



**Wrightsville Beach Board of Alderman
REGULAR MEETING**

5:30 PM THURSDAY, FEBRUARY 20, 2025
Wrightsville Beach Town Hall Council Chambers
321 Causeway Drive, Wrightsville Beach, NC

AGENDA (ALL ITEMS ARE FOR DISCUSSION AND POSSIBLE ACTION)

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Public Comments

Notes on Comment Period: Each speaker is asked to limit comments to 3-5 minutes. Citizens should sign up at Town Hall by 5:00 p.m. the day of the meeting. The Board is interested in hearing your concerns, but speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town officials or staff and may be scheduled for a future agenda.

5. Consent Agenda

Notes on Consent Agenda: All items on the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the open session minutes of the 01-07-25 special called meeting and the open and closed session minutes of the 01-09-25 regular meeting.
- b. Acknowledgement of previously-approved special events for March.
- c. Acknowledgment of departmental quarterly reports for the months of October, November and December 2024.
- d. Approval of support to request TDA funds be used for the Chamber of Commerce Visitors' Center.
- e. Approval of a letter of support for the creation of a permanent, long-term and sustainable abandoned and derelict vessel program in North Carolina, as proposed by the North Carolina Coastal Federation, North Carolina Wildlife Resources Commission, and North Carolina Division of Coastal Management.

- f. Adoption of Budget Ordinance (2025) 646-B funding the purchase of an Idemia fingerprint machine for the Police Department.
- g. Adoption of Resolution (2025) 2350 supporting the update of the 2016 Beach and Inlet Management Plan (BIMP).
- h. Adoption of Budget Ordinance (2025) 649-B funding expenses related to new Communications Manager position.
- i. Set a public hearing for the March 13, 2025 Board of Aldermen meeting on a Special Use Permit request from Wrightsville United Methodist Church to allow for the addition of a columbarium and memorial garden.

6. Presentations--None.

7. Public Hearing--None.

8. Regular Agenda

- a. Consider adoption of Resolution (2025) 2348 exempting the Town from the requirements of NCGS 143-64.31 (Mini-Brooks Act) for engineering and consultive services related to the bridge replacement projects; authorizing the Town Manager to execute an agreement for on-call engineering and consultive services with TranSystems; and adoption of Budget Ordinance (2025) 647-B funding the contract.
- b. Consider adoption of Resolution No. (2025) 2349 and Budget Ordinance No. (2025) 645-B accepting grant funding & transfer for CFPUA Utility Consolidation.
- c. Consider adoption of Budget Ordinance (2025) 648-B funding pay rate increases for Ocean Rescue lifeguards.
- d. Consider adoption of Budget Ordinance (2025) 650-B and an award of bid to Timeless Construction for the Causeway Drive sidewalk extension project.

9. Other Items and Reports

10. Closed Session

- a. Consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer as authorized by NCGS 143-318.11(a)(6).

CITIZENS WITH DISABILITIES REQUIRING SPECIAL NEEDS TO ACCESS THE SERVICES OR PUBLIC MEETINGS OF WRIGHTSVILLE BEACH GOVERNMENT SHOULD CONTACT THE TOWN MANAGER'S OFFICE FIVE DAYS PRIOR TO THE MEETING BY CALLING (910) 256-7900.

BOARD OF ALDERMEN MINUTES

JANUARY 7, 2025 9:00AM

TOWN HALL CONFERENCE ROOM, 321 CAUSEWAY DRIVE, WRIGHTSVILLE BEACH

A duly-noticed special called meeting of the Board of Aldermen was called to order at 9:00am by Mayor Mills. The following were present:

Board of Aldermen

F. Darryl Mills, Mayor
Hank Miller, Mayor Pro-tem
Jeff DeGroote, Alderman
Ken Dull, Alderman
Vivian (Zeke) Partin, Alderman

Staff

Haynes Brigman, Town Manager
Lance G. Heater, Town Clerk
Matt Holland, Acting Fire Chief
Sam Proffitt, Ocean Rescue Director

BUDGET WORKSHOP

Brigman stated that the purpose of the meeting was to begin discussions regarding priorities related to the upcoming budget preparation process with the following topics: 1) current projects; 2) upcoming projects; 3) employee satisfaction survey results; 4) strategic planning/budget model; 5) budget priorities; and 6) budget calendar.

Brigman noted the following current projects: 1) park improvements; 2) park and Town Hall parking lot improvements; 3) park equipment update; 4) water tank improvement project; 5) CFPUA consolidation; 6) bulkhead replacement projects at Atlanta and Oxford streets; and 6) NC Wildlife ramp bulkhead replacement. In response to a question from Mills, Brigman stated that one or two positions in the Water/Sewer Department which are slated to be transferred to the CFPUA would be retained due to the positions also functioning in non-water/sewer duties, however, these would need to be funded in the General Fund after consolidation. Therefore, this would be an issue addressed in the upcoming budget. In discussing the parking lot improvements, it was the consensus of the Board that repaving of Bob Sawyer Drive be included in the project in order to provide for the greatest cost benefit.

Future projects listed by Brigman were 1) water/sewer interconnect project (CFPUA); 2) Causeway Drive resurfacing; 3) CFPUA consolidation; and 4) bridge replacement projects (Salisbury St. and Causeway Dr.). It was the consensus of the Board that the Town hire a consultant to assist with the bridge replacement projects.

Brigman reviewed the results of the recently-completed employee satisfaction survey. Strengths listed were: 1) strong core of devoted employees; 2) employees are generally satisfied with the direction of the Town; 3) employees are generally satisfied with communications, training, supervision and culture; 4) recent changes in leadership have led to an optimistic outlook for the future; 5) Wrightsville Beach is a desirable place to work; and 6) recent changes to allow employees/department managers more autonomy to make decisions. Opportunities noted as a result of the survey were listed as 1) pay and benefit improvements; 2) workplace improvements; 3) improved top-down communications; 4) addressing problems when they come up; and 5) having consistent employee performance appraisals. Brigman stated that he planned to share the results of the survey with employees.

Regarding strategic planning and budget models, Brigman stated he planned to 1) create a long-term plan for the Town; 2) utilize the budget and CIP as a road map to accomplish long-term goals; 3) establish a relevant CIP to plan for the capital needs of the Town; and 4) create a budget model that helps guide decisions of the Town.

Brigman outlined issues relating to the FY25-26 budget process as 1) establish priorities for budget planning (short-term, long-term and CIP); 2) begin identifying funding sources and resource allocation; 3) provide direction to management on budget development; and 4) New Hanover County reevaluation year. Brigman noted that in a year in which properties are reassessed, the State requires the Town to develop, as an option, a revenue-neutral budget with regard to property taxes. It was the consensus of the Board that the revenue-neutral budget be a starting point in the budget development process.

The Board then had a discussion relating to the information that had been provided. Mills noted that it was important for the basics to be attended to, noting such items as water/sewer and public safety. Miller stated that the Board had consistently heard issues from citizens relating to the quality of life—such as amenities for residents and improved traffic and parking management. DeGroot stated that compensation issues were important, noting that the Town seemed to always lag behind other local governments. After discussion, it was the consensus of the Board that Brigman proceed with conducting, in conjunction with the HR Officer, a survey of other localities and return with recommendations regarding compensation adjustments. The Board also discussed a recent petition that was circulated regarding a complaint about lighting at a local hotel. It was the consensus of the Board that if the property was in violation of the current ordinance, the Town should proceed with enforcement of that ordinance, particularly now that a complaint had been received.

Brigman listed management priorities as 1) prioritize internal operational improvements; 2) improve communications to the public; 3) investigate opportunities to address results from the employee satisfaction survey; 4) guide the successful consolidation of water/sewer utilities with CFPUA; 5) renovate Town Hall to address office and space needs; 6) quality of life improvements; and 7) community aesthetic improvements. It was the consensus of the Board that Brigman proceed with engaging the architect who had developed plans for Town Hall renovation for an update of the plans.

The Board set the following budget workshop meetings, all beginning at 9:00am: March 10, April 15 and April 29.

The meeting was adjourned at 10:58am.

Respectfully submitted,

Lance G. Heater, Town Clerk

BOARD OF ALDERMEN MINUTES

JANUARY 9, 2025, 5:30PM

TOWN HALL COUNCIL CHAMBERS, 321 CAUSEWAY DRIVE, WRIGHTSVILLE BEACH

The meeting was called to order at 5:30pm by Mayor Mills. After the Pledge of Allegiance, the invocation was provided by Caroline Jinkins, Pastor, Little Chapel on the Boardwalk. The following were present:

Board of Aldermen

F. Darryl Mills, Mayor
Hank Miller, Mayor Pro-tem
Jeff DeGroot, Alderman
Ken Dull, Alderman
Vivian (Zeke) Partin, Alderman

Staff

Haynes Brigman, Town Manager
Lance G. Heater, Town Clerk
Jerry Mannen, Acting Town Attorney
Bill Fay, Director of Public Works
Matt Holland, Acting Fire Chief
Jason Bishop, Acting Chief of Police
Katie Ryan, Recreation Programs Supervisor

PUBLIC COMMENTS

Ian Balding, stating that he was representing local commercial captains and business owners, spoke of the need to upgrade the Wrightsville Beach public boat ramp. Balding stated that State Senator Michael Lee was in support of the improvements, but needed to have the support of the Town. Balding asked that the Board adopt a resolution in support of the improvements.

Neal Briggi expressed appreciation to the Board and Brigman for the 1/7 budget workshop. Briggi also: 1) advocated development of a status dashboard which would show progress on current and future projects; 2) advocated the inclusion of bike racks at various locations in the upcoming budget; 3) advocated installation of high visibility crosswalks; and 3) challenged the Town to maximize volunteer opportunities.

CONSENT AGENDA

Upon motion by Miller, seconded by Partin and carried unanimously, the Consent Agenda was approved. It consisted of 1) approval of the open session minutes of the 12-2-24 special called meeting and the 12-12-24 regular meeting; 2) acknowledgement of previously-approved special events for February; 3) approval of recurring special events as recommended by the Parks & Recreation Advisory Committee; and 4) adoption of Resolution (2025) 2347 in support of the WMPO's Resilience Improvement Planning Grant Application.

CONSIDER CHANGES TO THE PAID PARKING PROGRAM INCLUDING ADOPTION OF ORDINANCE (2025) 1864 AND BUDGET ORDINANCE (2025) 643-B

Brigman reviewed staff recommendations resulting from the 12/2/24 special called meeting and the proposals from Pivot Parking regarding the 2025 parking season as follows: 1) remove identified parking spaces that present safety concerns; 2) delay the use of fixed camera enforcement until further technology advancements provide efficiency gains; 3) approve the longer appeal process from 3 days to 5 days; 4) keep existing lifeguard parking spaces as they are; however, open the spaces up to be used by the public outside of the time lifeguards are staffed on the beach (from Labor Day to Memorial Day); 5) consider increasing the daily rate by \$5.00 to keep up with market changes and the increasing costs to provide public safety and sanitation services on the beach. In discussing the recommendations, it was the consensus of the Board to approve items #1-4.

Regarding Item #5, DeGrootte cited the negative effect that parking rate increases have on businesses and expressed opposition to increasing the daily rate. Partin also expressed opposition to increasing the daily rate. Upon motion by Miller, seconded by Mills and carried by a vote of 3-2 (DeGrootte and Partin opposed), Budget Ordinance (2025) 643-B was approved (increasing the daily parking rate). Upon motion by Miller, seconded by Mills and carried unanimously, Ordinance (2025) 1864 was approved (changing the appeal period from 3 days to 5 days).

CONSIDER APPROVAL OF BUDGET ORDINANCE (2025) 642-B FUNDING A PROPOSAL FOR CAMERA IMPROVEMENTS AND CONSIDER AUTHORIZING THE TOWN MANAGER TO EXECUTE A CONTRACT WITH INFRANET TO IMPLEMENT THE IMPROVEMENTS

Brigman stated that Infranet had prepared a comprehensive camera proposal that addressed several needs for the Town's security camera technology. The proposal included the installation of new cameras, replacement of older cameras with newer technology, service and maintenance improvements to existing cameras, and installation of SD cards to save video footage. The project would also switch out older radio-read cameras with cellular connected cameras to address weak radio-read signals at several camera locations and the relocation of a camera on a Duke Energy pole to a more appropriate location. Brigman stated the completion of the project would allow the Town and its public safety departments to have greater surveillance capabilities, utilize license plate reader technology to track vehicles, and utilize higher definition cameras for facial recognition and other surveillance technology to improve public safety response. Brigman noted the proposal included all costs associated with the equipment and installation and that the Town received a \$15,000 grant from the ABC Board for the installation of two cameras which would cover a portion of the total costs. Upon motion by Dull, seconded by DeGrootte and carried unanimously, Budget Ordinance (2025) 642-B was approved.

CONSIDER APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWN AND THE HARBOR ISLAND GARDEN CLUB RELATING TO THE MAINTENANCE OF THE HARBOR WAY GARDEN

Ryan stated that the MOU was written to better define expectations between the two parties and to prevent any potential conflicts in use of the Harbor Way Garden facility and the adjacent fields. Ryan reported that the Harbor Island Garden Club, both the past and the current president, as well as the Parks and Recreation Advisory Committee had reviewed the MOU and approved of the content. Upon motion by Miller, seconded by Partin and carried unanimously, the Memorandum of Understanding was approved.

CONSIDER ADOPTION OF RESOLUTION (2025) 2346 AMENDING THE POLICY AND GUIDELINES FOR NAMING OF TOWN ASSETS

Ryan stated that the policy was initially approved by the Board of Aldermen on March 10, 2022 and requires that an Application to Name Town Assets be submitted to the Town Clerk. The application is then reviewed by the Planning Board which makes naming and renaming recommendations based on the criteria outlined in the policy. Ryan reported that the Parks and Recreation Advisory Committee (PRAC) had reviewed the policy and voted unanimously to recommend that the Board of Aldermen consider the revision to include the PRAC review of any parks and recreation-related applications to name Town assets as it is consistent with the ordinance pertaining to the Parks and Recreation Advisory Committee's purpose. Upon motion by Partin, seconded by DeGrootte and carried unanimously, the Resolution was approved.

CONSIDER ADOPTION OF BUDGET ORDINANCE (2025) 644-B FUNDING THE PURCHASE OF TWO RADAR SPEED SIGNS

Brigman stated that the signs would be smaller, pole-mounted signs which could be moved according to need. The signs would collect and display speed data and would be used by the Police Department to gather information for enforcement purposes. In response to a question, Acting Police Chief Bishop stated that the signs would be installed with a lock to prevent theft. Upon motion by Miller, seconded by Partin and carried unanimously, the Budget Ordinance was approved.

CONSIDER APPOINTMENTS TO THE PLANNING BOARD

Using ballots, the Board made the following appointments to the Planning Board for terms expiring January 2027: Catherine Brunjes, 404 N. Lumina Ave.; Leigh Ann Joyner, 204 S. Lumina Ave.; David Wortman, 2 Lindy Lane; and Andrew Cooke, 8A Heron St. Detailed votes were as follows:

PLANNING BOARD APPOINTMENTS	
APPLICANT	VOTE
Catherine Brunjes - reappointed	Mills, Miller, DeGroote, Dull
Leigh Ann Joyner - reappointed	Mills, Miller, Partin, DeGroote
David Wortman - reappointed	Mills, Miller, DeGroote, Dull, Partin
Andrew Cooke	Mills, DeGroote, Dull, Partin
James Smith	Miller, Dull, Partin,

CONSIDER APPOINTMENTS TO THE PARKS & RECREATION ADVISORY COMMITTEE

Using ballots, the Board made the following appointments to the Parks & Recreation Advisory Committee for terms ending January 2027: Margaret Baggett, 13 Shore Dr.; Jim Chaffins, 10 W. Salisbury St.; Mindy Gillis, 7 N. Ridge Ln.; Frances Woodbury, 117 Cypress Ave.; and Jason Bendjy, 107 Live Oak Dr. Detailed votes were as follows:

PARKS AND RECREATION ADVISORY COMMITTEE APPOINTMENTS	
APPLICANT	VOTE
Jim Chaffins - reappointed	Mills, Miller, DeGroote, Dull, Partin
Frances Woodbury - reappointed	Mills, Miller, DeGroote, Dull, Partin

Jason Bendjy	Mills, Miller, DeGroote, Dull, Partin
Margaret Baggett	Mills, Miller, DeGroote, Dull, Partin
Mindy Gillis	Mills, Miller, DeGroote, Dull, Partin

CONSIDER APPOINTMENTS TO THE HISTORIC LANDMARK COMMISSION

Using ballots, the Board made the following appointments to the Historic Landmark Commission for terms ending January 2027: Nancy Faye Craig, 111 Seaside Ln. and Martha Rice, 104 N. Channel Dr. Detailed votes were as follows:

HISTORIC LANDMARK COMMISSION APPOINTMENTS	
APPLICANT	VOTE
Nancy Faye Craig	Mills, Miller, DeGroote, Dull Partin
Martha Rice - reappointment	Mills, Miller, DeGroote, Dull, Partin
William Baggett	Mills, Miller

CONSIDER AN APPOINTMENT TO THE BOARD OF ADJUSTMENT

Using ballots, the Board made the following appointment to the Board of Adjustment for a term ending January 2028: William Blair, 801 S. Lumina Ave. Detailed votes were as follows:

BOARD OF ADJUSTMENT APPOINTMENT	
APPLICANT	VOTE
William Blair – reappointed	Mills, Miller, DeGroot, Dull, Partin

OTHER ITEMS AND REPORTS

- A. **Alderman DeGroot:** nothing to report.
- B. **Alderman Dull:** nothing to report.
- C. **Alderman Partin:** nothing to report
- D. **Mayor Pro Tem Miller:** recognized the appointment of Sam Proffitt as the new Ocean Rescue Director.
- E. **Town Manager Brigman:** also recognized and congratulated Proffitt.
- F. **Acting Town Attorney Mannen:** thanked the Mayor for the introduction and expressed appreciation for the opportunity to work with the Town.
- G. **Mayor Mills:** nothing to report.
- H. **Town Clerk Heater:** nothing to report.

