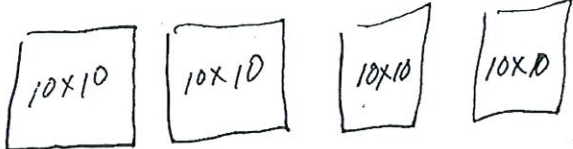
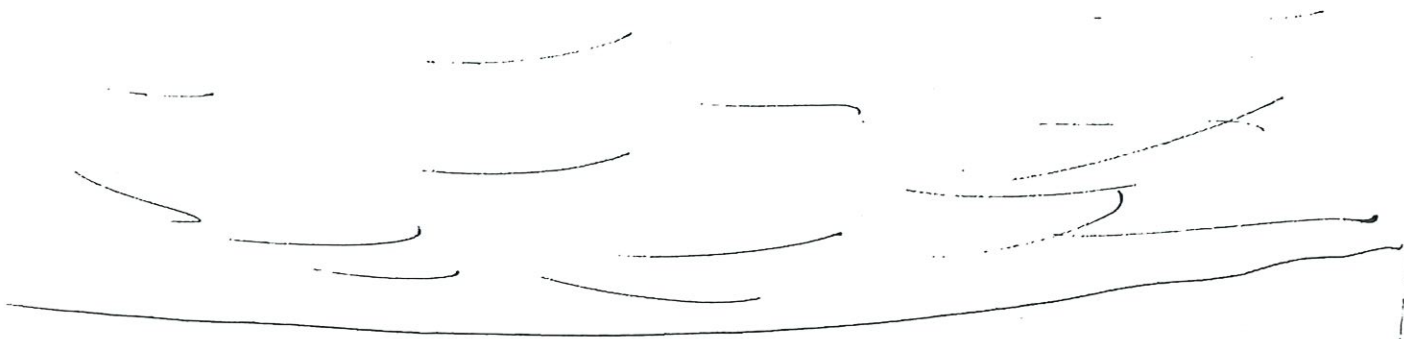
I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

Signature: *John Patrick O'Donnell* Date: 9-3-25

This application is hereby approved, this the _____ day of _____, 20_____.

Special Events Coordinator, Town of Wrightsville Beach, North Carolina



PAFR

Access 34

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

<input checked="" type="checkbox"/>	1-25	\$130
<input type="checkbox"/>	26-100	\$180
<input type="checkbox"/>	101-199	\$250
<input type="checkbox"/>	200-400	\$400
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$600
<input type="checkbox"/>	1,001-2,000	\$700
<input type="checkbox"/>	2,001-3,000	\$800
<input type="checkbox"/>	3,001-4,000	\$900
<input type="checkbox"/>	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

<input type="checkbox"/>	0-199	\$0
<input checked="" type="checkbox"/>	200-400	\$200
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$1,000
<input type="checkbox"/>	1,001-2,000	\$1,500
<input type="checkbox"/>	2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between Setup
8 am & 10 pm? 8am

Number of Hours 1

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No Not Required

Health Dept permit?
Yes No Not Required

1. Description of event: WBLA Surf Contest

2. Event Day and Date: Saturday, November 29, 2025
 Timeframe needed: Set up 7:00 am/pm to Tear down 5:00 am/pm
 Event start time: 9:00 am/pm Event end time: 4:00 am/pm

3. Estimated number of participants (including spectators): 100

4. Location: Beach access 34 (Taylor Street)

5. Individual making request: Shawn O'Donnell, WBLA President
 Complete Mailing Address: 722 Silver Lake Road, Wilmington, NC 28412
 Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

6. Individual who will be on site and in charge of activity: Same
 Complete Mailing address: _____
 Phone Number: _____ E-mail: _____

7. Sponsoring organization/corporation (if applicable): WBLA
 Contact: _____
 Complete Mailing Address: _____
 Phone Number: _____ E-mail: _____

8. Briefly describe provisions for the following:
 Toilet facilities: Public at beach access 36, 650 S. Lumina Lot
 Trash disposal: Will remove any trash
 (Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)
 Parking: Public parking

Electrical power and/or water needs: None (will have generator)

9. Will food be served? No If yes, has permit from Health Dept. been obtained? _____
 Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: \$180 PD Contract: COI

Facility Use Fee: _____ OR Contract: Fees - Paid with cc 9/3

Security Deposit: _____ COI: Site Plan/Beach Conditions

Parking Fees: _____ Vendors/Tent

Traffic Cones: _____ TOTAL PAID: \$900

TOTAL DUE: \$180 Check #: 9/3 UNLOCK TOWN HALL BREAKER BOX?

FOR OFFICE USE ONLY

Site plan included?
Yes No Not Required

Permit(s) needed for vehicle on the beach?
Yes No

Number needed: _____

Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.
Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested?
Yes No Not Required

PD Comments:

None

Fire Department support requested?
Yes No Not Required

FD Comments:

None

Ocean Rescue support requested?
Yes No Not Required

OR Comments:

None

EMS support required?
Yes No

Certificate of Insurance obtained?
Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? PA for announcements and music

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: Speakers facing water and away from residences

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? Tents

If so, what company is providing the equipment: _____

Describe equipment in detail and provide a sketched plan: _____

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?

If so, describe in detail: No

13. Is police assistance necessary? No *Are you requesting the closing of any streets? _____

If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

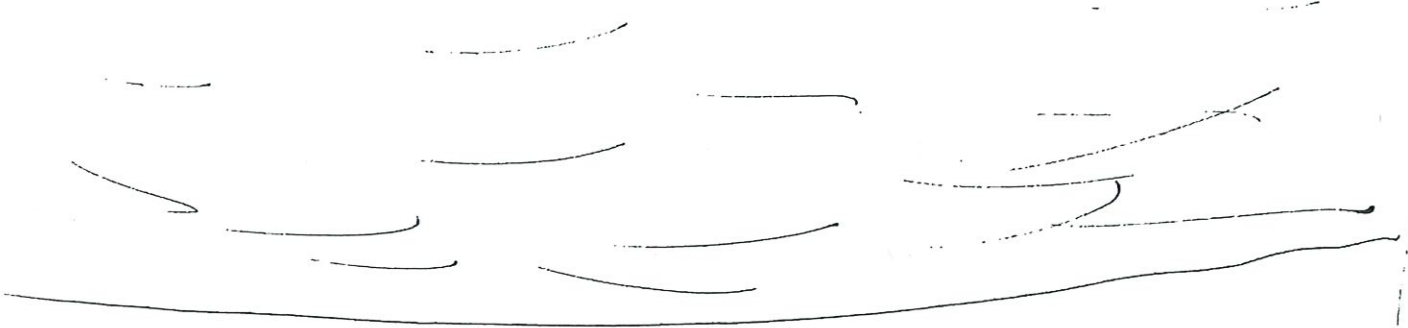
Signature: _____ Date: _____

This application is hereby approved, this the _____ day of _____, 20_____.

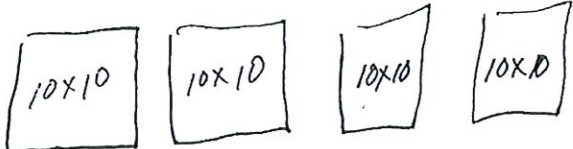
Special Events Coordinator, Town of Wrightsville Beach, North Carolina

July 18, 2025

To provide prior to event



PATR



Access 34

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

<input checked="" type="checkbox"/>	1-25	\$130
<input type="checkbox"/>	26-100	\$180
<input type="checkbox"/>	101-199	\$250
<input type="checkbox"/>	200-400	\$400
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$600
<input type="checkbox"/>	1,001-2,000	\$700
<input type="checkbox"/>	2,001-3,000	\$800
<input type="checkbox"/>	3,001-4,000	\$900
<input type="checkbox"/>	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

<input checked="" type="checkbox"/>	0-199	\$0
<input type="checkbox"/>	200-400	\$200
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$1,000
<input type="checkbox"/>	1,001-2,000	\$1,500
<input type="checkbox"/>	2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between 8 am & 10 pm? Setup prior to 8am

Number of Hours 8.5

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No Not Required

Health Dept permit?
Yes No Not Required

1. Description of event: WBLA Surf Contest

2. Event Day and Date: Saturday, December 6, 2025

Timeframe needed: Set up 7:00 am/pm to Tear down 7:30 am/pm

Event start time: 9:00 am/pm Event end time: 5:30 am/pm

3. Estimated number of participants (including spectators): 100

4. Location: Beach access 34 (Taylor Street)

5. Individual making request: Shawn O'Donnell, WBLA President
Complete Mailing Address: 722 Silver Lake Road, Wilmington, NC 28412
Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

6. Individual who will be on site and in charge of activity: Same
Complete Mailing address: _____
Phone Number: _____ E-mail: _____

7. Sponsoring organization/corporation (if applicable): WBLA
Contact: _____
Complete Mailing Address: _____
Phone Number: _____ E-mail: _____

8. Briefly describe provisions for the following:
Toilet facilities: Public at beach access 36, 650 S. Lumina Lot
Trash disposal: Will remove any trash
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)
Parking: Public parking

Electrical power and/or water needs: None (will have generator)

9. Will food be served? No If yes, has permit from Health Dept. been obtained? _____
Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: #180 PD Contract: COI

Facility Use Fee: _____ OR Contract: ✓ Fees - pd with ce 9/3

Security Deposit: _____ COI: Site Plan/Beach Conditions

Parking Fees: _____ Vendors/Tents

Traffic Cones: _____ TOTAL PAID: \$900

TOTAL DUE: #180 Check #: 9/3 UNLOCK TOWN HALL BREAKER BOX? _____

FOR OFFICE USE ONLY

Site plan included?
Yes No Not Required

Permit(s) needed for vehicle on the beach?
Yes No

Number needed: _____
Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.
Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested?
Yes No Not Required

PD Comments:
None

Fire Department support requested?
Yes No Not Required

FD Comments:
None

Ocean Rescue support requested?
Yes No Not Required

OR Comments:
None

EMS support required?
Yes No

Certificate of Insurance obtained?
Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? PA for announcements and music

If yes, provide information specifying location and direction of noise-emulating devices along with proposed noise level, frequency, and duration: Speakers facing water and away from residences

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? Tents

If so, what company is providing the equipment: _____

Describe equipment in detail and provide a sketched plan: _____

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?

If so, describe in detail: No

13. Is police assistance necessary? No *Are you requesting the closing of any streets? _____

If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

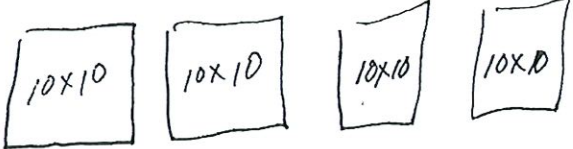
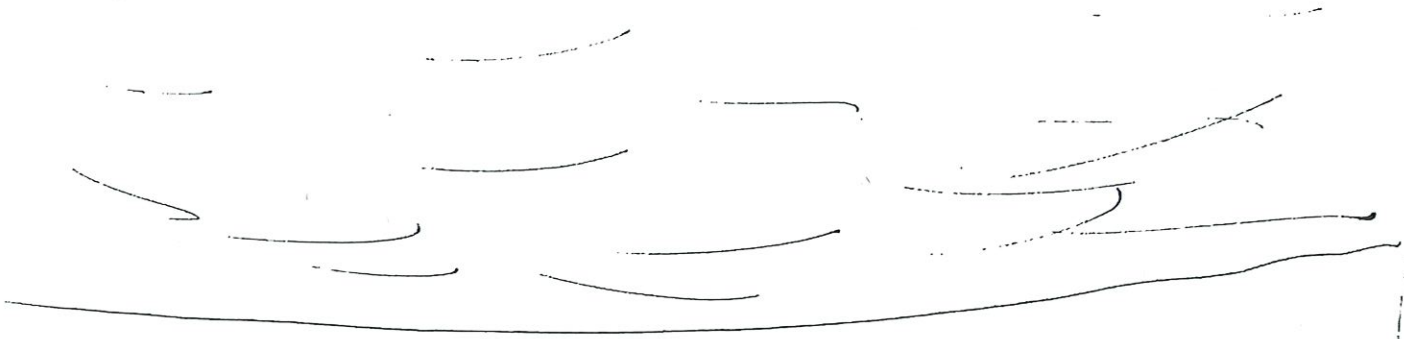
Signature: [Signature] Date: 9-3-25

This application is hereby approved, this the _____ day of _____, 20_____.

Special Events Coordinator, Town of Wrightsville Beach, North Carolina

July 18, 2025

To provide info to event



PATR

Access 34

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

<input type="checkbox"/>	1-25	\$130
<input checked="" type="checkbox"/>	26-100	\$180
<input type="checkbox"/>	101-199	\$250
<input type="checkbox"/>	200-400	\$400
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$600
<input type="checkbox"/>	1,001-2,000	\$700
<input type="checkbox"/>	2,001-3,000	\$800
<input type="checkbox"/>	3,001-4,000	\$900
<input type="checkbox"/>	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

<input type="checkbox"/>	0-199	\$0
<input type="checkbox"/>	200-400	\$200
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$1,000
<input type="checkbox"/>	1,001-2,000	\$1,500
<input checked="" type="checkbox"/>	2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between 8 am & 10 pm? set up to 7:00 am

Number of Hours 8.5

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No Not Required

Health Dept permit?
Yes No Not Required

1. Description of event: WBLA Surf Contest
December 13

2. Event Day and Date: Saturday, ~~October 11~~, 2025
Timeframe needed: Set up 7:00 am pm to Tear down 7:30 am pm
Event start time: 9:00 am pm Event end time: 5:30 am pm

3. Estimated number of participants (including spectators): 100

4. Location: Beach access 34 (Taylor Street)

5. Individual making request: Shawn O'Donnell, WBLA President
Complete Mailing Address: 722 Silver Lake Road, Wilmington, NC 28412
Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

6. Individual who will be on site and in charge of activity: Same
Complete Mailing address: _____
Phone Number: _____ E-mail: _____

7. Sponsoring organization/corporation (if applicable): WBLA
Contact: _____
Complete Mailing Address: _____
Phone Number: _____ E-mail: _____

8. Briefly describe provisions for the following:
Toilet facilities: Public at beach access 36, 650 S. Lumina Lot
Trash disposal: Will remove any trash
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)
Parking: Public parking

Electrical power and/or water needs: None (will have generator)

9. Will food be served? No If yes, has permit from Health Dept. been obtained? _____
Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: #180 PD Contract: CDI

Facility Use Fee: _____ OR Contract: fees pd

Security Deposit: _____ COI: Site Plan/Beach conditions

Parking Fees: _____ Vendors/Tents

Traffic Cones: _____ TOTAL PAID: \$900

TOTAL DUE: #180 Check #: 43 UNLOCK TOWN HALL BREAKER BOX? _____

FOR OFFICE USE ONLY

Site plan included?

Yes No Not Required

Permit(s) needed for vehicle on the beach?

Yes No

Number needed: _____

Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.

Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested? Yes No Not Required

PD Comments: _____

Fire Department support requested?

Yes No Not Required

FD Comments: _____

Ocean Rescue support requested?

Yes No Not Required

OR Comments: _____

EMS support required?

Yes No

Certificate of Insurance obtained?

Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? PA for announcements and music

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: Speakers facing water and away from residences

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? Tents

If so, what company is providing the equipment: _____

Describe equipment in detail and provide a sketched plan: _____

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?

If so, describe in detail: No

13. Is police assistance necessary? No *Are you requesting the closing of any streets? _____

If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

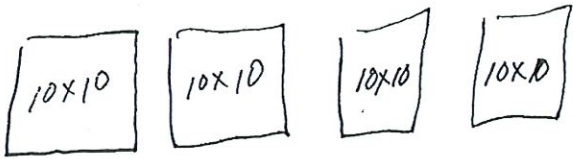
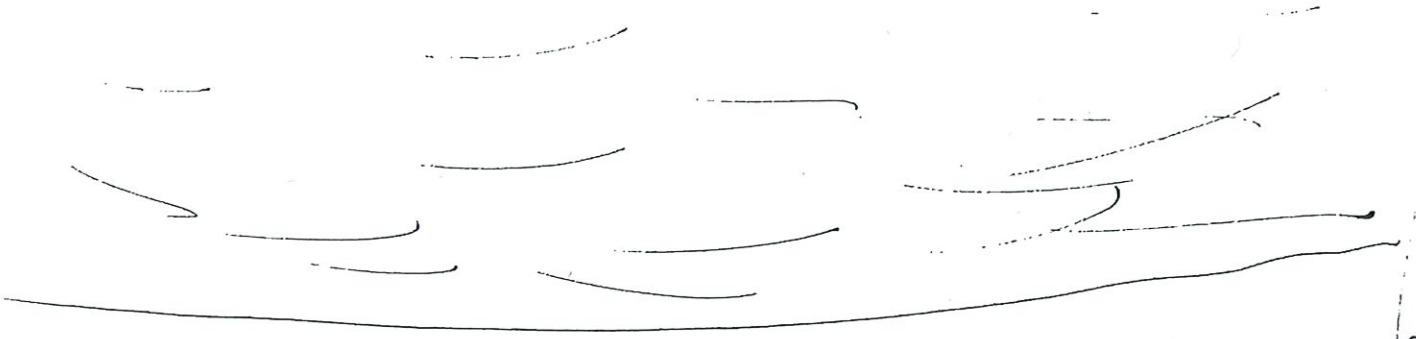
Signature: [Signature] Date: 9-3-25

This application is hereby approved, this the _____ day of _____, 20_____.

Special Events Coordinator, Town of Wrightsville Beach, North Carolina

July 18, 2025

To provide prior to event



PAIR

Access 34

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

1-25	\$130
26-100	\$180
101-199	\$250
200-400	\$400
401-600	\$500
601-1,000	\$600
<input checked="" type="checkbox"/> 1,001-2,000	\$700
2,001-3,000	\$800
3,001-4,000	\$900
4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

0-199	\$0
200-400	\$200
401-600	\$500
601-1,000	\$1,000
<input checked="" type="checkbox"/> 1,001-2,000	\$1,500
2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between 8 am & 10 pm? Yes

Number of Hours 5

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
 Yes No Not Required

Trash Disposal Service?
Yes No Not Required
CIS to remove

Health Dept permit?
Yes No Not Required

1. Description of event: Annual Wrightsville Plunge
supporting Communities In Schools of Cape Fear

2. Event Day and Date: January 1st 2026
Timeframe needed: Set up 9:00 am pm to Tear down 2:00 am pm
Event start time: 11:00 am pm Event end time: 1:00 am pm

3. Estimated number of participants (including spectators): 1900 two waves in water

4. Location: Beach strand ^{North} South of Crystal Pier Access ~~3738~~ #36 ^{12:00 + 12:30}

5. Individual making request: Annie Adams
Complete Mailing Address: CIS Cape Fear, PO Box 398 Wilm. NC 28402
Phone Number: 910 343 1901 ext 119 E-mail: annie@ciscapetear.org

6. Individual who will be on site and in charge of activity: Annie Adams
Complete Mailing address: PO Box 398 Wilmington NC 28402
Phone Number: 910 343 1901 ext. 119 E-mail: annie@ciscapetear.org
910 442 6235 cell

7. Sponsoring organization/corporation (if applicable): _____
Contact: Louise Hicks
Complete Mailing Address: PO Box 398 Wilmington NC 28402
Phone Number: 910 343 1901 E-mail: louise@ciscapetear.org

8. Briefly describe provisions for the following:
Toilet facilities: Rent 4 John
Trash disposal: CIS and volunteers will clean and dispose of trash
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)
Parking: on street parking and school bus shuttle
running as well

Electrical power and/or water needs: renting generators

9. Will food be served? maybe If yes, has permit from Health Dept. been obtained? n/a
Please explain: donated, single serve snacks and water may be provided

FOR OFFICE USE ONLY

SEP Fee: <u>\$700</u>	PD Contract: <u>COI</u>
Facility Use Fee: <u>\$200</u>	OR Contract: <u>Fees</u>
Security Deposit: <u>\$1500</u>	COI: <u>Beach conditions</u>
Parking Fees: _____	<u>Portojohn location</u>
Traffic Cones: _____	<u>WB Park Reserv Overflow Lot \$200</u>
TOTAL DUE: <u>\$2400</u>	TOTAL PAID: <u>\$2000</u>
Check #: <u>11440</u>	<u>UNLOCK TOWN HALL BREAKER BOX? 10/27/28 CIPRA</u>
<u>9/18/25 pd \$200 cc</u>	<u>Lot use? ✓ LiveRec</u>

July 18, 2025

FOR OFFICE USE ONLY

Site plan included?
Yes No Not Required

Permit(s) needed for vehicle on the beach?
Yes No

Number needed: _____
Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.
Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested?
Yes No Not Required

PD Comments:
None

Fire Department support requested?
Yes No Not Required

FD Comments:
None

Ocean Rescue support requested?
Yes No Not Required

OR Comments:
None

EMS support required?
Yes No

Certificate of Insurance obtained?
Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? an emcee will announce the start of the plunge and provide announcements and music during the event

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: speakers will be placed on the beach powered by a generator for music and brief announcements

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? yes
If so, what company is providing the equipment: n/a

Describe equipment in detail and provide a sketched plan: banner on crystal pier, food tables, feather flags and festive decorations

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?
If so, describe in detail: T-shirts and merch will be distributed at registration tent, and free water and snacks

13. Is police assistance necessary? no *Are you requesting the closing of any streets? no
If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.
I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.
See attached memo for additional stipulations.

Signature: [Signature] Date: 9/3/25

This application is hereby approved, this the _____ day of _____, 20_____.

Special Events Coordinator, Town of Wrightsville Beach, North Carolina

July 18, 2025

To provide prior to event



APPROVED SPECIAL EVENTS December 2025

Distribution List:

Matt Holland, WBFD
 Sam Proffitt, WBFD
 Robert Pugh, WBFD
 Jason Bishop, WBPD
 James Lowe, WBPD
 Brian Neague, WBPD
 Daniel Gaither, WBPD
 Jordan Smith, WBPD

Bill Fay, Public Works
 Evan Morigerato, Public Works
 Danny Floyd, Public Works
 Tony Wilson, Planning & Parks
 Shannon Slocum, Park Ranger
 Scott Sprenger, Park Ranger
 Haynes Brigman, Town Manager

WB Marketing Advisory Committee
 Wrightsville Beach Museum
 Josh Yates, Pivot Parking
 Board of Aldermen
 Heavenly Scent LLC
 Hannah Almeter, Wilmington CVB
 Parks & Rec Advisory Committee
 Bailey Hartsell, Communications

FOR PARKING PURPOSES: Highlighted Events are reservations/events in WB Park.
Bold print indicates event pending BOA approval. Indicates event requiring a road closure.

DATE	TIME	NUMBER OF PARTICIPANTS	ACTIVITY	NAME	LOCATION	Vehicle on Beach Permit
Fri 12/5	2:00 pm - 6:00 pm	40	Wedding	D'Ambrosio	Beach strand at access 2	EVENT CANCELLED
Sat 12/6	9:00 am - 5:30 pm	100	WBLA Surf Contest	O'Donnell	Beach strand at access 34	
Sat 12/13	9:00 am - 5:30 pm	100	WBLA Surf Contest	O'Donnell	Beach strand at access 34	

* indicates vehicle on beach permit issued to L&L Tent Rentals, Beach Side Occasions, ETC. Party Rentals or Sweet Water Bamboo



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, NC 28480
910-256-7900

To: Mayor Mills and Board of Aldermen
From: Brian Murray, Finance Officer
Subject: Budget Amendment (2025) 676-B – Retiree Medicare Premium Adjustment
Date: November 18, 2025

Background

The Town provides health insurance coverage for retirees age 65 and older through the Blue Cross Blue Shield (BCBS) Medicare plan. This coverage is part of a legacy post-employment benefit offered to employees who began their careers with the Town prior to 2012.

Under the previous benefit structure, the Town provided health insurance coverage to eligible retirees for the duration of their lifetime. While this benefit is no longer offered to new employees, the Town continues to honor the commitment for those who remain eligible under the pre-2012 policy.

The BCBS Medicare plan renews annually on January 1, and Blue Cross Blue Shield has notified the Town of an increase of \$100 per retiree per month, effective January 1, 2026. Based on the number of current retirees enrolled in the plan, this increase results in an additional cost of \$13,200 for the remainder of the fiscal year.

This premium adjustment is necessary to maintain the same level of benefits currently provided to retirees. No reductions or changes in coverage are included in the renewal.

Action Requested

Staff requests that the Board of Aldermen approve Budget Amendment No. 676-B to appropriate \$13,200 to the General Fund – Human Resources Department to cover the increased cost of Blue Cross Blue Shield Medicare plan premiums for retirees effective January 1, 2026.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2025) 676-B
FISCAL YEAR 2025/2026

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2026. The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4130-1150	Retiree Benefits	13,200	
10-3991	Appropriated Fund Balance		13,200

Section II. Copies of this Budget Ordinance No. (2025) 676-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 18th day of November 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach

North Carolina

321 Causeway Drive

Wrightsville Beach, NC 28480

910-256-7900

To: Mayor Mills and Board of Aldermen

From: Brian Murray, Finance Officer

Subject: Budget Amendment (2025) 677-B – Closure of Completed Project Funds

Date: November 18, 2025

Background

The Town periodically reviews its capital project funds to ensure inactive or completed projects are properly closed out in accordance with accounting best practices. This amendment closes three project funds where all associated projects have been completed, and no further expenditures are anticipated.

- **Fund 45 – Water and Sewer General Projects Fund:**
This fund supported various utility system improvement projects over the years. All projects within this fund are now complete. The remaining funds will be transferred to the main Water and Sewer Fund as part of the final close-out process associated with the Town's utility system merger with the Cape Fear Public Utility Authority (CFPUA).
- **Fund 49 – Municipal Campus Improvements Fund:**
This fund housed several facility improvement projects, including the Public Works Office Renovation, Parks and Recreation Office Building Renovation, and Event Stage Repairs. Each of these projects has been completed, and the fund is no longer needed.
- **Fund 58 – Causeway Drive Sidewalk Extension Project Fund:**
The Causeway Drive sidewalk extension project is complete, and no additional activity remains. This fund can now be closed out.

Closure of these funds will simplify financial reporting and ensure all project expenditures are properly reflected in the Town's primary operating funds.

Action Requested

Staff requests that the Board of Aldermen approve Budget Amendment No. 677-B to close Fund 45, Fund 49, and Fund 58 and amend the respective fund accounts to finalize project activity and consolidate financial reporting.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
 CAPITAL PROJECT ORDINANCE (2025) 677-B
 FISCAL YEAR 2025/26

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance and the following capital project funds closed for the fiscal year ending June 30, 2026:

Section I. To amend the Water & Sewer Project Fund (Fund 45) to inactivate and close said Town Fund and consolidate in the Town's Water & Sewer Fund (Fund 30), the fund accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
45-3831	Fund Balance Appropriated		4,316,961.48
45-7130-5000	Water Tank Upgrade		13,916
45-8180-9630	Transfer to Fund 30	4,330,877.48	

Section II. To amend the Causeway Drive Sidewalk Extension Project Fund (Fund 58) to inactivate and close said Town Fund and consolidate in the Town's General Fund (Fund 10), the fund accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
58-3950	Transfer from GF	270,956	
51-9800-9600	Sidewalk Construction		270,956

Section III. To amend both the Municipal Campus Improvements Project Fund (Fund 49) and the General Fund (Fund 10) to inactivate and close Fund 49 and finalize all related financial activity within the General Fund, the fund accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
49-3991	Fund Balance Appropriated	22,124.38	
10-6130-9644	Transfer to Fund 49	15,892.86	
49-4260-1905	Park Facility Improvements		6,105.32
49-3831	Interest Earned		126.20
49-3985	Transfer from Fund 10		15,892.86
10-3991	Fund Balance Appropriated		15,892.86

Section IV. Copies of this Budget Ordinance No. (2025) 677-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 18th day of November 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach
Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)256-7900

MEMORANDUM

To: Mayor Mills and Board of Aldermen
From: Haynes Brigman, Town Manager
Subject: **Approval of updated Substance Abuse Policy.;**
Date: November 18, 2025

Issue/Action Requested:

Sustance Abuse Policy Update

Background/Purpose of Request:

Human Resources Manager, Tosha Campbell, has prepared edits to the Town's Substance Abuse Policy to modernize the policy and address certain issues with the current policy's process and procedures to better improve the implementation and standards for the Town.

Changes to the current policy include removing redundant sections, clarifying and cleaning up language throughout the policy, and better identifying the positions the policy applies to. It is also important to note that the policy referenced in this update has never been formally adopted by the Board of Alderman, and the implementation and enforcement of the policy has not been consistent over the years.

The hope is the new policy will provide clear direction for Human Resources to address substance abuse concerns for employees moving forward.

Town Manager's Recommendation:

Request that the Board approve the Substance Abuse Policy attached.

Attachments:

1. SUBSTANCE ABUSE POLICY FOR WRIGHTVILLE BEACH- Clean

SUBSTANCE ABUSE POLICY FOR WRIGHTVILLE BEACH

PURPOSE

To maintain a drug-free work force and to eliminate the safety risks, lost time and reduced productivity that results from the use and the influence of alcohol and/or drugs in the workplace, The Town of Wrightsville Beach, hereafter called the Town, has adopted a substance abuse policy. The intention of this policy is to make the Town a safer and better place to work. All departments and employees are subject to the policy.

DEFINITIONS

Controlled Substance: Any amphetamines, cannabinoids, cocaine, opiates, phencyclidine, and illegal substances or non-prescribed drugs.

Alcohol: Alcohol means the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohols including methyl and isopropyl alcohol.

PROHIBITED CONDUCT

The use, possession, purchase, sale or manufacture of alcohol, illegal drugs, or non-prescribed drugs while on Town property, while operating Town vehicles, or while engaging in Town business is strictly prohibited. The following conduct is expected by all employees.

Alcohol

No employee shall report for duty or remain on duty requiring the performance of safety-sensitive functions while having alcohol concentration of 0.04 or greater.

No employee shall be on duty or operate a commercial motor vehicle while the driver possesses alcohol, unless the alcohol is manifested and transported as part of a shipment.

No employee shall use alcohol while performing safety-sensitive functions.

No employee shall perform safety-sensitive functions within four hours after using alcohol.

No employee required to take a post-accident test shall use alcohol for eight hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first.

Controlled Substance

No employee shall report for duty or remain on duty requiring the performance of safety-sensitive functions when the employee uses any controlled substance, except when the use is pursuant to the instructions of a physician who has advised the employee that the substance does not adversely affect the employee's ability to safely operate a commercial motor vehicle.

No employee shall report for duty, remain on duty or perform a safety-sensitive function, if the employee tests positive for controlled substances.

Prescribed Medications

All employees in safety-sensitive functions taking prescribed medications that could impair their ability to safely operate a Town or commercial motor vehicle or related activities associated with

loading, unloading, inspection and maintenance or other activity that is classified as “on duty time” 49CFR 395.2, must report this to their immediate supervisor.

It is the responsibility of the department supervisor to remove the employee from safety sensitive work, if necessary.

TESTING CIRCUMSTANCES

Candidates Subject to Testing

All candidates that are offered a position with the Town, whether full-time or part-time, are subject to an initial drug screening. Refusal to submit to a drug test will not be considered for employment.

Any employee that separates from employment with the Town, and is considered for re-hire, is subject to a new drug screen as a new employee. The exception to this rule is for the Seasonal employees with Ocean Rescue are subject to the Wrightsville Beach Ocean Rescue Onboarding Policy.

Employees Subject to Testing

All full-time and part-time employees who during the exercise of their employment are required to drive a Town vehicle or who performs any safety-sensitive duties as defined by Title 49, Code of Federal Regulation. This applies to every person who operates a Town vehicle or who operates a commercial motor vehicle in interstate or intrastate commerce and is subject to the commercial driver’s license requirements of 49 CFR part 383.

Post-Accident Testing

If any employee in a safety-sensitive position, while operating a Town vehicle or equipment, is involved in an accident that involves a fatality, or any accident in which the driver is issued a citation under state or local law for a moving traffic violation arising from the accident, that employee will be required to submit to an Alcohol and Controlled Substance test. Testing will be administered immediately following the accident or as soon as medically and legally possible.

The alcohol test must be administered within 2 hours following the accident and in no case shall more than 8 hours elapse before the test is administered. It is the employee’s responsibility to notify the Town immediately to ensure actions are taken to meet the testing requirements.

The driver must refrain from using alcohol for 8 hours following the accident, or until he/she submits to an alcohol test, whichever comes first.

The drug test must be administered within 32 hours following the accident. The driver must remain available for testing, or the Town will consider the driver to have refused to submit to testing.

Nothing in the requirement should be construed as to require the delay of necessary medical attention for injured people following an accident.

Additionally, any employee in a safety-sensitive position that is involved in an incident or injury that requires medical attention at a facility (urgent care, occupational medicine, etc), must submit to an Alcohol and Controlled Substance test. Testing should be administered during the course of medical attention.

Random Testing

All employees of the Town may be subject to random testing for alcohol and controlled substances. Random testing may be authorized by the Town Manager, and will be done on percentage basis in a fair and equal manner.

For alcohol testing an employee shall only be tested while the employee is performing safety-sensitive functions, immediately prior to performing, or immediately after performing safety-sensitive functions.

For drug testing an employee may be tested at any time the employee is at work for the Town.

Selection of employees for random testing will be made by a scientifically valid method, such as a random number table or a computer-based random number generator that is matched with employee's Social Security numbers, payroll identification numbers, or other comparable identifying numbers.

Each time a random selection is made, every employee will have an equal chance for being selected. Random tests will be unannounced and spread reasonably throughout the year. Employees when notified that they have been selected for random testing will proceed immediately to the collection site.

Reasonable Suspicion Testing

Any employee, while on Town property, while operating a Town vehicle, or while engaging in Town business, who acts in an abnormal manner sufficient to cause reasonable suspicion that he/she violated this policy, will be required to submit to an alcohol and/or a controlled substance test upon the approval and direction of an officer of the Town.

Return-to-duty Testing

Any employee in a safety-sensitive function that, based on Town approval, is allowed to return-to-duty following referral, evaluation, and treatment as a result of a positive alcohol or drug test will be required to submit to a return-to-duty alcohol and/or controlled substance test. An alcohol concentration of less than 0.02 and a negative drug test will be required before a return-to-duty decision is made.

Follow-Up Testing for ADA Alcohol Treatment

In the event an employee is allowed to return-to-duty following referral, evaluation, and treatment; a minimum of 6 unannounced alcohol and/or drug tests will be required during the next 12 months of employment. Follow-up testing may continue for up to 60 months following return-to-duty at the Town's discretion, based on recommendations from the Substance Abuse Professional.

All alcohol testing will be done immediately before, during, or immediately after performing safety-sensitive functions.

Controlled substance testing may be performed at any time the employee is at work for the Town.

Refusal to test will be treated the same as if the results are 0.04 or greater.

The Town will maintain alcohol and drug test results in a secure and confidential manner, so that disclosure of information to an unauthorized person does not occur. Employee information shall only be released as required by law or as expressly authorized.

- An employee shall have access to any of his/her alcohol and drug testing records upon written request.
- The Town must allow any DOT authorized agency access to facilities and records in connection with the Town's alcohol misuse and drug abuse prevention program.
- The Town may disclose information to the employee or to the decision-maker in a lawsuit, grievance, or other proceedings initiated by or on behalf of the individual. This may include worker's compensation, unemployment compensation, or other proceeding relating to a benefit sought by the employee.

If an employee attempts but fails to provide an adequate amount of breath the Town will be immediately notified and will direct the employee to obtain, as soon as practical, an evaluation from a licensed physician who is acceptable to the Town concerning the employee's medical ability to provide an adequate amount of breath.

If the physician determines that there is a medial reason that prevents the employee from providing an adequate amount of breath, he/she will provide the Town with a written statement of the basis for his or her conclusion.

If the physician determines there is no medical reason to prevent the employee from providing an adequate amount of breath, he/she will provide the Town with a written statement of the basis for his or her conclusion and it will be regarded as refusal to take the test. The terms of this policy will then be administered.

The Town may/will utilize the vendor it chooses to provide collection.

DISCIPLINE AND CONSEQUENCES

Positive Results

Any employee of the Town subject to the terms of this policy, as a result of reasonable cause testing, with a verified positive controlled substance test result and/or an alcohol breath test with a confirmed test result between 0.02 and 0.04 or greater will be *subject to disciplinary action in accordance with the Town Personnel Policy*.

Substance Abuse Professional Services

Depending on the circumstance, the employee will be referred to either the Employee Assistance Program (EAP) or other Substance Abuse Professional for evaluation, referral and treatment. The employee is responsible for any expense incurred under such treatment or rehabilitation subject to any health insurance benefits which may apply.

In all situations, the Town will comply with the regulations of the American Disabilities Act (ADA).

Any questions regarding this policy should be directed to Human Resources or the Town Manager.

Approved by Board of Aldermen 11/18/25:

 F. Darryl Mills, Mayor

 Lance G. Heater, Town Clerk

TOWN OF WRIGHTSVILLE BEACH

PARKS & RECREATION

4 Fran Russ Drive • P.O. Box 626

Wrightsville Beach, N.C. 28480

(910) 256-7925 • ParksAndRecreation@towb.org • www.towb.org

MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Katie Carus-Childers, Parks & Recreation Director *Katie*

Subject: Special Event Permit Applications

Date: November 7, 2025

Attached for the Board's consideration are the following new special event permit applications that require Board approval. These applications have been reviewed by staff and the Parks and Recreation Advisory Committee with no concerns.

- 1) **Shipman/Ward Wedding**
Saturday, January 31, 2026
6:15 am – 8:00 am
Beach access 16
Approximately 13 participants

This sunrise wedding event occurs prior to 8:00 am which requires Board of Aldermen approval.

- 2) **O'Neill East Coast Grom Tour**
Saturday, March 21, 2026 (March 22nd rain date), 8:00 am – 5:00 pm
(Set up beginning March 20th at 3:00 pm, tear down by March 22nd at 5:00 pm)
Beach access 29 - Stone Street
Approximately 90 participants

Surf events must maintain an area for event use only which requires Board approval.

REQUESTED ACTION: Approve special event permit applications as presented.

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

FOR OFFICE USE ONLY

New Recurring
PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

<input checked="" type="checkbox"/>	1-25	\$130
<input type="checkbox"/>	26-100	\$180
<input type="checkbox"/>	101-199	\$250
<input type="checkbox"/>	200-400	\$400
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$600
<input type="checkbox"/>	1,001-2,000	\$700
<input type="checkbox"/>	2,001-3,000	\$800
<input type="checkbox"/>	3,001-4,000	\$900
<input type="checkbox"/>	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

<input type="checkbox"/>	0-199	\$0
<input type="checkbox"/>	200-400	\$200
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$1,000
<input type="checkbox"/>	1,001-2,000	\$1,500
<input type="checkbox"/>	2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID:

Time between 8 am & 10 pm? No

Number of Hours 1 3/4

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No Not Required

Health Dept permit?
Yes No Not Required

1. Description of event: Wedding ceremony

2. Event Day and Date: January 31st 2026

Timeframe needed: Set up 6:15 am/pm to Tear down 8:00 am/pm
Event start time: 6:45 am/pm Event end time: 7:30 am/pm

3. Estimated number of participants (including spectators): 13

4. Location: Beach Strand 16

5. Individual making request: Stephen Shipman and Mary Nicole Ward

Complete Mailing Address: 444 Elmington Ave APT 416, Nashville, TN 37205

Phone Number: 3523272009 E-mail: sshipman08@gmail.com

6. Individual who will be on site and in charge of activity: John and Pam Ward

Complete Mailing address: 4419 Ramseur Drive, Winston-Salem, NC, 27101

Phone Number: 3366710024 E-mail: johnward0024@gmail.com

7. Sponsoring organization/corporation (if applicable): N/A

Contact: _____

Complete Mailing Address: _____

Phone Number: _____ E-mail: _____

8. Briefly describe provisions for the following:

Toilet facilities: N/A

Trash disposal: N/A
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)

Parking: Public Parking

Electrical power and/or water needs: N/A

9. Will food be served? No If yes, has permit from Health Dept. been obtained? _____

Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: <u>\$130</u>	PD Contract: <u><input checked="" type="checkbox"/> Civiclec</u>
Facility Use Fee: _____	OR Contract: _____
Security Deposit: _____	COI: _____
Parking Fees: _____	
Traffic Cones: _____	TOTAL PAID: <u>\$130</u>
TOTAL DUE: <u>\$130</u>	Check #: <u>CC</u>

UNLOCK TOWN HALL BREAKER BOX? _____

FOR OFFICE USE ONLY

Site plan included?
Yes No Not Required

Permit(s) needed for vehicle on the beach?
Yes No

Number needed: _____
Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.
Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested?
Yes No Not Required

PD Comments:

Fire Department support requested?
Yes No Not Required

FD Comments:

Ocean Rescue support requested?
Yes No Not Required

OR Comments:

EMS support required?
Yes No

Certificate of Insurance obtained?
Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? Yes
One bluetooth speaker for music leading up to ceremony. One solid state amp for PA during ceremony.

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: Amp and speaker by the archway facing beach side, low to moderate volume

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? Yes
If so, what company is providing the equipment: Self

Describe equipment in detail and provide a sketched plan: Small arch way with white cloth wrapped around as center structure, 8 chairs set up in a semi-circle, basket of blankets set up at end of chairs

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?
If so, describe in detail: No

13. Is police assistance necessary? No *Are you requesting the closing of any streets? No
If so, please specify: N/A

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.
See attached memo for additional stipulations.

Signature: Stephen Shipman and Mary Nicole Ward Date: 10/1/2026

This application is hereby approved, this the _____ day of _____, 20_____.

Special Events Coordinator, Town of Wrightsville Beach, North Carolina

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

<input type="checkbox"/>	1-25	\$130
<input checked="" type="checkbox"/>	26-100	\$180
<input type="checkbox"/>	101-199	\$250
<input type="checkbox"/>	200-400	\$400
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$600
<input type="checkbox"/>	1,001-2,000	\$700
<input type="checkbox"/>	2,001-3,000	\$800
<input type="checkbox"/>	3,001-4,000	\$900
<input type="checkbox"/>	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

<input type="checkbox"/>	0-199	\$0
<input type="checkbox"/>	200-400	\$200
<input type="checkbox"/>	401-600	\$500
<input type="checkbox"/>	601-1,000	\$1,000
<input type="checkbox"/>	1,001-2,000	\$1,500
<input type="checkbox"/>	2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between 8 am & 10 pm? Yes

Number of Hours 9

Rain date necessary?
Yes No

Park Facility Reserved?
Yes No Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No Not Required

Health Dept permit?
Yes No Not Required

1. Description of event: Surf Contest for kids under 18
O'Neill East Coast Grom Tour

2. Event Day and Date: March 21, 2026 (March 22, 2026 rain date)
Timeframe needed: Set up March 20th 3pm am pm to Tear down March 22nd 5pm am pm
Event start time: 8am am pm Event end time: 5pm am pm

3. Estimated number of participants (including spectators): 75-90

4. Location: Stone St (Access #29)

5. Individual making request: Philip Jackson / Mike Hufham
Complete Mailing Address: 7960 Spruce Ln Murrells Inlet, SC 29576 michaelhufham@hotmail
Phone Number: 843-482705 E-mail: MELLOWPHIL@GMAIL.COM
Event start time: 8am am pm Event end time: 5pm am pm

6. Individual who will be on site and in charge of activity: Philip Jackson / Mike Hufham 409-4266
Complete Mailing address: Same as above
Phone Number: _____ E-mail: _____

7. Sponsoring organization/corporation (if applicable): O'Neill East Coast Grom Tour
Contact: _____
Complete Mailing Address: _____
Phone Number: _____ E-mail: _____

8. Briefly describe provisions for the following:
Toilet facilities: None
Trash disposal: Hual away and public receptacles Nothing to accumulate trash
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)
Parking: Public parking
Electrical power and/or water needs: NA

9. Will food be served? NO If yes, has permit from Health Dept. been obtained? _____
Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: \$180 PD Contract: COI

Facility Use Fee: _____ OR Contract: Fees

Security Deposit: _____ COI: ✓ Civic Rec

Parking Fees: _____

Traffic Cones: _____ TOTAL PAID: \$180

TOTAL DUE: \$180 Check #: cc UNLOCK TOWN HALL BREAKER BOX? _____

FOR OFFICE USE ONLY

Site plan included?
 Yes No Not Required

5 Tents contingent upon Permit(s) needed for vehicle on the beach? Yes No

Number needed: _____

Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.
 Yes No *Sponsor Tents no sales*

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested? Yes No Not Required

PD Comments: _____

Fire Department support requested? Yes No Not Required

FD Comments: _____

Ocean Rescue support requested? Yes No Not Required

OR Comments: _____

EMS support requested? Yes No

Certificate of Insurance obtained? Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? _____
 2 PA Speakers for announcing and low background music

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: _____
 Towards the ocean

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? _____
 If so, what company is providing the equipment: 5 10x10 tents with sidewalls anchored

Describe equipment in detail and provide a sketched plan: _____

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?
 If so, describe in detail: na

13. Is police assistance necessary? no *Are you requesting the closing of any streets? _____
 If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

Signature: Phil Jackson Date: 9/25/25

This application is hereby approved, this the _____ day of _____, 20____.

 Special Events Coordinator, Town of Wrightsville Beach, North Carolina

To provide COI prior to event.



Town of Wrightsville Beach

Finance and General Admin Department

Quarter 1, 2026 Update: November 18, 2025

The Finance Department continues to make steady progress on several major initiatives this quarter, reflecting ongoing improvements in financial management, reporting, and strategic planning.

Annual Audit Nearing Completion

The Town is nearing completion of its annual audit with Martin Starnes & Associates, CPAs. The draft financial reports have been prepared, reviewed, and are now in final processing. This year's audit process has gone very smoothly due to improved internal controls, stronger recordkeeping, and increased efficiency gained through experience. Finance Officer Brian Murray continues to coordinate directly with the auditors, with support from Finance Department staff. The final audited financial statements will be presented by Elsa Swenson of Martin Starnes & Associates at the January Board of Aldermen meeting.

Hazard Mitigation Grant Progress

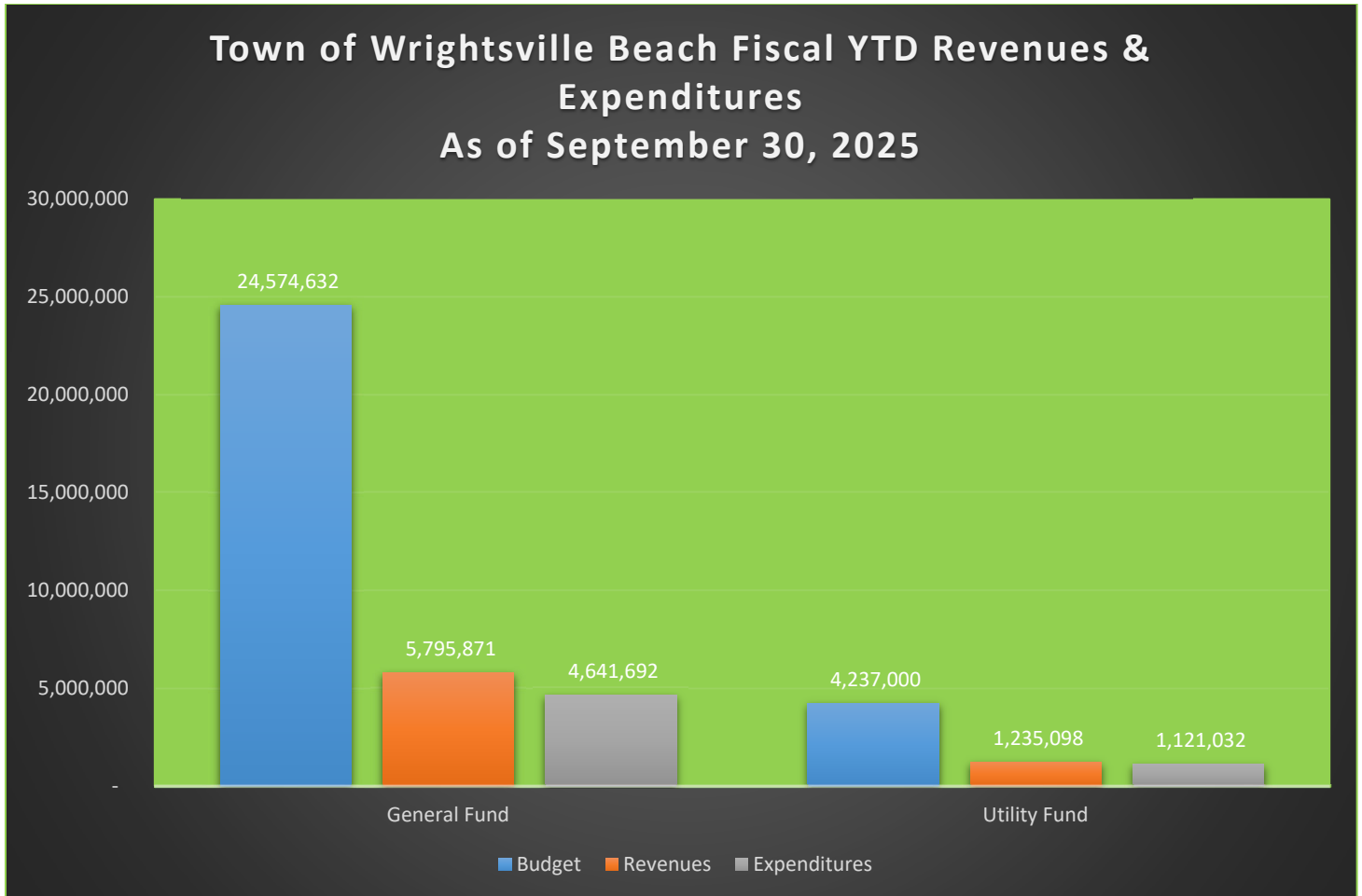
Finance Officer Brian Murray and Andrew Consulting Engineers continue to work on the Town's Hazard Mitigation Grant Program (HMGP) application. The first draft was submitted to North Carolina Emergency Management (NCEM) on October 5th, and the team is now preparing the two remaining sections for the final submission. In addition, they will incorporate any suggested improvements from NCEM to the initial four sections already submitted. Following his participation in a statewide peer review, Brian noted that many other applications were incomplete or underdeveloped, reinforcing confidence in the strength of the Town's submission. The final draft is due to NCEM in December.

Water and Sewer System Close-Out

The Finance Department and Public Works continue to identify and close out all remaining invoices and customer accounts related to the Town's former water and sewer system. Finance Officer Murray is preparing the necessary adjusting journal entries to finalize the transition and transfer all assets to the Cape Fear Public Utility Authority (CFPUA). The goal is to have all transactions recorded and the Enterprise Fund ready for official close-out at the January Board of Aldermen meeting.

Long-Term Financial Planning

Finance Officer Murray is developing a long-term financial planning model to project future revenue and expenditure trends. While this model is being used to evaluate the long-term feasibility of potential salary adjustments under the ongoing compensation study, it will also serve as a valuable tool for multi-year budget planning. The model will help forecast future budget years and will be included as a supporting document in next year's budget process.



Bank Balances as of September 30, 2025	
FCB: General Operating	\$ 4,204,332.50
FCB: General CIP Fund	\$ 25,156.42
NC Capital Management Trust (investments)	\$ 11,428,288.38
FCB Wealth Management (investments)	\$ 16,952,576.60
NCCLASS (investments)	\$ 18,606,041.56
Cumulative Balance for TOWB	\$ 51,216,395.46

REVENUE				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
General Fund	24,328,412.00	24,574,632.00	5,795,871.00	76.42%
Water/Sewer	4,237,000.00	4,237,000.00	1,235,098.00	70.85%
Report Total	28,565,412.00	28,811,632.00	7,030,969.00	75.60%

GENERAL FUND EXPENDITURES				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
Governing Body	220,615.00	301,535.00	62,745.00	79.19%
General Administration	881,925.00	881,925.00	177,068.00	79.92%
Human Resources	1,772,280.00	1,772,280.00	776,130.00	56.21%
Information Technology	610,250.00	610,250.00	209,815.00	65.62%
PW Admin	356,413.00	356,413.00	71,653.00	79.90%
PW - Fleet	325,910.00	325,910.00	66,324.00	79.65%
Police	3,937,352.00	3,937,352.00	797,299.00	79.75%
Fire - Emergency Prep	9,750.00	9,750.00	0.00	100.00%
Fire	1,749,235.00	1,774,235.00	259,943.00	85.35%
Ocean Rescue	1,050,950.00	1,050,950.00	401,993.00	61.75%
PW - Streets/Facilities	1,251,772.00	1,251,772.00	312,356.00	75.05%
Parking	1,583,500.00	1,583,500.00	312,023.00	80.30%
PW - Environmental Svcs	2,186,348.00	2,186,348.00	494,060.00	77.40%
Planning/Inspections	457,050.00	457,050.00	86,343.00	81.11%
Parks/Rec - Programs	495,747.00	554,747.00	108,747.00	80.40%
Parks/Rec - Maintenance	489,556.00	489,556.00	83,702.00	82.90%
Capital Investments	6,949,759.00	7,031,059.00	421,493.00	94.01%
General Fund	24,328,412.00	24,574,632.00	4,641,694.00	81.11%

UTILITY ENTERPRISE EXPENSES				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
Water	2,701,319.00	2,701,319.00	400,509.00	85.17%
Sewer	1,535,681.00	1,535,681.00	720,523.00	53.08%
Utility Fund	4,237,000.00	4,237,000.00	1,121,032.00	73.54%



Town of Wrightsville Beach, NC

Balance Sheet

Account Summary

As Of 09/30/2025

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
10-1101	CASH ON DEPOSIT	33,567,091.23
10-1111	PETTY CASH - REGULAR	250.00
10-1113	CHANGE ACCT-PKNG OFFICE	425.00
10-1210	TAXES RECEIV-CURRENT YR	2,532.72
10-1211	TAXES REC-1ST PRIOR	4,616.05
10-1212	TAXES REC-2ND PRIOR YR	1,701.01
10-1213	TAXES REC-3RD PRIOR YR	1,666.60
10-1214	TAXES REC-4TH & PRIOR	25,280.57
10-1219	ALLOWANCE FOR DOUBTFUL ACCOUNTS 1	-28,450.66
10-1243	2% FOOD TAX	303.93
10-1244	COUNTY SALES TX 2.25%	45,847.15
10-1247	STATE SALES TAX 4.75%	97,618.27
10-1255	A/R REFUSE FEES	26,562.01
10-1256	UNBILLED AR	46,467.51
10-1258	ACCOUNTS RECEIVABLE-MISC	3,813.00
10-1259	ALLOWANCE FOR DOUBTFUL ACCOUNTS /	-16,953.80
10-1260	Lease Receivable	227,862.55
10-1262	Accrued Interest Receivable	856.00
10-1268	P&R RECEIVABLE	1,385.82
10-1304	DUE FROM GOV UNITS-OTHER	230,212.69
10-1420	INVENTORY-MOTOR FUELS/OIL	45,990.05
10-1421	INVENTORY-PARTS & SUPPL'S	14,425.41
10-1560	PREPAID PAYROLL	101.33
	Total Assets:	34,299,604.44
		<u>34,299,604.44</u>
Liability		
10-2119	AP PENDING-DUE TO POOL	307,008.48
10-2130	Garden Club Funds	9,999.82
10-2132	SECURITY DEPOSITS	11,065.00
10-2151	FICA TAXES PAYABALE	0.06
10-2154	RETIREMENT PAYABLE-NCLGRA	-1.90
10-2155	HEALTH INS. PAYABLE	15,209.50
10-2159	GARNISHMENTS	0.02
10-2164	LIFE INSURANCE	2,013.28
10-2165	401-K CONTRIBUTIONS	-961.83
10-2166	DENTAL INSURANCE	-683.70
10-2167	VISION INSURANCE	914.19
10-2169	FLEX TOWN ADVANCE	-1,410.27
10-2170	OUTSTANDING LEGAL FEES	149,323.00
10-2173	401K - ROTH	1,857.05
10-2174	HSA PR DEDUCTION	-11,582.37
10-2175	ALLSTATE INSURANCE PAYABLE	2,214.97
10-2176	401-K LOAN	-1,520.17
10-2182	DEPENDENT CARE	293.22
10-2621	DEFERRED INFLOW - LEASES	218,434.00
10-2830	RESERVE-PROPERTY TAXES	7,345.59
	Total Liability:	709,517.94
Equity		
10-2990	FUND BALANCE	32,435,908.02
	Total Beginning Equity:	32,435,908.02

Balance Sheet

As Of 09/30/2025

Account	Name	Balance
Total Revenue		5,795,870.75
Total Expense		<u>4,641,692.27</u>
Revenues Over/Under Expenses		1,154,178.48
	Total Equity and Current Surplus (Deficit):	33,590,086.50
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>34,299,604.44</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance
Fund: 30 - WATER & SEWER		
Assets		
30-1101	CASH ON DEPOSIT	1,390,687.51
30-1111	PETTY CASH-WATER & SEWER	150.00
30-1243	2% FOOD TAX	9.87
30-1244	COUNTY SALES TX 2.25%	5,213.29
30-1247	STATE SALES TAX 4.75%	11,058.36
30-1255	CUSTOMER A/R-WATER/SEWER	52,127.65
30-1256	UNBILLED AR	209,761.87
30-1259	ALLOWANCE FOR DOUBTFUL ACCOUNTS	-33,127.14
30-1260	Lease Receivable	5,825.00
30-1262	ACCRUED INTEREST RECEIVABLE	254.00
30-1421	INVENTORY - PARTS & SUPPLIES	100,682.50
30-1500	CIP	47,217.00
30-1601	PENSION DEFERRAL	-1,558.00
30-1605	PENSION DEFERRAL	76,129.00
30-1610	OPEB DEFERRED OUTFLOW	9,564.00
30-1611	OPEB DEFERRED INFLOW	-13,845.00
30-1740	SEWERAGE DISPOSAL PLANT	5,457,884.50
30-1741	WATER PLANT DIST SYSTEM	4,609,215.81
30-1742	PUMP HOUSE	33,337.40
30-1751	PUMPS AND WELLS	312,954.81
30-1752	MACHINERY & EQUIPMENT	1,327,767.56
30-1760	VEHICLES	362,960.54
	Total Assets:	13,964,270.53
		<u>13,964,270.53</u>
Liability		
30-2119	AP PENDING-DUE TO POOL	88,272.38
30-2155	HEALTH INS	138.48
30-2156	COMPENSATED ABSENCES PAYABLE	-152.12
30-2165	401K CONTRIB	180.70
30-2171	OPEB	261,610.00
30-2172	PENSION LIABILITY - LGERS	150,135.00
30-2173	401K ROTH	450.00
30-2174	HSA PR DEDUCTION	136.50
30-2175	ALLSTATE INSURANCE PAYABLE	91.92
30-2176	401K LOAN	-75.00
30-2621	Deferred Inflow - Leases	15,046.00
30-2879	RESERVE	-1,078,170.94
30-2880	RESERVE FOR DEPRECIATION	8,595,659.12
30-2950	CONTRIB FROM MUNICIPALITY	99,935.73
30-2951	CONTRIB FROM CAP RES FUND	185,912.18
30-2960	CONTRIB FROM FED GOVT	1,490,855.00
30-2965	FEMA CONTRIB - FUND 32	16,519.00
30-2970	CONTRIB FROM STATE GOVT	579,556.00
30-2980	CONTRIB FROM PUBLIC	199,644.79
	Total Liability:	10,605,744.74
Equity		
30-2990	FUND BALANCE	3,244,459.87
	Total Beginning Equity:	3,244,459.87
Total Revenue		1,235,098.39
Total Expense		1,121,032.47
Revenues Over/Under Expenses		114,065.92
	Total Equity and Current Surplus (Deficit):	3,358,525.79
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>13,964,270.53</u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 45 - WATER & SEWER PROJECTS			
Assets			
45-1101	CASH ON DEPOSIT	4,472,527.88	
	Total Assets:	<u>4,472,527.88</u>	<u>4,472,527.88</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
45-2990	FUND BALANCE	8,459,744.68	
	Total Beginning Equity:	<u>8,459,744.68</u>	
Total Revenue		0.00	
Total Expense		<u>3,987,216.80</u>	
Revenues Over/Under Expenses		-3,987,216.80	
	Total Equity and Current Surplus (Deficit):	4,472,527.88	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>4,472,527.88</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS			
Assets			
49-1101	CASH ON DEPOSIT	-15,892.86	
	Total Assets:	<u>-15,892.86</u>	<u>-15,892.86</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
49-2990	FUND BALANCE	47,630.13	
	Total Beginning Equity:	<u>47,630.13</u>	
Total Revenue		25,126.20	
Total Expense		<u>88,649.19</u>	
Revenues Over/Under Expenses		-63,522.99	
	Total Equity and Current Surplus (Deficit):	-15,892.86	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>-15,892.86</u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 52 - PICKLEBALL & TENNIS CONFIG			
Assets			
52-1101	CASH ON DEPOSIT	162,612.98	
52-1302	GRANT FUNDS RECEIVABLE	282,830.82	
	Total Assets:	445,443.80	<u>445,443.80</u>
Liability			
	Total Liability:	0.00	
Equity			
52-2990	FUND BALANCE	379,774.85	
	Total Beginning Equity:	379,774.85	
Total Revenue		250,503.06	
Total Expense		184,834.11	
Revenues Over/Under Expenses		65,668.95	
	Total Equity and Current Surplus (Deficit):	445,443.80	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>445,443.80</u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 53 - Street Maintenance Fund			
Assets			
53-1101	CASH ON DEPOSIT	276,617.76	
	Total Assets:	<u>276,617.76</u>	<u>276,617.76</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
53-2990	FUND BALANCE	227,416.68	
	Total Beginning Equity:	<u>227,416.68</u>	
Total Revenue		49,201.08	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		49,201.08	
	Total Equity and Current Surplus (Deficit):	276,617.76	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>276,617.76</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 54 - Federal Asset Forfeiture			
Assets			
54-1101	CASH ON DEPOSIT	110,082.19	
	Total Assets:	<u>110,082.19</u>	<u>110,082.19</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
54-2990	FUND BALANCE	108,985.09	
	Total Beginning Equity:	<u>108,985.09</u>	
Total Revenue		1,097.10	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		1,097.10	
	Total Equity and Current Surplus (Deficit):	110,082.19	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>110,082.19</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 55 - Unauthorized Substance Tax			
Assets			
55-1101	CASH ON DEPOSIT	18,195.58	
	Total Assets:	<u>18,195.58</u>	<u>18,195.58</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
55-2990	FUND BALANCE	18,014.24	
	Total Beginning Equity:	<u>18,014.24</u>	
Total Revenue		181.34	
Revenues Over/Under Expenses		181.34	
	Total Equity and Current Surplus (Deficit):	<u>18,195.58</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>18,195.58</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 58 - CAUSEWAY DR SIDEWALK EXTENSION			
Assets			
		<u>0.00</u>	<u>0.00</u>
	Total Assets:		
Liability			
		<u>0.00</u>	
	Total Liability:		
Total Revenue		0.00	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 59 - BULKHEAD REPAIR			
Assets			
59-1101	CASH ON DEPOSIT	159,000.00	
	Total Assets:	<u>159,000.00</u>	<u>159,000.00</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
59-2990	FUND BALANCE	145,600.00	
	Total Beginning Equity:	<u>145,600.00</u>	
Total Revenue		55,000.00	
Total Expense		<u>41,600.00</u>	
Revenues Over/Under Expenses		13,400.00	
	Total Equity and Current Surplus (Deficit):	159,000.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>159,000.00</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 60 - TOWB LICENSE PLATE FUND			
Assets			
60-1101	CASH ON DEPOSIT	72,163.68	
	Total Assets:	<u>72,163.68</u>	<u>72,163.68</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
60-2990	FUND BALANCE	69,294.48	
	Total Beginning Equity:	<u>69,294.48</u>	
Total Revenue		2,869.20	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		2,869.20	
	Total Equity and Current Surplus (Deficit):	72,163.68	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>72,163.68</u></u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 63 - CAPITAL RES-GEN CIP			
Assets			
63-1101	CASH ON DEPOSIT	11,003,409.51	
63-1990	ESTIMATED REVENUES	616,497.00	
	Total Assets:	<u>11,619,906.51</u>	<u>11,619,906.51</u>
Liability			
63-2900	APPROPRIATIONS	616,497.00	
	Total Liability:	<u>616,497.00</u>	
Equity			
63-2990	FUND BALANCE	11,083,409.51	
	Total Beginning Equity:	<u>11,083,409.51</u>	
Total Revenue		0.00	
Total Expense		80,000.00	
Revenues Over/Under Expenses		<u>-80,000.00</u>	
	Total Equity and Current Surplus (Deficit):	11,003,409.51	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>11,619,906.51</u>

Balance Sheet

As Of 09/30/2025

Account	Name	Balance	
Fund: 98 - CENTRAL DEPOSITORY			
Assets			
98-1101	CASH ON DEPOSIT	4,204,332.50	
98-1236	FCB - GENERAL FUND	25,156.42	
98-1252	NCCMT	11,428,288.38	
98-1253	FCB - WEALTH MGMT	16,952,576.60	
98-1254	NCCLASS	18,606,141.56	
98-1381	DUE FROM FUND 10	307,008.48	
98-1382	DUE FROM FUND 30	88,272.38	
	Total Assets:	51,611,776.32	<u>51,611,776.32</u>
Liability			
98-2110	ACCOUNTS PAYABLE	395,280.86	
98-2410	DUE TO FUND 10	33,490,356.13	
98-2411	DUE TO FUND 30	1,514,639.61	
98-2415	DUE TO FUND 45	4,425,310.88	
98-2417	DUE TO FUND 63	11,003,409.51	
98-2429	DUE TO FUND 49	-15,892.86	
98-2433	DUE TO FUND 52	162,612.98	
98-2434	DUE TO FUND 53	276,617.76	
98-2435	DUE TO FUND 54	110,082.19	
98-2436	DUE TO FUND 55	18,195.58	
98-2440	DUE TO FUND 59	159,000.00	
98-2441	DUE TO FUND 60	72,163.68	
	Total Liability:	51,611,776.32	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>51,611,776.32</u>



Town of Wrightsville Beach, NC

Income Statement Account Summary

For Fiscal: 2025-2026 Period Ending: 09/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 10 - GENERAL FUND						
Revenue						
10-3110	PROPERTY TAX	3,500,000.00	3,500,000.00	323,546.15	681,507.66	2,818,492.34
10-3111	PROPERTY TAX - PRIOR YEARS	3,000.00	3,000.00	167.66	791.24	2,208.76
10-3114	MOTOR VEHICLE PROPERTY TAX	50,000.00	50,000.00	5,205.34	10,329.87	39,670.13
10-3115	INTERLOCAL AGREEMENT - CITY OF WILMI...	30,000.00	30,000.00	0.00	30,000.00	0.00
10-3210	PET LICENSES	500.00	500.00	0.00	50.00	450.00
10-3234	LOCAL SALES AND USE TAX	1,530,000.00	1,530,000.00	163,851.35	235,949.00	1,294,051.00
10-3262	PARKING PROGRAM	6,700,000.00	6,700,000.00	887,668.45	3,351,892.36	3,348,107.64
10-3263	RESIDENTIAL PARKING PASS	143,000.00	143,000.00	750.00	5,530.00	137,470.00
10-3264	COMMERCIAL 1 PARKING PASS	6,500.00	6,500.00	0.00	0.00	6,500.00
10-3265	COMMERCIAL 2 PARKING PASS	8,500.00	8,500.00	0.00	0.00	8,500.00
10-3266	CONTRACTOR PARKING PASS	42,000.00	42,000.00	8,430.00	22,189.70	19,810.30
10-3270	ROOM OCCUPANCY TAX (3%)	2,300,000.00	2,300,000.00	0.00	0.00	2,300,000.00
10-3280	MUNICIPAL VEHICLE TAX	7,500.00	7,500.00	168.00	750.40	6,749.60
10-3290	PENALTIES/INTEREST-TAXES	3,500.00	3,500.00	66.58	247.42	3,252.58
10-3322	STATE BEER & WINE TAX	11,000.00	11,000.00	0.00	0.00	11,000.00
10-3323	JUDICIAL AND RECORDS FEES	3,000.00	3,000.00	500.50	938.50	2,061.50
10-3324	UTILITIES SALES DISTRIBUTION	370,000.00	370,000.00	89,230.83	89,230.83	280,769.17
10-3343	BUILDING PERMITS	350,000.00	350,000.00	30,956.00	152,126.00	197,874.00
10-3346	STATE BUILDING PERMIT FEE	350.00	350.00	60.00	140.00	210.00
10-3347	BLDG PERM-ZONING COMPLIAN	4,000.00	4,000.00	300.00	700.00	3,300.00
10-3349	FILM PERMITS	10,000.00	10,000.00	0.00	1,525.00	8,475.00
10-3350	BUSINESS ON BEACH PERMIT	4,000.00	4,000.00	0.00	0.00	4,000.00
10-3605	SPECIAL EVENT PERMITS	33,000.00	33,000.00	1,610.00	7,050.00	25,950.00
10-3647	FACILITY RESERVATIONS	16,000.00	16,000.00	1,413.50	5,067.50	10,932.50
10-3648	FITNESS CLASSES	46,000.00	46,000.00	3,946.28	12,091.98	33,908.02
10-3649	RECREATION PROGRAMS	222,000.00	222,000.00	9,980.10	46,559.70	175,440.30
10-3650	RECREATION REVENUES	1,000.00	1,000.00	655.00	-403.00	1,403.00
10-3651	RECREATION CONTRIBUTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
10-3750	REFUSE COLLECTION CHARGES	1,000,000.00	1,000,000.00	-1,132.00	191,029.26	808,970.74
10-3757	SOLID WASTE DISPOSAL TAX	1,750.00	1,750.00	0.00	455.75	1,294.25
10-3782	CREDIT CARD PROCESSING FEE	8,000.00	8,000.00	0.00	0.00	8,000.00
10-3831	INTEREST ON INVESTMENTS	1,100,000.00	1,100,000.00	142,480.89	442,192.73	657,807.27
10-3834	RENT - TOWN OWNED BUILDINGS	65,000.00	65,000.00	1,171.42	62,986.26	2,013.74
10-3835	SALE OF ASSETS	20,000.00	20,000.00	0.00	12,615.50	7,384.50
10-3838	ABC NET REVENUES	730,000.00	730,000.00	20,257.38	37,751.63	692,248.37
10-3839	MISCELLANEOUS REVENUE	0.00	0.00	-798.00	0.00	0.00
10-3840	INSURANCE CLAIMS/REFUNDS	0.00	0.00	-112.00	0.00	0.00
10-3841	VAR/CUP/CAMA/REZONE FEES	2,500.00	2,500.00	0.00	338.00	2,162.00
10-3842	CAMA PERMIT REIMBURSEMENT	0.00	0.00	0.00	600.00	-600.00
10-3846	PARK PERMIT CC FEE	0.00	0.00	337.38	1,205.28	-1,205.28
10-3857	FARMERS MARKET	39,000.00	39,000.00	2,977.00	8,007.00	30,993.00
10-3861	ABC GRANT - DWI ENFORCEMENT	0.00	45,000.00	0.00	45,000.00	0.00
10-3866	FIRE INSPECTION FEE	3,000.00	3,000.00	615.00	615.00	2,385.00
10-3869	ABC - MIXED DRINK SURCHARGE	0.00	0.00	14,077.64	30,060.80	-30,060.80
10-3870	CIVIL CITATIONS - PARKING	800,000.00	800,000.00	84,214.04	280,038.14	519,961.86
10-3873	CIVIL CITATIONS - OTHER	10,000.00	10,000.00	1,400.00	5,971.88	4,028.12
10-3874	CIVIL CITATIONS - ANIMAL CONTROL	25,000.00	25,000.00	915.00	4,665.00	20,335.00
10-3875	CIVIL CITATIONS - ALCOHOL/WASTE	30,000.00	30,000.00	4,700.00	18,074.36	11,925.64
10-3980	TRANSFER FR WATER & SEWER	57,500.00	57,500.00	0.00	0.00	57,500.00
10-3984	TRANSFER FR GFCIP	4,710,812.00	4,710,812.00	0.00	0.00	4,710,812.00
10-3985	TRANSFER OF STORMWATER FEES	330,000.00	330,000.00	0.00	0.00	330,000.00

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-3991	APPROPRIATED FUND BALANCE	0.00	201,220.00	0.00	0.00	201,220.00
	Revenue Total:	24,328,412.00	24,574,632.00	1,799,609.49	5,795,870.75	18,778,761.25
Expense						
DeptAcctCode: 4110 - Governing Body						
10-4110-0801	ATTENDANCE FEES	43,880.00	43,880.00	3,478.97	8,697.43	35,182.57
10-4110-0900	FICA TAX EXPENSE	3,360.00	3,360.00	290.97	727.46	2,632.54
10-4110-1801	PROFESSIONAL SERVICES	134,800.00	215,720.00	22,059.83	39,579.33	176,140.67
10-4110-1900	CONTRACTED SERVICES	11,000.00	11,000.00	0.00	53.00	10,947.00
10-4110-2600	SUPPLIES	2,000.00	2,000.00	197.04	123.56	1,876.44
10-4110-3100	TRAVEL & TRAINING	5,000.00	5,000.00	1,173.95	1,173.95	3,826.05
10-4110-3200	CELL PHONE	3,900.00	3,900.00	324.85	812.13	3,087.87
10-4110-3930	DUES & SUBSCRIPTIONS	16,675.00	16,675.00	745.20	11,577.91	5,097.09
	DeptAcctCode: 4110 - Governing Body Total:	220,615.00	301,535.00	28,270.81	62,744.77	238,790.23
DeptAcctCode: 4120 - General Administration						
10-4120-0000	SALARIES & WAGES	574,000.00	574,000.00	43,058.06	119,934.79	454,065.21
10-4120-0100	OVERTIME	3,000.00	3,000.00	0.00	8.71	2,991.29
10-4120-0900	FICA TAX EXPENSE	46,050.00	46,050.00	3,336.04	9,278.01	36,771.99
10-4120-1000	RETIREMENT	82,100.00	82,100.00	6,120.85	17,053.07	65,046.93
10-4120-1010	401-K CONTRIBUTIONS	24,075.00	24,075.00	1,604.68	4,474.23	19,600.77
10-4120-1801	PROFESSIONAL SERVICES	50,000.00	50,000.00	0.00	8,560.00	41,440.00
10-4120-1901	TAX COLLECTION FEES	30,000.00	30,000.00	3,552.48	3,589.53	26,410.47
10-4120-2600	DEPT SUPPLIES & MATERIALS	18,000.00	18,000.00	1,242.51	4,771.27	13,228.73
10-4120-3100	TRAVEL & TRAINING	35,150.00	35,150.00	1,604.64	5,844.98	29,305.02
10-4120-3200	CELL PHONE	2,400.00	2,400.00	287.23	741.16	1,658.84
10-4120-3220	POSTAGE	8,500.00	8,500.00	0.00	750.00	7,750.00
10-4120-3400	PRINTING	3,500.00	3,500.00	0.00	0.00	3,500.00
10-4120-3700	ADVERTISING	2,000.00	2,000.00	1,231.05	1,751.75	248.25
10-4120-3930	DUES & SUBSCRIPTIONS	3,150.00	3,150.00	40.00	310.00	2,840.00
	DeptAcctCode: 4120 - General Administration Total:	881,925.00	881,925.00	62,077.54	177,067.50	704,857.50
DeptAcctCode: 4130 - HUMAN RESOURCES						
10-4130-0000	SALARIES & WAGES	84,000.00	84,000.00	6,448.04	15,958.88	68,041.12
10-4130-0900	FICA TAX EXPENSE	6,600.00	6,600.00	485.92	1,202.89	5,397.11
10-4130-1000	RETIREMENT	11,800.00	11,800.00	927.88	2,296.49	9,503.51
10-4130-1010	401K CONTRIBUTIONS	3,450.00	3,450.00	257.92	638.35	2,811.65
10-4130-1100	GROUP BENEFITS	1,073,900.00	1,073,900.00	103,675.94	265,336.88	808,563.12
10-4130-1150	RETIREE BENEFITS	69,000.00	69,000.00	11,655.00	22,015.00	46,985.00
10-4130-1801	PROFESSIONAL SERVICES	14,000.00	30,000.00	146.00	29,679.85	320.15
10-4130-2300	EMPLOYEE SCREENING	12,500.00	12,500.00	1,021.74	5,140.53	7,359.47
10-4130-2600	SUPPLIES	1,100.00	1,100.00	0.00	0.00	1,100.00
10-4130-3100	TRAVEL & TRAINING	6,650.00	6,650.00	54.15	135.38	6,514.62
10-4130-3200	CELL PHONE	780.00	780.00	64.97	162.43	617.57
10-4130-3700	ADVERTISING	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4130-3800	EMPLOYEE RECOGNITION	17,000.00	17,000.00	160.49	563.27	16,436.73
10-4130-3930	DUES/SUBSCRIPTIONS	500.00	500.00	165.00	539.00	-39.00
10-4130-4500	INSURANCE & BONDS	469,500.00	453,500.00	2,388.00	432,461.54	21,038.46
	DeptAcctCode: 4130 - HUMAN RESOURCES Total:	1,772,280.00	1,772,280.00	127,451.05	776,130.49	996,149.51
DeptAcctCode: 4210 - Information Technology						
10-4210-1801	PROFESSIONAL SERVICES	197,000.00	197,000.00	12,141.22	47,168.48	149,831.52
10-4210-1900	CONTRACTED SERVICES	38,450.00	38,450.00	1,249.35	26,070.56	12,379.44
10-4210-2600	DEPT SUPPLIES & MATERIALS	72,000.00	72,000.00	16,472.48	16,743.09	55,256.91
10-4210-3210	PHONE/INTERNET/CABLE	90,500.00	90,500.00	7,810.08	23,353.87	67,146.13
10-4210-3520	MAINT/REPAIR-EQUIPMENT	187,800.00	187,800.00	12,418.31	91,140.92	96,659.08
10-4210-4310	EQUIPMENT RENTAL	24,500.00	24,500.00	1,881.25	5,337.72	19,162.28
	DeptAcctCode: 4210 - Information Technology Total:	610,250.00	610,250.00	51,972.69	209,814.64	400,435.36
DeptAcctCode: 4245 - Public Works - Administration						
10-4245-0000	SALARIES & WAGES	253,200.00	253,200.00	19,481.97	53,559.90	199,640.10
10-4245-0100	OVERTIME	1,500.00	1,500.00	17.45	17.45	1,482.55
10-4245-0300	LONGEVITY	1,800.00	1,800.00	0.00	0.00	1,800.00