CLOSED SESSION TO CONSIDER THE QUALIFICATIONS, COMPETENCE, PERFORMANCE, CHARACTER, FITNESS, CONDITIONS OF APPOINTMENT, OR CONDITIONS OF INITIAL EMPLOYMENT OF AN INDIVIDUAL PUBLIC OFFICER AS AUTHORIZED BY NCGS 143-318.11(A)(6)

At 6:31pm Miller made a motion to enter into closed session for the purpose of considering a personnel matter as authorized by NCGS 143-318.11(A)(6). The motion was seconded by Partin and carried unanimously.

Upon motion by Miller, seconded by Mills and carried unanimously, the Board returned to open session at 6:51pm, with no action being taken as a result of the closed session.

There being no further business, the meeting was adjourned at 6:51pm.

Respectfully submitted,

Lance G. Heater, Town Clerk

APPROVED SPECIAL EVENTS March 2025

Distribution List:

Matt Holland, WBFD	Bill Fay, Public Works	Haynes Brigman, Town Manager
Sam Proffitt, WBFD	Evan Morigerato, Public Works	WB Marketing Advisory Committee
Robert Pugh, WBFD	Chris Bannerman, Public Works	Wrightsville Beach Museum
Jason Bishop, WBPD	Stephen Avante, Public Works	Josh Yates, Pivot Parking
James Lowe, WBPD	Danny Floyd, Public Works	Board of Aldermen
Brian Neague, WBPD	Tony Wilson, Planning & Parks	SVM Janitorial Solutions
Daniel Gaither, WBPD	Katie Ryan, Parks & Rec	Hannah Almeter, Wilmington CVB
Jordan Smith, WBPD	Shannon Slocum, Park Ranger	Parks & Rec Advisory Committee
	Scott Sprenger, Park Ranger	

FOR PARKING PURPOSES: Highlighted Events are reservations/events in WB Park.

Bold print indicates event is pending BOA approval.

Indicates event requiring a road closure.

DATE	TIME	NUMBER OF PARTICIPANTS	ACTIVITY	NAME	LOCATION	Vehicle on Beach Permit
ALL SUNDAYS	9:30 am - 6:00 pm	~50 per game	WBP&R Adult Flag Football	WB Parks & Recreation	WB Park	
Fri 3/14	5:00 pm - 6:00 pm	30	Wedding	Rowley	Beach strand at JM Pier	
Sat 3/22	7:00 am - 5:00 pm	100	WB Board Riders Surf Contest	Jacobs	Beach strand between accesses 28-29	
Sun 3/23	7:00 am - 5:00 pm	100	WB Board Riders Surf Contest rain date	Jacobs	Beach strand between accesses 28-29	

* indicates vehicle on beach permit issued to L&L Tent Rentals, Beach Side Occasions, ETC. Party Rentals or Sweet Water Bamboo



Town of Wrightsville Beach

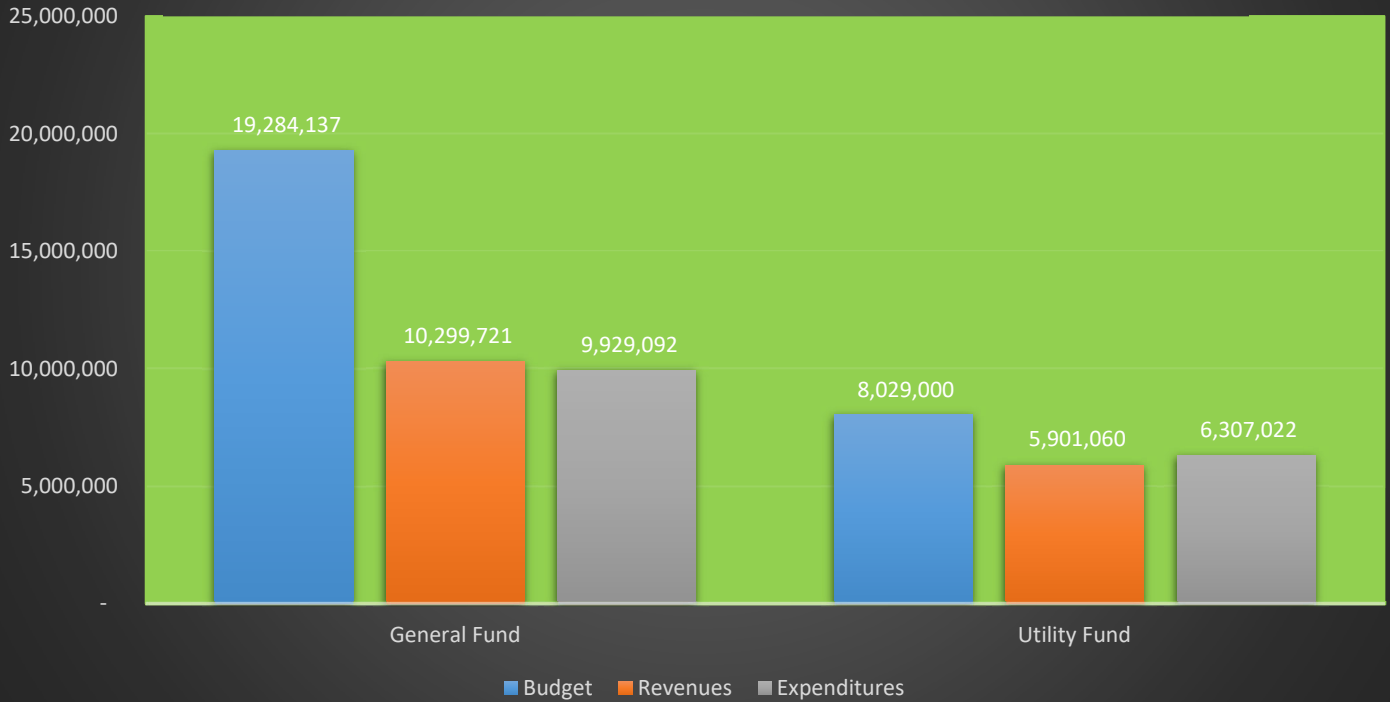
Finance and General Admin Department

Quarter 2 2025 Update: February 20, 2025

Departmental Notables:

- Our Utility Billing Specialist, Ms. Tina Meeks, has been out of the office due to back surgery since December 12th, and we are hopeful to have her back next week. In her absence, Samantha Johnson from Public Works has been assisting at Town Hall with some of Tina's duties. Her help has been invaluable, especially while I was out on paternity leave. I cannot thank Sam enough for her dedication and willingness to step in during this time. A special thank you to Bill Fay for allowing us to utilize some of Sam's time to cover these responsibilities while she continues her work with Public Works. This teamwork exemplifies how Town departments should collaborate and support each other, fostering a culture of cooperation over a "that's not my job" mindset.
- Additionally, I would like to extend my gratitude to Ms. Toni Veach, the Town's Accounting Specialist. Toni has consistently stepped up whenever extra help was needed. After Cindy left last year, she and I took on a large portion of the human resources tasks Cindy managed, including payroll, retirement contributions, HSA contributions, reconciling and coding health insurance and benefit invoices, and handling medical bills. Now, with Tina out, Toni has once again stepped in, learning many aspects of the utility billing position and its associated tasks. Through her eagerness to learn and dedication, Toni has become incredibly versatile and invaluable to the Town. I could not do my job without her, and she is a tremendous asset to the finance department and the Town as a whole.
- The Town recently created special revenue funds for the Unauthorized Substance Tax and Federal Asset Forfeiture funds. Previously, these funds were kept in a separate bank account for tracking purposes. Now that they have their own designated funds within the Town's general ledger, there is no need to hold them in separate checking accounts where they cannot earn interest. Similarly, the Town had a separate bank account for flexible spending account funding, which could just as easily be funded through the main operating account. Maintaining unnecessary accounts also results in additional bank fees. As a result, the funds from these accounts were transferred and the accounts closed. The excess funds have been moved to the Town's NCCLASS investment account, allowing them to earn interest and benefit the Town's financial strategy.
- The finance department continues to work closely with CFPUA to support the utility consolidation efforts. The current priority is facilitating the transfer of state-appropriated funds designated for Wrightsville Beach's utility consolidation to CFPUA. A funding request was submitted to the NC Division of Water Infrastructure and was recently approved. The Town has received a letter of intent to fund the full \$8 million appropriation, minus any administrative costs. The next steps include amending the Town's budget to authorize the transfer to CFPUA, passing a resolution to formally accept the funding from DWI, and, upon completing the transfer, requesting reimbursement from DWI.

Town of Wrightsville Beach Fiscal YTD Revenues & Expenditures As of December 31, 2024



Bank Balances as of September 30, 2024	
FCB: General Operating	\$ 1,760,923.06
FCB: Parking Account	\$ 19,191.30
FCB: State Tax Drug Fund	\$ 15,294.10
FCB: Federal Forfeited Funds	\$ 107,975.32
FCB: General CIP Fund	\$ 4,005,349.31
FCB: Flex/HRA Fund	\$ 6,762.72
NC Capital Management Trust (investments)	\$ 24,141,740.91
FCB Wealth Management (investments)	\$ 16,415,536.72
NCCLASS (investments)	\$ 5,502,471.51
Cumulative Balance for TOWB	\$ 51,975,244.95

REVENUE				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
General Fund	17,774,182.00	19,284,136.77	10,299,720.68	46.59%
Water/Sewer	4,237,000.00	8,029,000.00	5,901,059.58	26.50%
Report Total	22,011,182.00	27,313,136.77	16,200,780.26	40.69%

GENERAL FUND EXPENDITURES				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
Governing Body	898,825.00	933,825.00	547,973.14	41.32%
General Administration	802,983.00	839,883.00	341,956.17	59.29%
Information Technology	412,078.00	418,635.77	253,855.95	39.36%
PW Admin	379,944.00	379,944.00	176,748.27	53.48%
PW - Fleet	367,689.00	367,689.00	150,600.28	59.04%
PW - Building Maint	1,025,334.00	1,025,334.00	584,060.86	43.04%
Police	3,909,937.00	3,973,184.00	1,773,521.78	55.36%
Fire - Emergency Prep	17,950.00	17,950.00	2,074.45	88.44%
Fire	2,443,755.00	2,447,505.00	1,074,999.30	56.08%
Ocean Rescue	709,200.00	709,200.00	375,236.96	47.09%
PW - Streets	1,435,111.00	1,525,111.00	1,177,426.34	22.80%
Parking	1,480,000.00	1,480,000.00	666,226.82	54.98%
PW - Environmental Svcs	2,222,180.00	2,252,180.00	996,733.18	55.74%
Planning/Inspections	651,938.00	671,438.00	284,704.83	57.60%
Parks/Rec - Programs	490,809.00	1,715,809.00	1,334,678.73	22.21%
Parks/Rec - Maintenance	526,449.00	526,449.00	188,295.12	64.23%
General Fund	17,774,182.00	19,284,136.77	9,929,092.18	48.51%

UTILITY ENTERPRISE EXPENSES				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
Water	2,701,319.00	6,243,319.00	4,603,143.88	26.27%
Sewer	1,535,681.00	1,785,681.00	1,703,878.57	4.58%
Utility Fund	4,237,000.00	8,029,000.00	6,307,022.45	21.45%



Town of Wrightsville Beach, NC

Balance Sheet

Account Summary

As Of 12/31/2024

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
10-1101	CASH ON DEPOSIT	30,019,005.75
10-1111	PETTY CASH - REGULAR	450.00
10-1113	CHANGE ACCT-PKNG OFFICE	425.00
10-1210	TAXES RECEIV-CURRENT YR	4,616.05
10-1211	TAXES REC-1ST PRIOR	1,701.01
10-1212	TAXES REC-2ND PRIOR YR	1,666.60
10-1213	TAXES REC-3RD PRIOR YR	2,909.83
10-1214	TAXES REC-4TH & PRIOR	26,187.74
10-1219	ALLOWANCE FOR DOUBTFUL ACCOUNTS	-28,367.74
10-1243	2% FOOD TAX	318.28
10-1244	COUNTY SALES TX 2.25%	39,041.66
10-1247	STATE SALES TAX 4.75%	82,915.59
10-1255	A/R REFUSE FEES	182,674.30
10-1256	UNBILLED AR	46,467.51
10-1259	ALLOWANCE FOR DOUBTFUL ACCOUNTS	-16,606.30
10-1260	Lease Receivable	276,233.55
10-1262	Accrued Interest Receivable	856.00
10-1268	P&R RECEIVABLE	1,385.82
10-1420	INVENTORY-MOTOR FUELS/OIL	47,516.91
10-1421	INVENTORY-PARTS & SUPPL'S	18,328.99
10-1560	PREPAID PAYROLL	212.15
	Total Assets:	30,707,938.70
		<u>30,707,938.70</u>
Liability		
10-2119	AP PENDING-DUE TO POOL	341,791.62
10-2130	Garden Club Funds	7,929.28
10-2132	SECURITY DEPOSITS	19,450.00
10-2154	RETIREMENT PAYABLE-NCLGRA	-206.83
10-2155	HEALTH INS. PAYABLE	-7,575.41
10-2164	LIFE INSURANCE	1,912.27
10-2165	401-K CONTRIBUTIONS	-1,005.64
10-2166	DENTAL INSURANCE	-1,273.30
10-2167	VISION INSURANCE	-215.36
10-2168	LTD/STD	-531.18
10-2169	FLEX TOWN ADVANCE	-1,620.94
10-2170	OUTSTANDING LEGAL FEES	131,250.00
10-2173	401K - ROTH	578.04
10-2174	HSA PR DEDUCTION	463.50
10-2175	ALLSTATE INSURANCE PAYABLE	-589.70
10-2176	401-K LOAN	-399.58
10-2182	DEPENDENT CARE	293.22
10-2621	DEFERRED INFLOW - LEASES	265,119.00
10-2830	RESERVE-PROPERTY TAXES	8,712.79
	Total Liability:	764,081.78
Equity		
10-2990	FUND BALANCE	29,573,228.42
	Total Beginning Equity:	29,573,228.42