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4245-0900	FICA TAX EXPENSE	20,300.00	20,300.00	1,495.07	4,092.69	16,207.31
10-4245-1000	RETIREMENT	36,175.00	36,175.00	2,805.96	7,709.75	28,465.25
10-4245-1010	401-K CONTRIBUTIONS	10,625.00	10,625.00	776.11	2,132.46	8,492.54
10-4245-1900	CONTRACTED SERVICES	3,260.00	3,260.00	0.00	0.00	3,260.00
10-4245-2160	UNIFORMS	1,900.00	1,900.00	0.00	239.31	1,660.69
10-4245-2600	DEPT SUPPLIES & MATERIALS	10,000.00	10,000.00	1,051.48	1,656.23	8,343.77
10-4245-3100	TRAVEL & TRAINING	14,773.00	14,773.00	730.92	1,827.30	12,945.70
10-4245-3200	CELL PHONE	780.00	780.00	64.97	162.43	617.57
10-4245-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4245-3520	MAINT/REPAIR-EQUIPMENT	500.00	500.00	0.00	0.00	500.00
10-4245-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4245-3930	DUES & SUBSCRIPTIONS	600.00	600.00	0.00	255.00	345.00
DeptAcctCode: 4245 - Public Works - Administration Total:		356,413.00	356,413.00	26,423.93	71,652.52	284,760.48
DeptAcctCode: 4250 - Public Works - Fleet Maintenance						
10-4250-0000	SALARIES & WAGES	216,725.00	216,725.00	16,351.66	44,568.06	172,156.94
10-4250-0100	OVERTIME	4,500.00	4,500.00	107.10	228.71	4,271.29
10-4250-0300	LONGEVITY	3,200.00	3,200.00	0.00	0.00	3,200.00
10-4250-0900	FICA TAX EXPENSE	17,050.00	17,050.00	1,172.17	3,187.92	13,862.08
10-4250-1000	RETIREMENT	30,400.00	30,400.00	2,368.41	6,446.26	23,953.74
10-4250-1010	401-K CONTRIBUTIONS	8,925.00	8,925.00	160.00	440.00	8,485.00
10-4250-1900	CONTRACTED SERVICES	8,800.00	8,800.00	191.64	3,760.64	5,039.36
10-4250-2160	UNIFORMS	6,050.00	6,050.00	270.92	1,117.25	4,932.75
10-4250-2500	AUTO/EQUIP SUPPLIES	3,360.00	3,360.00	154.79	361.32	2,998.68
10-4250-2600	DEPT SUPPLIES & MATERIALS	12,400.00	12,400.00	513.99	1,562.31	10,837.69
10-4250-3100	TRAVEL & TRAINING	1,000.00	1,000.00	150.00	150.00	850.00
10-4250-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	2,701.50	3,269.30	6,730.70
10-4250-3530	MAINT/REPAIR-AUTOS	3,000.00	3,000.00	1,033.51	1,232.16	1,767.84
10-4250-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
DeptAcctCode: 4250 - Public Works - Fleet Maintenance Total:		325,910.00	325,910.00	25,175.69	66,323.93	259,586.07
DeptAcctCode: 4260 - Public Works - Building Maintenance						
10-4260-3301	WATER/SEWER UTILITIES	0.00	0.00	-22,885.85	0.00	0.00
DeptAcctCode: 4260 - Public Works - Building Maintenance Total:		0.00	0.00	-22,885.85	0.00	0.00
DeptAcctCode: 4310 - Police Department						
10-4310-0000	SALARIES & WAGES	2,554,500.00	2,554,500.00	182,117.10	478,749.75	2,075,750.25
10-4310-0100	OVERTIME	107,000.00	107,000.00	4,173.34	19,011.78	87,988.22
10-4310-0200	WAGES-TEMP EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00
10-4310-0300	LONGEVITY	12,000.00	12,000.00	0.00	0.00	12,000.00
10-4310-0400	SPECIAL SEPARATION ALLOWANCE	41,145.00	41,145.00	3,164.96	8,703.64	32,441.36
10-4310-0900	FICA TAX EXPENSE	205,900.00	205,900.00	14,238.22	38,219.53	167,680.47
10-4310-1000	RETIREMENT	372,150.00	372,150.00	29,683.93	79,237.27	292,912.73
10-4310-1010	401-K CONTRIBUTIONS	129,100.00	129,100.00	9,116.38	24,238.14	104,861.86
10-4310-1801	PROFESSIONAL SERVICES	21,000.00	21,000.00	500.00	11,857.00	9,143.00
10-4310-1900	CONTRACTED SERVICES	24,000.00	24,000.00	2,760.00	8,372.00	15,628.00
10-4310-2160	UNIFORMS	68,840.00	68,840.00	6,303.33	18,401.08	50,438.92
10-4310-2500	AUTO/EQUIP SUPPLIES	85,000.00	85,000.00	5,731.83	19,346.90	65,653.10
10-4310-2600	DEPT SUPPLIES & MATERIALS	60,000.00	60,000.00	9,848.90	30,550.69	29,449.31
10-4310-3100	TRAVEL & TRAINING	42,700.00	42,700.00	2,934.70	6,722.68	35,977.32
10-4310-3200	CELL PHONE	2,150.00	2,150.00	178.67	446.68	1,703.32
10-4310-3220	POSTAGE	500.00	500.00	0.00	0.00	500.00
10-4310-3400	PRINTING	2,000.00	2,000.00	0.00	72.14	1,927.86
10-4310-3520	MAINT/REPAIR-EQUIPMENT	127,167.00	127,167.00	17,644.92	41,963.02	85,203.98
10-4310-3530	MAINT/REPAIR-AUTOS	47,700.00	47,700.00	1,862.36	6,387.39	41,312.61
10-4310-3700	ADVERTISING	3,500.00	3,500.00	0.00	0.00	3,500.00
10-4310-3900	PUBLIC RELATIONS	1,500.00	1,500.00	307.87	1,414.45	85.55
10-4310-3930	DUES & SUBSCRIPTIONS	8,000.00	8,000.00	-27.55	22.45	7,977.55
10-4310-4310	BUILDING & EQUIP RENTAL	11,500.00	11,500.00	214.50	3,582.50	7,917.50
DeptAcctCode: 4310 - Police Department Total:		3,937,352.00	3,937,352.00	290,753.46	797,299.09	3,140,052.91

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
DeptAcctCode: 4330 - Emergency Preparedness						
10-4330-1801	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4330-2600	DEPT SUPPLIES & MATERIALS	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4330-3100	TRAVEL & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4330-3201	TELEPHONE	1,250.00	1,250.00	0.00	0.00	1,250.00
10-4330-3400	PRINTING	3,000.00	3,000.00	0.00	0.00	3,000.00
10-4330-3520	MAINT/REPAIR-EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
DeptAcctCode: 4330 - Emergency Preparedness Total:		9,750.00	9,750.00	0.00	0.00	9,750.00
DeptAcctCode: 4340 - Fire Department						
10-4340-0000	SALARIES & WAGES	957,925.00	957,925.00	59,932.25	164,507.16	793,417.84
10-4340-0100	OVERTIME	90,000.00	90,000.00	7,388.99	19,724.63	70,275.37
10-4340-0200	WAGES-TEMP EMPLOYEES	91,800.00	91,800.00	1,980.00	6,855.00	84,945.00
10-4340-0300	LONGEVITY	6,200.00	6,200.00	0.00	0.00	6,200.00
10-4340-0803	WAGES-PAID ON CALL	75,000.00	75,000.00	2,250.00	5,307.50	69,692.50
10-4340-0900	FICA TAX EXPENSE	93,300.00	93,300.00	5,391.18	14,795.57	78,504.43
10-4340-1000	RETIREMENT	143,575.00	143,575.00	8,977.28	24,177.93	119,397.07
10-4340-1010	401-K CONTRIBUTIONS	42,125.00	42,125.00	1,441.86	4,168.64	37,956.36
10-4340-1900	CONTRACTED SERVICES	15,000.00	40,000.00	0.00	0.00	40,000.00
10-4340-2160	UNIFORMS	18,500.00	18,500.00	0.00	0.00	18,500.00
10-4340-2500	AUTO/EQUIP SUPPLIES	12,500.00	12,500.00	505.76	1,628.08	10,871.92
10-4340-2600	DEPT SUPPLIES & MATERIALS	48,500.00	48,500.00	745.28	4,541.25	43,958.75
10-4340-2601	LIFE SAFETY EQUIPMENT	79,500.00	79,500.00	0.00	164.00	79,336.00
10-4340-3100	TRAVEL & TRAINING	24,500.00	24,500.00	405.00	1,461.94	23,038.06
10-4340-3200	TELEPHONE	1,560.00	1,560.00	64.97	162.43	1,397.57
10-4340-3220	POSTAGE	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4340-3400	PRINTING	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4340-3520	MAINT/REPAIR-EQUIPMENT	16,500.00	16,500.00	0.00	1,325.00	15,175.00
10-4340-3530	MAINT/REPAIR-AUTOS	12,500.00	12,500.00	6,839.15	7,500.50	4,999.50
10-4340-3540	MAINT/REPAIR-2-WAY RADIOS	8,000.00	8,000.00	0.00	0.00	8,000.00
10-4340-3930	DUES & SUBSCRIPTIONS	4,750.00	4,750.00	225.00	384.90	4,365.10
10-4340-4500	INSURANCE & BONDS	4,500.00	4,500.00	0.00	3,238.00	1,262.00
DeptAcctCode: 4340 - Fire Department Total:		1,749,235.00	1,774,235.00	96,146.72	259,942.53	1,514,292.47
DeptAcctCode: 4390 - Ocean Rescue						
10-4390-0000	SALARIES & WAGES	146,650.00	146,650.00	12,262.72	29,612.10	117,037.90
10-4390-0100	OVERTIME	10,000.00	10,000.00	3,075.53	7,576.01	2,423.99
10-4390-0200	WAGES-TEMP EMPLOYEES	699,725.00	699,725.00	92,460.90	318,611.57	381,113.43
10-4390-0300	LONGEVITY	600.00	600.00	0.00	0.00	600.00
10-4390-0900	FICA TAX EXPENSE	65,625.00	65,625.00	8,220.06	27,148.09	38,476.91
10-4390-1000	RETIREMENT	21,525.00	21,525.00	2,207.74	5,333.16	16,191.84
10-4390-1010	401-K CONTRIBUTIONS	6,325.00	6,325.00	613.69	1,482.46	4,842.54
10-4390-1801	PROFESSIONAL SERVICES	4,000.00	4,000.00	0.00	0.00	4,000.00
10-4390-2160	UNIFORMS	18,500.00	18,500.00	0.00	2,202.00	16,298.00
10-4390-2500	AUTO/EQUIP SUPPLIES	13,000.00	13,000.00	1,426.26	4,797.67	8,202.33
10-4390-2600	DEPT SUPPLIES & MATERIALS	17,000.00	17,000.00	112.68	913.82	16,086.18
10-4390-3100	TRAVEL & TRAINING	6,000.00	6,000.00	0.00	0.00	6,000.00
10-4390-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4390-3520	MAINT/REPAIR-EQUIPMENT	25,000.00	25,000.00	0.00	0.00	25,000.00
10-4390-3530	MAINT/REPAIR-AUTOS	10,000.00	10,000.00	1,789.59	2,337.80	7,662.20
10-4390-3540	MAINT/REPAIR-2-WAY RADIOS	1,500.00	1,500.00	898.00	898.00	602.00
10-4390-3930	DUES & SUBSCRIPTIONS	5,000.00	5,000.00	0.00	1,080.00	3,920.00
DeptAcctCode: 4390 - Ocean Rescue Total:		1,050,950.00	1,050,950.00	123,067.17	401,992.68	648,957.32
DeptAcctCode: 4510 - Public Works - Streets & Facilities						
10-4510-0000	SALARIES & WAGES	206,850.00	206,850.00	14,832.45	42,511.12	164,338.88
10-4510-0100	OVERTIME	10,000.00	10,000.00	1,614.89	2,754.76	7,245.24
10-4510-0300	LONGEVITY	600.00	600.00	0.00	0.00	600.00
10-4510-0900	FICA TAX EXPENSE	16,625.00	16,625.00	1,253.27	3,439.95	13,185.05
10-4510-1000	RETIREMENT	29,625.00	29,625.00	2,366.77	6,513.74	23,111.26
10-4510-1010	401-K CONTRIBUTIONS	8,700.00	8,700.00	137.11	371.64	8,328.36

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4510-1900	CONTRACTED SERVICES	350,300.00	350,300.00	24,472.55	77,439.45	272,860.55
10-4510-2160	UNIFORMS	9,000.00	9,000.00	668.63	3,245.93	5,754.07
10-4510-2500	AUTO/EQUIP SUPPLIES	16,572.00	16,572.00	2,030.79	4,724.18	11,847.82
10-4510-2600	SUPPLIES-STREETS	79,000.00	79,000.00	1,272.88	15,387.22	63,612.78
10-4510-3100	TRAVEL & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4510-3300	UTILITIES - BUILDINGS	200,000.00	200,000.00	268.05	64,065.62	135,934.38
10-4510-3301	WATER/SEWER UTILITIES	120,000.00	120,000.00	51,035.35	51,035.35	68,964.65
10-4510-3510	MAINT/REPAIR PUB BUILDINGS	121,500.00	121,500.00	12,056.02	22,720.34	98,779.66
10-4510-3520	MAINT/REPAIR-EQUIPMENT	5,000.00	5,000.00	85.94	382.19	4,617.81
10-4510-3525	MAINT/REPAIR GENERATORS	5,000.00	5,000.00	0.00	0.00	5,000.00
10-4510-3530	MAINT/REPAIR-AUTOS	8,500.00	8,500.00	48.49	645.26	7,854.74
10-4510-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4510-4310	BUILDING & EQUIP RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4510-5900	STREET LIGHTS	60,000.00	60,000.00	5,710.61	17,118.76	42,881.24
DeptAcctCode: 4510 - Public Works - Streets & Facilities Total:		1,251,772.00	1,251,772.00	117,853.80	312,355.51	939,416.49
DeptAcctCode: 4540 - Parking Enforcement						
10-4540-1801	PROFESSIONAL SERVICES	120,000.00	120,000.00	15,951.65	42,602.77	77,397.23
10-4540-1900	CONTRACTED SERVICES	540,000.00	540,000.00	55,519.85	95,685.63	444,314.37
10-4540-3050	OPERATING EXPENSES	923,500.00	923,500.00	67,028.17	173,734.19	749,765.81
DeptAcctCode: 4540 - Parking Enforcement Total:		1,583,500.00	1,583,500.00	138,499.67	312,022.59	1,271,477.41
DeptAcctCode: 4710 - Public Works - Environmental Services						
10-4710-0000	SALARIES & WAGES	258,718.00	258,718.00	14,289.39	36,466.41	222,251.59
10-4710-0100	OVERTIME	10,000.00	10,000.00	3,449.87	9,013.98	986.02
10-4710-0200	WAGES - TEMP EMPLOYEES	15,000.00	15,000.00	2,708.64	6,761.99	8,238.01
10-4710-0300	LONGEVITY	2,400.00	2,400.00	0.00	0.00	2,400.00
10-4710-0900	FICA TAX EXPENSE	20,650.00	20,650.00	1,546.02	3,946.39	16,703.61
10-4710-1000	RETIREMENT	36,825.00	36,825.00	2,517.80	6,466.01	30,358.99
10-4710-1010	401-K CONTRIBUTIONS	10,800.00	10,800.00	473.12	1,252.40	9,547.60
10-4710-1900	CONTRACTED SERVICES	1,732,260.00	1,732,260.00	140,578.60	418,545.89	1,313,714.11
10-4710-2160	UNIFORMS	7,000.00	7,000.00	302.96	1,440.36	5,559.64
10-4710-2500	AUTO/EQUIP SUPPLIES	32,395.00	32,395.00	784.07	4,689.18	27,705.82
10-4710-2600	DEPT SUPPLIES & MATERIALS	37,000.00	37,000.00	76.49	717.30	36,282.70
10-4710-3100	TRAVEL & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00
10-4710-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4710-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	249.74	836.10	9,163.90
10-4710-3530	MAINT/REPAIR-AUTOS	10,000.00	10,000.00	2,679.14	3,924.38	6,075.62
10-4710-3930	DUES & SUBSCRIPTIONS	300.00	300.00	0.00	0.00	300.00
DeptAcctCode: 4710 - Public Works - Environmental Services Total:		2,186,348.00	2,186,348.00	169,655.84	494,060.39	1,692,287.61
DeptAcctCode: 4900 - Planning & Inspections						
10-4900-0000	SALARIES & WAGES	279,300.00	279,300.00	19,196.92	54,196.32	225,103.68
10-4900-0100	OVERTIME	10,000.00	10,000.00	238.68	2,313.39	7,686.61
10-4900-0200	WAGES-TEMP EMPLOYEES	0.00	0.00	2,360.00	6,490.00	-6,490.00
10-4900-0300	LONGEVITY	2,200.00	2,200.00	0.00	0.00	2,200.00
10-4900-0900	FICA TAX EXPENSE	23,500.00	23,500.00	1,696.10	4,877.91	18,622.09
10-4900-1000	RETIREMENT	38,000.00	38,000.00	2,796.78	8,131.25	29,868.75
10-4900-1010	401-K CONTRIBUTIONS	12,000.00	12,000.00	758.14	2,187.10	9,812.90
10-4900-1900	CONTRACTED SERVICES	30,000.00	30,000.00	0.00	0.00	30,000.00
10-4900-2150	HISTORIC LANDMARK COMM	8,000.00	8,000.00	900.00	1,500.00	6,500.00
10-4900-2160	UNIFORMS	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4900-2600	DEPT SUPPLIES & MATERIALS	11,500.00	11,500.00	155.41	1,236.73	10,263.27
10-4900-3100	TRAVEL & TRAINING	22,905.00	22,905.00	1,003.28	4,734.02	18,170.98
10-4900-3200	CELL PHONE	2,145.00	2,145.00	178.67	446.68	1,698.32
10-4900-3220	POSTAGE	4,000.00	4,000.00	0.00	0.00	4,000.00
10-4900-3400	PRINTING	6,000.00	6,000.00	0.00	0.00	6,000.00
10-4900-3700	ADVERTISING	5,000.00	5,000.00	73.64	209.48	4,790.52
10-4900-3930	DUES & SUBSCRIPTIONS	1,000.00	1,000.00	20.00	20.00	980.00
10-4900-4800	STATE HOMEOWNERS REC FEE	500.00	500.00	0.00	0.00	500.00
DeptAcctCode: 4900 - Planning & Inspections Total:		457,050.00	457,050.00	29,377.62	86,342.88	370,707.12

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
DeptAcctCode: 6120 - Parks and Recreation						
10-6120-0000	SALARIES & WAGES	141,053.00	141,053.00	13,959.85	41,045.95	100,007.05
10-6120-0100	OVERTIME	7,000.00	7,000.00	0.00	176.51	6,823.49
10-6120-0200	WAGES-TEMP EMPLOYEES	87,010.00	87,010.00	440.00	12,719.60	74,290.40
10-6120-0300	LONGEVITY	2,400.00	2,400.00	0.00	0.00	2,400.00
10-6120-0900	FICA TAX EXPENSE	18,325.00	18,325.00	1,111.38	4,148.25	14,176.75
10-6120-1000	RETIREMENT	20,800.00	20,800.00	1,557.34	4,319.05	16,480.95
10-6120-1010	401-K CONTRIBUTIONS	6,100.00	6,100.00	274.04	759.65	5,340.35
10-6120-1802	JUNIOR LIFEGUARD PROGRAM	14,500.00	14,500.00	0.00	6,315.60	8,184.40
10-6120-1900	CONTRACTED SERVICES	144,570.00	144,570.00	8,324.34	22,383.63	122,186.37
10-6120-1901	Flotilla Expense	0.00	50,000.00	0.00	0.00	50,000.00
10-6120-2160	UNIFORMS	1,800.00	1,800.00	0.00	0.00	1,800.00
10-6120-2500	AUTO/EQUIP SUPPLIES	0.00	0.00	2.99	2.99	-2.99
10-6120-2600	DEPT SUPPLIES & MATERIALS	12,000.00	15,000.00	729.62	4,905.04	10,094.96
10-6120-2700	PURCHASES FOR RESALE	1,800.00	1,800.00	0.00	0.00	1,800.00
10-6120-3100	TRAVEL & TRAINING	5,949.00	5,949.00	162.43	406.08	5,542.92
10-6120-3200	TELEPHONE	1,240.00	1,240.00	102.87	257.18	982.82
10-6120-3220	POSTAGE	300.00	300.00	0.00	0.00	300.00
10-6120-3400	PRINTING	1,500.00	1,500.00	0.00	0.00	1,500.00
10-6120-3700	ADVERTISING	3,500.00	3,500.00	0.00	0.00	3,500.00
10-6120-3930	DUES & SUBSCRIPTIONS	2,400.00	2,400.00	0.00	78.00	2,322.00
10-6120-4310	BUILDING & EQUIP RENTAL	3,000.00	3,000.00	0.00	840.00	2,160.00
10-6120-4920	SPECIAL EVENTS	20,500.00	20,500.00	2,533.26	4,389.37	16,110.63
10-6120-9649	TRANSFER TO FUND 52	0.00	6,000.00	6,000.00	6,000.00	0.00
DeptAcctCode: 6120 - Parks and Recreation Total:		495,747.00	554,747.00	35,198.12	108,746.90	446,000.10
DeptAcctCode: 6130 - Parks Maintenance						
10-6130-0000	SALARIES & WAGES	243,307.00	243,307.00	11,811.63	31,858.03	211,448.97
10-6130-0100	OVERTIME	3,000.00	3,000.00	796.09	2,838.87	161.13
10-6130-0200	WAGES-TEMP EMPLOYEES	30,000.00	30,000.00	3,314.25	12,566.78	17,433.22
10-6130-0300	LONGEVITY	1,000.00	1,000.00	0.00	0.00	1,000.00
10-6130-0900	FICA TAX EXPENSE	21,275.00	21,275.00	905.46	2,944.81	18,330.19
10-6130-1000	RETIREMENT	33,850.00	33,850.00	1,814.25	4,984.59	28,865.41
10-6130-1010	401-K CONTRIBUTIONS	9,925.00	9,925.00	227.52	593.28	9,331.72
10-6130-1900	CONTRACTED SERVICES	40,000.00	40,000.00	0.00	1,574.50	38,425.50
10-6130-2160	UNIFORMS	7,000.00	7,000.00	458.39	1,335.70	5,664.30
10-6130-2200	BEACH STRAND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00
10-6130-2500	AUTO/EQUIP SUPPLIES	8,989.00	8,989.00	768.22	2,641.73	6,347.27
10-6130-2600	DEPT SUPPLIES & MATERIALS	51,150.00	51,150.00	2,852.82	8,505.86	42,644.14
10-6130-3100	TRAVEL & TRAINING	2,200.00	2,200.00	0.00	0.00	2,200.00
10-6130-3200	CELL PHONE	1,850.00	1,850.00	108.28	322.14	1,527.86
10-6130-3510	MAINT/REP BLDGS & GROUNDS	22,500.00	22,500.00	0.00	10,000.00	12,500.00
10-6130-3520	MAINT/REPAIR-EQUIPMENT	4,000.00	4,000.00	341.60	2,607.78	1,392.22
10-6130-3530	MAINT/REPAIR-AUTOS	4,000.00	4,000.00	469.00	928.29	3,071.71
10-6130-3930	DUES & SUBSCRIPTIONS	510.00	510.00	0.00	0.00	510.00
DeptAcctCode: 6130 - Parks Maintenance Total:		489,556.00	489,556.00	23,867.51	83,702.36	405,853.64
DeptAcctCode: 8100 - Capital Investments						
10-8100-5200	TECHNOLOGY	206,000.00	238,500.00	1,283.67	50,212.82	188,287.18
10-8100-5500	EQUIPMENT	913,000.00	913,000.00	0.00	111,981.12	801,018.88
10-8100-5550	VEHICLES	1,370,600.00	1,415,600.00	72,141.63	255,499.55	1,160,100.45
10-8100-5600	INFRASTRUCTURE	1,182,000.00	1,185,800.00	0.00	3,800.00	1,182,000.00
10-8100-5800	BUILDING IMPROVEMENTS	1,039,212.00	1,039,212.00	0.00	0.00	1,039,212.00
10-8100-5900	CIP ALLOCATION	2,238,947.00	2,238,947.00	0.00	0.00	2,238,947.00
DeptAcctCode: 8100 - Capital Investments Total:		6,949,759.00	7,031,059.00	73,425.30	421,493.49	6,609,565.51
Expense Total:		24,328,412.00	24,574,632.00	1,396,331.07	4,641,692.27	19,932,939.73
Fund: 10 - GENERAL FUND Surplus (Deficit):		0.00	0.00	403,278.42	1,154,178.48	
Fund: 30 - WATER & SEWER						
Revenue						
30-3291	WATER USE-ESSENTIAL	525,500.00	525,500.00	-215.30	143,244.07	382,255.93

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
30-3710	WATER USE-NON-ESSENTIAL	525,500.00	525,500.00	0.00	182,898.60	342,601.40
30-3711	SEWER USE	867,000.00	867,000.00	-4,728.31	235,470.13	631,529.87
30-3712	SYSTEM MAINTENANCE-WATER	770,000.00	770,000.00	0.00	137,607.67	632,392.33
30-3713	SYSTEM MAINTENANCE-SEWER	946,000.00	946,000.00	0.00	171,127.32	774,872.68
30-3730	WATER TAP FEES	8,000.00	8,000.00	0.00	2,900.00	5,100.00
30-3731	SEWER TAP FEES	6,000.00	6,000.00	0.00	2,000.00	4,000.00
30-3740	STORMWATER FEES	330,000.00	330,000.00	100.00	57,007.95	272,992.05
30-3741	WATER UTILITY OPERATION FEE	20,000.00	20,000.00	0.00	13,770.00	6,230.00
30-3742	SEWER UTILITY OPERATION FEE	12,000.00	12,000.00	0.00	7,028.00	4,972.00
30-3780	MISC REV-CUT ONS/CUTOFFS	5,000.00	5,000.00	0.00	350.00	4,650.00
30-3781	LATE PENALTIES	12,000.00	12,000.00	6,329.06	9,011.88	2,988.12
30-3782	CC FEES	5,000.00	5,000.00	1,236.00	2,984.00	2,016.00
30-3831	INTEREST ON INVESTMENTS	150,000.00	150,000.00	18,970.98	53,843.42	96,156.58
30-3834	RENT - WATER TANKS	55,000.00	55,000.00	6,591.54	6,591.54	48,408.46
30-3839	MISC REV/PILINGS/BULK WTR	0.00	0.00	0.00	120.00	-120.00
30-3846	PFAS SETTLEMENT	0.00	0.00	208,997.06	209,143.81	-209,143.81
Revenue Total:		4,237,000.00	4,237,000.00	237,281.03	1,235,098.39	3,001,901.61

Expense

DeptAcctCode: 7130 - Water Department

30-7130-0000	SALARIES & WAGES	344,418.00	344,418.00	16,208.76	44,114.50	300,303.50
30-7130-0100	OVERTIME	15,000.00	15,000.00	1,396.13	2,473.14	12,526.86
30-7130-0300	LONGEVITY	600.00	600.00	0.00	0.00	600.00
30-7130-0900	FICA TAX EXPENSE	28,233.00	28,233.00	1,341.23	3,548.73	24,684.27
30-7130-1000	RETIREMENT	43,957.00	43,957.00	2,246.44	5,986.70	37,970.30
30-7130-1010	401-K CONTRIBUTIONS	12,891.00	12,891.00	150.00	412.50	12,478.50
30-7130-1100	GROUP INSURANCE	65,685.00	65,685.00	0.00	0.00	65,685.00
30-7130-1150	RETIREE HEALTH INSURANCE	10,170.00	10,170.00	0.00	0.00	10,170.00
30-7130-1900	CONTRACTED SERVICES	1,025,800.00	1,025,800.00	79,856.14	299,130.69	726,669.31
30-7130-1902	C/C PROCESSING FEE	12,000.00	12,000.00	0.00	3,458.70	8,541.30
30-7130-2160	UNIFORMS	13,500.00	13,500.00	302.96	1,368.35	12,131.65
30-7130-2300	MED SERVICES/PRESCRIP/WC	1,000.00	1,000.00	0.00	0.00	1,000.00
30-7130-2500	AUTO/EQUIP SUPPLIES	19,765.00	19,765.00	328.30	2,045.01	17,719.99
30-7130-2600	WATER SUPPL'S/MATERIALS	120,000.00	120,000.00	634.04	11,306.41	108,693.59
30-7130-3100	TRAVEL & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00
30-7130-3201	TELEPHONE	5,000.00	5,000.00	0.00	0.00	5,000.00
30-7130-3300	UTILITIES	86,000.00	86,000.00	-8,225.53	25,887.48	60,112.52
30-7130-3510	MAINT/REPAIR BLDG-WATER	8,000.00	8,000.00	0.00	0.00	8,000.00
30-7130-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	60.91	593.27	9,406.73
30-7130-3530	MAINT/REPAIR-AUTOS	5,000.00	5,000.00	183.93	183.93	4,816.07
30-7130-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
30-7130-3550	MAINT/REP-WTR PUMPS/TANKS	42,000.00	42,000.00	0.00	0.00	42,000.00
30-7130-3930	DUES & SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
30-7130-4310	WATER EQUIP/BLDG RENTAL	3,000.00	3,000.00	0.00	0.00	3,000.00
30-7130-4500	INSURANCE & BONDS	28,000.00	28,000.00	0.00	0.00	28,000.00
30-7130-9610	ADMIN CHGS BY GEN FUND	64,800.00	64,800.00	0.00	0.00	64,800.00
30-7130-9611	TRANSFER OF STORMWATER FEES TO GF	330,000.00	330,000.00	0.00	0.00	330,000.00
30-7130-9664	TRANSFER TO W/S CAP RES	400,000.00	400,000.00	0.00	0.00	400,000.00
DeptAcctCode: 7130 - Water Department Total:		2,701,319.00	2,701,319.00	94,483.31	400,509.41	2,300,809.59

DeptAcctCode: 7140 - Sewer Department

30-7140-1900	CONTRACTED SERVICES	757,751.00	757,751.00	0.00	305,512.27	452,238.73
30-7140-2500	AUTO/EQUIP SUPPLIES	7,230.00	7,230.00	0.00	24.10	7,205.90
30-7140-2600	SEWER SUPPL'S & MATERIALS	20,000.00	20,000.00	0.00	352.34	19,647.66
30-7140-3300	UTILITIES - SEWER	30,000.00	30,000.00	-540.49	8,357.22	21,642.78
30-7140-3510	MAINT/REPAIR BLDG-SEWER	10,000.00	10,000.00	0.00	0.00	10,000.00
30-7140-3520	MAINT/REPAIR-EQUIPMENT	25,000.00	25,000.00	983.13	983.13	24,016.87
30-7140-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
30-7140-3550	MAINT/REP SEWR PUMPS/TANK	20,000.00	20,000.00	6,376.00	6,376.00	13,624.00
30-7140-7700	NEI PAYMENT	500,000.00	500,000.00	0.00	398,918.00	101,082.00

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
30-7140-9610	ADMIN CHGS BY GEN FUND	165,200.00	165,200.00	0.00	0.00	165,200.00
DeptAcctCode: 7140 - Sewer Department Total:		1,535,681.00	1,535,681.00	6,818.64	720,523.06	815,157.94
Expense Total:		4,237,000.00	4,237,000.00	101,301.95	1,121,032.47	3,115,967.53
Fund: 30 - WATER & SEWER Surplus (Deficit):		0.00	0.00	135,979.08	114,065.92	
Fund: 45 - WATER & SEWER PROJECTS						
Revenue						
45-3850	DIVISION OF WATER INFRASTRUCTURE GR...	0.00	3,940,000.00	0.00	0.00	3,940,000.00
45-3991	FUND BALANCE APPROPRIATED	0.00	4,142,783.20	0.00	0.00	4,142,783.20
Revenue Total:		0.00	8,082,783.20	0.00	0.00	8,082,783.20
Expense						
DeptAcctCode: 7130 - Water Department						
45-7130-5000	WATER TANK UPGRADE	0.00	202,783.20	0.00	47,216.80	155,566.40
DeptAcctCode: 7130 - Water Department Total:		0.00	202,783.20	0.00	47,216.80	155,566.40
DeptAcctCode: 8180 - Water Projects						
45-8180-5994	CFPUA CAPACITY PURCHASE	0.00	3,940,000.00	3,940,000.00	3,940,000.00	0.00
45-8180-9630	TRANSFER TO FUND 30	0.00	3,940,000.00	0.00	0.00	3,940,000.00
DeptAcctCode: 8180 - Water Projects Total:		0.00	7,880,000.00	3,940,000.00	3,940,000.00	3,940,000.00
Expense Total:		0.00	8,082,783.20	3,940,000.00	3,987,216.80	4,095,566.40
Fund: 45 - WATER & SEWER PROJECTS Surplus (Deficit):		0.00	0.00	-3,940,000.00	-3,987,216.80	
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS						
Revenue						
49-3831	INTEREST EARNED	0.00	0.00	0.00	126.20	-126.20
49-3987	TRANSFER FROM FUND 63	0.00	25,000.00	25,000.00	25,000.00	0.00
49-3991	FUND BALANCE APPROPRIATED	0.00	69,754.51	0.00	0.00	69,754.51
Revenue Total:		0.00	94,754.51	25,000.00	25,126.20	69,628.31
Expense						
DeptAcctCode: 4260 - Public Works - Building Maintenance						
49-4260-1905	PARK FACILITY IMPROVEMENTS	0.00	94,754.51	53,649.19	88,649.19	6,105.32
DeptAcctCode: 4260 - Public Works - Building Maintenance Total:		0.00	94,754.51	53,649.19	88,649.19	6,105.32
Expense Total:		0.00	94,754.51	53,649.19	88,649.19	6,105.32
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS Surplus (Deficit):		0.00	0.00	-28,649.19	-63,522.99	
Fund: 52 - PICKLEBALL & TENNIS CONFIG						
Revenue						
52-3831	INTEREST EARNED	0.00	0.00	519.13	1,426.04	-1,426.04
52-3865	NC PARTF GRANT FUNDS	0.00	0.00	0.00	243,077.02	-243,077.02
52-3985	TRANSFER FROM FUND 10	0.00	6,000.00	6,000.00	6,000.00	0.00
52-3991	APPROPRIATED FUND BALANCE	0.00	308,460.25	0.00	0.00	308,460.25
Revenue Total:		0.00	314,460.25	6,519.13	250,503.06	63,957.19
Expense						
DeptAcctCode: 6120 - Parks and Recreation						
52-6120-1900	PARTF PROJECT	0.00	259,540.50	0.00	161,114.64	98,425.86
52-6120-1902	PARK PARKING LOT	0.00	54,919.75	0.00	23,719.47	31,200.28
DeptAcctCode: 6120 - Parks and Recreation Total:		0.00	314,460.25	0.00	184,834.11	129,626.14
Expense Total:		0.00	314,460.25	0.00	184,834.11	129,626.14
Fund: 52 - PICKLEBALL & TENNIS CONFIG Surplus (Deficit):		0.00	0.00	6,519.13	65,668.95	
Fund: 53 - Street Maintenance Fund						
Revenue						
53-3280	Municipal Vehicle Tax	40,000.00	40,000.00	882.00	3,939.60	36,060.40
53-3831	INTEREST EARNED	0.00	0.00	883.52	2,456.93	-2,456.93
53-3865	POWELL BILL ALLOCATION	80,000.00	80,000.00	42,804.55	42,804.55	37,195.45
53-3984	TRANSFER FUND GF CIP	115,000.00	115,000.00	0.00	0.00	115,000.00
Revenue Total:		235,000.00	235,000.00	44,570.07	49,201.08	185,798.92