Balance Sheet

As Of 12/31/2024

Account	Name	Balance
Total Revenue		10,299,720.68
Total Expense		<u>9,929,092.18</u>
Revenues Over/Under Expenses		370,628.50
	Total Equity and Current Surplus (Deficit):	29,943,856.92
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>30,707,938.70</u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance
Fund: 30 - WATER & SEWER		
Assets		
30-1101	CASH ON DEPOSIT	4,602,976.25
30-1111	PETTY CASH-WATER & SEWER	150.00
30-1243	2% FOOD TAX	16.91
30-1244	COUNTY SALES TX 2.25%	7,858.35
30-1247	STATE SALES TAX 4.75%	16,681.66
30-1255	CUSTOMER A/R-WATER/SEWER	575,415.29
30-1256	UNBILLED AR	199,583.13
30-1259	ALLOWANCE FOR DOUBTFUL ACCOUNTS	-29,199.17
30-1260	Lease Receivable	60,813.00
30-1262	ACCRUED INTEREST RECEIVABLE	254.00
30-1421	INVENTORY - PARTS & SUPPLIES	106,696.06
30-1601	PENSION DEFERRAL	-2,398.00
30-1605	PENSION DEFERRAL	86,614.00
30-1610	OPEB DEFERRED OUTFLOW	9,598.00
30-1611	OPEB DEFERRED INFLOW	-85,076.00
30-1740	SEWERAGE DISPOSAL PLANT	5,457,884.50
30-1741	WATER PLANT DIST SYSTEM	4,609,215.81
30-1742	PUMP HOUSE	33,337.40
30-1751	PUMPS AND WELLS	312,954.81
30-1752	MACHINERY & EQUIPMENT	1,327,767.56
30-1760	VEHICLES	362,960.54
	Total Assets:	17,654,104.10
		<u>17,654,104.10</u>
Liability		
30-2119	AP PENDING-DUE TO POOL	33,508.34
30-2156	COMPENSATED ABSENCES PAYABLE	13,344.88
30-2164	LIFE INSURANCE	-0.05
30-2165	401K CONTRIB	180.70
30-2166	DENTAL INSURANCE	62.74
30-2167	VISION INSURANCE	91.73
30-2168	LTD/STD	66.64
30-2171	OPEB	361,585.00
30-2172	PENSION LIABILITY - LGERS	143,729.00
30-2173	401K ROTH	450.00
30-2174	HSA PR DEDUCTION	136.50
30-2175	ALLSTATE INSURANCE PAYABLE	-65.94
30-2176	401K LOAN	-75.00
30-2621	Deferred Inflow - Leases	64,074.00
30-2879	RESERVE	-1,078,170.94
30-2880	RESERVE FOR DEPRECIATION	8,341,579.12
30-2950	CONTRIB FROM MUNICIPALITY	99,935.73
30-2951	CONTRIB FROM CAP RES FUND	185,912.18
30-2960	CONTRIB FROM FED GOVT	1,490,855.00
30-2965	FEMA CONTRIB - FUND 32	16,519.00
30-2970	CONTRIB FROM STATE GOVT	579,556.00
30-2980	CONTRIB FROM PUBLIC	199,644.79
	Total Liability:	10,452,919.42
Equity		
30-2990	FUND BALANCE	7,607,147.55
	Total Beginning Equity:	7,607,147.55
Total Revenue		5,901,059.58
Total Expense		6,307,022.45
Revenues Over/Under Expenses		-405,962.87
	Total Equity and Current Surplus (Deficit):	7,201,184.68
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>17,654,104.10</u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 41 - IT CAPITAL PROJECT			
Assets			
41-1101	CASH ON DEPOSIT	7,502.15	
41-1244	COUNTY SALES TAX 2.25	211.72	
41-1247	STATE SALES TAX 4.75	449.91	
	Total Assets:	<u>8,163.78</u>	<u>8,163.78</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
41-2990	FUND BALANCE	11,165.81	
	Total Beginning Equity:	<u>11,165.81</u>	
Total Revenue		109.86	
Total Expense		<u>3,111.89</u>	
Revenues Over/Under Expenses		<u>-3,002.03</u>	
	Total Equity and Current Surplus (Deficit):	<u>8,163.78</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>8,163.78</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 45 - WATER & SEWER PROJECTS			
Assets			
45-1101	CASH ON DEPOSIT	862,404.82	
45-1244	COUNTY SALES TAX 2.25	93.97	
45-1247	STATE SALES TAX 4.75	199.68	
	Total Assets:	<u>862,698.47</u>	<u>862,698.47</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
45-2990	FUND BALANCE	622,735.35	
	Total Beginning Equity:	<u>622,735.35</u>	
Total Revenue		259,163.12	
Total Expense		<u>19,200.00</u>	
Revenues Over/Under Expenses		<u>239,963.12</u>	
	Total Equity and Current Surplus (Deficit):	<u>862,698.47</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>862,698.47</u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 46 - PARKING IMPROVEMENTS			
Assets			
46-1101	CASH ON DEPOSIT	2,465.46	
	Total Assets:	<u>2,465.46</u>	<u>2,465.46</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
46-2990	FUND BALANCE	2,429.34	
	Total Beginning Equity:	<u>2,429.34</u>	
Total Revenue		36.12	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		36.12	
	Total Equity and Current Surplus (Deficit):	2,465.46	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>2,465.46</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT		
Assets		
	Total Assets:	<u>0.00</u>
		<u><u>0.00</u></u>
Liability		
	Total Liability:	<u>0.00</u>
Equity		
48-2990	FUND BALANCE	<u>166,112.87</u>
	Total Beginning Equity:	<u>166,112.87</u>
Total Revenue		0.00
Total Expense		<u>166,112.87</u>
Revenues Over/Under Expenses		<u>-166,112.87</u>
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>0.00</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS			
Assets			
49-1101	CASH ON DEPOSIT	175,633.44	
49-1244	COUNTY SALES TAX	139.52	
49-1247	STATE SALES TAX	296.48	
	Total Assets:	<u>176,069.44</u>	<u>176,069.44</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
49-2990	FUND BALANCE	195,157.39	
	Total Beginning Equity:	<u>195,157.39</u>	
Total Revenue		33,650.07	
Total Expense		<u>52,738.02</u>	
Revenues Over/Under Expenses		<u>-19,087.95</u>	
	Total Equity and Current Surplus (Deficit):	<u>176,069.44</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>176,069.44</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 50 - AMERICAN RESCUE PLAN			
Assets			
	Total Assets:	<u>0.00</u>	<u>0.00</u>
Liability			
	Total Liability:	<u>0.00</u>	
Total Revenue		0.00	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 51 - SCIF			
Assets			
	Total Assets:	<u>0.00</u>	<u>0.00</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
51-2990	FUND BALANCE	11,893.73	
	Total Beginning Equity:	<u>11,893.73</u>	
Total Revenue		0.00	
Total Expense		11,893.73	
Revenues Over/Under Expenses		<u>-11,893.73</u>	
	Total Equity and Current Surplus (Deficit):	<u>0.00</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>0.00</u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 52 - PICKLEBALL & TENNIS CONFIG			
Assets			
52-1101	CASH ON DEPOSIT	1,406,523.65	
	Total Assets:	<u>1,406,523.65</u>	<u><u>1,406,523.65</u></u>
Liability			
52-2119	AP PENDING DUE TO POOL	146,613.10	
	Total Liability:	<u>146,613.10</u>	
Equity			
52-2990	FUND BALANCE	391,809.57	
	Total Beginning Equity:	<u>391,809.57</u>	
Total Revenue		1,118,932.45	
Total Expense		<u>250,831.47</u>	
Revenues Over/Under Expenses		868,100.98	
	Total Equity and Current Surplus (Deficit):	1,259,910.55	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>1,406,523.65</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 53 - Street Maintenance Fund			
Assets			
53-1101	CASH ON DEPOSIT	250,650.39	
	Total Assets:	<u>250,650.39</u>	<u>250,650.39</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
53-2990	FUND BALANCE	155,078.01	
	Total Beginning Equity:	<u>155,078.01</u>	
Total Revenue		95,572.38	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		95,572.38	
	Total Equity and Current Surplus (Deficit):	250,650.39	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>250,650.39</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 54 - Federal Asset Forfeiture			
Assets			
54-1101	CASH ON DEPOSIT	107,975.32	
	Total Assets:	<u>107,975.32</u>	<u>107,975.32</u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
54-2990	FUND BALANCE	8,303.01	
	Total Beginning Equity:	<u>8,303.01</u>	
Total Revenue		99,672.31	
Total Expense		<u>0.00</u>	
Revenues Over/Under Expenses		99,672.31	
	Total Equity and Current Surplus (Deficit):	107,975.32	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>107,975.32</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 55 - Unauthorized Substance Tax			
Assets			
55-1101	CASH ON DEPOSIT	17,844.10	
	Total Assets:	<u>17,844.10</u>	<u><u>17,844.10</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
55-2990	FUND BALANCE	15,294.10	
	Total Beginning Equity:	<u>15,294.10</u>	
	Total Revenue	2,550.00	
	Revenues Over/Under Expenses	2,550.00	
	Total Equity and Current Surplus (Deficit):	17,844.10	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>17,844.10</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 56 - BEACH MANAGEMENT PLAN			
Assets			
		<u>0.00</u>	<u>0.00</u>
	Total Assets:		
Liability			
		<u>0.00</u>	
	Total Liability:		
Equity			
56-2990	FUND BALANCE	3,786.07	
	Total Beginning Equity:	<u>3,786.07</u>	
Total Revenue		0.00	
Total Expense		3,786.07	
Revenues Over/Under Expenses		<u>-3,786.07</u>	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>0.00</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT		
Assets		
57-1101	CASH ON DEPOSIT	17,525.70
57-1244	COUNTY SALES TAX 2.25	145.25
57-1247	STATE SALES TAX 4.75	308.63
	Total Assets:	<u>17,979.58</u>
		<u>17,979.58</u>
Liability		
	Total Liability:	<u>0.00</u>
Equity		
57-2990	FUND BALANCE	17,722.81
	Total Beginning Equity:	<u>17,722.81</u>
Total Revenue		256.77
Total Expense		0.00
Revenues Over/Under Expenses		<u>256.77</u>
	Total Equity and Current Surplus (Deficit):	17,979.58
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>17,979.58</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance
Fund: 63 - CAPITAL RES-GEN CIP		
Assets		
63-1101	CASH ON DEPOSIT	11,819,409.51
63-1990	ESTIMATED REVENUES	616,497.00
	Total Assets:	<u>12,435,906.51</u>
		<u><u>12,435,906.51</u></u>
Liability		
63-2900	APPROPRIATIONS	616,497.00
	Total Liability:	<u>616,497.00</u>
Equity		
63-2990	FUND BALANCE	10,301,255.21
	Total Beginning Equity:	<u>10,301,255.21</u>
Total Revenue		1,838,054.30
Total Expense		319,900.00
Revenues Over/Under Expenses		<u>1,518,154.30</u>
	Total Equity and Current Surplus (Deficit):	11,819,409.51
	Total Liabilities, Equity and Current Surplus (Deficit):	<u><u>12,435,906.51</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 64 - CAPITAL RES-W/S FUND			
Assets			
64-1101	CASH ON DEPOSIT	2,665,323.88	
64-1990	ESTIMATED REVENUES	3,826,382.00	
	Total Assets:	6,491,705.88	<u>6,491,705.88</u>
Liability			
64-2900	APPROPRIATIONS	3,826,382.00	
	Total Liability:	3,826,382.00	
Equity			
64-2990	FUND BALANCE	3,678,889.20	
	Total Beginning Equity:	3,678,889.20	
Total Revenue		447,695.13	
Total Expense		1,461,260.45	
Revenues Over/Under Expenses		-1,013,565.32	
	Total Equity and Current Surplus (Deficit):	2,665,323.88	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>6,491,705.88</u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance	
Fund: 66 - CAPITAL RESERVE - SWWTP			
Assets			
66-1101	CASH ON DEPOSIT	20,004.53	
	Total Assets:	<u>20,004.53</u>	<u><u>20,004.53</u></u>
Liability			
	Total Liability:	<u>0.00</u>	
Equity			
66-2990	FUND BALANCE	1,985,739.55	
	Total Beginning Equity:	<u>1,985,739.55</u>	
	Total Revenue	20,004.53	
	Total Expense	<u>1,985,739.55</u>	
	Revenues Over/Under Expenses	<u>-1,965,735.02</u>	
	Total Equity and Current Surplus (Deficit):	<u>20,004.53</u>	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u><u>20,004.53</u></u>

Balance Sheet

As Of 12/31/2024

Account	Name	Balance
Fund: 98 - CENTRAL DEPOSITORY		
Assets		
98-1101	CASH ON DEPOSIT	1,760,923.06
98-1102	FCB - PARKING ACCT	19,191.30
98-1232	FCB - STATE TAX DRUG FUND	15,294.10
98-1233	FCB - FEDERAL FORFEITED FUNDS	107,975.32
98-1236	FCB - GENERAL FUND	4,005,349.31
98-1237	FCB - FSA/HRA ACCT	6,762.72
98-1252	NCCMT	24,141,740.91
98-1253	FCB - WEALTH MGMT	16,415,536.72
98-1254	NCCLASS	5,502,471.51
98-1377	DUE FROM FUND 52	146,613.10
98-1381	DUE FROM FUND 10	341,791.62
98-1382	DUE FROM FUND 30	33,508.34
	Total Assets:	52,497,158.01
		<u>52,497,158.01</u>
Liability		
98-2110	ACCOUNTS PAYABLE	521,913.06
98-2410	DUE TO FUND 10	29,959,258.67
98-2411	DUE TO FUND 30	4,662,723.33
98-2413	DUE TO FUND 41	7,502.15
98-2415	DUE TO FUND 45	862,404.82
98-2417	DUE TO FUND 63	11,819,409.51
98-2418	DUE TO FUND 64	2,665,323.88
98-2419	DUE TO FUND 66	20,004.53
98-2425	DUE TO FUND 46	2,465.46
98-2429	DUE TO FUND 49	175,633.44
98-2433	DUE TO FUND 52	1,406,523.65
98-2434	DUE TO FUND 53	250,650.39
98-2435	DUE TO FUND 54	107,975.32
98-2436	DUE TO FUND 55	17,844.10
98-2438	DUE TO FUND 57	17,525.70
	Total Liability:	52,497,158.01
	Total Equity and Current Surplus (Deficit):	0.00
	Total Liabilities, Equity and Current Surplus (Deficit):	<u>52,497,158.01</u>



Income Statement Account Summary

For Fiscal: 2024-2025 Period Ending: 12/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Fund: 10 - GENERAL FUND						
Revenue						
10-3110	AD VAL TAXES - CURRENT YR	3,478,083.00	3,478,083.00	744,982.66	2,400,688.81	1,077,394.19
10-3111	AD VAL TAXES - ALL PRIOR YEARS	5,000.00	5,000.00	11.43	1,098.67	3,901.33
10-3114	MOTOR VEHICLE TAX	50,000.00	50,000.00	4,174.19	25,587.62	24,412.38
10-3115	INTERLOCAL AGREEMENT - CITY OF WILMI	30,000.00	30,000.00	0.00	30,000.00	0.00
10-3210	DOG LICENSES	500.00	500.00	0.00	40.00	460.00
10-3234	LOCAL SALES TAX ART 39	750,000.00	750,000.00	66,145.36	289,908.14	460,091.86
10-3235	HALF CENT SALES ART 40	250,000.00	250,000.00	23,479.32	102,123.53	147,876.47
10-3236	HALF CENT SALES ART 42	350,000.00	350,000.00	32,405.86	142,253.21	207,746.79
10-3237	EXTRA 1/2 CENT SALES TAX ART 44	0.00	0.00	0.14	0.67	-0.67
10-3261	CABLE TV FEE	45,000.00	45,000.00	11,188.27	11,188.27	33,811.73
10-3262	PARKING METERS	5,750,000.00	5,750,000.00	18,869.00	3,496,755.25	2,253,244.75
10-3263	RESIDENTIAL PARKING PASS	130,000.00	130,000.00	0.00	5,230.00	124,770.00
10-3264	COMMERCIAL 1 PARKING PASS	5,000.00	5,000.00	0.00	0.00	5,000.00
10-3265	COMMERCIAL 2 PARKING PASS	8,000.00	8,000.00	0.00	0.00	8,000.00
10-3266	CONTRACTOR PARKING PASS	30,000.00	30,000.00	130.00	25,073.90	4,926.10
10-3270	ROOM OCCUPANCY TAX (3%)	1,299,600.00	1,299,600.00	0.00	0.00	1,299,600.00
10-3280	MUNICIPAL VEHICLE TAX	9,500.00	9,500.00	0.00	900.16	8,599.84
10-3290	PENALTIES/INTEREST-TAXES	5,000.00	5,000.00	10.55	285.48	4,714.52
10-3299	SALES TAX - CITY HOLD HARMLESS	175,000.00	175,000.00	16,519.71	72,103.81	102,896.19
10-3322	BEER & WINE TAX	8,000.00	8,000.00	0.00	0.00	8,000.00
10-3323	COURT FEES	2,000.00	2,000.00	412.00	2,021.55	-21.55
10-3324	UTILITIES FRANCHISE TAX	330,000.00	330,000.00	118,467.41	118,467.41	211,532.59
10-3343	BUILDING PERMITS	250,000.00	250,000.00	86,778.00	276,277.00	-26,277.00
10-3346	STATE BUILDING PERMIT FEE	200.00	200.00	60.00	220.00	-20.00
10-3347	BLDG PERM-ZONING COMPLIAN	4,000.00	4,000.00	600.00	2,375.00	1,625.00
10-3350	BUSINESS ON BEACH PERMIT	3,500.00	3,500.00	0.00	200.00	3,300.00
10-3605	SPECIAL EVENT PERMITS	25,000.00	25,000.00	3,572.00	12,660.50	12,339.50
10-3647	FACILITY RESERVATIONS	15,000.00	15,000.00	1,150.00	10,532.50	4,467.50
10-3648	FITNESS CLASSES	25,000.00	25,000.00	2,433.00	15,778.00	9,222.00
10-3649	RECREATION PROGRAMS	210,000.00	210,000.00	15,567.00	59,331.80	150,668.20
10-3650	RECREATION REVENUES	1,000.00	1,000.00	100.00	-14,126.00	15,126.00
10-3750	REFUSE COLLECTION CHARGES	1,000,000.00	1,000,000.00	179,089.74	542,948.02	457,051.98
10-3757	SOLID WASTE DISPOSAL TAX	1,750.00	1,750.00	0.00	497.62	1,252.38
10-3831	INTEREST ON INVESTMENTS	750,000.00	750,000.00	139,650.16	765,414.07	-15,414.07
10-3834	RENT - TOWN OWNED BUILDINGS	61,000.00	61,000.00	641.34	63,555.52	-2,555.52
10-3835	SALE OF ASSETS	20,000.00	20,000.00	100.00	11,359.00	8,641.00
10-3838	ABC NET REVENUES	600,000.00	600,000.00	16,763.63	210,509.16	389,490.84
10-3839	MISCELLANEOUS REVENUE	10,000.00	10,000.00	6,680.00	33,498.33	-23,498.33
10-3840	INSURANCE CLAIMS/REFUNDS	5,000.00	5,000.00	0.00	1,632.52	3,367.48
10-3841	VAR/CUP/CAMA/REZONE FEES	5,000.00	5,000.00	0.00	1,100.00	3,900.00
10-3842	CAMA PERMIT REIMBURSEMENT	1,000.00	1,000.00	165.00	165.00	835.00
10-3846	PARK PERMIT CC FEE	0.00	0.00	0.00	1,671.90	-1,671.90
10-3856	FARMERS' MKT MISC REV	0.00	0.00	0.00	100.00	-100.00
10-3857	FARMERS MARKET	38,000.00	38,000.00	12,455.00	25,789.10	12,210.90
10-3859	MISCELLANEOUS GRANTS	0.00	1,250.00	0.00	0.00	1,250.00
10-3861	ABC GRANT - COPS	0.00	15,000.00	0.00	15,000.00	0.00
10-3865	WB SPECIALTY PLATES	5,000.00	5,000.00	0.00	2,190.00	2,810.00
10-3866	FIRE ALARM CITATIONS	0.00	0.00	0.00	75.00	-75.00
10-3869	MIXED DRINK SURCHARGE	135,000.00	135,000.00	6,869.74	55,263.53	79,736.47
10-3870	PKING METER CIVIL PENALTY	750,000.00	750,000.00	6,598.50	450,591.60	299,408.40
10-3873	CIVIL PENALTY - OTHER THAN ALCOHOL	10,000.00	10,000.00	350.00	6,078.01	3,921.99

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-3874	DOG CITATIONS	15,000.00	15,000.00	1,000.00	13,740.36	1,259.64
10-3875	CIVIL CITATIONS - ALCOHOL/WASTE	30,000.00	30,000.00	300.00	14,873.99	15,126.01
10-3970	TRANSFER FR PUBLIC SAFETY FUND	0.00	0.00	0.00	181,792.67	-181,792.67
10-3980	TRANSFER FR WATER & SEWER	230,000.00	230,000.00	230,000.00	230,000.00	0.00
10-3984	TRANSFER FR GFCIP	179,900.00	254,900.00	179,900.00	254,900.00	0.00
10-3985	TRANSFER OF STORMWATER FEES	330,000.00	330,000.00	330,000.00	330,000.00	0.00
10-3991	APPROPRIATED FUND BALANCE	353,149.00	1,771,853.77	0.00	0.00	1,771,853.77
Revenue Total:		17,774,182.00	19,284,136.77	2,257,619.01	10,299,720.68	8,984,416.09

Expense

DeptAcctCode: 4110 - Governing Body

10-4110-0000	SALARIES & WAGES	72,000.00	72,000.00	0.00	0.00	72,000.00
10-4110-0801	ATTENDANCE FEES	40,630.00	40,630.00	3,390.82	18,886.87	21,743.13
10-4110-0900	FICA TAX EXPENSE	8,650.00	8,650.00	283.71	1,580.29	7,069.71
10-4110-1000	RETIREMENT	9,825.00	9,825.00	0.00	0.00	9,825.00
10-4110-1010	401-K CONTRIBUTIONS	2,900.00	2,900.00	0.00	0.00	2,900.00
10-4110-1100	GROUP INSURANCE	18,725.00	18,725.00	745.17	3,745.85	14,979.15
10-4110-1801	PROFESSIONAL SERVICES	132,040.00	167,040.00	8,000.00	88,206.42	78,833.58
10-4110-1900	CONTRACTED SERVICES	15,000.00	15,000.00	809.50	2,971.30	12,028.70
10-4110-3100	TRAVEL & TRAINING	2,150.00	2,150.00	0.00	0.00	2,150.00
10-4110-3200	CELL PHONE	4,680.00	4,680.00	324.85	1,809.41	2,870.59
10-4110-3930	DUES & SUBSCRIPTIONS	16,225.00	16,225.00	0.00	10,582.65	5,642.35
10-4110-4500	INSURANCE & BONDS	460,000.00	460,000.00	3,267.77	377,940.98	82,059.02
10-4110-4900	MISCELLANEOUS	11,000.00	11,000.00	2,276.35	6,942.29	4,057.71
10-4110-4930	TDA PROJECTS	70,000.00	70,000.00	307.08	307.08	69,692.92
10-4110-9663	TRANSFER TO GF CIP	35,000.00	35,000.00	35,000.00	35,000.00	0.00
DeptAcctCode: 4110 - Governing Body Total:		898,825.00	933,825.00	54,405.25	547,973.14	385,851.86

DeptAcctCode: 4120 - General Administration

10-4120-0000	SALARIES & WAGES	492,836.00	502,836.00	42,360.88	218,644.22	284,191.78
10-4120-0100	OVERTIME	3,000.00	3,000.00	172.49	1,197.82	1,802.18
10-4120-0900	FICA TAX EXPENSE	38,745.00	40,745.00	3,291.19	16,888.63	23,856.37
10-4120-1000	RETIREMENT	67,632.00	69,132.00	5,730.27	29,772.70	39,359.30
10-4120-1010	401-K CONTRIBUTIONS	19,833.00	20,833.00	1,436.15	7,079.18	13,753.82
10-4120-1100	GROUP INSURANCE	56,302.00	62,302.00	3,585.18	18,651.12	43,650.88
10-4120-1150	RETIREE HEALTH INSURANCE	12,120.00	12,120.00	584.26	4,087.56	8,032.44
10-4120-1801	PROFESSIONAL SERVICES	12,450.00	12,450.00	0.00	10,785.27	1,664.73
10-4120-1901	TAX COLLECTION FEES	35,000.00	35,000.00	0.00	7,769.92	27,230.08
10-4120-2600	DEPT SUPPLIES & MATERIALS	14,000.00	20,900.00	1,272.84	6,546.30	14,353.70
10-4120-3100	TRAVEL & TRAINING	19,050.00	28,050.00	1,288.95	9,590.63	18,459.37
10-4120-3200	CELL PHONE	3,120.00	3,620.00	287.23	1,362.61	2,257.39
10-4120-3220	POSTAGE	10,000.00	10,000.00	0.00	3,654.51	6,345.49
10-4120-3400	PRINTING	5,000.00	5,000.00	0.00	1,829.96	3,170.04
10-4120-3520	MAINT/REPAIR-EQUIPMENT	4,000.00	4,000.00	355.85	1,536.09	2,463.91
10-4120-3700	ADVERTISING	2,500.00	2,500.00	0.00	0.00	2,500.00
10-4120-3930	DUES & SUBSCRIPTIONS	4,895.00	4,895.00	120.00	1,476.95	3,418.05
10-4120-4310	BLDG & EQUIP RENTAL	2,500.00	2,500.00	541.35	1,082.70	1,417.30
DeptAcctCode: 4120 - General Administration Total:		802,983.00	839,883.00	61,026.64	341,956.17	497,926.83

DeptAcctCode: 4210 - Information Technology

10-4210-1100	GROUP INSURANCE	0.00	0.00	0.00	399.39	-399.39
10-4210-1150	RETIREE HEALTH INSURANCE	2,928.00	9,485.77	678.30	3,325.24	6,160.53
10-4210-1801	PROFESSIONAL SERVICES	129,000.00	15,000.00	1,005.13	2,507.76	12,492.24
10-4210-1900	CONTRACTED SERVICES	35,150.00	149,150.00	11,515.13	90,684.55	58,465.45
10-4210-2600	DEPT SUPPLIES & MATERIALS	33,500.00	33,500.00	0.00	4,656.68	28,843.32
10-4210-3210	PHONE/INTERNET/CABLE	30,000.00	30,000.00	2,729.02	17,836.54	12,163.46
10-4210-3520	MAINT/REPAIR-EQUIPMENT	159,670.00	159,670.00	4,324.11	120,102.78	39,567.22
10-4210-4310	EQUIPMENT RENTAL	11,830.00	11,830.00	551.85	4,343.01	7,486.99
10-4210-9663	TRANSFER TO GF CIP	10,000.00	10,000.00	10,000.00	10,000.00	0.00
DeptAcctCode: 4210 - Information Technology Total:		412,078.00	418,635.77	30,803.54	253,855.95	164,779.82

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
DeptAcctCode: 4245 - Public Works - Administration						
10-4245-0000	SALARIES & WAGES	237,512.00	237,512.00	18,275.88	115,792.46	121,719.54
10-4245-0100	OVERTIME	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4245-0300	LONGEVITY	900.00	900.00	0.00	0.00	900.00
10-4245-0900	FICA TAX EXPENSE	19,183.00	19,183.00	1,313.08	8,258.63	10,924.37
10-4245-1000	RETIREMENT	32,779.00	32,779.00	2,492.87	15,794.16	16,984.84
10-4245-1010	401-K CONTRIBUTIONS	9,612.00	9,612.00	563.94	4,386.78	5,225.22
10-4245-1100	GROUP INSURANCE	28,151.00	28,151.00	2,166.43	11,595.16	16,555.84
10-4245-1150	RETIREE HEALTH INSURANCE	12,574.00	12,574.00	1,717.43	6,093.41	6,480.59
10-4245-1900	CONTRACTED SERVICES	8,260.00	8,260.00	0.00	4,220.47	4,039.53
10-4245-2160	UNIFORMS	1,200.00	1,200.00	0.00	501.43	698.57
10-4245-2600	DEPT SUPPLIES & MATERIALS	10,000.00	10,000.00	202.19	2,186.64	7,813.36
10-4245-3100	TRAVEL & TRAINING	14,773.00	14,773.00	1,152.80	7,052.90	7,720.10
10-4245-3200	CELL PHONE	1,500.00	1,500.00	107.71	618.23	881.77
10-4245-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4245-3520	MAINT/REPAIR-EQUIPMENT	500.00	500.00	0.00	0.00	500.00
10-4245-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4245-3930	DUES & SUBSCRIPTIONS	500.00	500.00	0.00	248.00	252.00
DeptAcctCode: 4245 - Public Works - Administration Total:		379,944.00	379,944.00	27,992.33	176,748.27	203,195.73
DeptAcctCode: 4250 - Public Works - Fleet Maintenance						
10-4250-0000	SALARIES & WAGES	198,380.00	198,380.00	11,959.34	80,787.70	117,592.30
10-4250-0100	OVERTIME	4,500.00	4,500.00	116.38	412.67	4,087.33
10-4250-0300	LONGEVITY	1,600.00	1,600.00	0.00	0.00	1,600.00
10-4250-0900	FICA TAX EXPENSE	15,451.00	15,451.00	859.00	5,804.70	9,646.30
10-4250-1000	RETIREMENT	27,332.00	27,332.00	1,647.13	11,075.70	16,256.30
10-4250-1010	401-K CONTRIBUTIONS	8,015.00	8,015.00	160.00	1,005.60	7,009.40
10-4250-1100	GROUP INSURANCE	28,151.00	28,151.00	1,535.48	7,792.62	20,358.38
10-4250-1150	RETIREE HEALTH INSURANCE	3,390.00	3,390.00	292.13	1,921.78	1,468.22
10-4250-1900	CONTRACTED SERVICES	8,500.00	8,500.00	0.00	4,079.16	4,420.84
10-4250-2160	UNIFORMS	6,050.00	6,050.00	190.28	1,584.33	4,465.67
10-4250-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	0.00	0.00	500.00
10-4250-2500	AUTO/EQUIP SUPPLIES	3,620.00	3,620.00	24.91	380.67	3,239.33
10-4250-2600	DEPT SUPPLIES & MATERIALS	10,000.00	10,000.00	26.06	1,673.53	8,326.47
10-4250-3100	TRAVEL & TRAINING	1,000.00	1,000.00	53.90	53.90	946.10
10-4250-3200	CELL PHONE	600.00	600.00	42.74	256.35	343.65
10-4250-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	945.98	6,702.85	3,297.15
10-4250-3530	MAINT/REPAIR-AUTOS	3,000.00	3,000.00	0.00	1,290.98	1,709.02
10-4250-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4250-5000	CAPITAL OUTLAY	12,100.00	12,100.00	0.00	777.74	11,322.26
10-4250-9663	TRANSFER TO GF CIP	25,000.00	25,000.00	25,000.00	25,000.00	0.00
DeptAcctCode: 4250 - Public Works - Fleet Maintenance Total:		367,689.00	367,689.00	42,853.33	150,600.28	217,088.72
DeptAcctCode: 4260 - Public Works - Building Maintenance						
10-4260-1900	CONTRACTED SERVICES	286,200.00	286,200.00	41,063.19	180,757.64	105,442.36
10-4260-2500	AUTO/EQUIP SUPPLIES	4,594.00	4,594.00	54.69	2,082.06	2,511.94
10-4260-2600	DEPT SUPPLIES & MATERIALS	50,000.00	50,000.00	4,349.46	20,790.60	29,209.40
10-4260-3200	CELL PHONE	540.00	540.00	0.00	0.00	540.00
10-4260-3300	UTILITIES - BUILDINGS	200,000.00	200,000.00	12,935.34	58,767.07	141,232.93
10-4260-3301	WATER/SEWER UTILITIES	120,000.00	120,000.00	0.00	44,111.25	75,888.75
10-4260-3510	MAINT/REP PUB BUILDINGS	115,500.00	115,500.00	2,898.08	37,523.54	77,976.46
10-4260-3525	MAINT/REPAIR-GENERATORS	5,000.00	5,000.00	0.00	0.00	5,000.00
10-4260-3530	MAINT/REPAIR-AUTOS	3,500.00	3,500.00	0.00	28.70	3,471.30
10-4260-9663	TRANSFER TO GF CIP	240,000.00	240,000.00	240,000.00	240,000.00	0.00
DeptAcctCode: 4260 - Public Works - Building Maintenance Total:		1,025,334.00	1,025,334.00	301,300.76	584,060.86	441,273.14
DeptAcctCode: 4310 - Police Department						
10-4310-0000	SALARIES & WAGES	2,116,948.00	2,116,948.00	144,958.25	892,816.16	1,224,131.84
10-4310-0100	OVERTIME	70,200.00	70,200.00	7,227.48	25,415.33	44,784.67
10-4310-0200	WAGES-TEMP EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00
10-4310-0300	LONGEVITY	3,200.00	3,200.00	0.00	0.00	3,200.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4310-0400	SPECIAL SEPARATION ALLOWANCE	65,832.00	65,832.00	4,222.70	28,065.98	37,766.02
10-4310-0900	FICA TAX EXPENSE	166,065.00	166,065.00	12,344.80	72,660.68	93,404.32
10-4310-1000	RETIREMENT	318,487.00	318,487.00	24,158.09	141,738.64	176,748.36
10-4310-1010	401-K CONTRIBUTIONS	105,353.00	105,353.00	7,743.57	45,533.13	59,819.87
10-4310-1100	GROUP INSURANCE	276,920.00	276,920.00	16,359.53	87,908.76	189,011.24
10-4310-1150	RETIREE HEALTH INSURANCE	40,000.00	40,000.00	3,620.72	20,353.77	19,646.23
10-4310-1801	PROFESSIONAL SERVICES	19,000.00	19,000.00	0.00	10,553.84	8,446.16
10-4310-1900	CONTRACTED SERVICES	46,362.00	46,362.00	0.00	12,244.60	34,117.40
10-4310-2160	UNIFORMS	51,970.00	51,970.00	2,477.86	18,136.55	33,833.45
10-4310-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	0.00	0.00	500.00
10-4310-2500	AUTO/EQUIP SUPPLIES	69,000.00	69,000.00	3,964.05	30,442.84	38,557.16
10-4310-2600	DEPT SUPPLIES & MATERIALS	55,900.00	55,900.00	2,865.63	31,007.52	24,892.48
10-4310-3100	TRAVEL & TRAINING	30,500.00	30,500.00	50.00	4,838.21	25,661.79
10-4310-3200	CELL PHONE	0.00	0.00	48.73	308.46	-308.46
10-4310-3201	TELEPHONE	10,000.00	10,000.00	879.28	5,276.12	4,723.88
10-4310-3220	POSTAGE	500.00	500.00	256.00	256.00	244.00
10-4310-3400	PRINTING	1,500.00	1,500.00	0.00	1,410.20	89.80
10-4310-3520	MAINT/REPAIR-EQUIPMENT	92,000.00	92,000.00	1,021.41	63,493.91	28,506.09
10-4310-3530	MAINT/REPAIR-AUTOS	34,000.00	34,000.00	801.11	16,677.43	17,322.57
10-4310-3540	MAINT/REPAIR-2-WAY RADIOS	26,700.00	26,700.00	0.00	0.00	26,700.00
10-4310-3700	ADVERTISING	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4310-3900	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	748.20	251.80
10-4310-3930	DUES & SUBSCRIPTIONS	8,900.00	8,900.00	0.99	2,154.95	6,745.05
10-4310-4310	BUILDING & EQUIP RENTAL	10,600.00	10,600.00	200.00	4,010.00	6,590.00
10-4310-5000	CAPITAL OUTLAY	276,500.00	339,747.00	0.00	257,470.50	82,276.50
DeptAcctCode: 4310 - Police Department Total:		3,909,937.00	3,973,184.00	233,200.20	1,773,521.78	2,199,662.22
DeptAcctCode: 4330 - Emergency Preparedness						
10-4330-1801	PROFESSIONAL SERVICES	6,700.00	6,700.00	0.00	0.00	6,700.00
10-4330-2600	DEPT SUPPLIES & MATERIALS	2,000.00	2,000.00	0.00	250.00	1,750.00
10-4330-3100	TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4330-3201	TELEPHONE	3,000.00	3,000.00	80.79	484.65	2,515.35
10-4330-3400	PRINTING	3,000.00	3,000.00	0.00	1,339.80	1,660.20
10-4330-3520	MAINT/REPAIR-EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4330-3700	ADVERTISING	250.00	250.00	0.00	0.00	250.00
DeptAcctCode: 4330 - Emergency Preparedness Total:		17,950.00	17,950.00	80.79	2,074.45	15,875.55
DeptAcctCode: 4340 - Fire Department						
10-4340-0000	SALARIES & WAGES	967,740.00	967,740.00	68,304.19	421,865.53	545,874.47
10-4340-0100	OVERTIME	83,232.00	83,232.00	5,392.45	47,432.23	35,799.77
10-4340-0200	WAGES-TEMP EMPLOYEES	91,800.00	91,800.00	2,061.30	25,382.65	66,417.35
10-4340-0300	LONGEVITY	2,700.00	2,700.00	0.00	0.00	2,700.00
10-4340-0803	WAGES-PAID ON CALL	70,000.00	70,000.00	3,705.00	18,240.78	51,759.22
10-4340-0900	FICA TAX EXPENSE	93,378.00	93,378.00	5,994.02	38,546.88	54,831.12
10-4340-1000	RETIREMENT	143,353.00	143,353.00	8,848.59	58,319.79	85,033.21
10-4340-1010	401-K CONTRIBUTIONS	42,039.00	42,039.00	1,950.98	13,253.87	28,785.13
10-4340-1100	GROUP INSURANCE	121,987.00	121,987.00	7,873.44	41,894.15	80,092.85
10-4340-1150	RETIREE HEALTH INSURANCE	25,000.00	25,000.00	1,723.89	9,053.15	15,946.85
10-4340-1801	PROFESSIONAL SERVICES	12,500.00	12,500.00	0.00	3,749.89	8,750.11
10-4340-1900	CONTRACTED SERVICES	12,500.00	15,000.00	0.00	0.00	15,000.00
10-4340-2160	UNIFORMS	18,500.00	18,500.00	1,021.69	1,616.12	16,883.88
10-4340-2500	AUTO/EQUIP SUPPLIES	12,500.00	12,500.00	387.77	3,957.16	8,542.84
10-4340-2600	DEPT SUPPLIES & MATERIALS	48,500.00	48,500.00	735.25	7,341.77	41,158.23
10-4340-2601	LIFE SAFETY EQUIPMENT	81,000.00	67,327.60	17,799.82	20,053.09	47,274.51
10-4340-3100	TRAVEL & TRAINING	24,500.00	24,500.00	2,175.07	6,870.70	17,629.30
10-4340-3200	TELEPHONE	0.00	0.00	64.97	361.88	-361.88
10-4340-3201	TELEPHONE	12,060.00	12,060.00	764.97	4,722.52	7,337.48
10-4340-3220	POSTAGE	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4340-3400	PRINTING	2,000.00	2,000.00	0.00	117.00	1,883.00
10-4340-3520	MAINT/REPAIR-EQUIPMENT	16,500.00	16,500.00	0.00	2,421.73	14,078.27
10-4340-3530	MAINT/REPAIR-AUTOS	12,500.00	12,500.00	64.65	6,723.29	5,776.71