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
DeptAcctCode: 4510 - Public Works - Streets & Facilities					
53-4510-5600 STREET RESURFACING	235,000.00	235,000.00	0.00	0.00	235,000.00
DeptAcctCode: 4510 - Public Works - Streets & Facilities Total:	235,000.00	235,000.00	0.00	0.00	235,000.00
Expense Total:	235,000.00	235,000.00	0.00	0.00	235,000.00
Fund: 53 - Street Maintenance Fund Surplus (Deficit):	0.00	0.00	44,570.07	49,201.08	
Fund: 54 - Federal Asset Forfeiture					
Revenue					
54-3831 INTEREST EARNINGS	0.00	0.00	351.37	1,097.10	-1,097.10
Revenue Total:	0.00	0.00	351.37	1,097.10	-1,097.10
Fund: 54 - Federal Asset Forfeiture Total:	0.00	0.00	351.37	1,097.10	
Fund: 55 - Unauthorized Substance Tax					
Revenue					
55-3831 INTEREST EARNINGS	0.00	0.00	58.08	181.34	-181.34
Revenue Total:	0.00	0.00	58.08	181.34	-181.34
Fund: 55 - Unauthorized Substance Tax Total:	0.00	0.00	58.08	181.34	
Fund: 59 - BULKHEAD REPAIR					
Revenue					
59-3984 TRANSFER FROM FUND 63	0.00	366,000.00	55,000.00	55,000.00	311,000.00
59-3991 APPROPRIATED FUND BALANCE	0.00	145,600.00	0.00	0.00	145,600.00
Revenue Total:	0.00	511,600.00	55,000.00	55,000.00	456,600.00
Expense					
DeptAcctCode: 4710 - Public Works - Environmental Services					
59-4710-1800 GRANT APP ASSISTANCE	0.00	55,000.00	0.00	0.00	55,000.00
59-4710-5000 DESIGN AND ENGINEERING	0.00	330,600.00	20,800.00	41,600.00	289,000.00
59-4710-5001 OXFORD/FAYETTEVILLE	0.00	126,000.00	0.00	0.00	126,000.00
DeptAcctCode: 4710 - Public Works - Environmental Services Total:	0.00	511,600.00	20,800.00	41,600.00	470,000.00
Expense Total:	0.00	511,600.00	20,800.00	41,600.00	470,000.00
Fund: 59 - BULKHEAD REPAIR Surplus (Deficit):	0.00	0.00	34,200.00	13,400.00	
Fund: 60 - TOWB LICENSE PLATE FUND					
Revenue					
60-3831 INTEREST EARNINGS	0.00	0.00	230.34	719.20	-719.20
60-3865 WB SPECIALTY PLATES	0.00	0.00	0.00	2,150.00	-2,150.00
Revenue Total:	0.00	0.00	230.34	2,869.20	-2,869.20
Fund: 60 - TOWB LICENSE PLATE FUND Total:	0.00	0.00	230.34	2,869.20	
Fund: 63 - CAPITAL RES-GEN CIP					
Revenue					
63-3991 APPROPRIATED FUND BALANCE	4,710,812.00	5,101,812.00	0.00	0.00	5,101,812.00
Revenue Total:	4,710,812.00	5,101,812.00	0.00	0.00	5,101,812.00
Expense					
DeptAcctCode: 9800 - Transfer to other Funds					
63-9800-9610 TRANSFER TO GEN FUND	4,595,812.00	4,595,812.00	0.00	0.00	4,595,812.00
63-9800-9649 TRANSFER TO FUND 49	0.00	25,000.00	25,000.00	25,000.00	0.00
63-9800-9653 TRANSFER TO FUND 53	115,000.00	115,000.00	0.00	0.00	115,000.00
63-9800-9659 TRANSFER TO FUND 59	0.00	366,000.00	55,000.00	55,000.00	311,000.00
DeptAcctCode: 9800 - Transfer to other Funds Total:	4,710,812.00	5,101,812.00	80,000.00	80,000.00	5,021,812.00
Expense Total:	4,710,812.00	5,101,812.00	80,000.00	80,000.00	5,021,812.00
Fund: 63 - CAPITAL RES-GEN CIP Surplus (Deficit):	0.00	0.00	-80,000.00	-80,000.00	
Total Surplus (Deficit):	0.00	0.00	-3,423,462.70	-2,730,077.72	

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

Group Summary

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
	24,328,412.00	24,574,632.00	1,799,609.49	5,795,870.75	18,778,761.25
Revenue Total:	24,328,412.00	24,574,632.00	1,799,609.49	5,795,870.75	18,778,761.25
Expense					
4110 - Governing Body	220,615.00	301,535.00	28,270.81	62,744.77	238,790.23
4120 - General Administration	881,925.00	881,925.00	62,077.54	177,067.50	704,857.50
4130 - HUMAN RESOURCES	1,772,280.00	1,772,280.00	127,451.05	776,130.49	996,149.51
4210 - Information Technology	610,250.00	610,250.00	51,972.69	209,814.64	400,435.36
4245 - Public Works - Administration	356,413.00	356,413.00	26,423.93	71,652.52	284,760.48
4250 - Public Works - Fleet Maintenance	325,910.00	325,910.00	25,175.69	66,323.93	259,586.07
4260 - Public Works - Building Maintenance	0.00	0.00	-22,885.85	0.00	0.00
4310 - Police Department	3,937,352.00	3,937,352.00	290,753.46	797,299.09	3,140,052.91
4330 - Emergency Preparedness	9,750.00	9,750.00	0.00	0.00	9,750.00
4340 - Fire Department	1,749,235.00	1,774,235.00	96,146.72	259,942.53	1,514,292.47
4390 - Ocean Rescue	1,050,950.00	1,050,950.00	123,067.17	401,992.68	648,957.32
4510 - Public Works - Streets & Facilities	1,251,772.00	1,251,772.00	117,853.80	312,355.51	939,416.49
4540 - Parking Enforcement	1,583,500.00	1,583,500.00	138,499.67	312,022.59	1,271,477.41
4710 - Public Works - Environmental Services	2,186,348.00	2,186,348.00	169,655.84	494,060.39	1,692,287.61
4900 - Planning & Inspections	457,050.00	457,050.00	29,377.62	86,342.88	370,707.12
6120 - Parks and Recreation	495,747.00	554,747.00	35,198.12	108,746.90	446,000.10
6130 - Parks Maintenance	489,556.00	489,556.00	23,867.51	83,702.36	405,853.64
8100 - Capital Investments	6,949,759.00	7,031,059.00	73,425.30	421,493.49	6,609,565.51
Expense Total:	24,328,412.00	24,574,632.00	1,396,331.07	4,641,692.27	19,932,939.73
Fund: 10 - GENERAL FUND Surplus (Deficit):	0.00	0.00	403,278.42	1,154,178.48	-1,154,178.48
Fund: 30 - WATER & SEWER					
Revenue					
	4,237,000.00	4,237,000.00	237,281.03	1,235,098.39	3,001,901.61
Revenue Total:	4,237,000.00	4,237,000.00	237,281.03	1,235,098.39	3,001,901.61
Expense					
7130 - Water Department	2,701,319.00	2,701,319.00	94,483.31	400,509.41	2,300,809.59
7140 - Sewer Department	1,535,681.00	1,535,681.00	6,818.64	720,523.06	815,157.94
Expense Total:	4,237,000.00	4,237,000.00	101,301.95	1,121,032.47	3,115,967.53
Fund: 30 - WATER & SEWER Surplus (Deficit):	0.00	0.00	135,979.08	114,065.92	-114,065.92
Fund: 45 - WATER & SEWER PROJECTS					
Revenue					
	0.00	8,082,783.20	0.00	0.00	8,082,783.20
Revenue Total:	0.00	8,082,783.20	0.00	0.00	8,082,783.20
Expense					
7130 - Water Department	0.00	202,783.20	0.00	47,216.80	155,566.40
8180 - Water Projects	0.00	7,880,000.00	3,940,000.00	3,940,000.00	3,940,000.00
Expense Total:	0.00	8,082,783.20	3,940,000.00	3,987,216.80	4,095,566.40
Fund: 45 - WATER & SEWER PROJECTS Surplus (Deficit):	0.00	0.00	-3,940,000.00	-3,987,216.80	3,987,216.80
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS					
Revenue					
	0.00	94,754.51	25,000.00	25,126.20	69,628.31
Revenue Total:	0.00	94,754.51	25,000.00	25,126.20	69,628.31
Expense					
4260 - Public Works - Building Maintenance	0.00	94,754.51	53,649.19	88,649.19	6,105.32
Expense Total:	0.00	94,754.51	53,649.19	88,649.19	6,105.32
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS Surplus (Deficit):	0.00	0.00	-28,649.19	-63,522.99	63,522.99
Fund: 52 - PICKLEBALL & TENNIS CONFIG					
Revenue					
	0.00	314,460.25	6,519.13	250,503.06	63,957.19

Income Statement

For Fiscal: 2025-2026 Period Ending: 09/30/2025

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Revenue Total:	0.00	314,460.25	6,519.13	250,503.06	63,957.19
Expense					
6120 - Parks and Recreation	0.00	314,460.25	0.00	184,834.11	129,626.14
Expense Total:	0.00	314,460.25	0.00	184,834.11	129,626.14
Fund: 52 - PICKLEBALL & TENNIS CONFIG Surplus (Deficit):	0.00	0.00	6,519.13	65,668.95	-65,668.95
Fund: 53 - Street Maintenance Fund					
Revenue					
	235,000.00	235,000.00	44,570.07	49,201.08	185,798.92
Revenue Total:	235,000.00	235,000.00	44,570.07	49,201.08	185,798.92
Expense					
4510 - Public Works - Streets & Facilities	235,000.00	235,000.00	0.00	0.00	235,000.00
Expense Total:	235,000.00	235,000.00	0.00	0.00	235,000.00
Fund: 53 - Street Maintenance Fund Surplus (Deficit):	0.00	0.00	44,570.07	49,201.08	-49,201.08
Fund: 54 - Federal Asset Forfeiture					
Revenue					
	0.00	0.00	351.37	1,097.10	-1,097.10
Revenue Total:	0.00	0.00	351.37	1,097.10	-1,097.10
Fund: 54 - Federal Asset Forfeiture Total:	0.00	0.00	351.37	1,097.10	-1,097.10
Fund: 55 - Unauthorized Substance Tax					
Revenue					
	0.00	0.00	58.08	181.34	-181.34
Revenue Total:	0.00	0.00	58.08	181.34	-181.34
Fund: 55 - Unauthorized Substance Tax Total:	0.00	0.00	58.08	181.34	-181.34
Fund: 59 - BULKHEAD REPAIR					
Revenue					
	0.00	511,600.00	55,000.00	55,000.00	456,600.00
Revenue Total:	0.00	511,600.00	55,000.00	55,000.00	456,600.00
Expense					
4710 - Public Works - Environmental Services	0.00	511,600.00	20,800.00	41,600.00	470,000.00
Expense Total:	0.00	511,600.00	20,800.00	41,600.00	470,000.00
Fund: 59 - BULKHEAD REPAIR Surplus (Deficit):	0.00	0.00	34,200.00	13,400.00	-13,400.00
Fund: 60 - TOWB LICENSE PLATE FUND					
Revenue					
	0.00	0.00	230.34	2,869.20	-2,869.20
Revenue Total:	0.00	0.00	230.34	2,869.20	-2,869.20
Fund: 60 - TOWB LICENSE PLATE FUND Total:	0.00	0.00	230.34	2,869.20	-2,869.20
Fund: 63 - CAPITAL RES-GEN CIP					
Revenue					
	4,710,812.00	5,101,812.00	0.00	0.00	5,101,812.00
Revenue Total:	4,710,812.00	5,101,812.00	0.00	0.00	5,101,812.00
Expense					
9800 - Transfer to other Funds	4,710,812.00	5,101,812.00	80,000.00	80,000.00	5,021,812.00
Expense Total:	4,710,812.00	5,101,812.00	80,000.00	80,000.00	5,021,812.00
Fund: 63 - CAPITAL RES-GEN CIP Surplus (Deficit):	0.00	0.00	-80,000.00	-80,000.00	80,000.00
Total Surplus (Deficit):	0.00	0.00	-3,423,462.70	-2,730,077.72	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	0.00	0.00	403,278.42	1,154,178.48	-1,154,178.48
30 - WATER & SEWER	0.00	0.00	135,979.08	114,065.92	-114,065.92
45 - WATER & SEWER PROJE...	0.00	0.00	-3,940,000.00	-3,987,216.80	3,987,216.80
49 - MUNICIPAL CAMPUS IM...	0.00	0.00	-28,649.19	-63,522.99	63,522.99
52 - PICKLEBALL & TENNIS C...	0.00	0.00	6,519.13	65,668.95	-65,668.95
53 - Street Maintenance Fund	0.00	0.00	44,570.07	49,201.08	-49,201.08
54 - Federal Asset Forfeiture	0.00	0.00	351.37	1,097.10	-1,097.10
55 - Unauthorized Substance...	0.00	0.00	58.08	181.34	-181.34
59 - BULKHEAD REPAIR	0.00	0.00	34,200.00	13,400.00	-13,400.00
60 - TOWB LICENSE PLATE F...	0.00	0.00	230.34	2,869.20	-2,869.20
63 - CAPITAL RES-GEN CIP	0.00	0.00	-80,000.00	-80,000.00	80,000.00
Total Surplus (Deficit):	0.00	0.00	-3,423,462.70	-2,730,077.72	

Wrightsville Beach Fire Department

Quarterly Report

July - September 2025



Executive Summary

The Wrightsville Beach Fire Department (WBFD) demonstrated unwavering dedication to community safety during the third quarter of 2025. Throughout this period, the department responded to a total of 124 incidents across various categories, including EMS (64), Fire (40), Hazardous Materials (Haz Mat, 12), Ocean Rescue (2), Rescue (10), and Other incidents (36).

Incident response volume fluctuated monthly, with July accounting for a combined total of 32 incidents, August experiencing the highest activity with 56 incidents, and September reporting 49 incidents. The breakdown indicates significant activity in EMS and Fire responses, reflecting ongoing community health and safety needs.

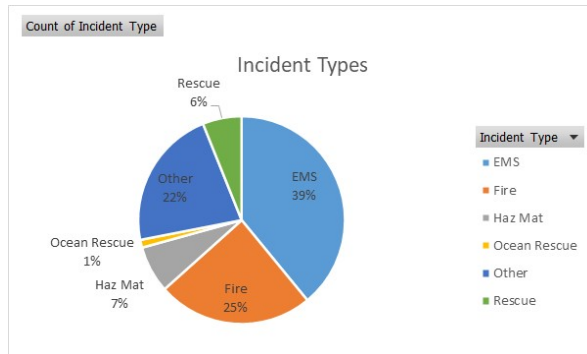
Response times, as recorded on the WBFD Response Sheet, remained within established standards, ensuring timely assistance across different emergency scenarios. The department's ability to adapt to a diverse range of incidents highlights its preparedness and commitment to service excellence.

Overall, the third quarter results affirm WBFD's vital role in safeguarding the Wrightsville Beach community, with continued focus on optimizing response efficiency and addressing evolving emergency challenges.

Incident Types

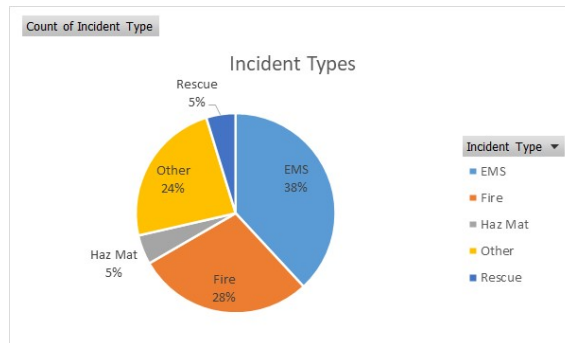
3rd Quarter 2025

Row Labels	Count of Incident Type
EMS	64
Fire	40
Haz Mat	12
Ocean Rescue	2
Other	36
Rescue	10
Grand Total	164



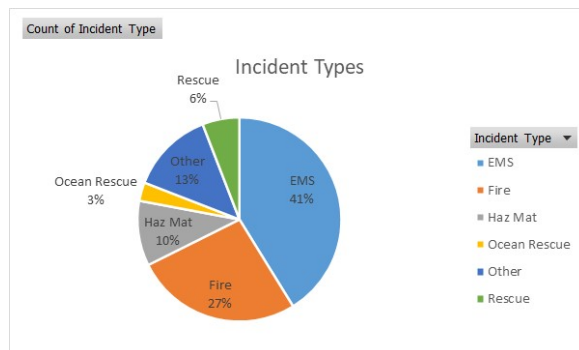
July -2025

Row Labels	Count of Incident Type
EMS	16
Fire	12
Haz Mat	2
Other	10
Rescue	2
Grand Total	42



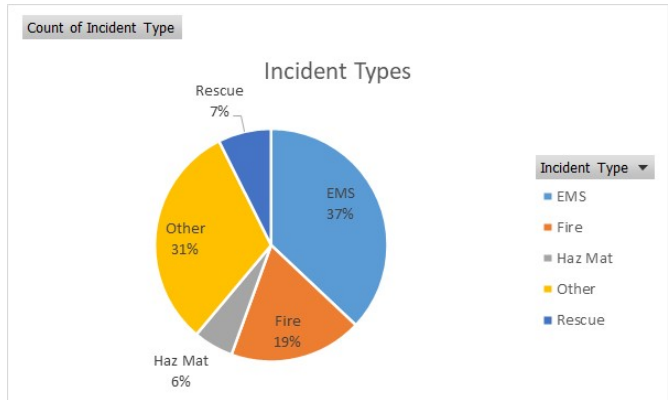
August 2025

Row Labels	Count of Incident Type
EMS	28
Fire	18
Haz Mat	7
Ocean Rescue	2
Other	9
Rescue	4
Grand Total	68



September 2025

Row Labels	Count of Incident Type
EMS	20
Fire	10
Haz Mat	3
Other	17
Rescue	4
Grand Total	54

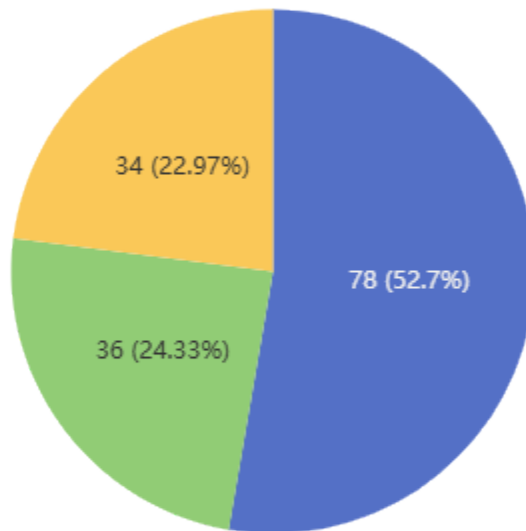


Response Times

WBFD Response Sheet

Fire & Special Ops Dispatch Types

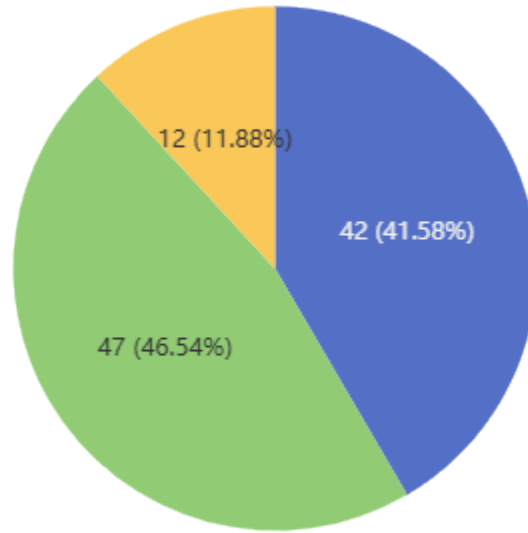
Based on Quickest Unit Turnout PER Incident



■ ≤ 80 Seconds
 ■ > 80 ≤ 120 Seconds
 ■ > 120 Seconds

EMS Dispatch Types

Based on Quickest Unit Turnout PER Incident



■ ≤ 60 Seconds ■ > 60 ≤ 120 Seconds ■ > 120 Seconds

**TOWN OF WRIGHTSVILLE BEACH
PARKS & RECREATION
DEPARTMENT**

First Quarter Fiscal Year 2025-2026

July 2025

August 2025

September 2025

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

July 2025

Total Receipts Written - 243

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 417.00	\$ 1,896.00		\$ 2,313.00
BUSINESS ON BEACH PERMITS				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
FARMERS' MARKET FEES	\$ 200.00	\$ 2,375.00	\$ 145.00	\$ 2,430.00
FARMERS' MARKET BAGS				\$ -
FILM PERMIT FEES				\$ -
FITNESS - CARDIO / TONE	\$ 265.00	\$ 515.00		\$ 780.00
FITNESS - BARRE, YOGA, TAI CHI	\$ 796.00	\$ 2,232.00		\$ 3,028.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD	\$ 400.00	\$ 2,030.00	\$ 1,100.00	\$ 1,330.00
LACROSSE CAMP	\$ 325.00	\$ 720.00	\$ 344.00	\$ 701.00
LACROSSE - WB LAX CLUB	\$ 190.00	\$ 1,921.00		\$ 2,111.00
PERFORMANCE CLUB	\$ 735.00	\$ 1,675.00	\$ 1,173.00	\$ 1,237.00
PICKLEBALL LESSONS	\$ 1,800.00	\$ 3,250.00	\$ 528.00	\$ 4,522.00
RENTAL - EVENT STAGE		\$ 567.00	\$ 200.00	\$ 367.00
RENTAL - MISC OPEN AREAS	\$ 175.00			\$ 175.00
RENTAL - PICNIC SHELTERS		\$ 190.00	\$ 400.00	\$ (210.00)
RENT - RECREATION CENTER				\$ -
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS	\$ 600.00	\$ 1,140.00	\$ 130.00	\$ 1,610.00
TENNIS - YOUTH & TOTS				\$ -
TENNIS - ADULTS				\$ -
TENNIS CAMP				\$ -
T-SHIRTS, ETC.		\$ 15.00		\$ 15.00
WBOR COMMUNITY TRAINING			\$ 16.00	\$ (16.00)
JULY 2025	\$ 5,903.00	\$ 18,526.00	\$ 4,036.00	\$ 20,393.00
JULY 2024	\$ 5,282.00	\$ 16,399.50	\$ 2,322.60	\$ 19,358.90
BEHIND/AHEAD BY	\$ 621.00	\$ 2,126.50	\$ 1,713.40	\$ 1,034.10

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

July 2025

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Farmers' Market	Seawater Field			-			8,273
Junior Lifeguard	Beach Access 36	27	47	74	119	204	323
Performance Club Class/Camp	Recreation Center	6	14	20	18	42	60
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		33	61	94	137	246	8,656
Cardio Crunch (M-W-F)	Recreation Center	10	11	21	51	58	109
Tone & Stretch (T-Th)	Recreation Center	9	16	25	49	65	114
Youth Fitness - CBB Strength	Basketball Court			-			-
Dynamic Core Conditioning	Recreation Center	1	9	10	8	32	40
Tai Chi	Recreation Center	8	13	21	46	57	103
Yoga - Hatha (Gentle)	Recreation Center	6	12	18	20	58	78
Yoga - Vinyasa	Recreation Center	15	17	32	41	82	123
FITNESS TOTAL		49	78	127	215	352	567
** Basketball League - Adult	Basketball Court	4	93	97			570
Basketball - Youth	Basketball Court			-			-
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field	6	31	37	30	155	185
Pickleball Lessons	Pickleball Courts	12	13	25	36	39	75
WB Lacrosse Club	Soccer Field	13	81	94	13	81	94
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts			-			-
Tennis Lessons - Youth	Tennis Courts			-			-
Tennis Lessons - Adults	Tennis Courts			-			-
SPORTS TOTAL		35	218	253	79	275	924
GRAND TOTAL		117	357	474	431	873	10,147

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	10
-------------------------------	-----------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT**

July 2025

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	4	1		1	1,750	1,750
Event Stage	Private	1	1		1	25	25
*Recreation Center	AA	3		1	1	50	150
Recreation Center	Private	3	3		3	80	80
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private				-		
Shelters	Private	4		5	5	215	215
Soccer Field	Private				-		
Soccer Field	WBP&R Activities				-		
Softball Field	Private				-		
Town Hall Field	Private				-		
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	31	2	37	39	39	150
TOTALS		46	7	43	50	2,159	2,370

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	570
Event Stage	1775
Pickleball Courts	
Recreation Center	707
Recycle Field	
Overflow Field	8873
Shelters	215
Soccer Field	279
Softball Field	
Tennis Courts	
Town Hall Field	
Wheelchair	150

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

August 2025

Total Receipts Written - 265

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 834.00	\$ 3,002.00		\$ 3,836.00
BUSINESS ON BEACH PERMITS				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
FARMERS' MARKET FEES	\$ 200.00	\$ 2,195.00		\$ 2,395.00
FARMERS' MARKET BAGS				\$ -
FILM PERMIT FEES				\$ -
FITNESS - CARDIO / TONE	\$ 245.00	\$ 345.00		\$ 590.00
FITNESS - BARRE, YOGA, TAI CHI	\$ 864.00	\$ 1,702.00		\$ 2,566.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD	\$ 945.00	\$ 2,700.00	\$ 540.00	\$ 3,105.00
LACROSSE CAMP				\$ -
LACROSSE - WB LAX CLUB	\$ 380.00	\$ 3,729.00	\$ 90.40	\$ 4,018.60
PERFORMANCE CLUB	\$ 1,040.00	\$ 7,240.00		\$ 8,280.00
PICKLEBALL LESSONS	\$ 900.00	\$ 2,460.00	\$ 115.00	\$ 3,245.00
RENTAL - EVENT STAGE		\$ 700.00		\$ 700.00
RENTAL - MISC OPEN AREAS		\$ 1,875.00		\$ 1,875.00
RENTAL - PICNIC SHELTERS		\$ 760.00	\$ 100.00	\$ 660.00
RENT - RECREATION CENTER				\$ -
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS	\$ 750.00	\$ 6,650.00		\$ 7,400.00
TENNIS - YOUTH & TOTS	\$ 720.00	\$ 665.00		\$ 1,385.00
TENNIS - ADULTS	\$ 80.00	\$ 665.00		\$ 745.00
TENNIS CAMP				\$ -
T-SHIRTS, ETC.	\$ 35.00			\$ 35.00
WBOR COMMUNITY TRAINING				\$ -
AUGUST 2025	\$ 6,993.00	\$ 34,688.00	\$ 845.40	\$ 40,835.60
AUGUST 2024	\$ 6,314.00	\$ 24,623.00	\$ 5,618.00	\$ 25,319.00
BEHIND/AHEAD BY	\$ 679.00	\$ 10,065.00	\$ (4,772.60)	\$ 15,516.60

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

August 2025

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Farmers' Market	Seawater Field			-			5,534
Junior Lifeguard	Beach Access 36	16	31	47	16	31	47
Performance Club Class/Camp	Recreation Center	6	14	20	30	70	100
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		22	45	67	46	101	5,681
Cardio Crunch (M-W-F)	Recreation Center	8	10	18	51	57	108
Tone & Stretch (T-Th)	Recreation Center	8	13	21	32	53	85
Youth Fitness - CBB Strength	Basketball Court			-			-
Dynamic Core Conditioning	Recreation Center	3	5	8	10	22	32
Tai Chi	Recreation Center	11	9	20	53	60	113
Yoga - Hatha (Gentle)	Recreation Center	6	12	18	21	54	75
Yoga - Vinyasa	Recreation Center	17	13	30		67	67
FITNESS TOTAL		53	62	115	167	313	480
** Basketball League - Adult	Basketball Court			-			-
Basketball - Youth	Basketball Court			-			-
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons	Pickleball Courts	6	6	12	30	30	60
WB Lacrosse Club	Soccer Field	6	49	55	12	98	110
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts			-			-
Tennis Lessons - Youth	Tennis Courts			-			-
Tennis Lessons - Adults	Tennis Courts			-			-
SPORTS TOTAL		12	55	67	42	128	170
GRAND TOTAL		87	162	249	255	542	6,331

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	13
-------------------------------	-----------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT**

August 2025

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events				-		
Event Stage	Private				-		
*Recreation Center	AA	5		1	1	50	250
Recreation Center	Private				-		
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private	3	1		1	50	150
Shelters	Private	3		4	4	140	140
Soccer Field	Private				-		
Soccer Field	WBP&R Activities				-		
Softball Field	Private				-		
Town Hall Field	Private				-		
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	31		29	29	29	83
TOTALS		42	1	34	35	269	623

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	
Event Stage	
Pickleball Courts	60
Recreation Center	830
Recycle Field	
Overflow Field	5684
Shelters	140
Soccer Field	110
Softball Field	
Tennis Courts	
Town Hall Field	
Wheelchair	83

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

September 2025

Total Receipts Written - 251

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 556.00	\$ 1,106.00	\$ 260.40	\$ 1,401.60
BUSINESS ON BEACH PERMITS				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
FARMERS' MARKET FEES	\$ 200.00	\$ 2,365.00	\$ 55.00	\$ 2,510.00
FARMERS' MARKET BAGS	\$ 412.00			\$ 412.00
FILM PERMIT FEES				\$ -
FITNESS - CARDIO / TONE	\$ 688.00	\$ 953.00		\$ 1,641.00
FITNESS - BARRE, YOGA, TAI CHI	\$ 1,272.00	\$ 2,687.00		\$ 3,959.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD	\$ 225.00	\$ 225.00	\$ 320.00	\$ 130.00
LACROSSE CAMP				\$ -
LACROSSE - WB LAX CLUB	\$ 95.00	\$ 1,695.00		\$ 1,790.00
PERFORMANCE CLUB	\$ 415.00	\$ 845.00	\$ 227.50	\$ 1,032.50
PICKLEBALL LESSONS	\$ 80.00	\$ 2,200.00	\$ 175.00	\$ 2,105.00
RENTAL - EVENT STAGE			\$ 685.00	\$ (685.00)
RENTAL - MISC OPEN AREAS		\$ 200.00		\$ 200.00
RENTAL - PICNIC SHELTERS		\$ 1,415.00	\$ 350.00	\$ 1,065.00
RENT - RECREATION CENTER	\$ 402.50	\$ 795.00	\$ 285.00	\$ 912.50
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS		\$ 3,360.00	\$ 1,750.00	\$ 1,610.00
TENNIS - YOUTH & TOTS	\$ 480.00	\$ 950.00	\$ 190.00	\$ 1,240.00
TENNIS - ADULTS	\$ 160.00	\$ 760.00	\$ 190.00	\$ 730.00
TENNIS CAMP				\$ -
T-SHIRTS, ETC.	\$ 35.00			\$ 35.00
WBOR COMMUNITY TRAINING				\$ -
SEPTEMBER 2025	\$ 5,020.50	\$ 19,556.00	\$ 4,487.90	\$ 20,088.60
SEPTEMBER 2024	\$ 4,138.00	\$ 19,516.00	\$ 3,120.00	\$ 20,534.00
BEHIND/AHEAD BY	\$ 882.50	\$ 40.00	\$ 1,367.90	\$ (445.40)

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

September 2025

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Farmers' Market	Seawater Field			-			4,714
Junior Lifeguard	Beach Access 36	6	12	18	36	72	108
Performance Club Class/Camp	Recreation Center	7	31	38	28	124	152
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		13	43	56	64	196	4,974
Cardio Crunch (M-W-F)	Recreation Center	12	13	25	57	65	122
Tone & Stretch (T-Th)	Recreation Center	9	11	20	42	61	103
Youth Fitness - CBB Strength	Basketball Court			-			-
Dynamic Core Conditioning	Recreation Center	5	5	10	15	22	37
Tai Chi	Recreation Center	9	10	19	36	56	92
Yoga - Hatha (Gentle)	Recreation Center	6	12	18	17	45	62
Yoga - Vinyasa	Recreation Center	14	14	28	40	65	105
FITNESS TOTAL		55	65	120	207	314	521
** Basketball League - Adult	Basketball Court			-			-
Basketball - Youth	Basketball Court	13	36	49	39	108	147
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons - Youth	Pickleball Courts	3	6	9	6	12	18
Pickleball Lessons - Adult	Pickleball Courts	7	29	36	23	109	132
WB Lacrosse Club	Soccer Field	6	49	55	24	196	220
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts	5	3	8	30	18	48
Tennis Lessons - Youth	Tennis Courts	4	4	8	24	24	48
Tennis Lessons - Adults	Tennis Courts	1	7	8	6	42	48
SPORTS TOTAL		39	134	173	152	509	661
GRAND TOTAL		107	242	349	423	1,019	6,156

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	10
-------------------------------	-----------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT**

September 2025

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events				-		
Event Stage	Private				-		
*Recreation Center	AA	4		1	1	50	200
Recreation Center	Private	1	1		1	25	25
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private				-		
Shelters	Private	5	1	4	5	166	166
Soccer Field	Private	2		1	1	1,500	2,250
Soccer Field	WBP&R Activities				-		
Softball Field	Private				-		
Town Hall Field	Private	2		1	1	1,500	2,250
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	21	3	11	14	14	45
TOTALS		35	5	18	23	3,255	4,936

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	147
Event Stage	
Pickleball Courts	150
Recreation Center	898
Recycle Field	
Overflow Field	4714
Shelters	166
Soccer Field	2470
Softball Field	
Tennis Courts	144
Town Hall Field	2250
Wheelchair	45

Wrightsville Beach Parks and Recreation Revenue - FY 2025-2026

PROGRAM	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
BASKETBALL - ADULT	\$0.00												\$ -
BASKETBALL - YOUTH	\$2,313.00	\$3,836.00	\$1,401.60										\$ 7,550.60
BUSINESS ON BEACH PERMITS	\$0.00												\$ -
DONATIONS	\$0.00												\$ -
DONATIONS - BENCHES	\$0.00												\$ -
FARMERS' MARKET FEES	\$2,430.00	\$2,395.00	\$2,510.00										\$ 7,335.00
FARMERS' MARKET BAGS	\$0.00		\$412.00										\$ 412.00
FITNESS - CARDIO / TONE	\$780.00	\$590.00	\$1,641.00										\$ 3,011.00
FITNESS - DYNAMIC CORE CONDITIONING, YOGA, TAI CHI	\$3,028.00	\$2,566.00	\$3,959.00										\$ 9,553.00
FITNESS - YOUTH	\$0.00												\$ -
FLAG FOOTBALL - ADULT	\$0.00												\$ -
FLAG FOOTBALL - YOUTH	\$0.00												\$ -
JUNIOR LIFEGUARD	\$1,330.00	\$3,105.00	\$130.00										\$ 4,565.00
LACROSSE CAMP	\$701.00												\$ 701.00
LACROSSE - WB LAX CLUB	\$2,111.00	\$4,018.60	\$1,790.00										\$ 7,919.60
PERFORMANCE CLUB	\$1,237.00	\$8,280.00	\$1,032.50										\$ 10,549.50
PICKLEBALL LESSONS	\$4,522.00	\$3,245.00	\$2,105.00										\$ 9,872.00
RENTAL - EVENT STAGE	\$367.00	\$700.00	(\$685.00)										\$ 382.00
RENTAL - MISC OPEN AREAS	\$175.00	\$1,875.00	\$200.00										\$ 2,250.00
RENTAL - PICNIC SHELTERS	(\$210.00)	\$660.00	\$1,065.00										\$ 1,515.00
RENT - RECREATION CENTER	\$0.00		\$912.50										\$ 912.50
RENTAL - SOCCER FIELD	\$0.00												\$ -
RENTAL - SOFTBALL FIELD	\$0.00												\$ -
SPNSRS - MOVIE, CONCERT	\$0.00												\$ -
SPECIAL EVENT PERMITS	\$1,610.00	\$7,400.00	\$1,610.00										\$ 10,620.00
TENNIS - YOUTH & TOTS	\$0.00	\$1,385.00	\$1,240.00										\$ 2,625.00
TENNIS - ADULTS	\$0.00	\$745.00	\$730.00										\$ 1,475.00
TENNIS CAMP	\$0.00												\$ -
T-SHIRTS, ETC.	\$15.00	\$35.00	\$35.00										\$ 85.00
WBOR COMMUNITY TRAINING	(\$16.00)												\$ (16.00)
TOTAL	\$ 20,393.00	\$ 40,835.60	\$ 20,088.60	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 81,317.20



TOWN OF WRIGHTSVILLE BEACH DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

MEMORANDUM

To: Mayor Mills and Members of the Board of Aldermen
From: Raquel Ivins, Department of Planning & Inspections
Re: **Executive Summary – 1st Quarter Report for Fiscal Year 2025-2026**
Date: **October 23, 2025**
Cc: Haynes Brigman, Town Manager
Tony Wilson, Director of Planning & Parks

The Quarterly Report for the 1st Quarter of Fiscal Year 2025-2026 is hereby submitted for your review. The Planning & Inspections Department processed a total of 54 permits for the months of July, August, and September. This is down from the 70 permits issued during the last quarter. The total revenue generated from permits this quarter was \$185,562. This increased from \$73,915 generated last quarter. The total cost of construction was \$10,796,241, a decrease from \$4,679,555 spent during last quarter. The Planning & Inspections Department completed 55 inspections and issued 4 CAMA Minor Development Permits.