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4340-3540	MAINT/REPAIR-2-WAY RADIOS	14,000.00	14,000.00	0.00	8,761.22	5,238.78
10-4340-3930	DUES & SUBSCRIPTIONS	4,750.00	4,750.00	0.00	384.90	4,365.10
10-4340-4500	INSURANCE & BONDS	0.00	0.00	0.00	2,929.00	-2,929.00
10-4340-5000	EQUIPMENT	20,000.00	34,922.40	0.00	0.00	34,922.40
10-4340-7100	FCB PRINCIPAL - FIRE TRUCK	172,825.00	172,825.00	0.00	0.00	172,825.00
10-4340-7200	FCB INTEREST - FIRE TRUCK	5,891.00	5,891.00	0.00	0.00	5,891.00
10-4340-9663	TRANSFER TO GF CIP	331,000.00	331,000.00	331,000.00	331,000.00	0.00
DeptAcctCode: 4340 - Fire Department Total:		2,443,755.00	2,447,505.00	459,868.05	1,074,999.30	1,372,505.70
DeptAcctCode: 4390 - Ocean Rescue						
10-4390-0200	WAGES-TEMP EMPLOYEES	492,000.00	492,000.00	0.00	273,927.38	218,072.62
10-4390-0900	FICA TAX EXPENSE	36,000.00	36,000.00	0.00	21,315.65	14,684.35
10-4390-1801	PROFESSIONAL SERVICES	8,500.00	8,500.00	0.00	355.80	8,144.20
10-4390-2160	UNIFORMS	13,500.00	13,500.00	0.00	0.00	13,500.00
10-4390-2500	AUTO/EQUIP SUPPLIES	11,000.00	11,000.00	0.00	5,621.14	5,378.86
10-4390-2600	DEPT SUPPLIES & MATERIALS	14,000.00	14,000.00	1.99	283.31	13,716.69
10-4390-3100	TRAVEL & TRAINING	4,500.00	4,500.00	0.00	0.00	4,500.00
10-4390-3201	TELEPHONE	0.00	0.00	42.74	256.35	-256.35
10-4390-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4390-3520	MAINT/REPAIR-EQUIPMENT	23,000.00	23,000.00	0.00	9,582.00	13,418.00
10-4390-3530	MAINT/REPAIR-AUTOS	9,000.00	9,000.00	0.00	547.72	8,452.28
10-4390-3540	MAINT/REPAIR-2-WAY RADIOS	1,500.00	1,500.00	0.00	299.75	1,200.25
10-4390-3930	DUES & SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4390-5000	CAPITAL OUTLAY	94,700.00	94,700.00	11,277.98	63,047.86	31,652.14
DeptAcctCode: 4390 - Ocean Rescue Total:		709,200.00	709,200.00	11,322.71	375,236.96	333,963.04
DeptAcctCode: 4510 - Public Works - Streets						
10-4510-0000	SALARIES & WAGES	182,857.00	182,857.00	14,259.34	86,427.70	96,429.30
10-4510-0100	OVERTIME	15,000.00	15,000.00	202.57	2,844.01	12,155.99
10-4510-0900	FICA TAX EXPENSE	16,360.00	16,360.00	1,100.86	6,806.66	9,553.34
10-4510-1000	RETIREMENT	28,352.00	28,352.00	2,281.39	12,176.68	16,175.32
10-4510-1010	401-K CONTRIBUTIONS	8,314.00	8,314.00	40.00	251.40	8,062.60
10-4510-1100	GROUP INSURANCE	46,918.00	46,918.00	4,040.42	17,261.24	29,656.76
10-4510-1150	RETIREE HEALTH INSURANCE	8,100.00	8,100.00	33.13	99.39	8,000.61
10-4510-1801	PROFESSIONAL SERVICES	0.00	15,000.00	0.00	4,338.74	10,661.26
10-4510-1900	CONTRACTED SERVICES	57,200.00	132,200.00	11,250.00	67,500.00	64,700.00
10-4510-2160	UNIFORMS	9,000.00	9,000.00	602.21	4,070.49	4,929.51
10-4510-2300	MED SERVICES/PRESCRIP/WC	900.00	900.00	0.00	245.90	654.10
10-4510-2500	AUTO/EQUIP SUPPLIES	13,910.00	13,910.00	1,161.23	6,347.28	7,562.72
10-4510-2600	SUPPLIES-STREETS	29,000.00	29,000.00	1,542.96	7,236.38	21,763.62
10-4510-3100	TRAVEL & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4510-3200	CELL PHONE	4,000.00	4,000.00	284.98	1,643.20	2,356.80
10-4510-3520	MAINT/REPAIR-EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00
10-4510-3530	MAINT/REPAIR-AUTOS	5,000.00	5,000.00	363.84	1,208.50	3,791.50
10-4510-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4510-3930	DUES & SUBSCRIPTIONS	100.00	100.00	0.00	0.00	100.00
10-4510-4310	BUILDING & EQUIP RENTAL	2,600.00	2,600.00	0.00	0.00	2,600.00
10-4510-5900	STREET LIGHTS	60,000.00	60,000.00	5,774.31	18,968.77	41,031.23
10-4510-9663	TRANSFER TO GF CIP	940,000.00	940,000.00	940,000.00	940,000.00	0.00
DeptAcctCode: 4510 - Public Works - Streets Total:		1,435,111.00	1,525,111.00	982,937.24	1,177,426.34	347,684.66
DeptAcctCode: 4540 - Parking Enforcement						
10-4540-1801	PROFESSIONAL SERVICES	120,000.00	120,000.00	1,486.46	53,327.19	66,672.81
10-4540-1900	CONTRACTED SERVICES	540,000.00	540,000.00	29,584.68	197,451.14	342,548.86
10-4540-3050	OPERATING EXPENSES	800,000.00	800,000.00	21,579.57	395,448.49	404,551.51
10-4540-9663	TRANSFER TO GF CIP	20,000.00	20,000.00	20,000.00	20,000.00	0.00
DeptAcctCode: 4540 - Parking Enforcement Total:		1,480,000.00	1,480,000.00	72,650.71	666,226.82	813,773.18
DeptAcctCode: 4710 - Public Works - Env't Svcs/Stormwater						
10-4710-0000	SALARIES & WAGES	190,562.00	190,562.00	11,908.68	89,918.95	100,643.05
10-4710-0100	OVERTIME	14,000.00	14,000.00	562.05	10,117.63	3,882.37
10-4710-0300	LONGEVITY	1,200.00	1,200.00	0.00	0.00	1,200.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4710-0900	FICA TAX EXPENSE	15,336.00	15,336.00	942.57	7,574.73	7,761.27
10-4710-1000	RETIREMENT	27,902.00	27,902.00	1,701.01	13,644.99	14,257.01
10-4710-1010	401-K CONTRIBUTIONS	8,182.00	8,182.00	363.75	2,926.57	5,255.43
10-4710-1100	GROUP INSURANCE	37,534.00	37,534.00	2,117.11	13,916.22	23,617.78
10-4710-1150	RETIREE HEALTH INSURANCE	20,184.00	20,184.00	680.52	8,452.25	11,731.75
10-4710-1900	CONTRACTED SERVICES	1,687,260.00	1,717,260.00	111,859.40	761,404.79	955,855.21
10-4710-2160	UNIFORMS	7,000.00	7,000.00	592.71	3,375.91	3,624.09
10-4710-2500	AUTO/EQUIP SUPPLIES	37,980.00	37,980.00	1,192.49	11,535.97	26,444.03
10-4710-2600	DEPT SUPPLIES & MATERIALS	43,500.00	43,500.00	0.00	7,509.79	35,990.21
10-4710-3100	TRAVEL & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00
10-4710-3200	CELL PHONE	3,240.00	3,240.00	194.94	1,254.97	1,985.03
10-4710-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4710-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	0.00	2,013.33	7,986.67
10-4710-3530	MAINT/REPAIR-AUTOS	10,000.00	10,000.00	0.00	3,087.08	6,912.92
10-4710-3930	DUES & SUBSCRIPTIONS	300.00	300.00	0.00	0.00	300.00
10-4710-5000	CAPITAL OUTLAY	45,000.00	45,000.00	0.00	0.00	45,000.00
10-4710-9663	TRANSFER TO GF CIP	60,000.00	60,000.00	60,000.00	60,000.00	0.00
DeptAcctCode: 4710 - Public Works - Env't Svcs/Stormwater Total:		2,222,180.00	2,252,180.00	192,115.23	996,733.18	1,255,446.82
DeptAcctCode: 4900 - Planning & Inspections						
10-4900-0000	SALARIES & WAGES	347,315.00	362,315.00	29,397.73	175,779.56	186,535.44
10-4900-0100	OVERTIME	10,200.00	10,200.00	-301.62	1,100.56	9,099.44
10-4900-0200	WAGES-TEMP EMPLOYEES	20,000.00	20,000.00	2,369.00	13,691.04	6,308.96
10-4900-0300	LONGEVITY	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4900-0900	FICA TAX EXPENSE	28,438.00	29,938.00	2,568.64	15,017.98	14,920.02
10-4900-1000	RETIREMENT	46,777.00	48,777.00	4,742.45	24,454.73	24,322.27
10-4900-1010	401-K CONTRIBUTIONS	14,500.00	15,500.00	1,111.70	5,834.19	9,665.81
10-4900-1100	GROUP INSURANCE	47,000.00	47,000.00	3,536.53	17,301.57	29,698.43
10-4900-1900	CONTRACTED SERVICES	30,000.00	30,000.00	0.00	292.08	29,707.92
10-4900-2150	HISTORIC LANDMARK COMM	6,000.00	6,000.00	0.00	0.00	6,000.00
10-4900-2160	UNIFORMS	1,000.00	1,000.00	86.64	482.58	517.42
10-4900-2300	MED SERVICES/PRESCRIP/WC	0.00	0.00	0.00	110.24	-110.24
10-4900-2500	AUTO/EQUIP SUPPLIES	16,000.00	16,000.00	1,487.68	5,017.26	10,982.74
10-4900-2600	DEPT SUPPLIES & MATERIALS	14,500.00	14,500.00	788.67	2,819.36	11,680.64
10-4900-3100	TRAVEL & TRAINING	22,108.00	22,108.00	1,085.29	6,026.42	16,081.58
10-4900-3200	CELL PHONE	5,800.00	5,800.00	565.18	3,181.95	2,618.05
10-4900-3220	POSTAGE	5,800.00	5,800.00	0.00	1,024.85	4,775.15
10-4900-3400	PRINTING	4,800.00	4,800.00	0.00	2,601.12	2,198.88
10-4900-3520	MAINT/REPAIR-EQUIPMENT	3,000.00	3,000.00	70.25	980.10	2,019.90
10-4900-3530	MAINT/REPAIR-AUTOS	10,000.00	10,000.00	-3,825.65	-1,800.22	11,800.22
10-4900-3700	ADVERTISING	5,000.00	5,000.00	0.00	460.46	4,539.54
10-4900-3930	DUES & SUBSCRIPTIONS	1,200.00	1,200.00	170.00	230.00	970.00
10-4900-4800	STATE HOMEOWNERS REC FEE	500.00	500.00	0.00	99.00	401.00
10-4900-9663	TRANSFER TO GF CIP	10,000.00	10,000.00	10,000.00	10,000.00	0.00
DeptAcctCode: 4900 - Planning & Inspections Total:		651,938.00	671,438.00	53,852.49	284,704.83	386,733.17
DeptAcctCode: 6120 - Recreation Programs						
10-6120-0000	SALARIES & WAGES	130,179.00	130,179.00	15,306.39	85,952.92	44,226.08
10-6120-0100	OVERTIME	7,000.00	7,000.00	9,151.94	15,201.95	-8,201.95
10-6120-0200	WAGES-TEMP EMPLOYEES	62,694.00	62,694.00	0.00	13,621.90	49,072.10
10-6120-0300	LONGEVITY	1,200.00	1,200.00	0.00	0.00	1,200.00
10-6120-0900	FICA TAX EXPENSE	15,625.00	15,625.00	1,856.22	8,778.94	6,846.06
10-6120-1000	RETIREMENT	18,711.00	18,711.00	3,238.26	12,521.28	6,189.72
10-6120-1010	401-K CONTRIBUTIONS	5,488.00	5,488.00	777.74	2,596.94	2,891.06
10-6120-1100	GROUP INSURANCE	18,767.00	18,767.00	1,444.46	7,329.54	11,437.46
10-6120-1802	JUNIOR LIFEGUARD PROGRAM	16,000.00	16,000.00	0.00	10,602.00	5,398.00
10-6120-1900	CONTRACTED SERVICES	156,205.00	282,205.00	10,236.41	69,021.10	213,183.90
10-6120-2160	UNIFORMS	1,800.00	1,800.00	89.75	943.19	856.81
10-6120-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	0.00	242.99	257.01
10-6120-2500	AUTO/EQUIP SUPPLIES	0.00	0.00	0.00	-178.30	178.30
10-6120-2600	DEPT SUPPLIES & MATERIALS	13,000.00	13,000.00	1,193.53	3,041.98	9,958.02

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-6120-2700	PURCHASES FOR RESALE	1,800.00	1,800.00	0.00	0.00	1,800.00
10-6120-3100	TRAVEL & TRAINING	5,800.00	5,800.00	162.43	933.26	4,866.74
10-6120-3200	TELEPHONE	1,240.00	1,240.00	102.87	572.99	667.01
10-6120-3220	POSTAGE	300.00	300.00	0.00	0.00	300.00
10-6120-3400	PRINTING	1,500.00	1,500.00	52.32	169.18	1,330.82
10-6120-3520	MAINT/REPAIR-EQUIPMENT	500.00	500.00	0.00	0.00	500.00
10-6120-3700	ADVERTISING	3,500.00	3,500.00	0.00	0.00	3,500.00
10-6120-3930	DUES & SUBSCRIPTIONS	1,900.00	1,900.00	610.00	710.00	1,190.00
10-6120-4310	BUILDING & EQUIP RENTAL	3,000.00	3,000.00	0.00	900.00	2,100.00
10-6120-4920	SPECIAL EVENTS	24,100.00	24,100.00	328.87	7,424.54	16,675.46
10-6120-5000	CAPITAL OUTLAY	0.00	50,000.00	0.00	45,292.33	4,707.67
10-6120-9649	TRANSFER TO FUND 52	0.00	1,049,000.00	0.00	1,049,000.00	0.00
DeptAcctCode: 6120 - Recreation Programs Total:		490,809.00	1,715,809.00	44,551.19	1,334,678.73	381,130.27
DeptAcctCode: 6130 - Parks Maintenance						
10-6130-0000	SALARIES & WAGES	178,948.00	178,948.00	11,267.45	67,706.09	111,241.91
10-6130-0100	OVERTIME	3,000.00	3,000.00	691.44	1,908.86	1,091.14
10-6130-0200	WAGES-TEMP EMPLOYEES	30,000.00	30,000.00	1,627.50	6,194.58	23,805.42
10-6130-0300	LONGEVITY	300.00	300.00	0.00	0.00	300.00
10-6130-0900	FICA TAX EXPENSE	15,186.00	15,186.00	1,040.43	5,800.57	9,385.43
10-6130-1000	RETIREMENT	24,818.00	24,818.00	1,631.20	9,501.14	15,316.86
10-6130-1010	401-K CONTRIBUTIONS	7,278.00	7,278.00	287.91	1,270.62	6,007.38
10-6130-1100	GROUP INSURANCE	37,534.00	37,534.00	2,070.30	11,339.90	26,194.10
10-6130-1150	RETIREE HEALTH INSURANCE	3,390.00	3,390.00	292.13	1,921.78	1,468.22
10-6130-1900	CONTRACTED SERVICES	25,225.00	25,225.00	250.00	250.00	24,975.00
10-6130-2160	UNIFORMS	7,000.00	7,000.00	317.84	2,590.44	4,409.56
10-6130-2200	BEACH STRAND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00
10-6130-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	86.99	86.99	413.01
10-6130-2500	AUTO/EQUIP SUPPLIES	10,185.00	10,185.00	436.83	3,825.91	6,359.09
10-6130-2600	DEPT SUPPLIES & MATERIALS	43,050.00	43,050.00	405.52	13,811.31	29,238.69
10-6130-3100	TRAVEL & TRAINING	2,200.00	2,200.00	0.00	469.63	1,730.37
10-6130-3200	CELL PHONE	3,125.00	3,125.00	169.37	971.99	2,153.01
10-6130-3510	MAINT/REP BLDGS & GROUNDS	22,000.00	22,000.00	0.00	11,460.91	10,539.09
10-6130-3520	MAINT/REPAIR-EQUIPMENT	4,000.00	4,000.00	533.58	2,107.43	1,892.57
10-6130-3530	MAINT/REPAIR-AUTOS	4,000.00	4,000.00	0.00	539.73	3,460.27
10-6130-3930	DUES & SUBSCRIPTIONS	510.00	510.00	0.00	0.00	510.00
10-6130-5000	CAPITAL OUTLAY	84,200.00	84,200.00	3,100.00	31,537.24	52,662.76
10-6130-9663	TRANSFER TO GF CIP	15,000.00	15,000.00	15,000.00	15,000.00	0.00
DeptAcctCode: 6130 - Parks Maintenance Total:		526,449.00	526,449.00	39,208.49	188,295.12	338,153.88
Expense Total:		17,774,182.00	19,284,136.77	2,608,168.95	9,929,092.18	9,355,044.59
Fund: 10 - GENERAL FUND Surplus (Deficit):		0.00	0.00	-350,549.94	370,628.50	
Fund: 30 - WATER & SEWER						
Revenue						
30-3291	WATER USE-ESSENTIAL	525,500.00	525,500.00	67,035.78	292,878.16	232,621.84
30-3710	WATER USE-NON-ESSENTIAL	525,500.00	525,500.00	85,586.52	407,046.34	118,453.66
30-3711	SEWER USE	867,000.00	867,000.00	111,236.62	484,577.68	382,422.32
30-3712	SYSTEM MAINTENANCE-WATER	770,000.00	770,000.00	131,887.51	389,408.61	380,591.39
30-3713	SYSTEM MAINTENANCE-SEWER	946,000.00	946,000.00	163,275.43	482,050.81	463,949.19
30-3730	WATER TAP FEES	8,000.00	8,000.00	1,100.00	1,650.00	6,350.00
30-3731	SEWER TAP FEES	6,000.00	6,000.00	0.00	0.00	6,000.00
30-3740	STORMWATER FEES	330,000.00	330,000.00	56,929.65	170,797.98	159,202.02
30-3741	WATER UTILITY OPERATION FEE	20,000.00	20,000.00	3,060.00	4,590.00	15,410.00
30-3742	SEWER UTILITY OPERATION FEE	12,000.00	12,000.00	0.00	0.00	12,000.00
30-3780	MISC REV-CUT ONS/CUTOFFS	5,000.00	5,000.00	570.00	1,920.00	3,080.00
30-3781	LATE PENALTIES	12,000.00	12,000.00	-21.35	6,937.68	5,062.32
30-3782	CC FEES	5,000.00	5,000.00	304.00	4,308.00	692.00
30-3831	INTEREST ON INVESTMENTS	150,000.00	150,000.00	29,694.78	146,714.32	3,285.68
30-3834	RENT - WATER TANKS	55,000.00	55,000.00	0.00	61,125.00	-6,125.00
30-3839	MISC REV/PILINGS/BULK WTR	0.00	0.00	25.00	55.00	-55.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
30-3971	TRANSFER FR W/S CAP RES	0.00	1,461,260.45	0.00	1,461,260.45	0.00
30-3986	TRANSFER FROM FUND 66	0.00	1,985,739.55	0.00	1,985,739.55	0.00
30-3991	APPROPRIATED SURPLUS	0.00	345,000.00	0.00	0.00	345,000.00
Revenue Total:		4,237,000.00	8,029,000.00	650,683.94	5,901,059.58	2,127,940.42

Expense

DeptAcctCode: 7130 - Water Department

30-7130-0000	SALARIES & WAGES	344,418.00	344,418.00	25,517.19	154,152.80	190,265.20
30-7130-0100	OVERTIME	15,000.00	15,000.00	605.83	4,672.64	10,327.36
30-7130-0300	LONGEVITY	600.00	600.00	0.00	0.00	600.00
30-7130-0900	FICA TAX EXPENSE	28,233.00	28,233.00	1,987.30	11,986.80	16,246.20
30-7130-1000	RETIREMENT	43,957.00	43,957.00	3,563.20	21,663.79	22,293.21
30-7130-1010	401-K CONTRIBUTIONS	12,891.00	12,891.00	614.25	3,973.96	8,917.04
30-7130-1100	GROUP INSURANCE	65,685.00	65,685.00	2,855.39	18,493.70	47,191.30
30-7130-1150	RETIREE HEALTH INSURANCE	10,170.00	10,170.00	909.52	6,230.99	3,939.01
30-7130-1801	PROFESSIONAL SERVICES	0.00	50,000.00	0.00	1,136.69	48,863.31
30-7130-1900	CONTRACTED SERVICES	1,025,800.00	1,070,800.00	54,335.92	387,269.06	683,530.94
30-7130-1902	C/C PROCESSING FEE	12,000.00	12,000.00	3,071.63	9,733.91	2,266.09
30-7130-2160	UNIFORMS	13,500.00	13,500.00	906.95	5,886.10	7,613.90
30-7130-2300	MED SERVICES/PRESCRIP/WC	1,000.00	1,000.00	0.00	174.00	826.00
30-7130-2500	AUTO/EQUIP SUPPLIES	19,765.00	19,765.00	366.01	4,116.34	15,648.66
30-7130-2600	WATER SUPPL'S/MATERIALS	120,000.00	120,000.00	4,736.78	53,909.56	66,090.44
30-7130-3100	TRAVEL & TRAINING	5,000.00	5,000.00	0.00	2,270.00	2,730.00
30-7130-3201	TELEPHONE	5,000.00	5,000.00	417.98	2,355.78	2,644.22
30-7130-3300	UTILITIES	86,000.00	86,000.00	5,945.60	32,145.50	53,854.50
30-7130-3510	MAINT/REPAIR BLDG-WATER	8,000.00	8,000.00	0.00	0.00	8,000.00
30-7130-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	120.16	9,354.05	645.95
30-7130-3530	MAINT/REPAIR-AUTOS	5,000.00	5,000.00	0.00	959.53	4,040.47
30-7130-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
30-7130-3550	MAINT/REP-WTR PUMPS/TANKS	42,000.00	42,000.00	0.00	689.72	41,310.28
30-7130-3930	DUES & SUBSCRIPTIONS	1,000.00	1,000.00	0.00	680.00	320.00
30-7130-4310	WATER EQUIP/BLDG RENTAL	3,000.00	3,000.00	0.00	6,000.00	-3,000.00
30-7130-4500	INSURANCE & BONDS	28,000.00	28,000.00	0.00	23,488.96	4,511.04
30-7130-5000	CAPITAL OUTLAY	0.00	3,447,000.00	0.00	3,447,000.00	0.00
30-7130-9610	ADMIN CHGS BY GEN FUND	64,800.00	64,800.00	64,800.00	64,800.00	0.00
30-7130-9611	TRANSFER OF STORMWATER FEES TO GF	330,000.00	330,000.00	330,000.00	330,000.00	0.00
30-7130-9664	TRANSFER TO W/S CAP RES	400,000.00	400,000.00	0.00	0.00	400,000.00
DeptAcctCode: 7130 - Water Department Total:		2,701,319.00	6,243,319.00	500,753.71	4,603,143.88	1,640,175.12

DeptAcctCode: 7140 - Sewer Department

30-7140-1900	CONTRACTED SERVICES	757,751.00	757,751.00	24,629.40	449,940.15	307,810.85
30-7140-2500	AUTO/EQUIP SUPPLIES	7,230.00	7,230.00	85.70	397.40	6,832.60
30-7140-2600	SEWER SUPPL'S & MATERIALS	20,000.00	20,000.00	923.48	14,029.19	5,970.81
30-7140-3300	UTILITIES - SEWER	30,000.00	30,000.00	2,285.40	13,643.86	16,356.14
30-7140-3510	MAINT/REPAIR BLDG-SEWER	10,000.00	10,000.00	0.00	0.00	10,000.00
30-7140-3520	MAINT/REPAIR-EQUIPMENT	25,000.00	25,000.00	0.00	6,361.48	18,638.52
30-7140-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	168.50	331.50
30-7140-3550	MAINT/REP SEWR PUMPS/TANK	20,000.00	20,000.00	0.00	5,219.99	14,780.01
30-7140-7700	NEI PAYMENT	500,000.00	500,000.00	0.00	398,918.00	101,082.00
30-7140-9610	ADMIN CHGS BY GEN FUND	165,200.00	165,200.00	165,200.00	165,200.00	0.00
30-7140-9645	TRANSFER TO FUND 45	0.00	250,000.00	0.00	250,000.00	0.00
30-7140-9664	TRANSFER TO W/S CAP RES	0.00	0.00	400,000.00	400,000.00	-400,000.00
DeptAcctCode: 7140 - Sewer Department Total:		1,535,681.00	1,785,681.00	593,123.98	1,703,878.57	81,802.43

Expense Total: 4,237,000.00 8,029,000.00 1,093,877.69 6,307,022.45 1,721,977.55

Fund: 30 - WATER & SEWER Surplus (Deficit): 0.00 0.00 -443,193.75 -405,962.87

Fund: 41 - IT CAPITAL PROJECT

Revenue

41-3831	INTEREST EARNED	0.00	0.00	0.00	109.86	-109.86
-------------------------	-----------------	------	------	------	--------	---------

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
41-3985	TRANSFER FROM FUND 10	101,956.77	3,111.89	0.00	0.00	3,111.89
	Revenue Total:	101,956.77	3,111.89	0.00	109.86	3,002.03
	Expense					
	DeptAcctCode: 4210 - Information Technology					
41-4210-5240	VIDEO SURVEILLANCE INFRASTRUCTURE	101,956.77	3,111.89	0.00	3,111.89	0.00
	DeptAcctCode: 4210 - Information Technology Total:	101,956.77	3,111.89	0.00	3,111.89	0.00
	Expense Total:	101,956.77	3,111.89	0.00	3,111.89	0.00
	Fund: 41 - IT CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	0.00	-3,002.03	
	Fund: 45 - WATER & SEWER PROJECTS					
	Revenue					
45-3831	INTEREST EARNED	0.00	0.00	0.00	9,163.12	-9,163.12
45-3980	TRANSFER FROM WATER & SEWER FUND	138,566.18	378,281.18	0.00	250,000.00	128,281.18
	Revenue Total:	138,566.18	378,281.18	0.00	259,163.12	119,118.06
	Expense					
	DeptAcctCode: 7130 - Water Department					
45-7130-5000	WATER TANK UPGRADE	0.00	250,000.00	0.00	0.00	250,000.00
	DeptAcctCode: 7130 - Water Department Total:	0.00	250,000.00	0.00	0.00	250,000.00
	DeptAcctCode: 7140 - Sewer Department					
45-7140-1900	CONTRACTED SERVICES	76,966.18	66,681.18	0.00	19,200.00	47,481.18
	DeptAcctCode: 7140 - Sewer Department Total:	76,966.18	66,681.18	0.00	19,200.00	47,481.18
	DeptAcctCode: 8180 - Water Projects					
45-8180-5993	RESILIENCE ASSESSMENT	61,600.00	61,600.00	0.00	0.00	61,600.00
	DeptAcctCode: 8180 - Water Projects Total:	61,600.00	61,600.00	0.00	0.00	61,600.00
	Expense Total:	138,566.18	378,281.18	0.00	19,200.00	359,081.18
	Fund: 45 - WATER & SEWER PROJECTS Surplus (Deficit):	0.00	0.00	0.00	239,963.12	
	Fund: 46 - PARKING IMPROVEMENTS					
	Revenue					
46-3831	INTEREST EARNED	0.00	0.00	0.00	36.12	-36.12
	Revenue Total:	0.00	0.00	0.00	36.12	-36.12
	Fund: 46 - PARKING IMPROVEMENTS Total:	0.00	0.00	0.00	36.12	
	Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT					
	Revenue					
48-3831	INTEREST EARNED	0.00	6,890.70	0.00	0.00	6,890.70
48-3985	TRANSFER FROM FUND 10	135,164.47	135,164.47	0.00	0.00	135,164.47
48-3991	APPROPRIATED FUND BALANCE	0.00	159,222.17	0.00	0.00	159,222.17
	Revenue Total:	135,164.47	301,277.34	0.00	0.00	301,277.34
	Expense					
	DeptAcctCode: 6120 - Recreation Programs					
48-6120-1900	CONTRACTED SERVICES	135,164.47	135,164.47	0.00	0.00	135,164.47
	DeptAcctCode: 6120 - Recreation Programs Total:	135,164.47	135,164.47	0.00	0.00	135,164.47
	DeptAcctCode: 9800 - Transfer to other Funds					
48-9800-9600	TRANSFER TO FUND 10	0.00	166,112.87	0.00	166,112.87	0.00
	DeptAcctCode: 9800 - Transfer to other Funds Total:	0.00	166,112.87	0.00	166,112.87	0.00
	Expense Total:	135,164.47	301,277.34	0.00	166,112.87	135,164.47
	Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT Surplus (Deficit):	0.00	0.00	0.00	-166,112.87	
	Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS					
	Revenue					
49-3831	INTEREST EARNED	0.00	0.00	594.66	3,650.07	-3,650.07
49-3865	TRILLIUM GRANT FUNDS	0.00	58,353.52	0.00	0.00	58,353.52
49-3985	TRANSFER FROM FUND 10	237,000.00	122,926.56	0.00	0.00	122,926.56
49-3986	TRANSFER FROM FUND 30	175,000.00	42,276.08	0.00	0.00	42,276.08
49-3987	TRANSFER FROM FUND 63	0.00	30,000.00	30,000.00	30,000.00	0.00
	Revenue Total:	412,000.00	253,556.16	30,594.66	33,650.07	219,906.09

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining	
Expense						
DeptAcctCode: 4260 - Public Works - Building Maintenance						
49-4260-1901	CONTRACTED WORK PUB WORKS	232,000.00	42,276.08	0.00	35,767.59	6,508.49
49-4260-1902	Public Safety Building Improvements	45,000.00	41,815.00	0.00	16,970.43	24,844.57
49-4260-1903	Fleet Building Improvements	60,000.00	32,221.89	0.00	0.00	32,221.89
49-4260-1904	Town Hall Remodel	0.00	14,369.67	0.00	0.00	14,369.67
DeptAcctCode: 4260 - Public Works - Building Maintenance Total:		337,000.00	130,682.64	0.00	52,738.02	77,944.62
DeptAcctCode: 6130 - Parks Maintenance						
49-6130-1900	Parks Improvements	75,000.00	122,873.52	0.00	0.00	122,873.52
DeptAcctCode: 6130 - Parks Maintenance Total:		75,000.00	122,873.52	0.00	0.00	122,873.52
Expense Total:		412,000.00	253,556.16	0.00	52,738.02	200,818.14
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS Surplus (Deficit):		0.00	0.00	30,594.66	-19,087.95	
Fund: 51 - SCIF						
Revenue						
51-3831	INTEREST EARNED	0.00	5,343.20	0.00	0.00	5,343.20
51-3865	SCIF FUNDS	250,000.00	250,000.00	0.00	0.00	250,000.00
51-3991	APPROPRIATED FUND BALANCE	0.00	6,550.53	0.00	0.00	6,550.53
Revenue Total:		250,000.00	261,893.73	0.00	0.00	261,893.73
Expense						
DeptAcctCode: 4510 - Public Works - Streets						
51-4510-5000	Columbia/Sweeney Bulkhead	250,000.00	250,000.00	0.00	0.00	250,000.00
DeptAcctCode: 4510 - Public Works - Streets Total:		250,000.00	250,000.00	0.00	0.00	250,000.00
DeptAcctCode: 9800 - Transfer to other Funds						
51-9800-9600	TRANSFER TO FUND 10	0.00	11,893.73	0.00	11,893.73	0.00
DeptAcctCode: 9800 - Transfer to other Funds Total:		0.00	11,893.73	0.00	11,893.73	0.00
Expense Total:		250,000.00	261,893.73	0.00	11,893.73	250,000.00
Fund: 51 - SCIF Surplus (Deficit):		0.00	0.00	0.00	-11,893.73	
Fund: 52 - PICKLEBALL & TENNIS CONFIG						
Revenue						
52-3831	INTEREST EARNED	0.00	0.00	4,762.17	16,946.61	-16,946.61
52-3865	NC PARTF GRANT FUNDS	400,000.00	376,676.25	0.00	17,985.84	358,690.41
52-3985	TRANSFER FROM FUND 10	400,000.00	1,393,284.57	0.00	1,049,000.00	344,284.57
52-3986	TRANSFER FROM FUND 63	0.00	35,000.00	0.00	35,000.00	0.00
Revenue Total:		800,000.00	1,804,960.82	4,762.17	1,118,932.45	686,028.37
Expense						
DeptAcctCode: 6120 - Recreation Programs						
52-6120-1900	PARTF PROJECT	800,000.00	885,960.82	42,576.81	146,795.18	739,165.64
52-6120-1901	BBALL COURT RESURFACING	0.00	46,000.00	0.00	0.00	46,000.00
52-6120-1902	PARK PARKING LOT	0.00	423,000.00	104,036.29	104,036.29	318,963.71
52-6120-1903	TOWN HALL PARKING LOT	0.00	450,000.00	0.00	0.00	450,000.00
DeptAcctCode: 6120 - Recreation Programs Total:		800,000.00	1,804,960.82	146,613.10	250,831.47	1,554,129.35
Expense Total:		800,000.00	1,804,960.82	146,613.10	250,831.47	1,554,129.35
Fund: 52 - PICKLEBALL & TENNIS CONFIG Surplus (Deficit):		0.00	0.00	-141,850.93	868,100.98	
Fund: 53 - Street Maintenance Fund						
Revenue						
53-3280	Municipal Vehicle Tax	40,000.00	40,000.00	0.00	4,725.84	35,274.16
53-3831	INTEREST EARNED	0.00	0.00	848.68	4,004.04	-4,004.04
53-3865	POWELL BILL ALLOCATION	70,000.00	70,000.00	43,421.25	86,842.50	-16,842.50
53-3991	FUND BALANCE APPROPRIATED	110,000.00	110,000.00	0.00	0.00	110,000.00
Revenue Total:		220,000.00	220,000.00	44,269.93	95,572.38	124,427.62