All totals reflect July 1-Sept 30

Attachments:

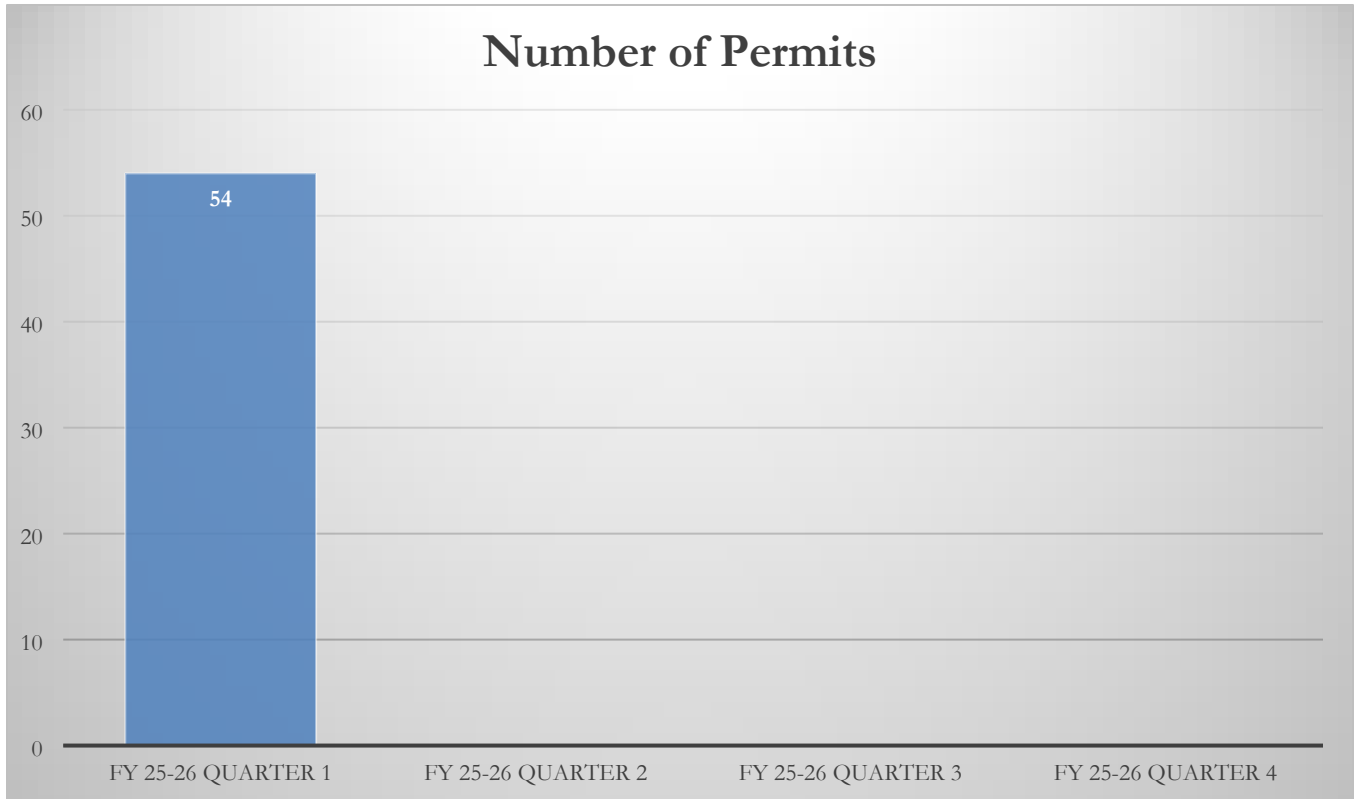
- Permitting Trend Graphs



TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

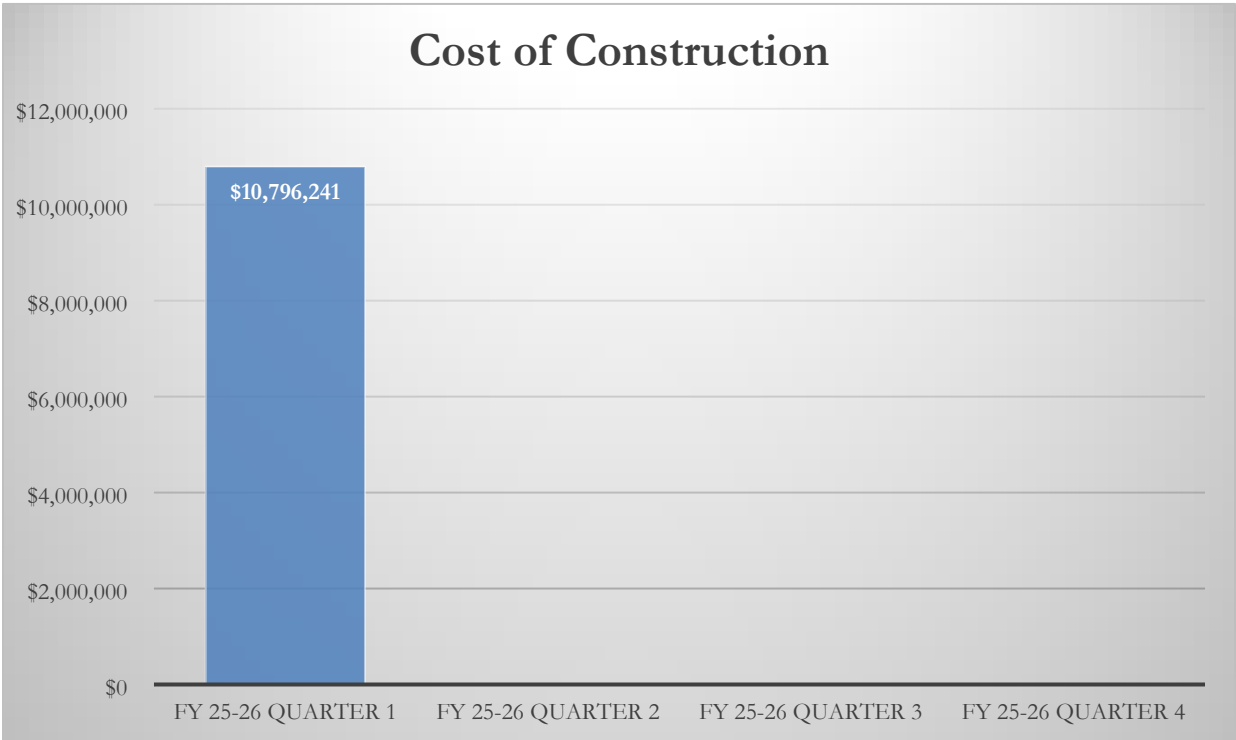




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480



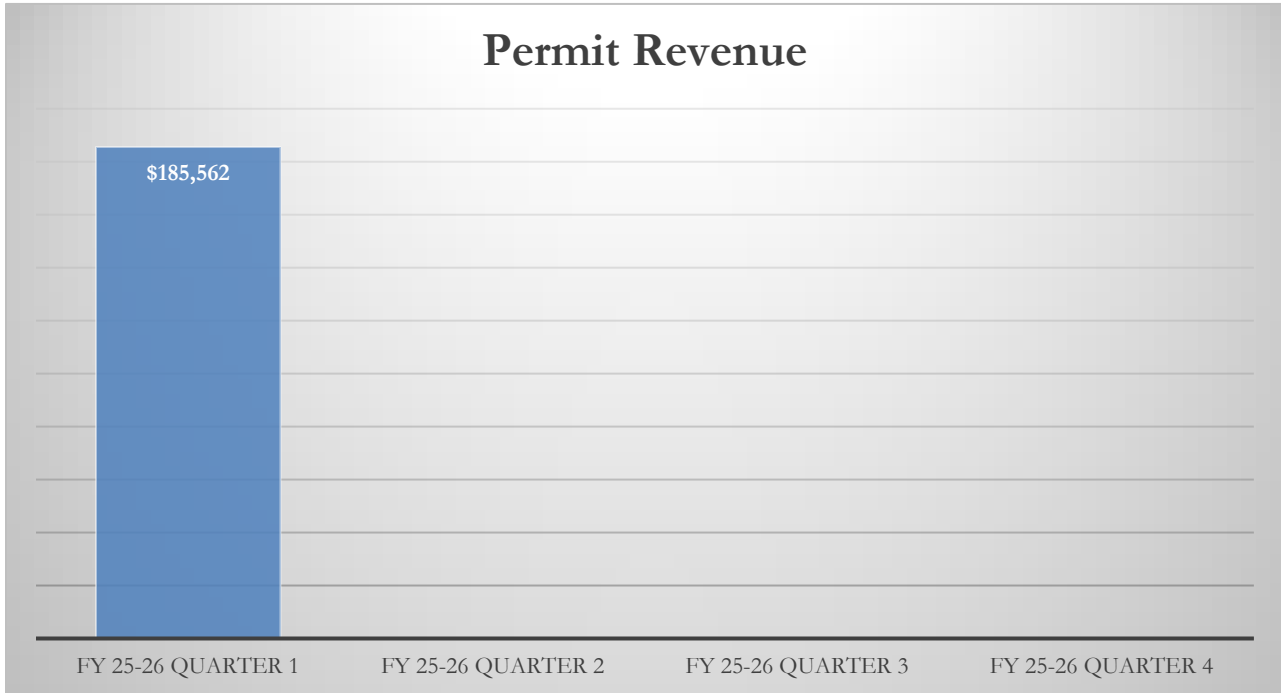


TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

Permit Revenue



WRIGHTSVILLE BEACH POLICE DEPARTMENT



1st Quarter Report July/August/September 2025



Presented by:
Chief Jason Bishop

WBPD National Incident Based Reporting System Report (NIBRS)											Previous Yr Same Quarter
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	2nd - Oct.- Dec.	3rd- Jan- Mar	4th- Apr.- June	1st - July- Sept.	Last Four	1st - July - Sept.
GROUP A OFFENSES		2021	2022	2023	2024	2024	2025	2025	2025	TOTAL	2024
100	Kidnapping/Abduction	2		2							1
120	Robbery	1	1		1	1				1	
200	Arson										
210	Extortion/Blackmail		1		1	1				1	
220	Burglary/Breaking & Entering	15	18	18	19	6	6	5	2	19	3
240	Motor Vehicle Theft	5	1	1	1			1		1	
250	Counterfeiting/Forgery	1	2	4	3		1	1	1	3	1
270	Embezzlement	4	2	2	3		1	1	1	3	
280	Stolen Property Offenses	4		7	1			1		1	
290	Destruction/Damage/Vandalism of Property	44	40	37	27	9	5	7	6	27	7
370	Pornography/Obscene Material		1	2	1	1				1	
510	Bribery										
520	Weapon Law Violations	9	4	16	5		1	2	2	5	5
720	Animal Cruelty	5	1								
4000	NEGLIGENT TRAFFIC DEATH, NON-CRIMINAL DETAINMENT (INVOLUNTARY										
09A	Homicide Offense (Murder and Non-Negligent Manslaughter)										
09B	Homicide Offense (Negligent Manslaughter)										
09C	Justifiable Homicide										
11A	Sex Offenses (Rape)	3	1		2				2	2	
11B	Sex Offense (Sodomy)	2	1		1			1		1	
11C	Sex Offense (With Object)										
11D	Sex Offense (Fondling)	2	7	3	1			1		1	4
13A	Assault Offenses (Aggravated Assault)	14	6	9	4		1	2	1	4	1
13B	Simple Assault	63	41	27	35	3	6	10	16	35	11
13C	Assault Offenses (Intimidation)	11	3	8	15	3	1	5	6	15	2
23A	Larceny (Pocket Picking)	1									
23B	Larceny (Purse Snatching)			1							
23C	Larceny (Shoplifting)	6	7	3	1				1	1	1
23D	Larceny (Theft from a Building)		4	2	3		1	2		3	
23E	Larceny (Theft from a Coin Operated Machine)	1		1							
23F	Larceny/Theft Offenses (Theft from Motor Vehicle)	8	21	14	14	11	2	1		14	4
23G	Larceny (Theft of Motor Vehicle Parts)		2	1	1	1				1	
23H	Larceny/Theft Offenses (All other Larceny)	39	55	55	49	9	6	18	16	49	14
26A	Fraud Offenses (False Pretense/Swindle/Confidence Game)	18	11	10	17	2	2	6	7	17	7
26B	Fraud Offenses (Credit Card Fraud)	5	5	8	3		1	1	1	3	1
26C	Fraud Offenses (Impersonation)	2	2	4	3		1	1	1	3	
26D	Fraud Offenses (Welfare Fraud)										
26E	Fraud Offenses (Wire Fraud)	1		1							
26F	Fraud Offenses (Identity Theft)	1		2							1
26G	Fraud Offenses (Hacking/Computer Invasion)										1
35A	Drug/Narcotic Offenses (Drug/Narcotic Violations)	66	31	60	37	6	5	5	21	37	12

WBPD National Incident Based Reporting System Report (NIBRS)											PREVIOUS Yr Same Quarter
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	2nd - Oct- Dec.	3rd- Jan- Mar	4th- Apr.- June	1st - July- Sept.	Last Four	1st - July - Sept.
GROUP A OFFENSES		2021	2022	2023	2024	2024	2025	2025	2025	TOTAL	2024
35B	Drug/Narcotic Offenses (Drug Equipment Violations)	27	18	36	17	3	2	2	10	17	8
36A	Sex Offenses (Non-Forcible - Incest)										
36B	Sex Offense (Statutory Rape)			1							
39A	Gambling Offenses (Betting)										
39B	Gambling Offenses (Operating/Promoting/Assisting Gambling)										
39C	Gambling Offenses (Equipment)										
39D	Gambling Offenses (Sports Tamper)										
40A	Prostitution (Engaging In Prostitution)										
40B	Prostitution (Promoting or Assisting in Prostitution)										
40C	Prostitution (Purchasing)										
64A	Human Trafficking (Commercial Sex Acts)										
64B	Human Trafficking (Involuntary Servitude)										
TOTAL GROUP A OFFENSES		360	286	335	265	56	42	73	94	265	84
GROUP B OFFENSES											
90A	Bad Checks		1								
90B	Curfew/Loitering/Vagrancy Violations										
90C	Disorderly Conduct	8	6	8	4	1	2	1		4	2
90D	Driving Under the Influence (DWI)	102	93	271	195	37	53	63	42	195	80
90E	Drunkenness	21	10	36	23	6	4	9	4	23	10
90F	Family Offenses, Nonviolent			1	1				1	1	
90G	Liquor Law Violations	9	13	42	39	4	10	8	17	39	4
90H	Peeping Tom				1	1				1	
90J	Trespass of Real Property	14	17	13	7	2	1		4	7	1
90Z	All other Offenses	330	239	607	459	81	99	143	136	459	153
TOTAL GROUP B OFFENSES		484	379	978	729	132	169	224	204	729	250
TOTAL GROUP A & B OFFENSES		844	665	1313	994	188	211	297	298	994	334

TOWB General Ordinance Violations											Previ ous Year
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	Oct - Dec	Jan- Mar	Apr- June	July - Sept	Last Four	July- Sept
		2021	2022	2023	2024	2024	2025	2025	2025	TOTAL	2024
TRAFFIC CODE: CHAPTER 74											
74.02	Obstructing passage of other vehicles	3	0	0	0					0	
	Restricted Zone	0	0	0	0					0	
	Overtime Parking	0	1	0	0					0	
	Boat too close to beach/Anchoring of Vessels w/out Zoning	7	2	0	0					0	
	Fire Lane	0	0		0					0	
ANIMALS: CHAPTER 91											
91.11	Dogs running at large prohibited	222	221	157	66	11	8	34	13	66	40
91.08	Animal Waste	1	4	3	0					0	
91.08	Failure to License	7	8	2	1		1			1	
91.13	Confinement of female dogs in heat	0	0	0	0					0	
BEACH AND SHORE REGULATIONS: CHAPTER 92											
92.02	Littering beaches prohibited	33	5	3	1				1	1	
92.03	Glass on Beach/Containers for food and drink	273	105	89	46	3	2	28	13	46	25
92.12	Use of surfboard or ski-board restricted	16	8	3	5	1		1	3	5	2
92.18	Use of vehicles on beach prohibited	6	2	5	4		1	2	1	4	3
	Cooking Device on Beach	0	0	1	3			1	2	3	1
	Miscellaneous Beach Regulations	5	8	0	0					0	
HEALTH AND SANITATION: CHAPTER 96											
96.01	Litter	14	4	1	5			2	3	5	
96.3	Human wastes	22	8	26	39	3	3	3	30	39	4
	Miscellaneous	0	0	3	9	1	1	2	5	9	2
NOISE: CHAPTER 97											
97.01	Loud, disturbing noises generally	21	6	9	55	5	4	24	22	55	4
97.02	Noises declared unreasonably loud and disturbing	0	2	0	2		1	1		2	
STREETS AND SIDEWALKS: CHAPTER 99											
99.01	Assembling on sidewalks	0	0	1	0					0	
BUSINESS REGULATIONS: CHAPTER 114											
114.02	Vehicle for hire license requirements	0	0	0	0					0	
114.12	Refusal to pay charges	0	0	0	0					0	
OFFENSES AGAINST PUBLIC PEACE & SAFETY: CHAPTER 130											
130.03	Consumption and possession of malt beverages, unfortified wine and alcoholic beverages	1168	522	328	235	1	8	117	109	235	89
OFFENSES AGAINST MORALS											
132.2	Profane and boisterous language	1		0	0					0	
MISC. VIOLATIONS											
	Miscellaneous Other	62		14	0					0	
	Traffic Stops										
GRAND TOTAL		1861	906	645	471	25	29	215	202	471	170

Wrightsville Beach, NC PD

Citation Offense Count

July 1, 2025 - September 30, 2025

Official: All
 Official Assignment:
 Type of Stop: TRAFFIC
 Stop Result: All
 STEP: NONE

Offense Description	Offense Stop Result	
	CITATION	WARNING
AID AND ABET IMPAIRED DRIVING	1	
ASSAULT AND BATTERY	1	
BRAKE/STOP LIGHT EQUIP VIOL	1	
CANCL/REVOK/SUSP CERTIF/TAG	1	
CARRYING CONCEALED GUN(M)	1	
CONSUME ALC BY 19/20	7	
CONTRIBUTING DEL OF JUVENILE	1	
DRIVE AFTER CONSUMING < 21	1	
DRIVE WRONG WAY-ONE WAY LOCAL	2	
DRIVE/ALLOW MV NO REGISTRATION	4	
Driver's License		4
DRIVING WHILE IMPAIRED	1	
DWLR IMPAIRED REV	1	
DWLR NOT IMPAIRED REV	14	
EXCEEDING POSTED SPEED	24	
EXCEEDING SAFE SPEED	2	
EXPIRED REGISTRATION CARD/TAG	26	
EXPIRED/NO INSPECTION	3	
FAIL COMPLY LIC RESTRICTIONS	2	
FAIL MAINTAIN LANE CONTROL	2	
FAIL STOP STOPSIGN/FLSH RED LT	3	
FAIL TO BURN HEADLAMPS	3	
FAIL TO HEED LIGHT OR SIREN	1	
FAIL TO STOP-STEADY RED LIGHT	5	
FAIL YLD STOPSIGN/FLSH RED LGT	2	
FAILURE TO REDUCE SPEED	4	
FAILURE TO YIELD	1	1
FALSE FIRE ALARM	1	
FENDER HEIGHT VIOLATION	1	
FICT/ALT TITLE/REG CARD/TAG	3	
GIVE/SELL ALC < 21	1	
HIT/RUN LEAVE SCENE PROP DAM	3	

Wrightsville Beach, NC PD

Citation Offense Count

July 1, 2025 - September 30, 2025

Official: All
 Official Assignment:
 Type of Stop: TRAFFIC
 Stop Result: All
 STEP: NONE

Offense Description	Offense Stop Result	
	CITATION	WARNING
IMPEDE TRAFFIC SIT/STAND/LIE	2	
Impeding Traffic		1
IMPROPER BACKING	1	
IMPROPER EQUIP - SPEEDOMETER	1	
IMPROPER MUFFLER	3	
Improper Passing		2
IMPROPER PASSING ON RIGHT	2	
IMPROPER TURN	2	
INDECENT EXPOSURE	1	
INJURY TO REAL PROPERTY	2	
INTOXICATED AND DISRUPTIVE	1	
Left of Center		1
MISUSE OF 911 SYSTEM	1	
Muffler		2
NO LIABILITY INSURANCE	9	
NO MOTORCYCLE ENDORSEMENT	1	
NO OPERATORS LICENSE	22	
Obstructed windows		2
OBT/ATT OBT ALC FALSE DL	3	
OPEN CONT AFTER CONS ALC 1ST	1	
OPEN CONTAINER ALCOHOL VIOL	1	
OPER/PERMIT OPER VEH NO INSUR	4	
Other		2
Other Hazardous Vio.		4
Other Non-Hazardous Vio.		14
OVERLOADED/OVERCROWDED VEHICLE	1	
Pedestrian Violations		2
POSS MTBV/U-WN BY 19/20	1	
POSS MTBV/U-WN NOT 19/20	1	
POSS OPN CNT/CONS ALC PSG AREA	1	
POSS/MANUFACTURE FRAUDULENT ID	2	
POSSESS MARIJ PARAPHERNALIA	4	

Wrightsville Beach, NC PD

Citation Offense Count

July 1, 2025 - September 30, 2025

Official: All
 Official Assignment:
 Type of Stop: TRAFFIC
 Stop Result: All
 STEP: NONE

Offense Description	Offense Stop Result	
	CITATION	WARNING
REAR LAMPS VIOLATION	1	
REAR SEAT BELT VIOLATION	1	
RECKLESS DRIVING TO ENDANGER	2	
RECKLESS DRVG-WANTON DISREGARD	4	
Safety Inspection Vio.		5
SAFETY ZONE/SIDEWALKS VIOL	1	
SELL/DIS TOBACCO PROD TO MINOR	1	
SIMPLE POSSESS SCH VI CS (M)	6	
SPEED IN EXCESS OF 25 MPH	1	
SPEEDING	43	
Speeding (Warning)		94
SPEEDING IN SCHOOL ZONE	23	
Stop Sign or Signal		14
UNLAWFULLY PASS EM/PUB SV VEH	1	
UNSAFE LANE CHANGE	3	
UNSAFE MOVE MC CHNG/LV LANES	1	
UNSAFE MOVE MC CRASH DMGE/INJ	1	
UNSAFE MOVEMENT	3	8
Vehicle Insurance		1
Vehicle Registration		18
WHITE LIGHT REAR-DRIVE FORWARD	1	
WINDOW TINTING VIOL	1	
Grand Total	284	175

Arrest Misdemeanor Totals by Officer

WRIGHTSVILLE BEACH POLICE DEPARTMENT

(07/01/2025 - 09/30/2025)

Arresting Officer:	Total Charges On All Misdemeanor Arrests:	Total Misdemeanor Arrests:
No Officer Specified	1	1
alr - Autumn L. Rose	3	1
DSG - Daniel S. Gaither	14	7
JDC - Jemal Cooper	18	11
KCR - Kyler Ross	1	1
LSV - Leslie S. Vaughan	1	1
MSE - Misty-Sierra Edwards	2	1
EE - MPO Eric R. Elder	14	8
JK - MPO Joel P. Kupeyan	4	4
EA - Officer Elianna A. Arnold	24	13
HRL - Officer Hunter Lobertini	38	14
JWO - Officer Jonathan W. Ober	44	17
jac - Officer Joshua Casiano	4	3
IT - POI laiah Turner	5	2
Total:	173	84

Arrest Felony Totals by Officer

WRIGHTSVILLE BEACH POLICE DEPARTMENT

(07/01/2025 - 09/30/2025)

Arresting Officer:	Total Charges On All Felony Arrests:	Total Felony Charges:	Total Felony Arrests:
JDC - Jemal Cooper	2	1	1
EE - MPO Eric R. Elder	3	2	2
EA - Officer Elianna A. Arnold	3	2	1
jac - Officer Joshua Casiano	1	1	1
RLW - Officer Ryan L. Whanger	2	1	1
Total:	11	7	6

Report From 7/1/2025 through 8/31/2025

Purpose	Verbal Warning	Written Warning	Citation Issued	On View Arrest	No Action Taken	Total
Checkpoint	0	0	0	0	0	0
Driving While Impaired	0	0	0	6	0	6
Investigation	4	0	2	0	7	13
Other Motor Vehicle Violation	27	5	21	2	3	58
Safe Movement Violation	64	13	10	4	3	94
Seat Belt Violation	0	0	0	0	0	0
Speed Limit Violation	98	60	54	1	3	216
Stop Light/Sign Violation	33	8	6	3	0	50
Vehicle Equipment Violation	104	2	11	1	1	119
Vehicle Regulatory Violation	28	14	18	1	8	69
Total	358	102	122	18	25	625

TOWN OF WRIGHTSVILLE BEACH PUBLIC WORKS DEPARTMENT

Quarterly Report 2025-2026 July, August, September



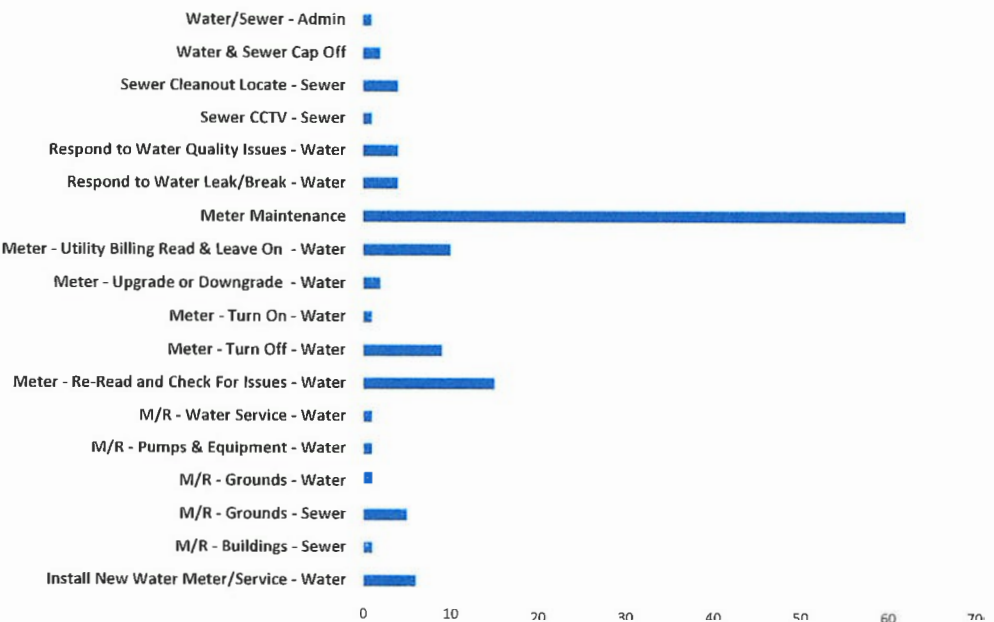

William E. Fay, Public Works Director

Water Department

Service Request Distribution By Request Type

Request Type	Count	Percentage
Install New Water Meter/Service - Water	6	4.62%
M/R - Buildings - Sewer	1	0.77%
M/R - Grounds - Sewer	5	3.85%
M/R - Grounds - Water	1	0.77%
M/R - Pumps & Equipment - Water	1	0.77%
M/R - Water Service - Water	1	0.77%
Meter - Re-Read and Check For Issues - Water	15	11.54%
Meter - Turn Off - Water	9	6.92%
Meter - Turn On - Water	1	0.77%
Meter - Upgrade or Downgrade - Water	2	1.54%
Meter - Utility Billing Read & Leave On - Water	10	7.69%
Meter Maintenance	62	47.69%
Respond to Water Leak/Break - Water	4	3.08%
Respond to Water Quality Issues - Water	4	3.08%
Sewer CCTV - Sewer	1	0.77%
Sewer Cleanout Locate - Sewer	4	3.08%
Water & Sewer Cap Off	2	1.54%
Water/Sewer - Admin	1	0.77%
Total	130	100.00%

Water, Sewer and Stormwater Department Service Requests

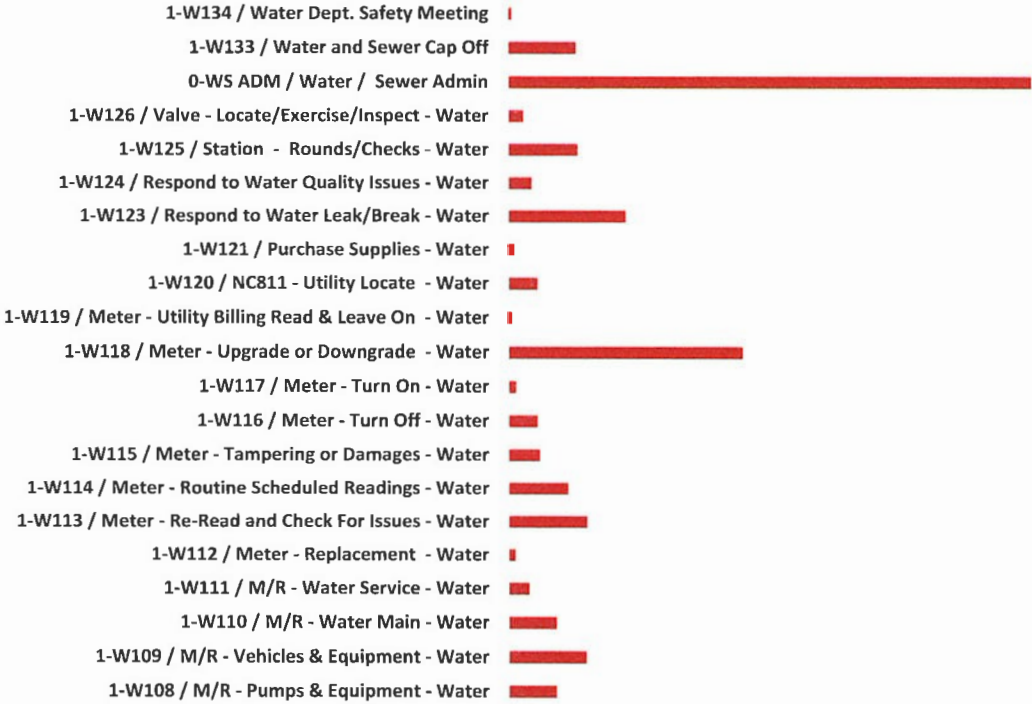


Water Department- Tasks

Water Department Tasks

Task Type	Labor Hours
W-134 / Certs and Training	2.00
1-W103 / Collect Required Water Samples - Water	14.50
1-W131 / Flush Well	8.00
1-W104 / Install New Water Meter/Service - Water	51.00
1-W105 / M/R - Buildings - Water	40.50
1-W107 / M/R - Grounds - Water	9.00
1-W108 / M/R - Pumps & Equipment - Water	29.00
1-W109 / M/R - Vehicles & Equipment - Water	47.00
1-W110 / M/R - Water Main - Water	29.00
1-W111 / M/R - Water Service - Water	12.50
1-W112 / Meter - Replacement - Water	4.00
1-W113 / Meter - Re-Read and Check For Issues - Water	47.50
1-W114 / Meter - Routine Scheduled Readings - Water	36.00
1-W115 / Meter - Tampering or Damages - Water	19.00
1-W116 / Meter - Turn Off - Water	17.50
1-W117 / Meter - Turn On - Water	4.50
1-W118 / Meter - Upgrade or Downgrade - Water	142.00
1-W119 / Meter - Utility Billing Read & Leave On - Water	2.50
1-W120 / NC811 - Utility Locate - Water	17.50
1-W121 / Purchase Supplies - Water	4.00
1-W123 / Respond to Water Leak/Break - Water	71.00
1-W124 / Respond to Water Quality Issues - Water	14.00
1-W125 / Station - Rounds/Checks - Water	42.00
1-W126 / Valve - Locate/Exercise/Inspect - Water	9.00
0-WS ADM / Water / Sewer Admin	317.00
1-W133 / Water and Sewer Cap Off	41.00
1-W134 / Water Dept. Safety Meeting	2.00
Total	1,033.00

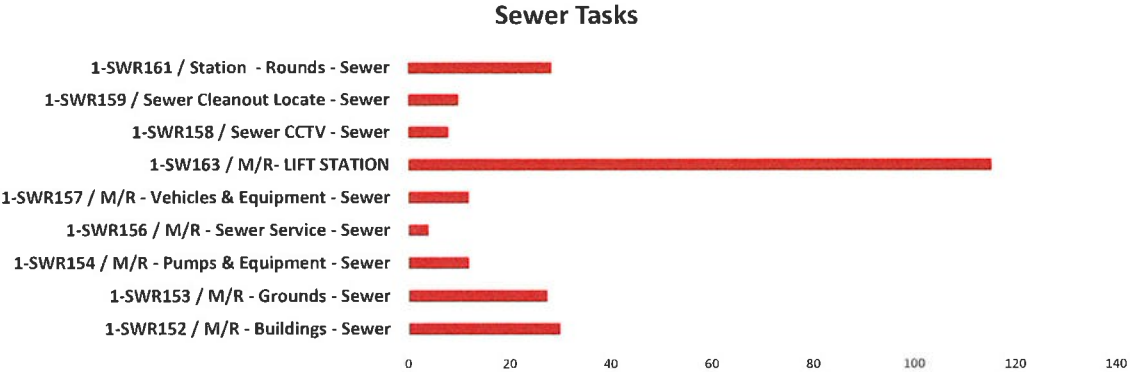
Water Department - Tasks



Sewer Tasks

Sewer - Tasks

Task Type	Labor Hours
1-SWR152 / M/R - Buildings - Sewer	30.00
1-SWR153 / M/R - Grounds - Sewer	27.50
1-SWR154 / M/R - Pumps & Equipment - Sewer	12.00
1-SWR156 / M/R - Sewer Service - Sewer	4.00
1-SWR157 / M/R - Vehicles & Equipment - Sewer	12.00
1-SW163 / M/R- LIFT STATION	115.50
1-SWR158 / Sewer CCTV - Sewer	8.00
1-SWR159 / Sewer Cleanout Locate - Sewer	10.00
1-SWR161 / Station - Rounds - Sewer	28.50
Total Labor Hours	247.50



Environmental Services & Stormwater Department

Service Requests

Request Type	Count	Percentage
Beach Strand/Street Ends - Environmenta	1	0.43%
Cancel Service/Container Removal	3	1.28%
Cart - Lost or Damaged Replacement - Sanitation	40	17.09%
Cart - Audit - Environmenta	10	4.27%
Catch Basin Cleaning - Stormwater	2	0.85%
Grates - Clear Clogs - Stormwater	1	0.43%
Grates - Clear Debris - Stormwater	1	0.43%
M/R Grates - Stormwater	1	0.43%
M/R Sanitation Containers - Environmenta	2	0.85%
M/R Storm water Manhole - Stormwater	1	0.43%
M/R Storm water outfall - Stormwater	1	0.43%
Misc. Request	1	0.43%
New Service - Environmenta	8	3.42%
Pickup - Appliance - Environmenta	4	1.71%
Pickup - Brush & Vegetative Debris - Environmenta	88	37.61%
Pickup - Extra Pickup Requested - Environmenta	12	5.13%
Pickup - Furniture - Environmenta	17	7.26%
Pickup - Miscellaneous/Junk - Environmenta	21	8.97%
Pickup - Missed Reg. Pickup - Environmenta	10	4.27%
Recycle - Brush & Vegetative Debris - Sanitation	1	0.43%
Sanitation Rt. Schedule Change - Environmenta	5	2.14%
Storm Water - Investigate Issue - Stormwater	2	0.85%
Stormwater Investigations	2	0.85%
Total	234	100.00%

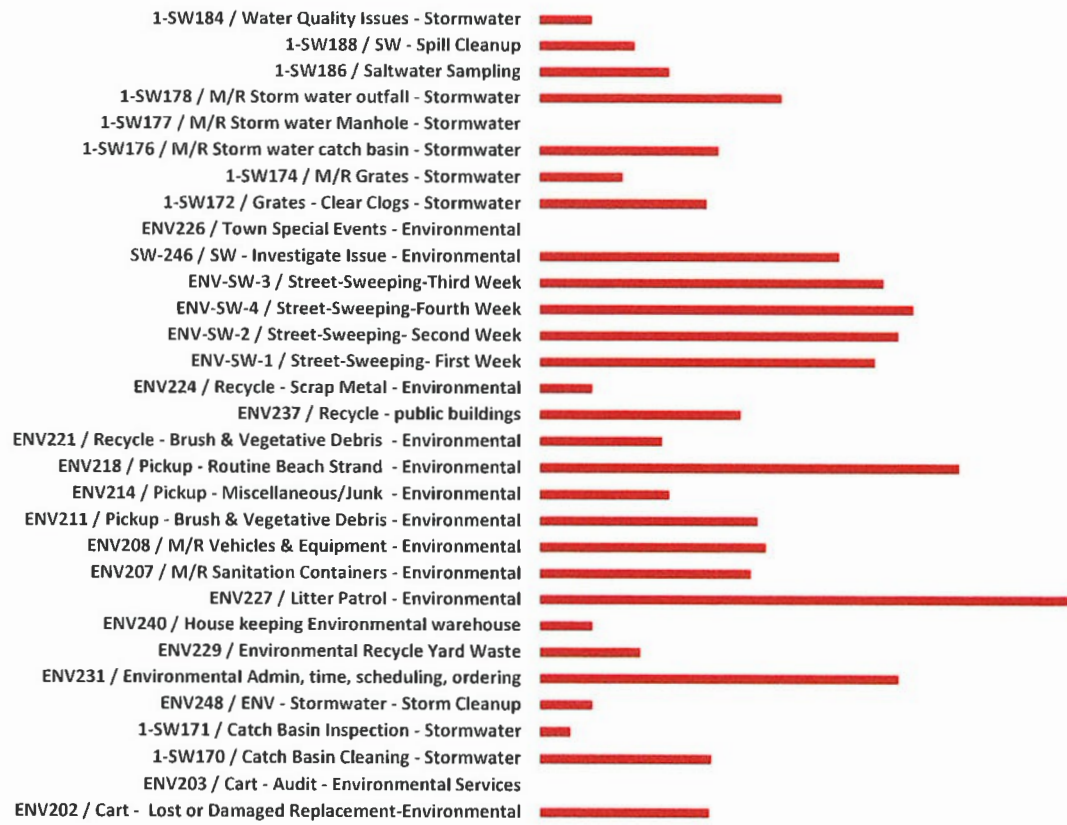
Environmental Services/Stormwater Department - Service Requests



Environmental Services & Stormwater - Tasks

Task Type	Labor Hours
ENV202 / Cart - Lost or Damaged Replacement-Environmental	9.25
ENV203 / Cart - Audit - Environmental Services	0.50
1-SW170 / Catch Basin Cleaning - Stormwater	9.50
1-SW171 / Catch Basin Inspection - Stormwater	1.50
ENV248 / ENV - Stormwater - Storm Cleanup	2.00
ENV231 / Environmental Admin, time, scheduling, ordering	110.50
ENV229 / Environmental Recycle Yard Waste	3.75
ENV240 / House keeping Environmental warehouse	2.00
ENV227 / Litter Patrol - Environmental	1,042.25
ENV207 / M/R Sanitation Containers - Environmental	16.00
ENV208 / M/R Vehicles & Equipment - Environmental	19.50
ENV211 / Pickup - Brush & Vegetative Debris - Environmental	17.50
ENV214 / Pickup - Miscellaneous/Junk - Environmental	5.50
ENV218 / Pickup - Routine Beach Strand - Environmental	244.25
ENV221 / Recycle - Brush & Vegetative Debris - Environmental	5.00
ENV237 / Recycle - public buildings	14.00
ENV224 / Recycle - Scrap Metal - Environmental	2.00
ENV-SW-1 / Street-Sweeping- First Week	81.00
ENV-SW-2 / Street-Sweeping- Second Week	110.00
ENV-SW-4 / Street-Sweeping-Fourth Week	134.00
ENV-SW-3 / Street-Sweeping-Third Week	91.00
SW-246 / SW - Investigate Issue - Environmental	51.00
ENV226 / Town Special Events - Environmental	0.75
1-SW172 / Grates - Clear Clogs - Stormwater	9.00
1-SW174 / M/R Grates - Stormwater	3.00
1-SW176 / M/R Storm water catch basin - Stormwater	10.50
1-SW177 / M/R Storm water Manhole - Stormwater	1.00
1-SW178 / M/R Storm water outfall - Stormwater	24.00
1-SW186 / Saltwater Sampling	5.50
1-SW188 / SW - Spill Cleanup	3.50
1-SW184 / Water Quality Issues - Stormwater	2.00
Total Labor Hours	2,031.25

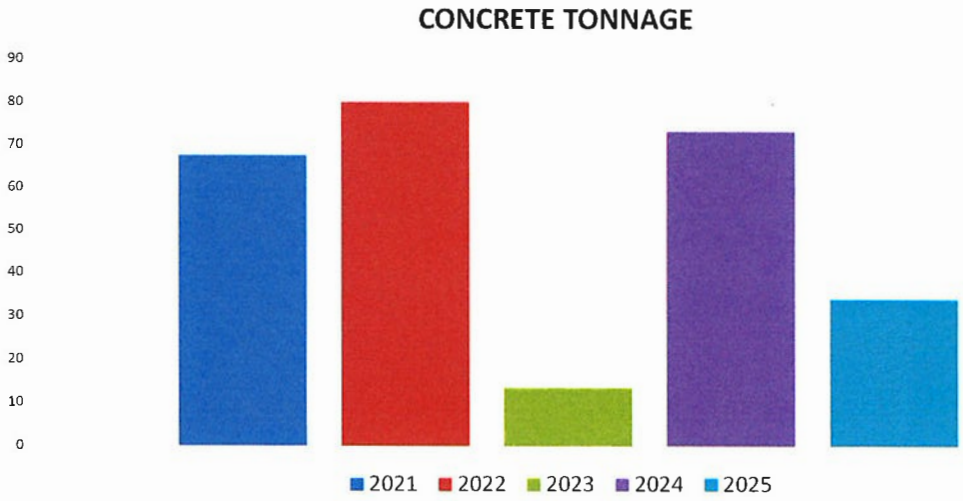
Environmental Services/Stormwater Department - Tasks