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense						
DeptAcctCode: 4510 - Public Works - Streets						
53-4510-1900	CONTRACTED SERVICES	220,000.00	220,000.00	0.00	0.00	220,000.00
DeptAcctCode: 4510 - Public Works - Streets Total:		220,000.00	220,000.00	0.00	0.00	220,000.00
Expense Total:		220,000.00	220,000.00	0.00	0.00	220,000.00
Fund: 53 - Street Maintenance Fund Surplus (Deficit):		0.00	0.00	44,269.93	95,572.38	
Fund: 54 - Federal Asset Forfeiture						
Revenue						
54-3238	Federal Asset Forfeiture Funds	0.00	0.00	0.00	99,672.31	-99,672.31
Revenue Total:		0.00	0.00	0.00	99,672.31	-99,672.31
Expense						
DeptAcctCode: 4310 - Police Department						
54-4310-2600	PD Supplies	0.00	0.00	0.00	0.00	0.00
DeptAcctCode: 4310 - Police Department Total:		0.00	0.00	0.00	0.00	0.00
Expense Total:		0.00	0.00	0.00	0.00	0.00
Fund: 54 - Federal Asset Forfeiture Surplus (Deficit):		0.00	0.00	0.00	99,672.31	
Fund: 55 - Unauthorized Substance Tax						
Revenue						
55-3260	Unauthorized Substance Tax	0.00	0.00	0.00	2,550.00	-2,550.00
Revenue Total:		0.00	0.00	0.00	2,550.00	-2,550.00
Fund: 55 - Unauthorized Substance Tax Total:		0.00	0.00	0.00	2,550.00	
Fund: 56 - BEACH MANAGEMENT PLAN						
Revenue						
56-3831	INTEREST EARNED	0.00	303.09	0.00	0.00	303.09
56-3850	DIV OF COASTAL MGMT GRANT	18,750.00	18,750.00	0.00	0.00	18,750.00
56-3963	TOWN CONTRIBUTION	21,250.00	21,250.00	0.00	0.00	21,250.00
56-3991	APPROPRIATED FUND BALANCE	0.00	237.98	0.00	0.00	237.98
Revenue Total:		40,000.00	40,541.07	0.00	0.00	40,541.07
Expense						
DeptAcctCode: 4110 - Governing Body						
56-4110-1800	CONSULTANT SERVICES	40,000.00	36,755.00	0.00	0.00	36,755.00
DeptAcctCode: 4110 - Governing Body Total:		40,000.00	36,755.00	0.00	0.00	36,755.00
DeptAcctCode: 9800 - Transfer to other Funds						
56-9800-9600	TRANSFER TO FUND 10	0.00	3,786.07	0.00	3,786.07	0.00
DeptAcctCode: 9800 - Transfer to other Funds Total:		0.00	3,786.07	0.00	3,786.07	0.00
Expense Total:		40,000.00	40,541.07	0.00	3,786.07	36,755.00
Fund: 56 - BEACH MANAGEMENT PLAN Surplus (Deficit):		0.00	0.00	0.00	-3,786.07	
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT						
Revenue						
57-3831	INTEREST EARNED	0.00	0.00	0.00	256.77	-256.77
57-3984	TRANSFER FROM GF CIP	35,000.00	0.00	0.00	0.00	0.00
57-3985	TRANSFER FROM GF	92,500.00	0.00	0.00	0.00	0.00
Revenue Total:		127,500.00	0.00	0.00	256.77	-256.77
Expense						
DeptAcctCode: 4310 - Police Department						
57-4310-3520	MESSAGE BOARD REPAIR	8,000.00	0.00	0.00	0.00	0.00
DeptAcctCode: 4310 - Police Department Total:		8,000.00	0.00	0.00	0.00	0.00
DeptAcctCode: 4340 - Fire Department						
57-4340-5000	FIRE CHIEF VEHICLE	62,500.00	0.00	0.00	0.00	0.00
DeptAcctCode: 4340 - Fire Department Total:		62,500.00	0.00	0.00	0.00	0.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
DeptAcctCode: 4390 - Ocean Rescue						
57-4390-5000	OCEAN RESCUE TRUCK	57,000.00	0.00	0.00	0.00	0.00
	DeptAcctCode: 4390 - Ocean Rescue Total:	57,000.00	0.00	0.00	0.00	0.00
	Expense Total:	127,500.00	0.00	0.00	0.00	0.00
	Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	0.00	256.77	
Fund: 63 - CAPITAL RES-GEN CIP						
Revenue						
63-3831	INTEREST EARNED	0.00	0.00	0.00	152,054.30	-152,054.30
63-3950	FROM GEN FUND - SANITATION	60,000.00	60,000.00	60,000.00	60,000.00	0.00
63-3951	FROM GF - IT	10,000.00	10,000.00	10,000.00	10,000.00	0.00
63-3952	FROM GEN FUND - FIRE DEPT	331,000.00	331,000.00	331,000.00	331,000.00	0.00
63-3954	FR GF - PLANNING	10,000.00	10,000.00	10,000.00	10,000.00	0.00
63-3955	FR GF - FLEET	10,000.00	25,000.00	25,000.00	25,000.00	0.00
63-3957	FR GF - PARKS MAINT	15,000.00	15,000.00	15,000.00	15,000.00	0.00
63-3960	FR GF - PW BLDG MAINT	240,000.00	240,000.00	240,000.00	240,000.00	0.00
63-3961	FR GF - PW STREETS	40,000.00	940,000.00	940,000.00	940,000.00	0.00
63-3962	FR GF - PARKING	20,000.00	20,000.00	20,000.00	20,000.00	0.00
63-3963	FR GF - GOV BODY BEACH/NLETS	785,000.00	35,000.00	35,000.00	35,000.00	0.00
63-3991	APPROPRIATED FUND BALANCE	0.00	140,000.00	0.00	0.00	140,000.00
	Revenue Total:	1,521,000.00	1,826,000.00	1,686,000.00	1,838,054.30	-12,054.30
Expense						
DeptAcctCode: 9800 - Transfer to other Funds						
63-9800-9610	TRANSFER TO GEN FUND	1,521,000.00	1,761,000.00	179,900.00	254,900.00	1,506,100.00
63-9800-9649	TRANSFER TO FUND 49	0.00	30,000.00	30,000.00	30,000.00	0.00
63-9800-9652	TRANSFER TO FUND 52	0.00	35,000.00	0.00	35,000.00	0.00
	DeptAcctCode: 9800 - Transfer to other Funds Total:	1,521,000.00	1,826,000.00	209,900.00	319,900.00	1,506,100.00
	Expense Total:	1,521,000.00	1,826,000.00	209,900.00	319,900.00	1,506,100.00
	Fund: 63 - CAPITAL RES-GEN CIP Surplus (Deficit):	0.00	0.00	1,476,100.00	1,518,154.30	
Fund: 64 - CAPITAL RES-W/S FUND						
Revenue						
64-3831	INTEREST ON INVESTMENTS	0.00	0.00	0.00	47,695.13	-47,695.13
64-3980	TRANSFER FROM WATER/SEWER	0.00	400,000.00	400,000.00	400,000.00	0.00
64-3991	APPROPRIATED FUND BALANCE	0.00	1,461,260.45	0.00	0.00	1,461,260.45
	Revenue Total:	0.00	1,861,260.45	400,000.00	447,695.13	1,413,565.32
Expense						
DeptAcctCode: 9800 - Transfer to other Funds						
64-9800-9630	TRANSFER TO FUND 30	0.00	1,861,260.45	0.00	1,461,260.45	400,000.00
	DeptAcctCode: 9800 - Transfer to other Funds Total:	0.00	1,861,260.45	0.00	1,461,260.45	400,000.00
	Expense Total:	0.00	1,861,260.45	0.00	1,461,260.45	400,000.00
	Fund: 64 - CAPITAL RES-W/S FUND Surplus (Deficit):	0.00	0.00	400,000.00	-1,013,565.32	
Fund: 66 - CAPITAL RESERVE - SWWTP						
Revenue						
66-3831	INTEREST EARNED	0.00	0.00	0.00	20,004.53	-20,004.53
66-3991	APPROPRIATED FUND BAL	0.00	1,985,739.55	0.00	0.00	1,985,739.55
	Revenue Total:	0.00	1,985,739.55	0.00	20,004.53	1,965,735.02
Expense						
DeptAcctCode: 9800 - Transfer to other Funds						
66-9800-9630	TRANSFER TO FUND 30	0.00	1,985,739.55	0.00	1,985,739.55	0.00
	DeptAcctCode: 9800 - Transfer to other Funds Total:	0.00	1,985,739.55	0.00	1,985,739.55	0.00
	Expense Total:	0.00	1,985,739.55	0.00	1,985,739.55	0.00
	Fund: 66 - CAPITAL RESERVE - SWWTP Surplus (Deficit):	0.00	0.00	0.00	-1,965,735.02	
	Total Surplus (Deficit):	0.00	0.00	1,015,369.97	-394,211.38	

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

Group Summary

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
	17,774,182.00	19,284,136.77	2,257,619.01	10,299,720.68	8,984,416.09
Revenue Total:	17,774,182.00	19,284,136.77	2,257,619.01	10,299,720.68	8,984,416.09
Expense					
4110 - Governing Body	898,825.00	933,825.00	54,405.25	547,973.14	385,851.86
4120 - General Administration	802,983.00	839,883.00	61,026.64	341,956.17	497,926.83
4210 - Information Technology	412,078.00	418,635.77	30,803.54	253,855.95	164,779.82
4245 - Public Works - Administration	379,944.00	379,944.00	27,992.33	176,748.27	203,195.73
4250 - Public Works - Fleet Maintenance	367,689.00	367,689.00	42,853.33	150,600.28	217,088.72
4260 - Public Works - Building Maintenance	1,025,334.00	1,025,334.00	301,300.76	584,060.86	441,273.14
4310 - Police Department	3,909,937.00	3,973,184.00	233,200.20	1,773,521.78	2,199,662.22
4330 - Emergency Preparedness	17,950.00	17,950.00	80.79	2,074.45	15,875.55
4340 - Fire Department	2,443,755.00	2,447,505.00	459,868.05	1,074,999.30	1,372,505.70
4390 - Ocean Rescue	709,200.00	709,200.00	11,322.71	375,236.96	333,963.04
4510 - Public Works - Streets	1,435,111.00	1,525,111.00	982,937.24	1,177,426.34	347,684.66
4540 - Parking Enforcement	1,480,000.00	1,480,000.00	72,650.71	666,226.82	813,773.18
4710 - Public Works - Env't Svcs/Stormwater	2,222,180.00	2,252,180.00	192,115.23	996,733.18	1,255,446.82
4900 - Planning & Inspections	651,938.00	671,438.00	53,852.49	284,704.83	386,733.17
6120 - Recreation Programs	490,809.00	1,715,809.00	44,551.19	1,334,678.73	381,130.27
6130 - Parks Maintenance	526,449.00	526,449.00	39,208.49	188,295.12	338,153.88
Expense Total:	17,774,182.00	19,284,136.77	2,608,168.95	9,929,092.18	9,355,044.59
Fund: 10 - GENERAL FUND Surplus (Deficit):	0.00	0.00	-350,549.94	370,628.50	-370,628.50
Fund: 30 - WATER & SEWER					
Revenue					
	4,237,000.00	8,029,000.00	650,683.94	5,901,059.58	2,127,940.42
Revenue Total:	4,237,000.00	8,029,000.00	650,683.94	5,901,059.58	2,127,940.42
Expense					
7130 - Water Department	2,701,319.00	6,243,319.00	500,753.71	4,603,143.88	1,640,175.12
7140 - Sewer Department	1,535,681.00	1,785,681.00	593,123.98	1,703,878.57	81,802.43
Expense Total:	4,237,000.00	8,029,000.00	1,093,877.69	6,307,022.45	1,721,977.55
Fund: 30 - WATER & SEWER Surplus (Deficit):	0.00	0.00	-443,193.75	-405,962.87	405,962.87
Fund: 41 - IT CAPITAL PROJECT					
Revenue					
	101,956.77	3,111.89	0.00	109.86	3,002.03
Revenue Total:	101,956.77	3,111.89	0.00	109.86	3,002.03
Expense					
4210 - Information Technology	101,956.77	3,111.89	0.00	3,111.89	0.00
Expense Total:	101,956.77	3,111.89	0.00	3,111.89	0.00
Fund: 41 - IT CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	0.00	-3,002.03	3,002.03
Fund: 45 - WATER & SEWER PROJECTS					
Revenue					
	138,566.18	378,281.18	0.00	259,163.12	119,118.06
Revenue Total:	138,566.18	378,281.18	0.00	259,163.12	119,118.06
Expense					
7130 - Water Department	0.00	250,000.00	0.00	0.00	250,000.00
7140 - Sewer Department	76,966.18	66,681.18	0.00	19,200.00	47,481.18
8180 - Water Projects	61,600.00	61,600.00	0.00	0.00	61,600.00
Expense Total:	138,566.18	378,281.18	0.00	19,200.00	359,081.18
Fund: 45 - WATER & SEWER PROJECTS Surplus (Deficit):	0.00	0.00	0.00	239,963.12	-239,963.12

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 46 - PARKING IMPROVEMENTS					
Revenue					
	0.00	0.00	0.00	36.12	-36.12
Revenue Total:	0.00	0.00	0.00	36.12	-36.12
Fund: 46 - PARKING IMPROVEMENTS Total:	0.00	0.00	0.00	36.12	-36.12
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT					
Revenue					
	135,164.47	301,277.34	0.00	0.00	301,277.34
Revenue Total:	135,164.47	301,277.34	0.00	0.00	301,277.34
Expense					
6120 - Recreation Programs	135,164.47	135,164.47	0.00	0.00	135,164.47
9800 - Transfer to other Funds	0.00	166,112.87	0.00	166,112.87	0.00
Expense Total:	135,164.47	301,277.34	0.00	166,112.87	135,164.47
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT Surplus (Deficit):	0.00	0.00	0.00	-166,112.87	166,112.87
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS					
Revenue					
	412,000.00	253,556.16	30,594.66	33,650.07	219,906.09
Revenue Total:	412,000.00	253,556.16	30,594.66	33,650.07	219,906.09
Expense					
4260 - Public Works - Building Maintenance	337,000.00	130,682.64	0.00	52,738.02	77,944.62
6130 - Parks Maintenance	75,000.00	122,873.52	0.00	0.00	122,873.52
Expense Total:	412,000.00	253,556.16	0.00	52,738.02	200,818.14
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS Surplus (Deficit):	0.00	0.00	30,594.66	-19,087.95	19,087.95
Fund: 51 - SCIF					
Revenue					
	250,000.00	261,893.73	0.00	0.00	261,893.73
Revenue Total:	250,000.00	261,893.73	0.00	0.00	261,893.73
Expense					
4510 - Public Works - Streets	250,000.00	250,000.00	0.00	0.00	250,000.00
9800 - Transfer to other Funds	0.00	11,893.73	0.00	11,893.73	0.00
Expense Total:	250,000.00	261,893.73	0.00	11,893.73	250,000.00
Fund: 51 - SCIF Surplus (Deficit):	0.00	0.00	0.00	-11,893.73	11,893.73
Fund: 52 - PICKLEBALL & TENNIS CONFIG					
Revenue					
	800,000.00	1,804,960.82	4,762.17	1,118,932.45	686,028.37
Revenue Total:	800,000.00	1,804,960.82	4,762.17	1,118,932.45	686,028.37
Expense					
6120 - Recreation Programs	800,000.00	1,804,960.82	146,613.10	250,831.47	1,554,129.35
Expense Total:	800,000.00	1,804,960.82	146,613.10	250,831.47	1,554,129.35
Fund: 52 - PICKLEBALL & TENNIS CONFIG Surplus (Deficit):	0.00	0.00	-141,850.93	868,100.98	-868,100.98
Fund: 53 - Street Maintenance Fund					
Revenue					
	220,000.00	220,000.00	44,269.93	95,572.38	124,427.62
Revenue Total:	220,000.00	220,000.00	44,269.93	95,572.38	124,427.62
Expense					
4510 - Public Works - Streets	220,000.00	220,000.00	0.00	0.00	220,000.00
Expense Total:	220,000.00	220,000.00	0.00	0.00	220,000.00
Fund: 53 - Street Maintenance Fund Surplus (Deficit):	0.00	0.00	44,269.93	95,572.38	-95,572.38
Fund: 54 - Federal Asset Forfeiture					
Revenue					
	0.00	0.00	0.00	99,672.31	-99,672.31
Revenue Total:	0.00	0.00	0.00	99,672.31	-99,672.31