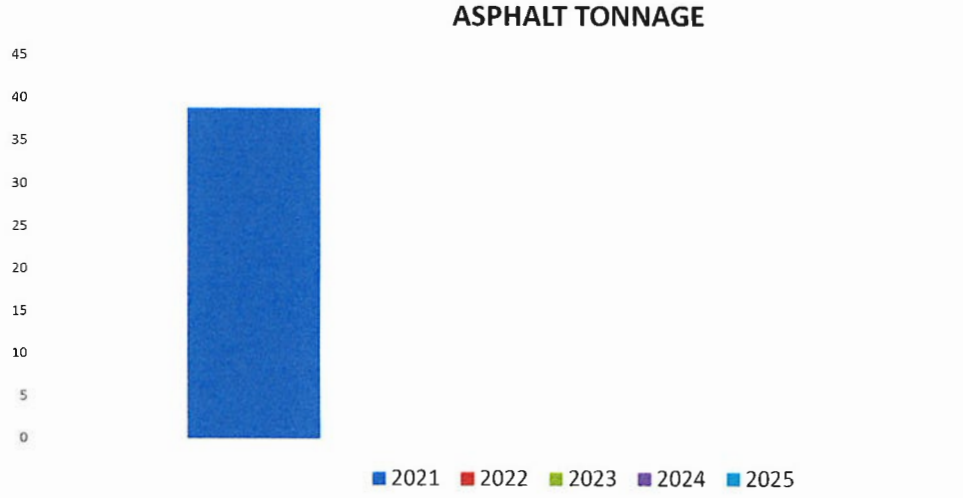
Environmental Services/Stormwater - Recycling Tonnage

Recycling

RECYCLING (Concrete) TONS					
	2021	2022	2023	2024	2025
JANUARY	15.07	0	0	19.59	10.72
FEBRUARY	3.68	8.82	0	19.62	0
MARCH	20.55	7.62	8.36	5.55	0
APRIL	0	0	0	0	6.23
MAY	20.69	0	0	17.44	17.05
JUNE	7.6	8.24	0	10.98	0
JULY	0	0	5.13	0	0
AUGUST	0	16.2	0	0	0
SEPTEMBER	3.34	0	0	0	0
OCTOBER	0	0	0	0	
NOVEMBER	0	27.21	0	0	
DECEMBER	0	11.9	0	0	
Totals	67.59	79.99	13.49	73.18	34



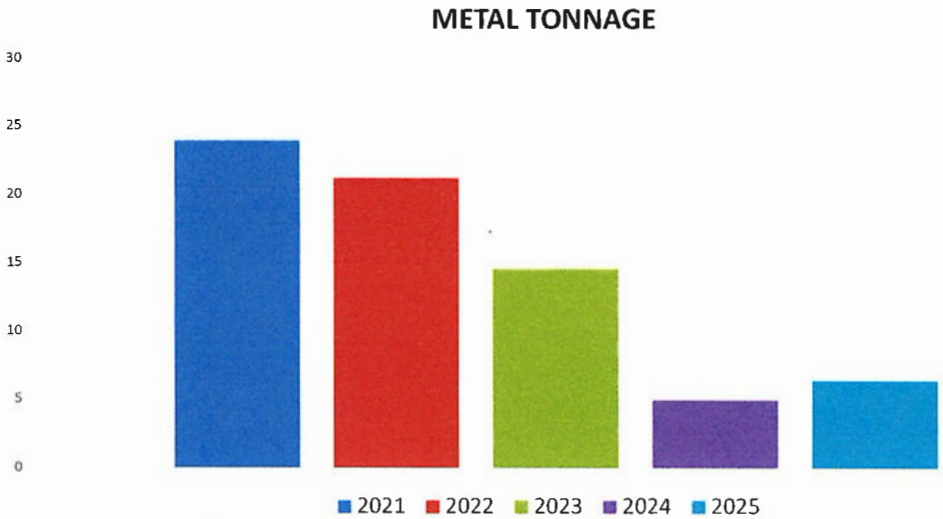
RECYCLING (Asphalt) TONS					
	2021	2022	2023	2024	2025
JANUARY	0	0	0	0	0
FEBRUARY	0	0	0	0	0
MARCH	0	0	0	0	0
APRIL	0	0	0	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	0	0	0	0	0
AUGUST	0	0	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	38.9	0	0	0	
NOVEMBER	0	0	0	0	
DECEMBER	0	0	0	0	
Totals	38.9	0	0	0	0



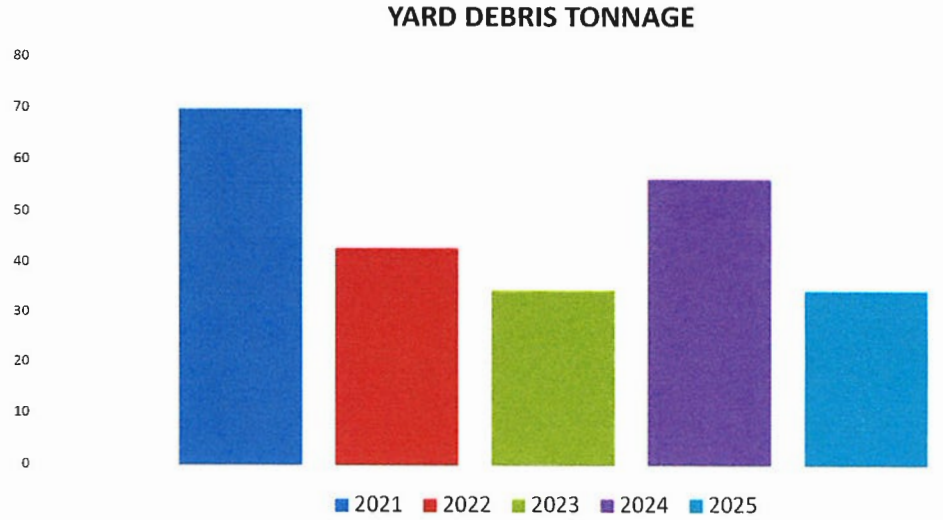
Environmental Services/Stormwater - Recycling Tonnage

Recycling

RECYCLING (Metal) TONS					
	2021	2022	2023	2024	2025
JANUARY	0	0	1.88	0	0
FEBRUARY	5.24	1.62	0	0	0
MARCH	4.89	1.7	0	0	0
APRIL	0	3.41	0	2.34	3.14
MAY	3.25	3.94	0	0	0
JUNE	0	0	0	0	0
JULY	0	0	0	0	3.25
AUGUST	4.17	2.28	0	2.63	0
SEPTEMBER	0	0	0	0	0
OCTOBER	2.28	5.67	0	0	
NOVEMBER	0	2.6	0	0	
DECEMBER	4.13	0	12.72	0	
Totals	23.96	21.22	14.6	4.97	6.39



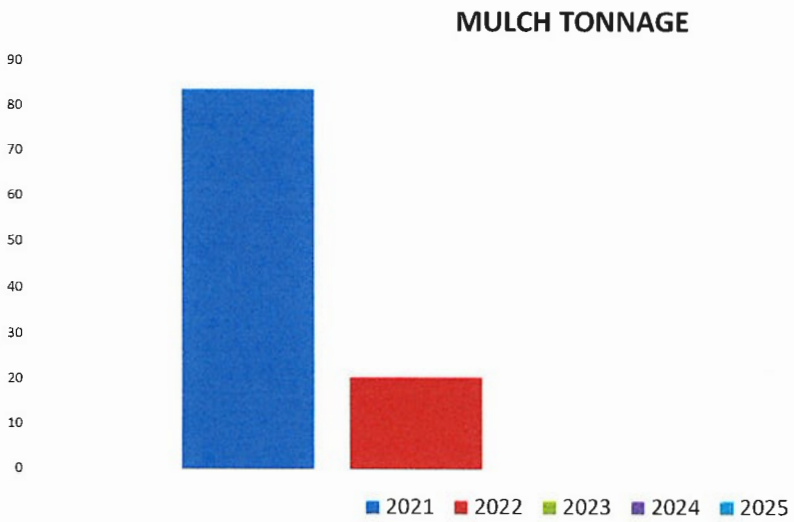
RECYCLING (Yard Debris) TONS					
	2021	2022	2023	2024	2025
JANUARY	0	10.09	3.1	5.01	3.21
FEBRUARY	37.66	0	3.76	9.77	6.37
MARCH	3.97	4.26	3.78	4.47	4.21
APRIL	4.5	13.34	4.63	4.02	3.16
MAY	0	0	0	3.82	0
JUNE	0	0	5.61	5.23	9.03
JULY	6.57	10.77	10.87	5.65	0.85
AUGUST	0	0	0	1.64	2.81
SEPTEMBER	4.07	0	0	5.73	4.65
OCTOBER	8.97	1.5	2.66	2.18	
NOVEMBER	4.11	2.84		3.47	
DECEMBER	0	0		5.32	
Totals	69.85	42.8	34.41	56.31	34.29



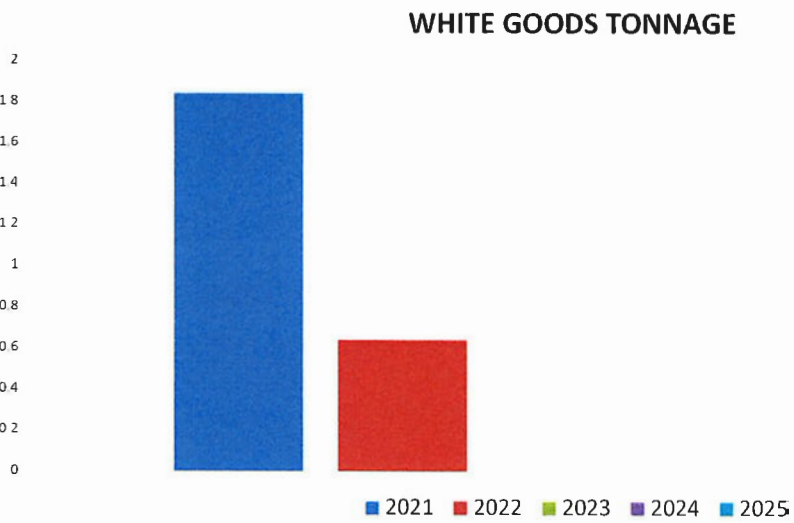
Environmental Services/Stormwater - Recycling Tonnage

Recycling

RECYCLING (Mulch) TONS					
	2021	2022	2023	2024	2025
JANUARY	6.48	5.39	0	0	0
FEBRUARY	0	4.39	0	0	0
MARCH	12.75	0	0	0	0
APRIL	15.62	4.83	0	0	0
MAY	4.33	0	0	0	0
JUNE	10.59	0	0	0	0
JULY	9.8	0	0	0	0
AUGUST	0	1.28	0	0	0
SEPTEMBER	3.42	0	0	0	0
OCTOBER	5.18	0	0	0	0
NOVEMBER	13.35	2.06	0	0	0
DECEMBER	2.27	2.56	0	0	0
Totals	83.79	20.51	0	0	0



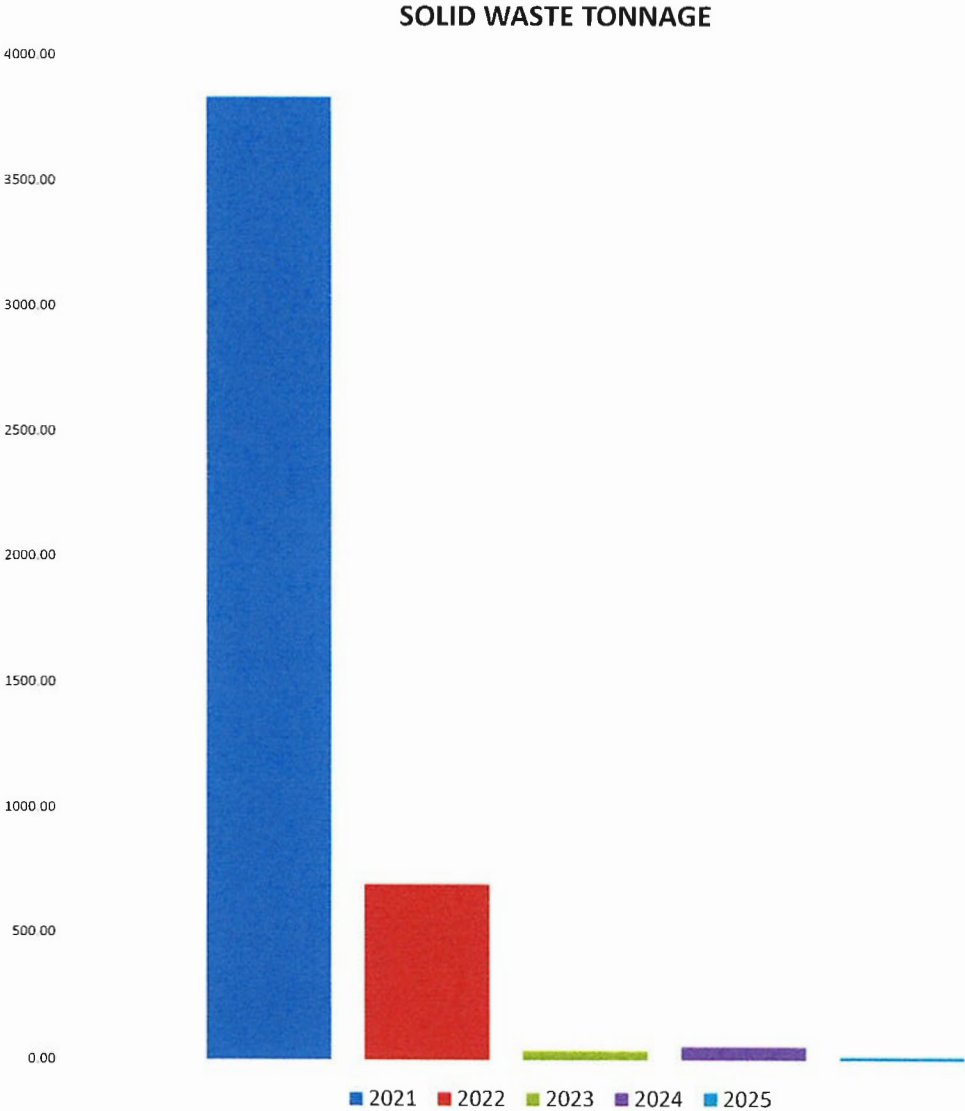
RECYCLING (White Goods) TONS					
	2021	2022	2023	2024	2025
JANUARY	0.64	0	0	0	0
FEBRUARY	0	0	0	0	0
MARCH	0	0.32	0	0	0
APRIL	0	0.32	0	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	0	0	0	0	0
AUGUST	0.54	0	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	0	0	0	0
NOVEMBER	0.33	0	0	0	0
DECEMBER	0.33	0	0	0	0
Totals	1.84	0.64	0	0	0



Environmental Services/Stormwater- Solid Waste Tonnage

Solid Waste

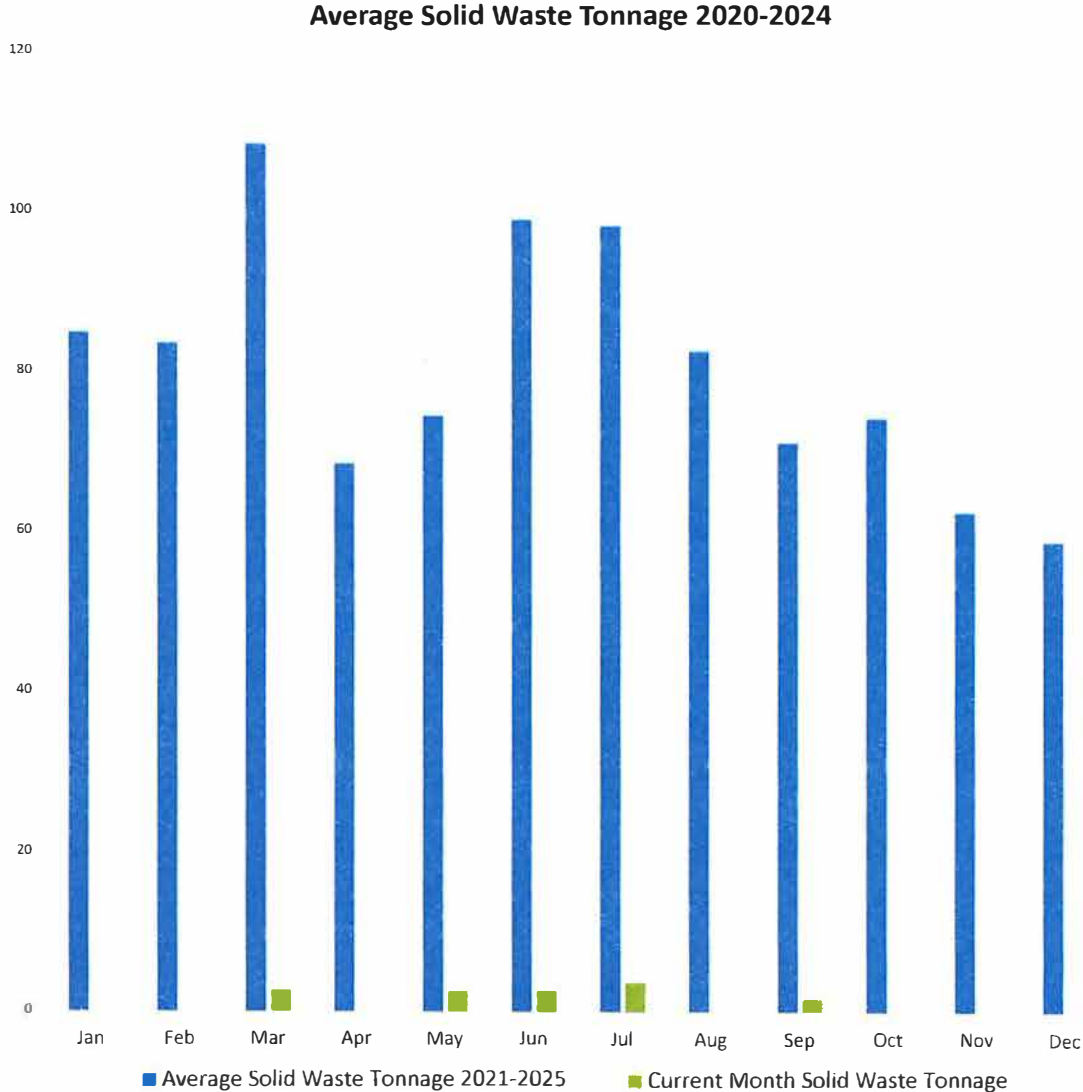
Municipal Solid Waste TONS					
	2021	2022	2023	2024	2025
JANUARY	207.88	203.55	8.54	4.83	0
FEBRUARY	211.42	204.02	0	2.6	0
MARCH	280.43	251.29	3.09	3.44	2.74
APRIL	325.4	13.11	0	3.14	0
MAY	354.34	6.2	5.38	3.1	2.69
JUNE	475.39	2.73	0	13.94	2.69
JULY	487.2	0	0	0	3.76
AUGUST	408.37	4.71	0	0	0
SEPTEMBER	348.06	3.31	0	1.65	1.69
OCTOBER	264.85	1.69	8.93	20.76	
NOVEMBER	249.65	0	0	0	
DECEMBER	222.84	2.12	10.01	0	
Totals	3835.83	692.73	35.95	53.46	13.57



Environmental Services/Stormwater- Solid Waste Tonnage

Solid Waste Average

Month	Average Solid Waste Tonnage 2021-2025	Current Month Solid Waste Tonnage
Jan	85	0
Feb	84	0
Mar	108	2.74
Apr	68	0
May	74	2.69
Jun	99	2.69
Jul	98	3.76
Aug	83	0
Sep	71	1.69
Oct	74	
Nov	62	
Dec	59	



FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period: 07/01/2025 - 07/31/2025

Department:	Account	Quantity	Cost	Quantity	Cost	Total Cost	
		Gas		Diesel			
FIRE	10-4340-2500	102.34	\$268.65	129.94	\$332.51	\$601.16	
POLICE	10-4310-2500	2097.3	\$5,621.17	0	\$0.00	\$5,621.17	
OCEAN RESCUE	10-4390-2500	672.31	\$1,798.35	0	\$0.00	\$1,798.35	
PARKING MANAGEMENT	10-4540-3050	33.85	\$88.15	0	\$0.00	\$88.15	
PARKS MAINTENANCE	10-6130-2500	256.94	\$679.03	0	\$0.00	\$679.03	
WATER	30-7130-2500	111.11	\$289.68	200	\$507.48	\$797.16	
SEWER	30-7140-2500	0	\$0.00	0	\$0.00	\$0.00	
ENVT.SERVICES/STORMWATER	10-4710-2500	357.81	\$945.64	419.16	\$1,093.45	\$2,039.09	
FLEET MAINTENANCE	10-4250-2500	37.554	\$100.53	0	\$0.00	\$100.53	
STREETS & FACILITIES	10-4510-2500	363.27	\$963.53	0	\$0.00	\$963.53	
						\$0.00	
						\$0.00	
						\$0.00	
		TL QTY=	4032.484	TL QTY=	749.1	Total: \$	\$12,688.18
		TOTAL GAS COST	\$10,754.74	TOTAL DIESEL COST	\$1,933.44		

FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period:

08/01/2025 - 08/31/2025

Department:	Account	Quantity	Cost	Quantity	Cost	Total Cost	
		Gas		Diesel			
FIRE	10-4340-2500	67.93	\$172.76	126.89	\$348.40	\$521.16	
POLICE	10-4310-2500	2006.28	\$5,360.69	0	\$0.00	\$5,360.69	
OCEAN RESCUE	10-4390-2500	604.46	\$1,573.06	0	\$0.00	\$1,573.06	
PARKING MANAGEMENT	10-4540-3050	40.12	\$102.68	0	\$0.00	\$102.68	
PARKS MAINTENANCE	10-6130-2500	176.7	\$448.94	229.97	\$643.54	\$1,092.48	
WATER	30-7130-2500	140.93	\$359.86	200	\$559.69	\$919.55	
SEWER	30-7140-2500	0	\$0.00	0	\$0.00	\$0.00	
ENVT.SERVICES/STORMWATER	10-4710-2500	276.37	\$702.84	428.5	\$1,163.18	\$1,866.02	
FLEET MAINTENANCE	10-4250-2500	37.91	\$97.81	0	\$0.00	\$97.81	
STREETS & FACILITIES	10-4510-2500	346.54	\$881.24	200.07	\$559.88	\$1,441.12	
						\$0.00	
						\$0.00	
						\$0.00	
		TL QTY=	3697.24	TL QTY=	1185.43	Total: \$	\$12,974.57
		TOTAL GAS COST	\$9,699.88	TOTAL DIESEL COST	\$3,274.69		

FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period: 09/01/2025 -09/30/2025

Department:	Account	Quantity	Cost	Quantity	Cost	Total Cost	
		Gas		Diesel			
FIRE	10-4340-2500	77.59	\$199.87	116.36	\$305.89	\$505.76	
POLICE	10-4310-2500	1913.96	\$5,146.34	0	\$0.00	\$5,146.34	
OCEAN RESCUE	10-4390-2500	549.45	\$1,426.26	0	\$0.00	\$1,426.26	
PARKING MANAGEMENT	10-4540-3050	23.17	\$59.68	0	\$0.00	\$59.68	
PARKS MAINTENANCE	10-6130-2500	149.04	\$383.95	100	\$262.90	\$646.85	
WATER	30-7130-2500	127.44	\$328.30	6.68	\$17.56	\$345.86	
SEWER	30-7140-2500	0	\$0.00	35.27	\$92.73	\$92.73	
ENVT.SERVICES/STORMWATER	10-4710-2500	286.39	\$737.78	241.82	\$635.73	\$1,373.51	
FLEET MAINTENANCE	10-4250-2500	60.09	\$154.79	0	\$0.00	\$154.79	
STREETS & FACILITIES	10-4510-2500	244.2	\$629.08	0	\$0.00	\$629.08	
						\$0.00	
						\$0.00	
						\$0.00	
		TL QTY=	3431.33	TL QTY=	500.13	Total: \$	\$10,380.86
		TOTAL GAS COST		TOTAL DIESEL COST			\$9,066.05
							\$1,314.81

Streets & Facilities

Service Requests

Request Type	Count	Percentage
Building Maintenance - Buildings	18	18.18%
Building Repair - Buildings	15	15.15%
Clean & Supply Town Buildings - Buildings	16	16.16%
Clean Public Showers - Buildings	2	2.02%
Curb/Sidewalk Repair - Streets	2	2.02%
Deliver/Remove Cones	1	1.01%
Electrical Repairs	3	3.03%
Inspections - Gazebo - Buildings	4	4.04%
Inspections - Public Access / Walkover - Buildings	11	11.11%
M/R Signs - Signs	10	10.10%
Paint Street Markings - Streets	1	1.01%
Pavement Repair - Streets	3	3.03%
Right of Way Maintenance - Streets	2	2.02%
Sign Graffiti - Signs	3	3.03%
Sign Inspection - Signs	2	2.02%
Special Project	6	6.06%
Total Service Requests	99	100.00%

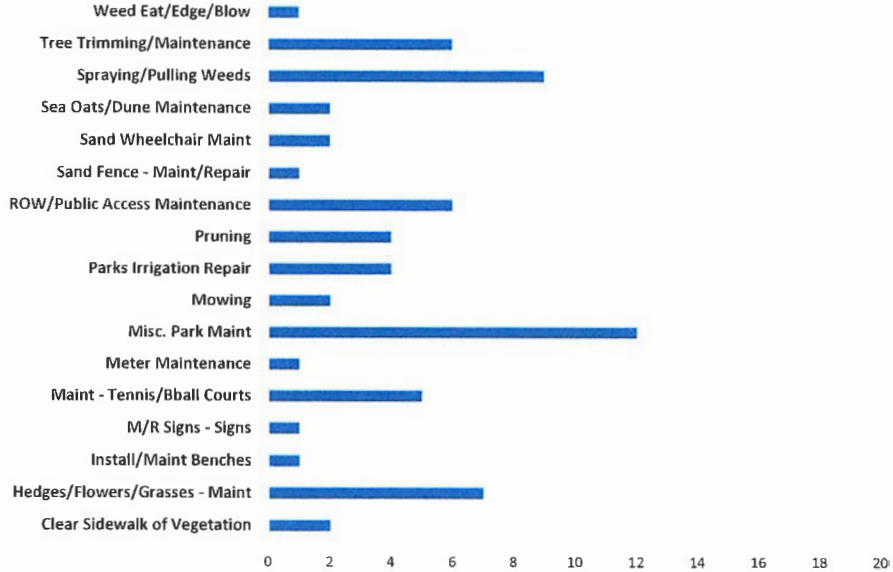


Park Maintenance Department

Service Requests

Request Type	Count	Percentage
Clear Sidewalk of Vegetation	2	3.03%
Hedges/Flowers/Grasses - Maint	7	10.61%
Install/Maint Benches	1	1.52%
M/R Signs - Signs	1	1.52%
Maint - Tennis/Bball Courts	5	7.58%
Meter Maintenance	1	1.52%
Misc. Park Maint	12	18.18%
Mowing	2	3.03%
Parks Irrigation Repair	4	6.06%
Pruning	4	6.06%
ROW/Public Access Maintenance	6	9.09%
Sand Fence - Maint/Repair	1	1.52%
Sand Wheelchair Maint	2	3.03%
Sea Oats/Dune Maintenance	2	3.03%
Spraying/Pulling Weeds	9	13.64%
Tree Trimming/Maintenance	6	9.09%
Weed Eat/Edge/Blow	1	1.52%
Total	66	100.00%

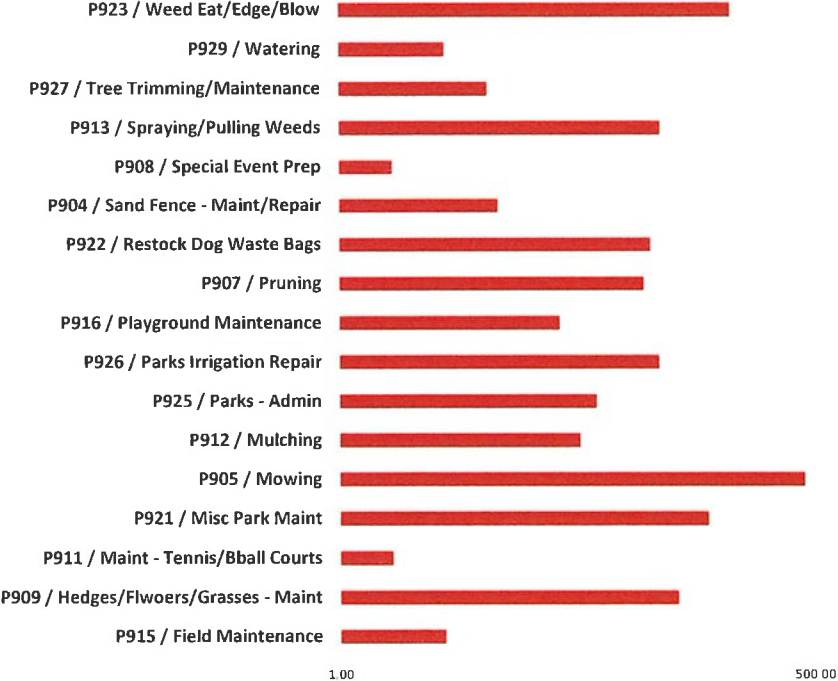
Park Maintenance Department - Service Requests



Park Maintenance - Tasks

Task Type	Labor Hours
P915 / Field Maintenance	4.00
P909 / Hedges/Floowers/Grasses - Maint	84.25
P911 / Maint - Tennis/Bball Courts	2.00
P921 / Misc Park Maint	125.00
P905 / Mowing	443.00
P912 / Mulching	23.50
P925 / Parks - Admin	29.00
P926 / Parks Irrigation Repair	66.00
P916 / Playground Maintenance	18.00
P907 / Pruning	54.00
P922 / Restock Dog Waste Bags	59.00
P904 / Sand Fence - Maint/Repair	8.00
P908 / Special Event Prep	2.00
P913 / Spraying/Pulling Weeds	67.00
P927 / Tree Trimming/Maintenance	7.00
P929 / Watering	4.00
P923 / Weed Eat/Edge/Blow	169.00
Total Labor Hours	1,164.75

Park Maintenance Department - Tasks



TOWN OF WRIGHTSVILLE BEACH

PARKS & RECREATION

4 Fran Russ Drive • P.O. Box 626

Wrightsville Beach, N.C. 28480

(910) 256-7925 • ParksAndRecreation@towb.org • www.towb.org

MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Katie Carus-Childers, Parks & Recreation Director 

Subject: Parks & Recreation Advisory Committee Ordinance and By-Laws Revisions

Date: November 13, 2025

The Parks and Recreation Advisory Committee met on November 6, 2025 and discussed the difficulty of meeting at 4:00 p.m. The committee unanimously agreed that 5:00 p.m. would be a better meeting time considering everyone's schedule. Attached for the Board's consideration are the Parks and Recreation Advisory Committee bylaws reflecting the meeting time change from 4:00 p.m. to 5:00 p.m. on the first Thursday of each month.

The Town's ordinance regarding the Parks and Recreation Advisory Committee also requires changes to reflect the departmental change from Department of Planning and Parks to Parks and Recreation Department.

REQUESTED ACTION: Approve revisions to the Bylaws of the Parks and Recreation Advisory Committee and to the Parks and Recreation Advisory Committee ordinance as presented.

ORDINANCE NO. (2025) 1869

Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: November 18, 2025

AN ORDINANCE OF THE BOARD OF ALDERMEN OF
THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
AMENDING CHAPTER 32.37 AND 32.41 OF THE CODE OF ORDINANCES,
TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA

The Board of Aldermen of the Town of Wrightsville Beach, North Carolina, doth ordain:

(1) That Section 32.37 and 32.41 of the Code of the Town of Wrightsville Beach, North Carolina is hereby amended to read as follows:

§ 32.37 POWERS AND DUTIES.

(A) The Parks and Recreation Advisory Committee shall serve as an advisory body for the ~~Department of Planning and~~ **Parks and Recreation Department**. The Committee shall recommend policies to the ~~Planning and~~ **Parks and Recreation Director** or his or her designee within its powers and responsibilities as stated in this subchapter. The Committee shall serve as a liaison between the ~~Department of Planning and~~ **Parks and Recreation Department** and the citizens of the community in parks and recreation matters. The Committee shall consult with and make recommendations to the ~~Planning and~~ **Parks and Recreation Director** or his or her designee in matters affecting parks and recreation policies, programs, and the acquisition and disposal of lands and properties related to the total community parks and recreation program, and to its long-range, projected program for parks and recreation. The ~~Planning and~~ **Parks and Recreation Director** or his or her designee will submit Committee recommendations to the Town Manager and/or Board of Aldermen for appropriate action.

(D) The Town Manager shall be responsible for appointing staff personnel to support the activities of the Parks and Recreation Advisory Committee. The Town Manager shall designate those staff members so appointed in writing and shall provide a copy of the designation to the ~~Planning and~~ **Parks and Recreation Director**. The Parks and Recreation Advisory Committee shall not utilize the services of any staff personnel other than those so designated without the prior approval of the Town Manager.

§ 32.41 OFFICERS.

There shall be a Chairman and Vice- Chairman of the Parks and Recreation Advisory Committee. An annual election of the Chairman and Vice-Chairman shall be held by the Committee members and shall occur at the regular monthly meeting in February. Officers shall serve for one year from election, with eligibility for re-election. In the event an officer's appointment to the Committee is terminated, a replacement to this office shall be elected by the Committee, from its membership, at the meeting

following the termination. The ~~Planning and~~ **Parks and Recreation Director** or his or her designee shall serve as Secretary of the Committee.

This Ordinance adopted this 18th day of November 2025.

(SEAL)

F. Darryl Mills, Mayor

ATTEST:

APPROVED AS TO FORM:

Lance Heater, Town Clerk

Town Attorney

BYLAWS OF THE WRIGHTSVILLE BEACH PARKS AND RECREATION ADVISORY COMMITTEE

APPROVED BY THE BOARD OF ALDERMEN

~~APRIL 9, 2009~~ November 18, 2025

ARTICLE I:

A. MEETINGS

1. Organizational Meeting

On the date and at the time of the first regular meeting in February following Board of Aldermen appointments to the Parks and Recreation Advisory Committee, the newly appointed members shall take and subscribe the oath of office in accordance with NCGS 160A-61 as the first order of new business. As the second order of business, the Committee shall elect from its members, a Chairman and a Vice Chairman who shall hold these offices until the next organizational meeting.

2. Regular Meetings

The Committee shall hold regular meetings on the first ~~Monday~~ ~~Thursday~~ of each month at ~~4:00 p.m.~~ ~~5:00 p.m.~~ in the ~~Fran Russ Recreation Center Town Hall Conference Room~~ or as determined with space availability. A copy of the Committee's current meeting schedule shall be filed with the Town Clerk. Revisions to the current meeting schedule shall be in accordance with Section 32.28 of the Wrightsville Beach Code of Ordinances.

3. Special Meetings

Special meetings shall be called only in accordance with Section 32.38 of the Wrightsville Beach Code of Ordinances.

4. Public Notice of Meetings

Public notice shall be given for all meetings in accordance with Article 33C, Chapter 143 of the North Carolina General Statutes.

ARTICLE II.

A. AGENDA FORMAT

1. The Parks and Recreation Advisory Committee's agenda shall follow the following format:

- a. Call to Order
- b. Approval of Minutes of previous meeting
- c. Old business
- d. New business
- e. Other business from the Chairman
- f. Other business from the Committee members
- g. Other business from staff
- h. Adjournment

ARTICLE III.

A. OFFICE OF CHAIRMAN

The Parks and Recreation Advisory Committee Chairman shall preside at all meetings in accordance with Section 32.42 of the Wrightsville Beach Code of Ordinances and shall operate the meeting under Robert's Rules of Order.

B. OFFICE OF VICE CHAIRMAN

The Parks and Recreation Advisory Committee Vice Chairman shall have all duties and powers of the Chairman in the Chairman's absence in accordance with Section 32.42 of the Wrightsville Beach Code of Ordinances.

ARTICLE IV.

A. VOTING

Parks and Recreation Advisory Committee members may be recused from voting on a motion if recused by the other Committee members for conflict of interest (NCGS 14-234, NCGS 160A-275).

In accordance with NCGS 160A-75, a failure to vote by a member who is present or who, having been present has left the meeting without being excused, shall be deemed an affirmative vote and shall be so recorded.

ARTICLE V.

A. QUORUM

A majority of the actual membership of the Parks and Recreation Advisory Committee, excluding vacant seats, shall constitute a quorum in accordance with NCGS 160A-74 and Section 32.38 of the Wrightsville Beach Code of Ordinances. A member who has withdrawn from a meeting without being excused by a majority vote of the remaining members present shall be counted as present for purposes of determining whether a quorum is present.

ARTICLE VI.

A. MINUTES

Minutes of the proceedings of every meeting shall be kept by the Parks and Recreation Advisory Committee Secretary with copies furnished to the Board of Aldermen in accordance with Section 32.42 of the Wrightsville Beach Code of Ordinances.

ARTICLE VII.

A. ATTENDANCE

Parks and Recreation Advisory Committee members' attendance shall be in accordance with Section 32.39 of the Wrightsville Beach Code of Ordinances.

Previous revisions approved by the Board of Aldermen February 8, 2007, [April 9, 2009](#).



Cape Fear 
**NAVIGATING
CHANGE 2050**

Metropolitan Transportation Plan

Wrightsville Beach Board of Alderman Meeting
November 18, 2025

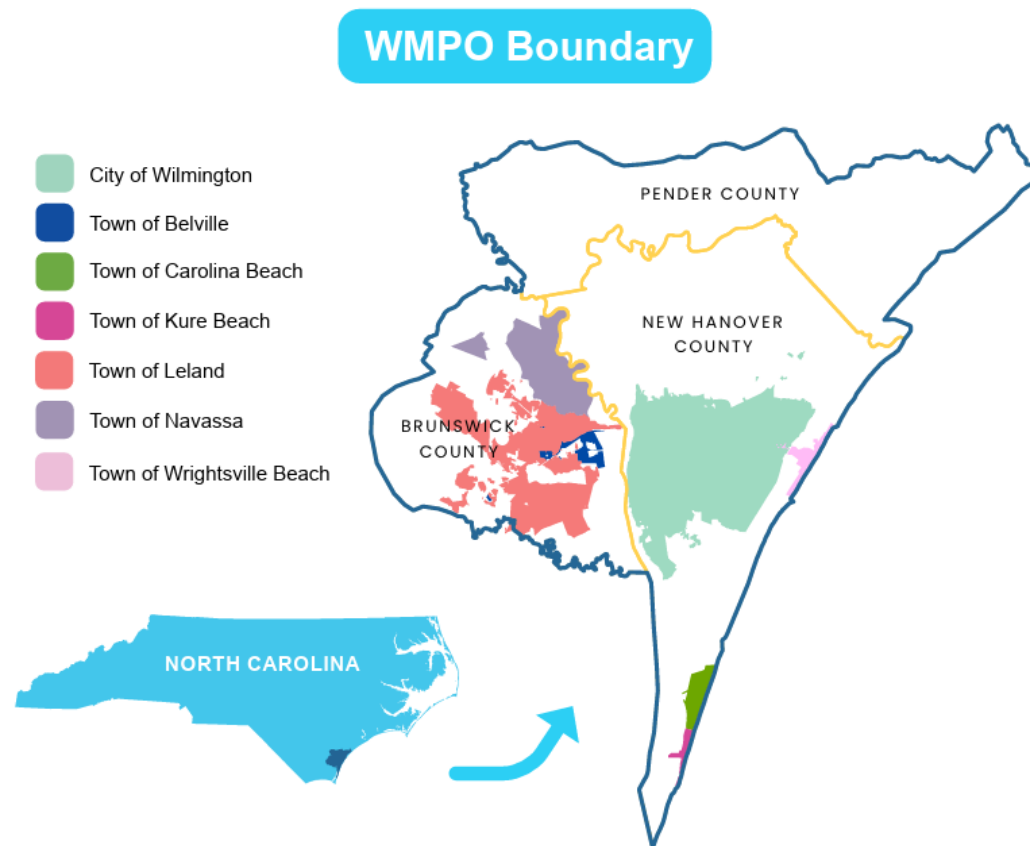
Greer Templer, Senior Transportation Planner

Presentation Overview

- About the WMPO and our requirements
- Metropolitan Transportation Plan (MTP) overview and development process
- Overview of the 2050 MTP document
- How to support the MTP and how the MTP can support you

About the Wilmington Urban Area Metropolitan Planning Organization (WMPO)

- Formed in 1973
- Population of 300,000+
- Planning area covers ~494 square miles
- 13-member Board including a representative from each member jurisdiction (2 from the City of Wilmington, Cape Fear Public Transportation Authority, and the North Carolina Board of Transportation

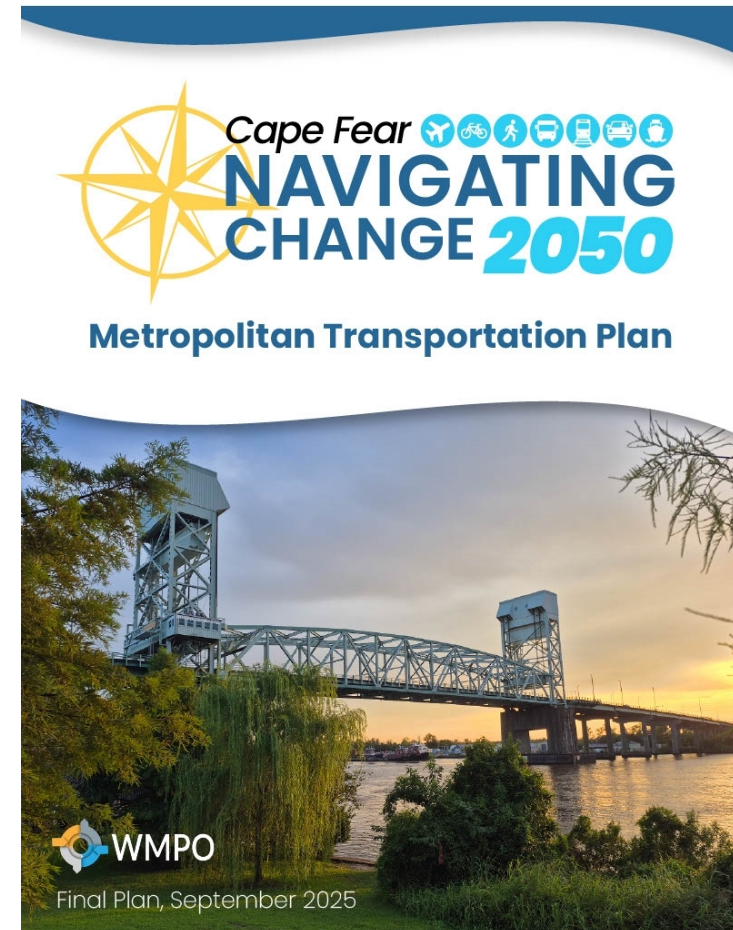


WMPO Responsibilities

- Federally required to provide regional transportation planning utilizing a continuing, cooperative, and comprehensive (3Cs) process which serves as the basis of the expenditure of federal transportation funding
- Update and maintain the metropolitan transportation plan every 5 years
- Prepare an annual work plan
 - Called the Unified Planning Work Program (UPWP)
- Assist in the prioritization of transportation projects for the development of the State/MPO Transportation Improvement Program (TIP)
- Coordinate the activities of the WMPO Board and Technical Coordinating Committee (TCC)

Metropolitan Transportation Plan Overview

- Federal law requires the WMPO to adopt a Metropolitan Transportation Plan (MTP) and update it every 5 years.
- **The MTP identifies the region's transportation needs and provides a blueprint for the next 25 years.**
- The current WMPO MTP, *Cape Fear Navigating Change 2050*, was adopted by the WMPO Board on October 29, 2025, and is due for an update by October 29, 2030.



MTP Requirements

- Federal law requires a Metropolitan Transportation Plan (MTP) that is:
 - Multi-modal (6 transportation modes)
 - Fiscally-constrained
 - Has a minimum 20-year planning horizon (WMPO planning horizon is 25 years)
 - Adheres to the adopted public participation plan
 - Uses growth forecasts consistent with the latest local land use plans



Plan Development Process

Timeline: August 2022 – November 2025 (40 months, 3.3 years)

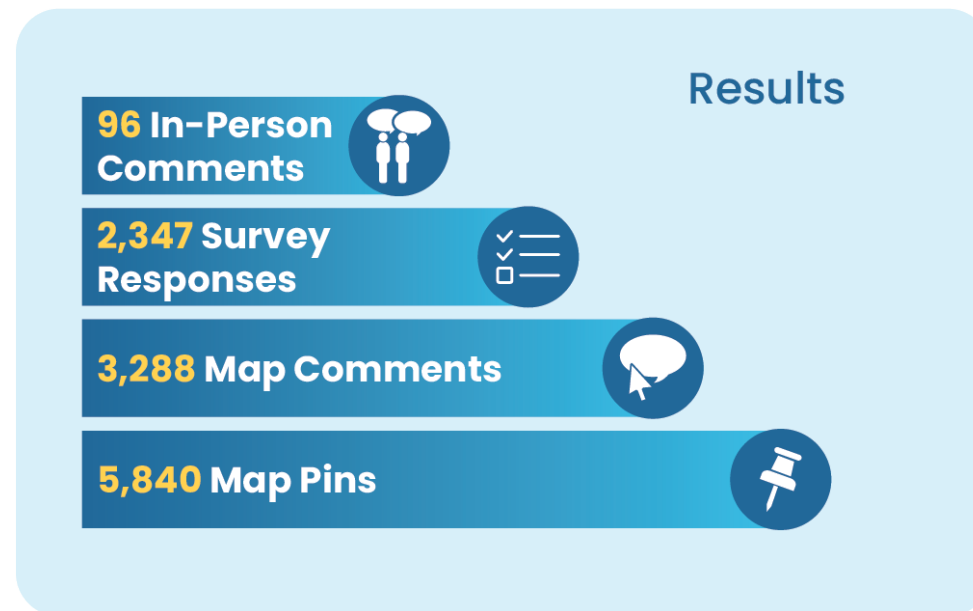
- **August 2022 - May 2023**
 - WMPO staff preparations
- **June 2023 - January 2024**
 - CAC and MTPC meetings, public outreach phase I
- **February 2024 - November 2024**
 - Vision, goals, and objectives developed; modal project development; financial element
- **December 2024 - May 2025**
 - Draft plan development
- **June 2025**
 - Draft plan released for comment, public outreach phase II
- **July 2025 - August 2025**
 - Plan finalization
- **September 2025**
 - Present final plan to WMPO TCC and Board
- **October 2025**
 - WMPO plan adoption

Plan Development Process



Public Outreach Phase I – Efforts and Results Summary

August – November 2023



Public Outreach Phase I - Key Findings Summary

August – November 2023

The survey and stakeholder interviews found:

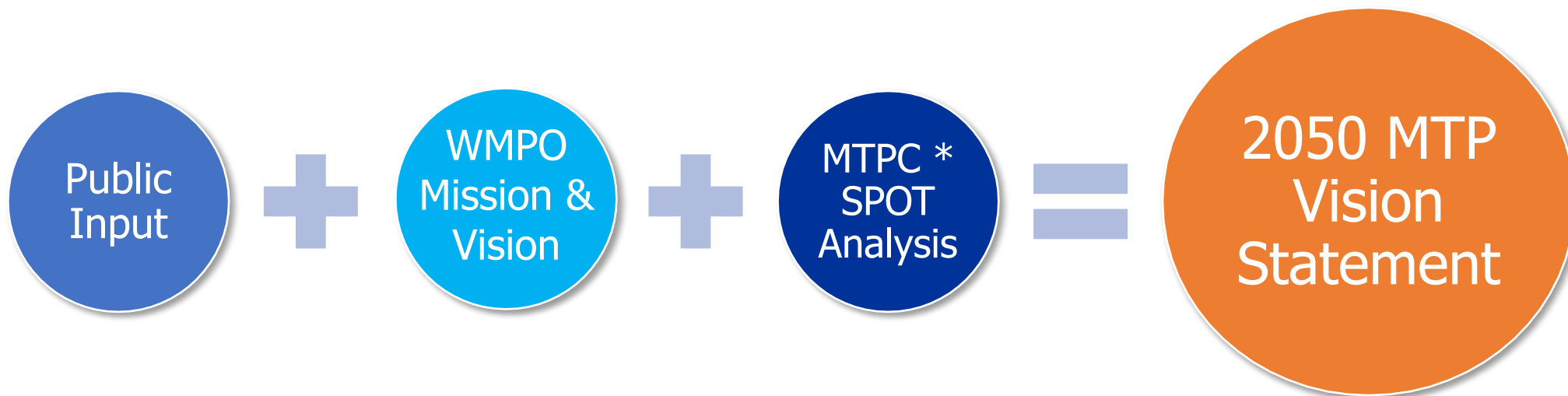
1. Currently citizens travel most often in the following ways (in ranked order):
 1. Drive Alone
 2. Public Transportation
 3. Walking
 4. Biking

3. The top four future travel preferences are (in ranked order):
 1. Walking
 2. Biking
 3. Public Transportation
 4. Personal Car

2. The top four current travel priorities are (in ranked order):
 1. Safety
 2. Cost
 3. Convenience
 4. Travel Time

4. The top four future project priorities are (in ranked order):
 1. Safety
 2. Congestion
 3. Public Transportation
 4. Bike/Ped

Vision Statement Development



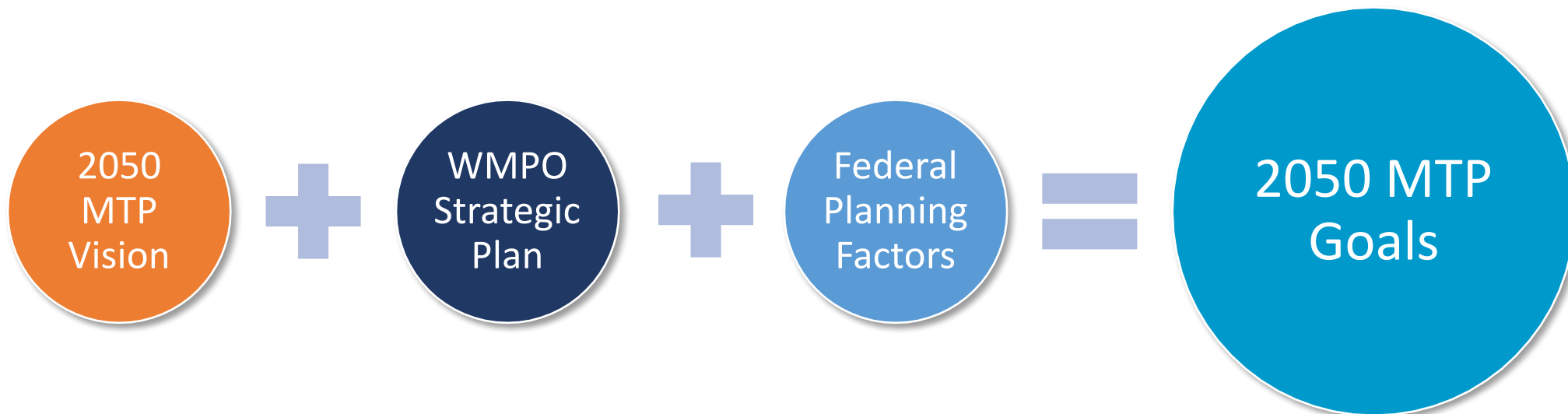
Cape Fear Navigating Change 2050 Vision Statement



“Our region will thrive and prosper through a fair and resilient transportation network that supports regional economic vitality while improving quality of life for residents and enhancing quality of place for neighborhoods.”



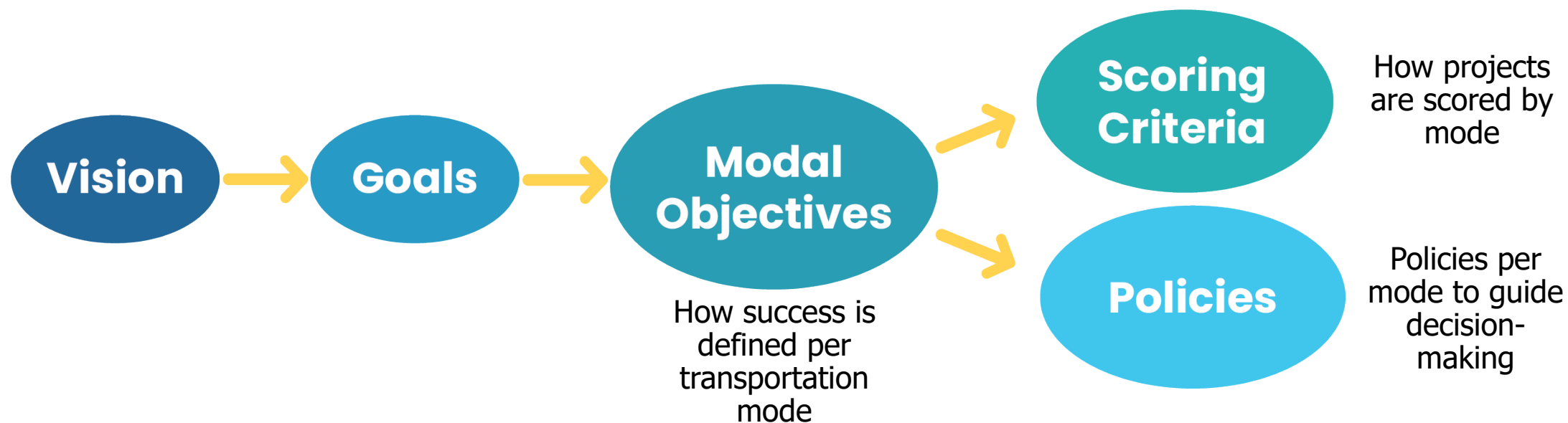
Goals Development



Cape Fear Navigating Change 2050 Goals

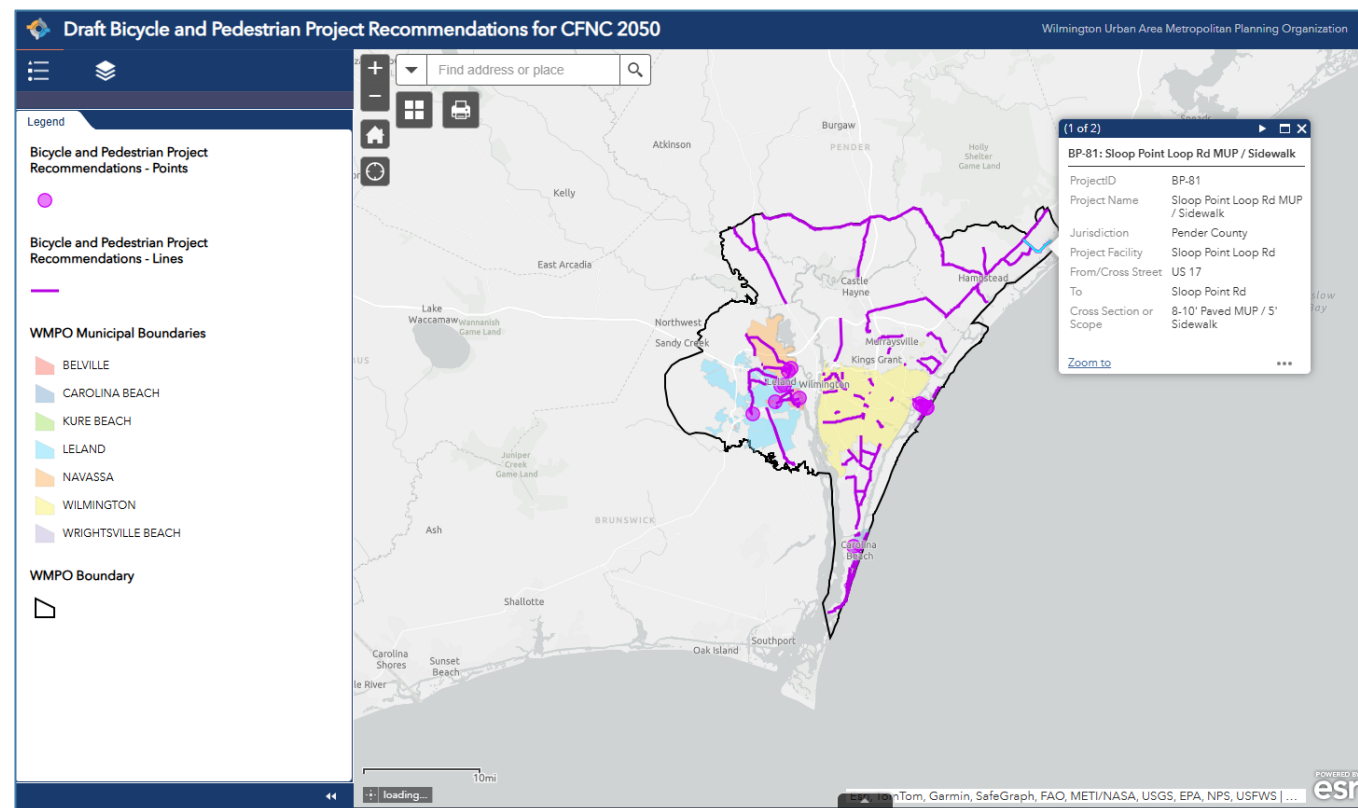


Modal Project Scoring and Policy Development



Regional Priority Projects

- Developed with member jurisdictions and planning partners
 - Bike/Ped
 - Ferry and Water Transportation
 - Public Transportation
 - Rail
 - Roadway
- Project cost estimates developed
 - Using 2024 \$



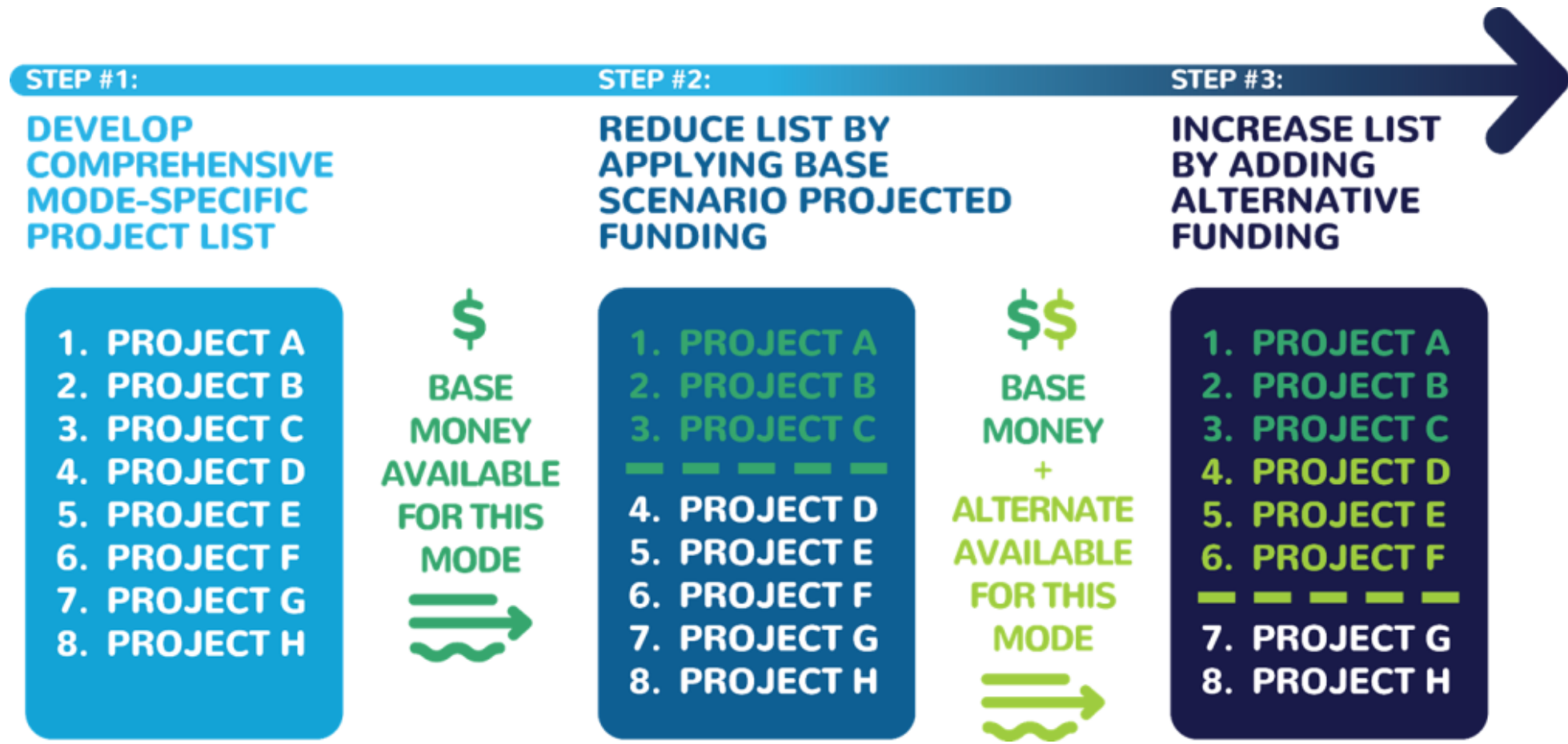
Financial Forecast

Funding projections for the WMPO, based on historical funding sources, through 2050

Transportation Mode	Capital Funding	Operations and Maintenance (O&M) Funding
Aviation*	\$635,764,272	\$ --
Bicycle and Pedestrian	\$73,324,879	\$17,942,00
Ferry and Water Transportation	\$10,834,000	\$103,953,000
Public Transportation	\$79,704,275	\$264,930,000
Rail*	\$78,075,000	\$ --
Roadway	\$5,119,133,220	\$962,908,000
Total	\$5,980,771,646	\$1,349,733,000

*Aviation O&M is excluded as Wilmington International Airport (ILM) did not provide data and indicated revenues tied to enplanements are fully expended annually. Rail O&M is excluded as service is privately operated with no public passenger service within the WMPO's planning area.

Redline Analysis for Roadway Project Fiscal Constraint



Alternative Funding Opportunities

- A funding gap of \$7.9 billion was identified based on regional project needs and forecasted funding.
- Alternative funding sources utilized in North Carolina and other parts of the US were researched, including taxes, fees, grants, and bonds.
- Alternative funding sources explored by the Board:
 - Quarter-Cent Local Option Sales Tax (\$1.93 billion forecast through 2050)
 - Quarter-Cent Local Option Sales Tax for Transit (\$1.18 billion forecast through 2050)
 - Vehicle Registration Fee (\$67.78 million forecast through 2050)
 - Motor Vehicle License Tax (\$12.8 million forecast through 2050)
 - Short Term Vehicle Rental Tax (\$59.43 million forecast through 2050)
 - Tolling (Cape Fear Crossing, Cape Fear Memorial Bridge Replacement)
 - Transportation Bonds



Public Outreach Phase II - Public Review of the Draft Plan

May 28 – June 27, 2025

Efforts & Results



- 57 comments were received from citizens and outside organizations/agencies
 - **No public comments resulted in modifications to the modal project lists**
- All comments were recorded into a master spreadsheet and staff provided written response to each
- Comments addressing formatting, wording/terminology, typos, mapping updates, etc. were made within the plan

Cape Fear Navigating Change 2050 Plan Chapters

Beginning Pages

- Cover Page, Acknowledgments, Table of Contents, and Acronym List

1. Introduction

- About the WMPO, MTPs, why we are developing the MTP, and how it will be used

2. About Our Region

- Region demographic trends, overview of the six modes of transportation, and their existing conditions, as well as economic conditions

3. Developing the Plan

- Plan development strategy overview, planning considerations, visions, goals, and objectives

4. Identifying Our Priorities

- Process for identifying priority projects, fiscal constraint, alternative funding considerations, and policies to guide the process

5. Analyzing Our Choices

- Wilmington Regional Travel Demand Model, planning-level critical resource analysis, and summary of public outreach phase II

6. The Roadmap to 2050

- Fiscally constrained roadway projects, non-highway priority projects, and modal policies

Cape Fear Navigating Change 2050 Appendices

- **Appendices Beginning Pages**

- Appendices Cover Page
- Acronym List
- Appendices Table of Contents







- **14 Appendices:**

A	Background and Demographics	H	Rail
B	Federal Regulations	I	Public Transportation
C	Public Involvement	J	Roadway
D	Financial Element	K	Transportation Systems Management and Operations (TSMO)
E	Aviation	L	Transportation Demand Management (TDM)
F	Bicycle and Pedestrian	M	Environmental Considerations
G	Ferry and Water Transportation	N	WMPO Comprehensive Transportation Plan

Final Plan Outcomes

- 2050 MTP Document
 - Establishes the long-range vision, goals, and strategies for regional transportation through 2050
 - Identifies multimodal project priorities including fiscally constrained roadway projects
 - Guides regional coordination and funding decisions

- Supporting Products
 - Go Coast 2026-2030 Implementation Plan
 - Short-Range Transportation Demand Management (TDM) Plan
 - Wilmington Regional Travel Demand Model
 - Base Year = 2021, Future Year = 2050
 - Alternative Funding Analysis

TOTAL PROJECTS PER TRANSPORTATION MODE					
 AVIATION	 BICYCLE & PEDESTRIAN	 FERRY & WATER TRANSPORTATION	 RAIL	 PUBLIC TRANSPORTATION	 ROADWAY
0	119	22	8	142	73

Wrightsville Beach Priority Projects

Roadway

- **RW-68:** Heide Trask Bridge Replacement

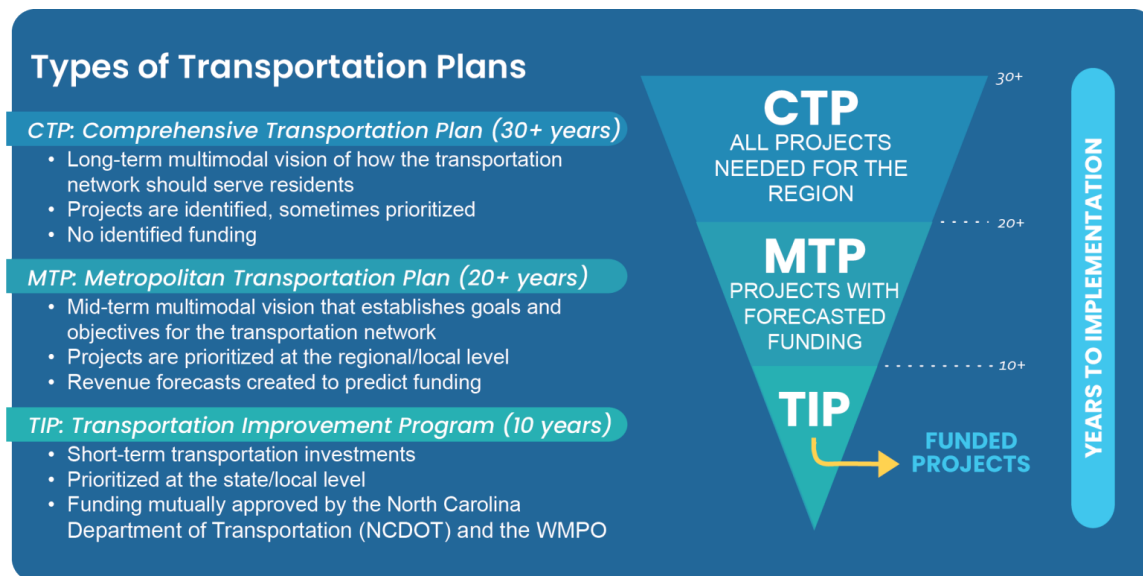
Bicycle and Pedestrian

- **BP-106:** Causeway Drive MUP
- **BP-107:** Causeway Drive Sidewalk
- **BP-115:** Waynick Boulevard MUP

- **BP-108:** Eastwood Road/Causeway Drive MUP
- **BP-109:** N Lumina Avenue Bike Lane Phase 1
- **BP-110:** N Lumina Avenue Bike Lane Phase 2
- **BP-111:** N Lumina Avenue Sidewalk
- **BP-112:** Old Causeway Drive Bike Lane
- **BP-113:** Pelican Drive Sidewalk
- **BP-114:** W Salisbury Street MUP
- **BP-116:** Stone Street/Lumina Avenue Intersection Improvements
- **BP-117:** Causeway Drive/Bob Sawyer Drive Intersection Improvements
- **BP-118:** Causeway Drive/Island Drive Intersection Improvements
- **BP-119:** W Columbia Street/Lumina Avenue Intersection Improvements

Aligning the 2050 MTP with Local Efforts for Greater Impact

- Integrate MTP goals and strategies during project scoping, development review, Capital Improvement Program (CIP) planning, and local transportation planning.
- Participate in and promote WMPO programs, studies, and initiatives that advance regional priorities.
- Reference the 2050 MTP when identifying local priorities, as it directly guides WMPO project selection for future NCDOT Prioritization processes.
- Stay engaged and participate in the development of the 2055 MTP in the years ahead.



A Special Thanks to All Who Helped

WMPO Board of Directors

Hank Miller, Chair, Town of Wrightsville Beach

Luke Waddell, Vice Chair, City of Wilmington

Lynn Barbee, Town of Carolina Beach

Chuck Bost, Town of Belville

Brenda Bozeman, Town of Leland

John Ellen, Town of Kure Beach

Brad George, Pender County

Bill Rivenbark, New Hanover County

Dane Scalise, New Hanover County

Kevin Spears, City of Wilmington

Frank Williams, Brunswick County

Eulis Willis, Town of Navassa

Landon Zimmer, NC Board of Transportation

WMPO Technical Coordinating Committee (TCC)

Metropolitan Transportation Plan Technical Advisory Committee (MTPC)

Linda Painter, Chair, City of Wilmington

Daniel Adams, Vice Chair, Pender County

Ben Andrea, Town of Leland

Stephanie Ayers, North Carolina Ports

Tommy Batson, Pender County Emergency Management

Sam Boswell, Cape Fear RPO

Helen Bunch, Brunswick County

Kim Carson, City of Wilmington

Adrienne Cox, NCDOT Division 3

Granseur Dick, Wilmington International Airport

Jon Dodson, Wave Transit

Paul Loukas, CAC Chair

Bill Marley, FHWA

Leah Mayo, UNCW

Rebekah Roth, New Hanover County

Nazia Sarder, NCDOT Transportation Planning Division

Steven Still, New Hanover County Emergency Management

Steve Zinder, WMPO BPAC Chair

Citizens Advisory Committee (CAC)

Paul Loukas, Chair, Town of Wrightsville Beach

David Branton, Vice Chair, City of Wilmington

Dan Adams, Town of Carolina Beach

Damien Buchanan, Pender County

John Cawthorne, Town of Kure Beach

Tyler Cralle, New Hanover County

Will Daube, City of Wilmington

Trish Farnham, Town of Leland

Rich Leary, Brunswick County

Myesha Patrick, Town of Navassa

Jonas Williams, Town of Belville

Consultant

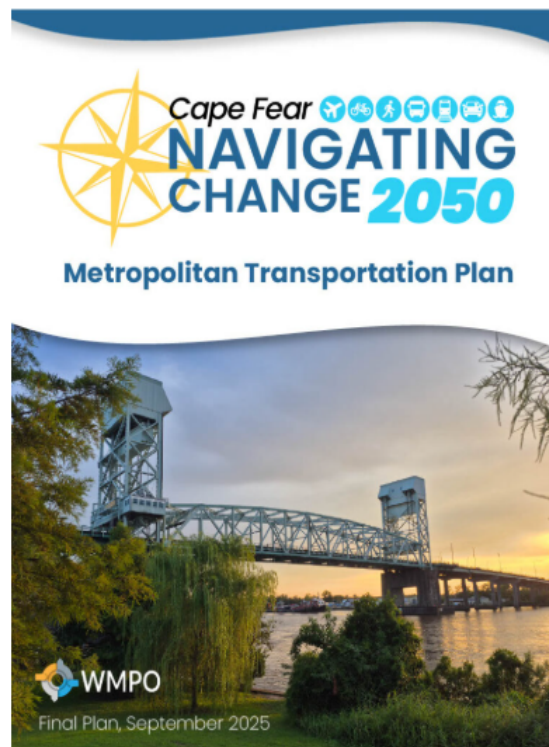
Kimley-Horn & Associates

Where to Find the Plan

- The WMPO Office
 - 525 N. 4th Street, Wilmington
- Printed copies will be distributed to all member jurisdictions and area libraries
- <https://www.wmpo.org/mtp/>



CAPE FEAR NAVIGATING CHANGE 2050



The Cape Fear Navigating Change 2050 Metropolitan Transportation Plan will be used by federal, state, and local governments to guide transportation projects in our region over the next 25 years. The creation of this plan is required to secure federal transportation dollars for our region. Cape Fear Navigating Change 2050 will replace the currently adopted plan, Cape Fear Moving Forward 2045.

This plan includes an evaluation of potential aviation, bicycle and pedestrian, ferry and water transportation, freight and freight rail, public transportation, and roadway projects to meet the needs of the region.

Cape Fear Navigating Change 2050 was developed with extensive public input. The final plan is anticipated for adoption by the WMPO Board in October 2025.

View the Plan:

- [Title Page and Acknowledgements](#)
- [Chapter 1](#)
- [Chapter 2](#)
- [Chapter 3](#)
- [Chapter 4](#)
- [Chapter 5](#)
- [Chapter 6](#)
- [Appendices](#)

Questions? If you have any questions about the plan, please contact Greer Templer at Greer.Templer@wilmingtonnc.gov or by calling 910-341-0107.

The WMPO is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities. To request accommodation, please contact us at least 48 hours in advance at 910-341-3258 or wmpo@wilmingtonnc.gov.



Questions?



Town of Wrightsville Beach
Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)256-7900

MEMORANDUM

To: Mayor Mills and Board of Aldermen
From: Haynes Brigman, Town Manager
Subject: **Consider a presentation on adjustments to the Town's Pay and Classification Plan as a result of a market-based internal survey and consider approval of Budget Ordinance (2025) 679-B enacting the recommendations.;**
Date: November 18, 2025

Issue/Action Requested:

Consider approval of adjustments to the Town's Pay and Classification Plan

Background/Purpose of Request:

During the FY2026 budget process, the Board of Alderman directed staff to conduct an internal analysis of the Town's salary grades and pay classifications to determine if adjustments were necessary to make the Town more competitive in the recruitment and retention of employees, compared to market peers.

The Town has faced significant recruitment and retention challenges over the last several years, which has led to service delivery issues and added stress on the Town and existing employees.

The impacts of these vacancies has placed significant financial pressure on the Town as we have been forced to outsource work, increase our overtime expenses, and spend valuable administrative resources on the recruiting process. In addition to the financial burden, the additional workload placed on current employees to fill these voids has placed strain on Town employees to complete our tasks at a high level.

The Town's departments are relatively lean for the services provided, and while this is the correct philosophy for the Town, when long-term vacancies occur, it disrupts the ability of the Town to meet the needs of the community, and execute at a high-level. Changes to compensation and benefit offerings for the Town are a strategy to improve retention and recruit qualified staff to enhance and improve the service delivery of the Town.

A comprehensive analysis has been prepared to offer recommendations on how the Town can ensure pay grades for positions are accurate and competitive, wages are adjusted for current employees to be competitive with market peers, and job descriptions are accurate and reflect the roles the individual employee is performing.

Town Manager's Recommendation:

Request that the Board approve the recommended pay classification changes, salary adjustments, job classification changes, and the changes to the step and grade promotional system for the Police Department, and the corresponding Budget Amendment. If approved, the Town will need to also adopt ordinance changes that reflect the pay grade and classification changes at a future meeting.

Attachments:

- 1. WB_Compensation_Study_Report_FINAL (003)
- 2. BA (2025) 679-B - Pay Study Changes

Town of Wrightsville Beach – Compensation Study Report

Prepared for Town Manager Review

Overview

This report summarizes methodology, market comparators, and recommended adjustments to address market lag and internal compression across departments. Recommendations prioritize leadership roles to prevent cascading compression and then apply targeted adjustments for non-supervisory staff.

Comparison Data Sources

Local Market Comparisons:

- Carolina Beach, Leland, and City of Wilmington (commuting feasibility).
- Surf City and Nags Head (comparable-sized coastal municipalities).
- Whiteville and Shelby (Fleet Maintenance benchmarks).
- New Hanover County (referenced in select instances).

Study Methodology

Data Collection and Organization:

- Collected job descriptions where available and used job titles as the primary comparator.
- Grouped and averaged comparable or tiered roles for consistent benchmarking.
- Calculated averages at Minimum, 25th percentile, Mid (50%), 75th percentile, and Maximum.
- Used a compa-ratio calibrated to $\frac{1}{2}$ of the Midpoint Average to moderate market variance.

Contextual Factors:

- Small municipality with limited growth potential and stable employee base.
- Significant seasonal fluctuations in service demand and staffing.
- Broader job scopes: many roles encompass multiple functions relative to larger organizations.
- Off-season slowdowns balanced by high summer demand peaks.

Evaluation Summary

Overall compensation lags the surrounding market and broader markets. The adjustment strategy prioritizes higher pay grades to prevent compression, followed by calibrated increases for non-supervisory roles.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2025) 679-B
FISCAL YEAR 2025/2026

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2026. The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4120-0000	Salaries & Wages	7,996.55	
10-4120-0900	FICA	611.74	
10-4120-1000	Retirement	1,150.70	
10-4120-1010	401K Contributions	319.86	
10-4130-0000	Salaries & Wages	4,352.43	
10-4130-0900	FICA	332.96	
10-4130-1000	Retirement	626.31	
10-4130-1010	401K Contributions	174.10	
10-4245-0000	Salaries & Wages	10,628.93	
10-4245-0900	FICA	813.11	
10-4245-1000	Retirement	1,529.50	
10-4245-1010	401K Contributions	425.16	
10-4310-0000	Salaries & Wages	31,583.77	
10-4310-0900	FICA	2,416.16	
10-4310-1000	Retirement	5,024.35	
10-4310-1010	401K Contributions	1,547.04	
10-4340-0000	Salaries & Wages	26,663.13	
10-4340-0900	FICA	2,039.73	
10-4340-1000	Retirement	3,836.82	
10-4340-1010	401K Contributions	1,066.53	
10-4510-0000	Salaries & Wages	4,830.84	
10-4510-0900	FICA	369.56	
10-4510-1000	Retirement	695.16	
10-4510-1010	401K Contributions	193.23	
10-4710-0000	Salaries & Wages	7,224.72	
10-4710-0900	FICA	552.69	
10-4710-1000	Retirement	1,039.64	
10-4710-1010	401K Contributions	288.99	
10-4900-0000	Salaries & Wages	8,667.60	
10-4900-0900	FICA	663.07	
10-4900-1000	Retirement	1,247.27	
10-4900-1010	401K Contributions	346.70	
10-6120-0000	Salaries & Wages	3,976.52	
10-6120-0900	FICA	304.20	
10-6120-1000	Retirement	572.22	
10-6120-1010	401K Contributions	159.06	
10-6130-0000	Salaries & Wages	3,318.24	
10-6130-0900	FICA	253.85	

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-6130-1000	Retirement	477.49	
10-6130-1010	401K Contributions	132.73	
10-3991	Fund Balance Appropriated		138,452.66

Section II. Copies of this Budget Ordinance No. (2025) 679-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 18th day of November, 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal

TOWN OF WRIGHTSVILLE BEACH

PARKS & RECREATION

4 Fran Russ Drive • P.O. Box 626

Wrightsville Beach, N.C. 28480

(910) 256-7925 • ParksAndRecreation@towb.org • www.towb.org

MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Katie Carus-Childers, Parks & Recreation Director *Katie*

Subject: Lee's Nature Park by RILO Foundation

Date: November 18, 2025

BACKGROUND: At the August 12, 2025 Board of Aldermen meeting, Brian Estes presented to the Board his proposal to renovate Lee's Nature Park. It was the consensus of the Board for Mr. Estes to proceed with the project and staff would return to the Board with a Memorandum of Understanding between the Lee Family/Shore Acres Company, the RILO Foundation, and the Town.

We are now presenting for the Board's approval the MOU which has been signed by the Lee family and the RILO Foundation. In addition, we are presenting the Naming of Town Assets application requesting Lee's Nature Park be renamed Lee's Nature Park by RILO Foundation upon completion of the RILO Foundation's renovations. The project proposal and the Naming of Town Assets application have been reviewed by the Parks and Recreation Advisory Committee and received unanimous support.

Finally, Resolution No. (2025) 2361 supporting the project is included. Mr. Estes plans to apply for a New Hanover Community Endowment grant to help fund the project. If the Board approves the resolution, Mr. Estes will submit it with the grant application to reinforce the Town's commitment to the project and continued maintenance of the property.

REQUESTED ACTION:

- 1) Consider the MOU between the Lee Family, the RILO Foundation, and the Town.
- 2) Consider the Naming of Town Assets application renaming Lee's Nature Park to Lee's Nature Park by RILO Foundation.
- 3) Consider Resolution No. (2025) 2361 supporting the development of Lee's Nature Park by RILO Foundation.

was still scheduled for the implementation date of September 30 and expressed appreciation to all who had worked on the project. Brigman noted that the merger agreement called for both entities to conduct a third-party assessment of progress toward implementation and the report contained in the agenda packet met that requirement. Miller expressed appreciation to the New Hanover County Board of Commissioners for appointing him as a representative to the CFPUA Board. Brigman stated that the Communications Manager and staff were working to keep residents abreast of progress toward the merger. Matthew Tribbitt, of CFPUA, noted that the CFPUA would be conducting workshops in the Town prior to implementation to assist residents with establishing their accounts and to answer questions.

Upon motion by Partin, seconded by Mills and carried unanimously, Items e and h were approved.

PRESENTATION

The Board heard a presentation from Brian Estes regarding a proposal to renovate Lee's Nature Park and to rename it "Rilo Park at Lee's Nature Preserve" in honor of his late son, Riley. Carus-Childers noted that the proposal had been presented to the Parks & Recreation Advisory Committee on March 6, receiving unanimous support from the Committee. Estes stated the project would be fully funded by the RILO (Reasons I Live On) Foundation. It was noted that the Town leases a portion of the property from the Lee family for \$1 per year and that the Town maintains the property, which would continue under the redevelopment proposal. Estes presented a design proposal, created by WithersRavenel, which would rehabilitate the property to create a quiet place for reflection adjacent to the Loop. Estes stated that \$100,000 had been raised with the project, one-third of which had been used to fund the design work. Estes stated that the Foundation would be applying for grants to develop the property.

Brigman noted that a Memorandum of Understanding between the Town, the Lee family and the RILO Foundation was being developed and would be presented to the Board for approval at a later date. It was the consensus of the Board for the project to proceed.

PUBLIC HEARINGS – *None.*

CONSIDER ADOPTION OF RESOLUTION (2025) 2358 AMENDING THE TOWN'S PERSONNEL POLICY

Brigman presented amendments to the Town's Personnel Policy, many of which he stated were technical in nature and updated to reflect current practices, however, the changes also reflected changes to employee benefits approved in the FY25-26 Budget including improvements to longevity pay and an implementation of a paid parental leave policy. In response to a question from Mills, Brigman stated that the Town's practice was to check references for new hires, but that he and Human Resources Officer Tosha Campbell would review this issue to determine if language needed to be added to the Policy. Brigman noted that he and Campbell were looking at the Town's requirements for drivers license checks and that if changes were needed to the Policy in that area, he would include any recommended changes regarding reference checks. Upon motion by Partin, seconded by Miller and carried unanimously, Resolution (2025) 2358 was adopted.

OTHER ITEMS AND REPORTS

- A. **Alderman Partin:** reported that she had attended the Marketing Advisory Committee meeting, that the Town's ROT collections had increased .5% during FY25, and that \$2.254 million had been collected.
- B. **Alderman Dull:** expressed appreciation to Miller for joining the CFPUA Board and noted the importance of having representation from the Town.
- C. **Alderman DeGroote:** noted the passing of William Baggett, longtime resident and former co-owner of the former Blockade Runner resort, noting that he would be dearly missed.

MEMORANDUM OF UNDERSTANDING

Between: The Lee Family – Shore Acres Company ("Property Owner")
And: The RILO Foundation ("Foundation")
And: Town of Wrightsville Beach ("Town")
Regarding: Lee Nature Park Development Project
Location: Wrightsville Beach, North Carolina

DATE: September 3, 2025

1. PURPOSE

This Memorandum of Understanding (MOU) establishes the framework for cooperation between the Shore Acres Company, Town of Wrightsville Beach, a municipal corporation and body politic, and the RILO Foundation regarding the enhancement of Lee Nature Park into a therapeutic green-space park.

2. BACKGROUND

The Lee Family owns a portion of Lee Nature Park, with the Town of Wrightsville Beach owning the remaining portion (property map attached). The RILO Foundation seeks to rehabilitate & repurpose the existing park into a therapeutic green-space park aligned with its mission of creating peaceful, safe, natural environments.

3. UNDERSTANDING BETWEEN PARTIES

The parties hereby acknowledge and agree to the following:

A. Property Ownership

- The Lee Family will retain full ownership of their portion of Lee Nature Park
- The Town of Wrightsville Beach will retain ownership of their existing portion
- No changes in property ownership will occur as a result of this agreement

B. RILO Foundation Rights and Responsibilities

- The Foundation will submit final plans for the Lee Nature Park Development Project to the Lee Family for approval
- The Foundation will seek approval from the Town to name the park "Lee Nature Park – by RILO Foundation" according to the Town's Naming of Town Assets Policy.
- Upon approval from the Town of the final design, the Foundation may develop the property in with Town staff oversight.
- Development of the property shall be at no cost to the Town. Any expenses incurred are the sole responsibility of the Foundation.
- All improvements must align with the Foundation's mission of creating therapeutic green-space

C. Maintenance and Operations

- The Town of Wrightsville Beach will continue its existing schedule for routine maintenance of the property.

4. APPROVAL

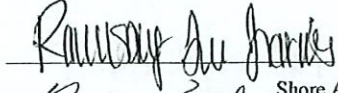
Final design plans and any subsequent changes to the property must be submitted in writing to the Town of Wrightsville Beach Board of Aldermen for consideration and approval at a regularly scheduled Board of Aldermen meeting. The proposed name of the property must be approved by the Board of Aldermen according to the Naming of Town Assets Policy.

4. AMENDMENTS

Any modifications to this MOU must be made in writing and agreed upon by all parties.

The undersigned parties agree to this Memorandum of Understanding this _____
day of _____, 2025.

SIGNATURES:



Shore Acres Company - Lee Family Representative



RILO Foundation Representative

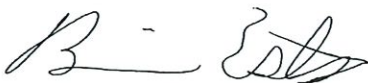
Haynes Brigman, Town Manager
Town of Wrightsville Beach



APPLICATION TO NAME TOWN ASSETS

Description / Location of Town Asset	Current Lee's Nature Park on Causeway Drive
Applicant's Name	RILO Foundation
Applicant's Address	2506 Oleander Dr, Wilmington NC 28403
Applicant's Telephone No.	910-262-6442
Applicant's Email Address	brian@bkestes.com
Type of Naming Category	park description
Proposed Sponsorship Name	Lee's Nature Park by RILO Foundation
Proposed Sponsorship Term	Perpetual
Proposed Donation	Complete project self funded
<p>Include a brief description and state the reasons why the naming rights are being requested. Include all designs, pictures or concepts with the application. Provide any additional information deemed necessary to permit the Town to make an informed decision.</p> <p>Brian Estes and RILO Foundation have an agreement with the Lee Family to privately fund a capital project upgrading the current delapidated Lee's Family Park. The Town of WB, Loop Walkers, along with all visitors and residents will benefit from this project.</p> <p>_____</p> <p>_____</p>	

I Brian Estes, representative of the above-named applicant, hereby acknowledge that I have read the Town's Policy and Guidelines on Naming Town Assets and that the proposed request submitted meets the criteria outlined in said policy.



(Signature)

9-30-25

(Date)

Brian Estes

(Printed Name)

RESOLUTION NO. (2025) 2361



Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: November 18, 2025

A RESOLUTION OF THE BOARD OF ALDERMEN
OF THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
SUPPORTING THE DEVELOPMENT OF
LEE'S NATURE PARK BY RILO FOUNDATION

WHEREAS, the Town of Wrightsville Beach strives to provide a variety of year-round leisure opportunities, whether of an active or passive nature, that will contribute significantly toward the physical, social, and/or emotional well-being of the citizenry thereby enhancing the overall quality of life; and

WHEREAS, the RILO Foundation desires to develop a passive park that would include an attractive entrance, walking path, seating areas for viewing the marshland and native wildlife while offering a peaceful space for visitors; and

WHEREAS, the RILO Foundation desires to renovate Lee's Nature Park and fund its development in cooperation with Shore Acres, the Lee Family, and the Town of Wrightsville Beach; and

WHEREAS, the RILO Foundation desires upon renovating Lee Nature Park to rename the park Lee's Nature Park by RILO Foundation; and

WHEREAS, the Town of Wrightsville Beach currently maintains and will continue to maintain Lee's Nature Park property that it leases from Shore Acres; and

WHEREAS, the Town of Wrightsville Beach approves the RILO Foundation's proposal to renovate Lee's Nature Park and rename it Lee's Nature Park by RILO Foundation upon completion; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, does hereby support the RILO Foundation's proposal for Lee's Nature Park by RILO Foundation's application for a New Hanover Community Endowment grant to help fund the project.

This Resolution duly adopted this 18th day of November, 2025.

F. Darryl Mills, MAYOR

ATTEST:

Lance Heater, Town Clerk



Town of Wrightsville Beach
Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)256-7900

MEMORANDUM

To: Mayor Mills and Board of Aldermen
From: Haynes Brigman, Town Manager
Subject: **Consider approval of an Intern for the Communications Department;**
Date: November 18, 2025

Issue/Action Requested:

Communications Department Intern Request

Background/Purpose of Request:

Communications Manager, Bailey Hartsell, is requesting the use of an intern to assist her with her daily duties and project assignments.

Bailey would like to recruit a student at UNCW who is interested in learning more about communications work within local governments. The internship would be unpaid, with the intern working up to 10-15 hours per week from January to May 2026.

See the attachment for additional details on the proposed internship.

Town Manager's Recommendation:

Request that the Board authorize the use of an unpaid intern in the Communications Department.

Attachments:

1. Communications Intern Outline



Town of Wrightsville Beach – Communications Internship Outline

Supervisor:

Bailey Hartsell, Communications Manager

Department: Communications

Duration: [10–16 Weeks / Semester or Summer Term]

Schedule: [Flexible – e.g., 10–15 hours per week]

Location: Wrightsville Beach Town Hall, 321 Causeway Drive, Wrightsville Beach, NC 28480

Table of Contents

Internship Overview.....2

Learning Objectives.....2

Core Responsibilities.....2

Suggested Weekly Breakdown.....3

Communications Project.....3

Skills & Tools Earned.....3

Evaluation.....3

Checklist.....4-5

Internship Overview

The Communications Intern will assist the Communications Manager in promoting transparent, engaging, and informative communication between the Town of Wrightsville Beach and the public. The intern will gain hands-on experience in municipal communications, public relations, social media management, and community engagement.

Learning Objectives

By the end of the internship, the intern will be able to:

- Understand how a local government communications department operates.
- Develop and distribute digital and print content for multiple audiences.
- Strengthening writing, design, and project management skills.
- Learn best practices for social media, media relations, and public outreach.
- Gain experience using tools such as Canva, Constant Contact, Hootsuite, and CivicPlus.

Core Responsibilities

1. Content Creation & Writing

- Draft posts for the Town's social media channels.
- Write short news updates or blurbs for *The Loop* newsletter.
- Assist with press releases, letters, and community updates.
- Help edit and proofread materials for clarity and tone.

2. Graphic Creation & Visual Media

- Create simple graphics and visuals for social media and the website using the Town's brand style.
- Assist in organizing photo and video archives.
- Capture photos or short videos of community events and important Town business (as appropriate).

3. Website & Digital Communication

- Help update and organize the Town website (e.g., news items, event postings, and staff directory).
- Review website pages for outdated content or broken links.
- Track analytics (social media engagement, newsletter performance) using Hootsuite.

4. Community Engagement Support

- Support communication initiatives related to all departments (public works, public safety, and parks & recreation).
- Event support, attend and help prepare materials for town events.
- Observe and participate in community meetings (must attend at least 1 Board of Aldermen meeting).

Suggested Weekly Breakdown

Week	Focus Area	Activities
1	Orientation	Overview of Town operations, policies & guidelines, communication goals, platforms, and tools.
2-3	Writing & Branding	Learn communications tone, understand TOWB branding, and draft short communications pieces.
2-3	Social Media	Assist with social media calendar; design and schedule posts.
4-9	Website Management	Learn to update pages and post news items.
10-14	Project Ownership	Complete small communications project
15	Wrap-Up & Presentation	Present final project, share reflections, provide feedback.

Communications Project

Toward the end of the internship, the intern will complete one **capstone project**, such as:

- Creating a short FAQ and “Bridge Replacement Committee” video feature.
- Writing and designing a mini newsletter edition for internal communications (for Town staff).
- Building a social media engagement plan for a specific initiative important to the Town and you (e.g., bridge replacement, bulkhead updates, recreation, or public safety).

Skills & Tools Gained

- Professional writing and editing
- Social media content planning
- Basic graphic design
- Website management
- Public communication and media relation fundamentals

Evaluation

Intern will receive feedback throughout the internship and a final review at the end, focusing on:

- Initiative and reliability
- Communication skills
- Quality of work

- Creativity and collaboration
- Professional growth

Checklist

Orientation & Foundations

- Attend Town of Wrightsville Beach orientation
- Review Town communications policies and guidelines
- Meet with Communications Manager to discuss goals and expectations
- Tour Town Hall and meet department staff (Public Works, Police, Fire, Parks & Recreation)
- Gain access to tools (email, Canva, Constant Contact, Hootsuite, CivicPlus)
- Review social media platforms and The Loop newsletter format
- Review Town branding guide and visual standards

Writing & Content Creation

- Draft at least 3–5 social media posts for approval
- Write at least 2 short news blurbs for *The Loop* newsletter each month
- Assist with drafting, editing, or proofreading one press release or community update
- Shadow the Communications Manager during newsletter preparation
- Learn how to adapt writing tone for residents, visitors, and media

Graphic Design & Visual Media

- Create 3–5 social media graphics using Canva that follow Town branding
- Capture photos or short videos at one Town event or community program
- Help organize or label the Town’s photo and video archives on the M drive
- Learn how to maintain image consistency with the Town’s brand

Website & Digital Communications

- Learn how to post news items and event updates to CivicPlus
- Review web pages for outdated or broken links
- Update staff directory or page content (with help from Communications Manager)
- Track and report social media engagement and newsletter analytics using Hootsuite
- Suggest at least one website improvement or update to enhance the Town’s website

Community Engagement & Event Support

- Attend and assist at one Town event (setup, photography, or materials)
- Support communications related to a specific department (e.g., Fire Department recruitment, Parks & Recreation program, or Public Works update)
- Attend one Board of Aldermen meeting
- Help prepare communications materials for an upcoming meeting, public notice, or outreach effort

Communications Project

Choose **one** project (with approval from Communications Manager):

- Develop a short video feature (e.g., Bridge Replacement Committee or Town program)
- Create a mini-internal newsletter edition for Town staff
- Build a social media engagement plan for a specific Town initiative
 - **Guided project milestones to help ensure success:**
 - Submit outline and goals for approval
 - Draft or storyboard project materials

- Present draft for feedback
- Finalize and present finished project

Checklist Continued

Skills & Tools Mastery

- Canva – create and export branded graphics
- Constant Contact – draft and schedule newsletter content and review analytics
- Hootsuite – schedule social media posts and review analytics
- CivicPlus – update pages and manage digital content
- Fundamentals of public communication and media relations

Evaluation & Wrap-Up

- Complete final project presentation
- Participate in end-of-internship feedback session

TOWN OF WRIGHTSVILLE BEACH

PARKS & RECREATION

4 Fran Russ Drive • P.O. Box 626

Wrightsville Beach, N.C. 28480

(910) 256-7925 • ParksAndRecreation@towb.org • www.towb.org

To: Mayor Mills and Board of Aldermen

From: Katie Carus-Childers, Parks & Recreation Director *Katie*

Subject: Carolina Pro Am Standup Paddleboard Surf Contest
Amendment to Special Event Permit

Date: November 7, 2025

At the September 11, 2025 meeting, the Board approved the special event permit application for the Carolina Pro Am standup paddleboard surf contest scheduled for November 7th – 9th. Organizers have requested to reschedule the event April 24 – 26, 2026. This application has been reviewed by staff and the Parks and Recreation Advisory Committee with no concerns.

1) The Carolina Pro Am Standup Paddleboard Surf Contest

Friday – Sunday, April 24 – 26, 2026

8:00 am – 5:00 pm (7:00 am – 6:00 pm setup to tear down)

Location: Beach access 38 – 39

Alternate locations contingent upon beach conditions at time of event.

Alt Location #1: Access 29 – 30 (Stone Street – Latimer)

Alt Location #2: Access 4 (L-shaped lot)

Approximately 150 participants daily

REQUESTED ACTION: Approve amendment to special event permit application as presented.

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.
PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

1. Description of event: The Carolina Pro AM, k stand up paddle board surf contest April 24-26, 2026 3 Day Event

2. Event Day and Date: ~~NOVEMBER 7-9, 2025~~ NOV 7-8-9

Timeframe needed: Set up 7:00 am/pm to Tear down 6:00 am/pm

Event start time: 8:00 am/pm Event end time: 5:00 am/pm

3. Estimated number of participants (including spectators): 150

4. Location: Public Access 38/39 Alt Location 29-30

5. Individual making request: Haywood Newkirk Access 4 *contingent on WB Board Riders

Complete Mailing Address: 1403 Kiriie Road, Wilmington NC 28403

Phone Number: 910.570.1483 E-mail: newkirkhaywood@gmail.com

6. Individual who will be on site and in charge of activity: Haywood Newkirk

Complete Mailing address: 1403 Kiriie Road, Wilmington NC 28403

Phone Number: see above E-mail: see above

7. Sponsoring organization/corporation (if applicable): The World Paddle Association

Contact: Byron Kurt

Complete Mailing Address: WPA 33211 Caribbean Way, Dune Point, CA 92629

Phone Number: 949 285 2668 E-mail: byron@worldpaddleassociation.com

8. Briefly describe provisions for the following:

Toilet facilities: We will have Port o Johns at Access 38

Trash disposal: We will haul out all of our own trash & provide trash cans
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)

Parking: We will utilize all on street parking and the public parking lots at the south end near Crystal Pier

Electrical power and/or water needs: we will supply our own

9. Will food be served? NO If yes, has permit from Health Dept. been obtained? _____

Please explain: _____

FOR OFFICE USE ONLY

New Recurring

PRAC Recommendation:
 Approve
 Approve w/ Conditions
 Do Not Approve

Participants / Fee Per Day:

1-25	\$130
26-100	\$180
101-199	\$250
200-400	\$400
401-600	\$500
601-1,000	\$600
1,001-2,000	\$700
2,001-3,000	\$800
3,001-4,000	\$900
4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

0-199	\$0
200-400	\$200
401-600	\$500
601-1,000	\$1,000
1,001-2,000	\$1,500
2,001+	\$2,000

Non-profit organization?
Yes No

Tax Exempt ID: _____

Time between 8 am & 10 pm Setup prior to 8am

Number of Hours 20 days

Rain date necessary?
Yes No

Park Facility Reserved?
Yes (N6) Not Required

Portable toilets needed?
Yes No Not Required

Trash Disposal Service?
Yes No (Not Required)

Health Dept permit?
Yes No (Not Required)

FOR OFFICE USE ONLY

SEP Fee: 3x \$250 PD Contract: COI

Facility Use Fee: _____ OR Contract: Beach Set Up contingent upon beach conditions alt location ① 29-30 ②

Security Deposit: _____ COI: _____

Parking Fees: _____

Traffic Cones: _____ TOTAL PAID: \$750 All locations depend on WB Boardriders rain date

TOTAL DUE: \$750 Check #: 197
(Newkirk Consulting)
Haywood Newkirk

January 11, 2024

FOR OFFICE USE ONLY

Site plan included?
Yes No Not Required

Permit(s) needed for vehicle on the beach?
Yes No

Number needed: _____
Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.
Yes No

*Full road closure required? Yes No

If yes, do you have NCDOT approval? Yes No

Police support requested?
Yes No Not Required

PD Comments: _____

Fire Department support requested?
Yes No Not Required

FD Comments: _____

Ocean Rescue support requested?
Yes No Not Required

OR Comments: _____

EMS support required?
Yes No

Certificate of Insurance obtained?
Yes No Not Required

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? We will have a PA system oriented towards the ocean away from homes

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: We will be announcing heat registers and commentary from 8AM - 5PM.

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? Yes - 3
If so, what company is providing the equipment: _____

Describe equipment in detail and provide a sketched plan: We will provide our own tents and be sure to stay out of the emergency lane

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?
If so, describe in detail: NO

13. Is police assistance necessary? NO *Are you requesting the closing of any streets? NO
If so, please specify: Not in the past for WBBPD and/or WBBOR has stopped by through out the event to help with any issues

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.
I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.
See attached memo for additional stipulations.

Signature: [Signature] Date: 2/4/25

This application is hereby approved, this the 16th day of September, 2025.

[Signature]
Special Events Coordinator, Town of Wrightsville Beach, North Carolina

To provide COI prior to event

Computer

Atlantic

SPEAKER

TERMS

SPEAKER

STEREOLAND



||

||

Access 38

Access 39

Katie Carus-Childers

From: Haywood Newkirk <newkirkhaywood@gmail.com>
Sent: Monday, October 20, 2025 2:03 PM
To: Katie Carus-Childers; Kurt Byron
Subject: Re: Special Event Permit Application

Katie, thanks for working with us on the rescheduling of the Carolina Pro Am. We've checked around with other event coordinators and **April 24-26 would be the right weekend to move this too**. Hopefully, that will work for the town. Let me know what you think

On Tue, Aug 5, 2025 at 8:49 AM Katie Carus-Childers <katiec@towb.org> wrote:

A check would be great. Thanks.



Katie Carus-Childers

Parks & Recreation Director

Town of Wrightsville Beach

O: (910) 239 - 1752

C: (910) 620 - 1111

E-mail correspondence to and from this address may be subject to the North Carolina Public Records Law and may be disclosed to third parties.

From: Haywood Newkirk <newkirkhaywood@gmail.com>
Sent: Tuesday, August 5, 2025 8:07 AM
To: Katie Carus-Childers <katiec@towb.org>; byronkurt@gmail.com
Subject: Re: Special Event Permit Application

Katie, do you need me to go ahead and bring you a check?

Byron can supply you with a COI

On Mon, Aug 4, 2025 at 3:38 PM Katie Carus-Childers <katiec@towb.org> wrote:



Wrightsville Beach Police Department

Office of the Chief of Police

3 Bob Sawyer Drive – P. O. Box 452
Wrightsville Beach, North Carolina 28480

To: Mayor Mills and Board of Aldermen

From: Jason Bishop, Chief of Police

Subject: Budget Amendment (2025) 678-B - Proposal for Noise Camera Pilot Program

Date: 11/18/2025

Background:

Over the past several years, excessive noise from vehicle exhaust systems has become a growing concern for the Town and its residents. Despite targeted enforcement efforts by the Police Department, the issue continues to persist and negatively impact the community's quality of life.

Recently, new technology has become available to help address this problem. Commonly referred to as a "noise camera," this system uses precision microphones and high-resolution cameras to detect and document vehicles that exceed legal noise limits. Advanced algorithms and artificial intelligence analyze the sound levels in real time, while ALPR technology captures the vehicle's license plate. All collected data is securely transmitted to a web server for review and enforcement action as appropriate.

The Police Department proposes conducting a three (3) month pilot program utilizing the SoundVue Noise Camera system. The total cost of the pilot program would be \$18,100. This technology has the potential to serve as a significant force multiplier, allowing the Department to more effectively address the ongoing problem of loud vehicle noise with fewer personnel hours dedicated to enforcement.

At the conclusion of the pilot program, the Police Department will prepare and submit a comprehensive report to the Town Manager detailing the system's effectiveness, operational insights, and recommendations for potential future deployment.

Action Requested:

Staff requests that the Board of Aldermen approve Budget Amendment (2025) 678-B to appropriate \$18,100 to the Police Department for a three-month pilot program utilizing the SoundVue Noise Camera System.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2025) 678-B
FISCAL YEAR 2025/2026

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2026:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2026. The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4310-4310	Building & Equip Rental	18,100	
10-3991	Fund Balance Appropriated		18,100

Section II. Copies of this Budget Ordinance No. (2025) 678-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 18th day of November, 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach
Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)256-7900

MEMORANDUM

To: Mayor Mills and Board of Aldermen
From: Haynes Brigman, Town Manager
Subject: **Consider adoption of Resolution (2025) 1862 opposing the Fuquay-Varina Interbasin Transfer and requesting additional comment period and public hearing.;**
Date: November 18, 2025

Issue/Action Requested:

Adoption of Resolution (2025) 1862 opposing the Fuquay-Varina IBT

Background/Purpose of Request:

The CFPUA has asked that the Board consider supporting efforts to oppose the Town of Fuquay-Varina's draft Environmental Impact Statement (DEIS) and associated request for an Interbasin Transfer (IBT) certificate. The proposal seeks authorization to transfer approximately 6.17 million gallons per day of finished drinking water from the Cape Fear River Basin (2-3) to the Neuse River Basin (10-1), sourced from the Tri-Rivers Water Treatment Plant in Sanford. The concern is regarding the potential long-term impact this proposal could have on the lower Cape Fear River and the communities, fisheries, and coastal environment it supports.

Town Manager's Recommendation:

Consider adoption of Resolution (2025) 1862, along with the transmittal letter from the Mayor.

Attachments:

1. Mayor letter re Fuquay Varina Interbasin Transfer
2. Resolution No. 2362 11-18-25

F. Darryl Mills
Mayor

Ken Dull
Alderman

Zeke Partin
Alderman



Hank Miller
Mayor Pro-Tem

Jeff DeGroote
Alderman

Haynes Brigman
Town Manager

TOWN OF WRIGHTSVILLE BEACH

Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)239-1700
FAX (910)256-7910

November 18, 2025

Ms. Maya Holcomb
IBT Coordinator, Division of Water Resources
North Carolina Department of Environmental Quality
512 North Salisbury Street
Raleigh, NC 27604
Email: maya.holcomb@deq.nc.gov

John D. Solomon, Chair
Environmental Management Commission
North Carolina Department of Environmental Quality
1617 Mail Service Center
Raleigh, NC 27699-1617
Email: jd.solomonemc@deq.nc.gov

Re: Town of Wrightsville Beach Opposition to Town of Fuquay-Varina IBT Request Request for Extension of Comment Period and Additional Public Hearing in Southeastern North Carolina

Dear Ms. Holcomb and Chair Solomon:

On behalf of the Town of Wrightsville Beach and our residents, I write to express strong opposition to the Town of Fuquay-Varina's draft Environmental Impact Statement (DEIS) and associated request for an Interbasin Transfer (IBT) certificate. The proposal seeks authorization to transfer approximately 6.17 million gallons per day of finished drinking water from the Cape Fear River Basin (2-3) to the Neuse River Basin (10-1), sourced from the Tri-Rivers Water Treatment Plant in Sanford. The draft Environmental Impact Statement

spans nearly two thousand pages and contains no provision for returning any of the withdrawn water to the Cape Fear River Basin.

The Town of Wrightsville Beach, along with our regional partners, is deeply concerned about the potential long-term impact this proposal could have on the lower Cape Fear River and the communities, fisheries, and coastal environment it supports. The Cape Fear Public Utility Authority, Brunswick County, Pender County, and the Lower Cape Fear Water and Sewer Authority all depend upon the Cape Fear River as their primary raw-water source. Permanent removal of water without return threatens to reduce the river's reliable yield, increase drought vulnerability, and diminish assimilative capacity for existing discharges. These impacts could, in turn, limit future economic development and impair recreational and ecological health throughout the lower basin. Preliminary analyses suggest the proposed transfer would cause a minimum permanent reduction of approximately 1.2 million gallons per day at Kings Bluff, the key intake point for regional utilities.

The Town is also concerned about the procedural delays and lack of transparency surrounding public access to documents related to this IBT request. Multiple public-records requests submitted by regional utilities and local governments between 2022 and 2024 were not fulfilled for extended periods—some exceeding a year. In fact, the Department of Environmental Quality provided critical technical and modeling documents to stakeholders only one week before announcing the formal comment period for Fuquay-Varina's DEIS on November 4, 2025.

Given that Fuquay-Varina required more than five years to prepare its Environmental Impact Statement, and that affected communities have had access to these materials for only a short period, the current 90-day comment window—ending February 1, 2026—is insufficient for meaningful review. A reasonable extension is necessary to allow impacted stakeholders to conduct technical analysis and provide informed feedback in compliance with the intent of G.S. 143-215.22L.

Additionally, the Environmental Management Commission's currently scheduled public hearings—on December 4 in Fayetteville, December 9 in Raleigh, and December 11 in Pittsboro—are located within or near the receiving basin, not the source basin. For residents of New Hanover, Pender, and Brunswick Counties, the nearest location is nearly one hundred miles away. The communities most directly affected by a permanent withdrawal from the Cape Fear River deserve the same opportunity to participate in person.

Accordingly, the Town of Wrightsville Beach respectfully requests that the Environmental Management Commission and the Department of Environmental Quality take the following actions:

1. **Deny** the Fuquay-Varina IBT certificate as proposed and, at a minimum, require that any approved certificate include return-flow provisions to the Cape Fear River Basin;
2. **Extend** the written-comment period by at least 60 days beyond February 1, 2026, to allow sufficient time for downstream stakeholders to review and respond;
3. **Schedule** an additional public hearing in New Hanover County during January 2026 to allow affected residents to provide local, in-person comments; and
4. **Ensure** complete disclosure of all modeling data, engineering analyses, and environmental documentation supporting Fuquay-Varina's application.

The Cape Fear River is the lifeline of southeastern North Carolina. Its continued health and sustainability are essential to the economic vitality, environmental stability, and quality of life of the communities that depend on it. North Carolina law and administrative code clearly give priority to the reasonably foreseeable water needs of the source (Cape Fear) river basin over those of the receiving (Neuse) river basin. The Town of Wrightsville Beach stands with our regional partners in urging a transparent and equitable process that fully considers downstream impacts before any certificate is approved.

Thank you for your attention to these concerns. I respectfully request acknowledgment of this correspondence and notification of any future hearings or extensions granted.

Sincerely,

F. Darryl Mills
Mayor, Town of Wrightsville Beach

cc:
Town Board of Aldermen
Haynes Brigman, Town Manager, Town of Wrightsville Beach
Kenneth Waldroup, Executive Director, Cape Fear Public Utility Authority
CFPUA Board of Directors
Secretary D. Reid Wilson, NCDEQ
EMC Water Allocation Committee
North Carolina General Assembly Delegation

RESOLUTION NO. (2016) 2362

Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: November 18, 2025



A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH OPPOSING THE FUQUAY-VARINA INTERBASIN TRANSFER (IBT) AND REQUESTING ADDITIONAL COMMENT PERIOD AND PUBLIC HEARING

LEGISLATIVE INTENT / PURPOSE:

WHEREAS, on September 1, 2020, the Town of Fuquay-Varina (Town) submitted a Notice of Intent to Request an Interbasin Transfer (IBT) requesting an average day transfer of approximately 4 million gallons per day (MGD) and a maximum day transfer of 8 MGD from the Cape Fear River basin to the Neuse River basin; and

WHEREAS, over five years after submitting its Notice of Intent, the Town released a draft Environmental Impact Statement (DEIS) identifying a preferred alternative of sourcing water from the Tri-Rivers Water Treatment Plant in the Cape Fear River basin and seeking approval to transfer 6.17 million gallons per day from the Cape Fear River basin (2-3) to the Neuse River basin (10-1), and the DEIS spans nearly 2,000 pages; and

WHEREAS, the Town's DEIS does not account for any of the 6.17 million gallons per day to be returned from the benefiting Neuse River basin to the impacted Cape Fear River basin at any time; and

WHEREAS, published documents indicate the Town has purchased a total of 6 million gallons of water capacity from the City of Sanford via the Tri-Rivers Water Treatment Plant; and

WHEREAS, presently the Town receives up to a total of 4.25 MGD of potable water from the City of Raleigh, Harnett County, and Johnston County on a contractual basis; and

WHEREAS, the Cape Fear Public Utility Authority (Authority), Brunswick County, Pender County, and the Lower Cape Fear Water and Sewer Authority (collectively, Cape Fear Basin Water Utilities) rely upon the Cape Fear River as the source of their raw water to serve their communities; and

WHEREAS, data reflects that removal of water without return to the Cape Fear River basin may result in the overallocation of the Cape Fear River at Kings Bluff, leading to substantial adverse environmental and economic effects to the impacted communities, particularly those served by the Cape Fear Basin Water Utilities; and

WHEREAS, the potential impacts to the communities served by the Cape Fear Basin Water Utilities include increased risk of water shortages during periods of drought; less potential future economic development opportunities; and reduced water flow or quality for recreational use; and

WHEREAS, the Town has not provided any measures or alternatives to avoid detrimental impacts upon the currently authorized Local Water Supply Plans of the Cape Fear Basin Water Utilities. Drought conditions throughout the State have affected the flow of the Cape Fear River, the net effect of the IBT would result in negative water quantity and quality, particularly during periods of drought or low river flow; and

WHEREAS, although the communities served by the Cape Fear Basin Water Utilities will be detrimentally impacted by this IBT certificate request, those communities benefiting from the request will be positioned for growth and increased economic development; and

WHEREAS, in December 2022, a public records request was sent on behalf of the Authority to the Town of Fuquay-Varina requesting documents related to the requested IBT certificate. Nearly three years later, the Town has yet to fulfill this request; and

WHEREAS, in October 2023, a public records request was submitted on behalf of the Authority to the City of Sanford requesting documents related to Sanford's expansion of its drinking water structure in the Cape Fear River basin. Over two years later, the Authority has not received any documents in response to this request; and

WHEREAS, in July 2024, the Authority submitted a public records request to DEQ requesting documents related to Fuquay-Varina's IBT certificate request. On October 23, 2025, fifteen months after the public records request was submitted, DEQ provided thousands of pages of additional documents in response to the Authority's public records request; and

WHEREAS, on November 4, 2025, a week after the Authority received the documents from DEQ, it was announced that the Environmental Management Commission (EMC) would allow public comment relating to the Town's DEIS for its IBT certificate request, with a public comment deadline of February 1, 2026; and

WHEREAS, although the Town required five years to develop its DEIS, and DEQ required fifteen months to fulfill a public records request, the Authority will have only three months within which to review thousands of pages of engineering and environmental records and conduct its own independent analysis; and

WHEREAS, furthermore, the November 4, 2025 announcement stated that the EMC would hold a series of public hearings regarding the Town's DEIS, to be held December 4, 2025 in Fayetteville, NC; December 9, 2025 in Raleigh, NC; and December 11, 2025 in Pittsboro, NC; and

WHEREAS, despite the substantial impact of the Town's DEIS and IBT certificate request to the Cape Fear Basin Water Utilities, the closest hearing location is nearly 100 miles away, in Fayetteville, NC; and

WHEREAS, due process requires that those impacted be offered both notice and an opportunity to be heard. The locations of the hearings are centrally located to the beneficiaries of the Town's IBT certificate request, but do not provide the same access and opportunity to be heard by impacted communities, particularly the Cape Fear Basin Water Utilities;

THEREFORE, BE IT RESOLVED:

1. That the Board of Aldermen of the Town of Wrightsville Beach formally opposes the Town of Fuquay-Varina IBT certificate request and draft Environmental Impact Statement as submitted and amended.
2. That the Board opposes any IBT certificate request affecting the Cape Fear River basin that does not account for the return of the water so removed.
3. That the Board requests the North Carolina Environmental Management Commission to allow the Cape Fear Basin Water Utilities additional time to respond and submit comments to the DEIS and requested IBT Certificate. The Board further requests that any extension of time be commensurate with the delay between when information was requested by the Cape Fear Basin Utilities and when it was actually delivered.
4. That the Board requests the North Carolina Environmental Management Commission to hold an additional public hearing on the draft Environmental Impact Statement in New Hanover County during the month of December 2025, to allow the public to attend and provide relevant comments on the DEIS and requested IBT Certificate.

ADOPTED this 18th day of November, 2025.

F. Darryl Mills, Mayor

Attest:

Lance Heater, Town Clerk

(SEAL)