Income Statement

For Fiscal: 2024-2025 Period Ending: 12/31/2024

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense					
4310 - Police Department	0.00	0.00	0.00	0.00	0.00
Expense Total:	0.00	0.00	0.00	0.00	0.00
Fund: 54 - Federal Asset Forfeiture Surplus (Deficit):	0.00	0.00	0.00	99,672.31	-99,672.31
Fund: 55 - Unauthorized Substance Tax					
Revenue					
	0.00	0.00	0.00	2,550.00	-2,550.00
Revenue Total:	0.00	0.00	0.00	2,550.00	-2,550.00
Fund: 55 - Unauthorized Substance Tax Total:	0.00	0.00	0.00	2,550.00	-2,550.00
Fund: 56 - BEACH MANAGEMENT PLAN					
Revenue					
	40,000.00	40,541.07	0.00	0.00	40,541.07
Revenue Total:	40,000.00	40,541.07	0.00	0.00	40,541.07
Expense					
4110 - Governing Body	40,000.00	36,755.00	0.00	0.00	36,755.00
9800 - Transfer to other Funds	0.00	3,786.07	0.00	3,786.07	0.00
Expense Total:	40,000.00	40,541.07	0.00	3,786.07	36,755.00
Fund: 56 - BEACH MANAGEMENT PLAN Surplus (Deficit):	0.00	0.00	0.00	-3,786.07	3,786.07
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT					
Revenue					
	127,500.00	0.00	0.00	256.77	-256.77
Revenue Total:	127,500.00	0.00	0.00	256.77	-256.77
Expense					
4310 - Police Department	8,000.00	0.00	0.00	0.00	0.00
4340 - Fire Department	62,500.00	0.00	0.00	0.00	0.00
4390 - Ocean Rescue	57,000.00	0.00	0.00	0.00	0.00
Expense Total:	127,500.00	0.00	0.00	0.00	0.00
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	0.00	256.77	-256.77
Fund: 63 - CAPITAL RES-GEN CIP					
Revenue					
	1,521,000.00	1,826,000.00	1,686,000.00	1,838,054.30	-12,054.30
Revenue Total:	1,521,000.00	1,826,000.00	1,686,000.00	1,838,054.30	-12,054.30
Expense					
9800 - Transfer to other Funds	1,521,000.00	1,826,000.00	209,900.00	319,900.00	1,506,100.00
Expense Total:	1,521,000.00	1,826,000.00	209,900.00	319,900.00	1,506,100.00
Fund: 63 - CAPITAL RES-GEN CIP Surplus (Deficit):	0.00	0.00	1,476,100.00	1,518,154.30	-1,518,154.30
Fund: 64 - CAPITAL RES-W/S FUND					
Revenue					
	0.00	1,861,260.45	400,000.00	447,695.13	1,413,565.32
Revenue Total:	0.00	1,861,260.45	400,000.00	447,695.13	1,413,565.32
Expense					
9800 - Transfer to other Funds	0.00	1,861,260.45	0.00	1,461,260.45	400,000.00
Expense Total:	0.00	1,861,260.45	0.00	1,461,260.45	400,000.00
Fund: 64 - CAPITAL RES-W/S FUND Surplus (Deficit):	0.00	0.00	400,000.00	-1,013,565.32	1,013,565.32
Fund: 66 - CAPITAL RESERVE - SWWTP					
Revenue					
	0.00	1,985,739.55	0.00	20,004.53	1,965,735.02
Revenue Total:	0.00	1,985,739.55	0.00	20,004.53	1,965,735.02
Expense					
9800 - Transfer to other Funds	0.00	1,985,739.55	0.00	1,985,739.55	0.00
Expense Total:	0.00	1,985,739.55	0.00	1,985,739.55	0.00
Fund: 66 - CAPITAL RESERVE - SWWTP Surplus (Deficit):	0.00	0.00	0.00	-1,965,735.02	1,965,735.02
Total Surplus (Deficit):	0.00	0.00	1,015,369.97	-394,211.38	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	0.00	0.00	-350,549.94	370,628.50	-370,628.50
30 - WATER & SEWER	0.00	0.00	-443,193.75	-405,962.87	405,962.87
41 - IT CAPITAL PROJECT	0.00	0.00	0.00	-3,002.03	3,002.03
45 - WATER & SEWER PROJE	0.00	0.00	0.00	239,963.12	-239,963.12
46 - PARKING IMPROVEMEN	0.00	0.00	0.00	36.12	-36.12
48 - SALISBURY OCEAN ACCE	0.00	0.00	0.00	-166,112.87	166,112.87
49 - MUNICIPAL CAMPUS IM	0.00	0.00	30,594.66	-19,087.95	19,087.95
51 - SCIF	0.00	0.00	0.00	-11,893.73	11,893.73
52 - PICKLEBALL & TENNIS C	0.00	0.00	-141,850.93	868,100.98	-868,100.98
53 - Street Maintenance Fun	0.00	0.00	44,269.93	95,572.38	-95,572.38
54 - Federal Asset Forfeiture	0.00	0.00	0.00	99,672.31	-99,672.31
55 - Unauthorized Substance	0.00	0.00	0.00	2,550.00	-2,550.00
56 - BEACH MANAGEMENT P	0.00	0.00	0.00	-3,786.07	3,786.07
57 - PUBLIC SAFETY CAPITAL	0.00	0.00	0.00	256.77	-256.77
63 - CAPITAL RES-GEN CIP	0.00	0.00	1,476,100.00	1,518,154.30	-1,518,154.30
64 - CAPITAL RES-W/S FUND	0.00	0.00	400,000.00	-1,013,565.32	1,013,565.32
66 - CAPITAL RESERVE - SW	0.00	0.00	0.00	-1,965,735.02	1,965,735.02
Total Surplus (Deficit):	0.00	0.00	1,015,369.97	-394,211.38	

Wrightsville Beach Fire Department

Quarterly Report

October-December 2024



Executive Summary

The fourth quarter of 2024 has been productive for Wrightsville Beach Fire Department. Through the winter season, fire department staff will continue training and test all firehose and hydrants. Fire Department members have participated in training both in and out of the station to include topics such as traditional firefighting tactics, safety officer, leadership and management, and fire officer courses. There were no structure fires during the fourth quarter.

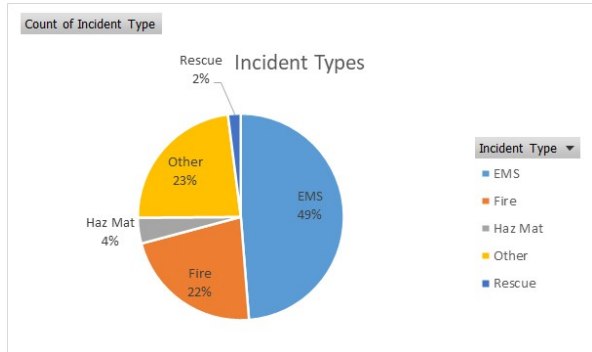
The Wrightsville Beach Fire Department recruit class graduated in December resulting in 8 new volunteer members trained to respond with the department. These new members are now able to respond, however they will each complete an additional 140 hours of training in 2025.

Hurricane Helene impacted North Carolina at the beginning of the quarter. Wrightsville Beach was very fortunate as the majority of the storm passed to our West. One member of Wrightsville Beach Fire Department traveled to Western North Carolina to assist in recovery operations. Wrightsville Beach learned several important preparation steps for future storms in our area.

Incident Types

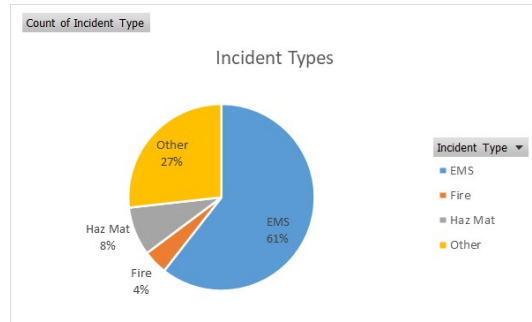
4th Quarter 2024

Row Labels	Count of Incident Type
EMS	97
Fire	44
Haz Mat	8
Other	46
Rescue	4
Grand Total	199



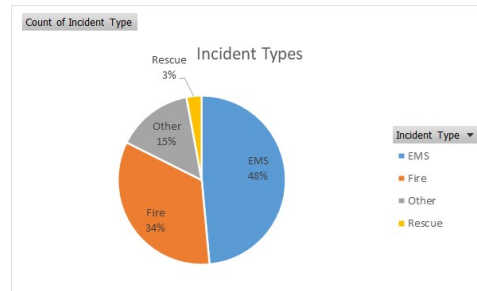
October -2024

Row Labels	Count of Incident Type
EMS	43
Fire	3
Haz Mat	6
Other	19
Grand Total	71



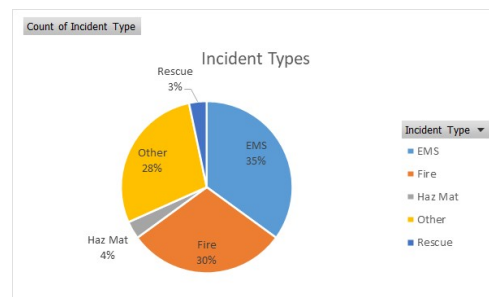
November -2024

Row Labels	Count of Incident Type
EMS	33
Fire	23
Other	10
Rescue	2
Grand Total	68



December 2024

Row Labels	Count of Incident Type
EMS	21
Fire	18
Haz Mat	2
Other	17
Rescue	2
Grand Total	60



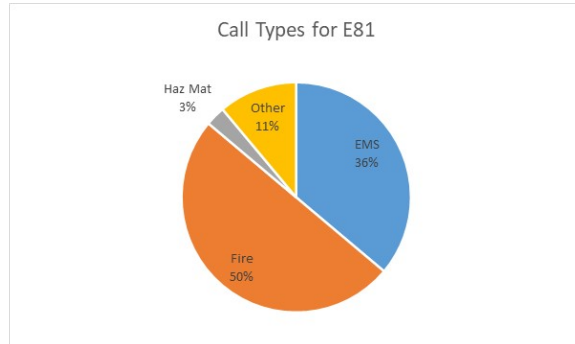
Response Times

WBFD Response Sheet

4th Quarter 2024

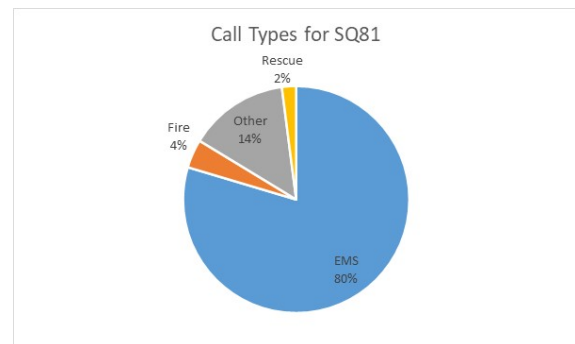
Engine 81

Row Labels	Count of Call Type
EMS	13
Fire	18
Haz Mat	1
Other	4
Grand Total	36



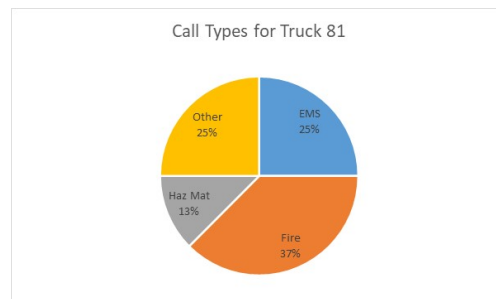
Squad 81

Row Labels	Count of Call Type
EMS	39
Fire	2
Other	7
Rescue	1
Grand Total	49



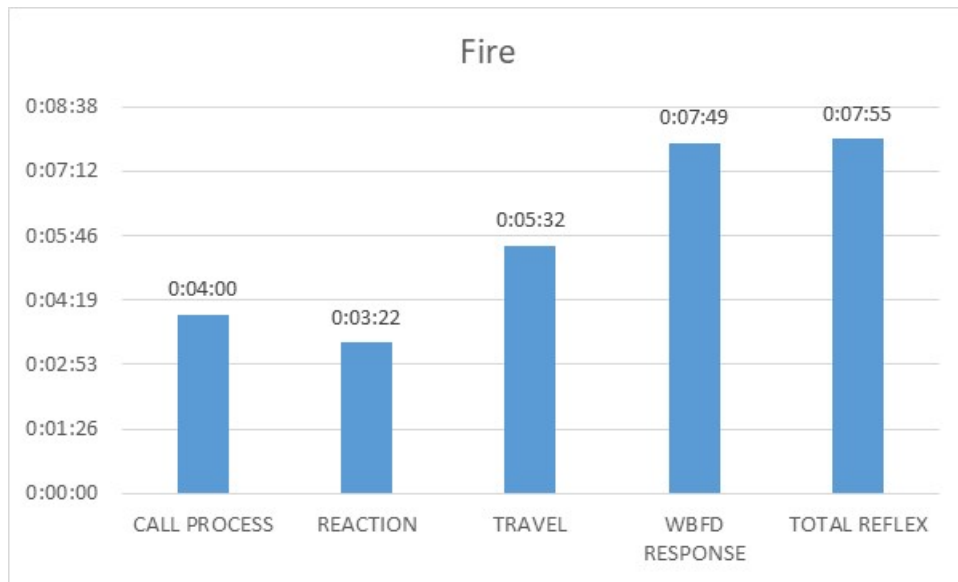
Truck 81

Row Labels	Count of Call Type
EMS	2
Fire	3
Haz Mat	1
Other	2
Grand Total	8



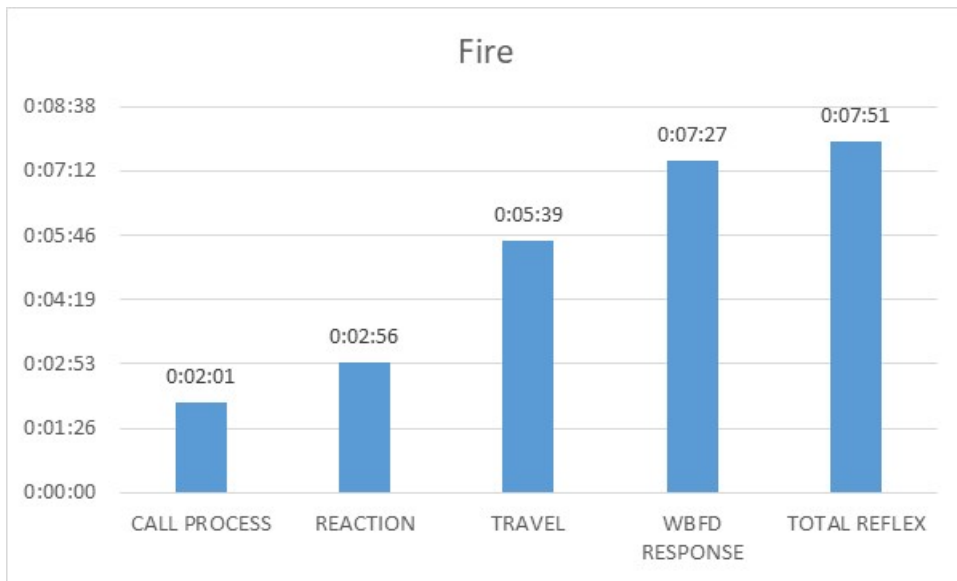
Response Times for 2020--

<i>Data Thresholds</i>	CALL PROCESS	REACTION	TRAVEL	WBFD RESPONSE	TOTAL REFLEX
<i>Lower</i>	0:00:05	0:00:00	0:00:15	0:00:15	0:00:15
<i>Upper</i>	0:10:00	0:10:00	0:08:00	0:10:00	0:12:00
Count	74	745	744	759	770
Records Analyzed	8.0%	92.9%	92.8%	94.6%	96.0%
Performance Goal	0:01:30	0:02:30	0:04:00	0:06:30	0:08:00
Goal Met	48.6%	66.7%	63.7%	71.8%	91.3%
Mean	0:02:05	0:02:10	0:03:31	0:05:29	0:05:41
Max	0:06:26	0:09:13	0:07:52	0:09:55	0:11:33
Min	0:00:10	0:00:04	0:00:18	0:00:17	0:00:30
Range	0:06:16	0:09:09	0:07:34	0:09:38	0:11:03
Std Dev	0:01:35	0:01:02	0:01:28	0:01:48	0:01:50
Baseline Performance					
50%	0:01:35	0:02:07	0:03:22	0:05:24	0:05:34
75%	0:03:19	0:02:41	0:04:31	0:06:40	0:06:44
80%	0:03:39	0:02:53	0:04:45	0:06:55	0:07:05
85%	0:03:40	0:03:03	0:05:08	0:07:27	0:07:32
90%	0:04:00	0:03:22	0:05:32	0:07:49	0:07:55
95%	0:05:23	0:03:42	0:06:09	0:08:34	0:08:57



Response Times for 2024

<i>Data Thresholds</i>	CALL PROCESS	REACTION	TRAVEL	WBFD RESPONSE	TOTAL REFLEX
<i>Lower</i>	0:00:05	0:00:00	0:00:15	0:00:15	0:00:15
<i>Upper</i>	0:10:00	0:10:00	0:08:00	0:10:00	0:12:00
Count	3	156	147	148	152
Records Analyzed	1.9%	98.7%	93.0%	93.7%	96.2%
Performance Goal	0:01:04	0:01:20	0:04:00	0:05:20	0:06:24
Goal Met	33.3%	31.4%	62.6%	46.6%	72.4%
Mean	0:01:40	0:01:46	0:03:40	0:05:23	0:05:33
Max	0:02:01	0:05:02	0:07:28	0:09:36	0:11:23
Min	0:01:00	0:00:01	0:00:24	0:00:39	0:00:39
Range	0:01:01	0:05:01	0:07:04	0:08:57	0:10:44
Std Dev	0:00:35	0:00:58	0:01:32	0:01:39	0:01:49
Baseline Performance					
50%	0:02:00	0:01:42	0:03:31	0:05:31	0:05:35
75%	0:02:01	0:02:12	0:04:52	0:06:24	0:06:31
80%	0:02:01	0:02:31	0:05:01	0:06:33	0:06:39
85%	0:02:01	0:02:46	0:05:26	0:06:45	0:07:03
90%	0:02:01	0:02:56	0:05:39	0:07:27	0:07:51
95%	0:02:01	0:03:34	0:06:22	0:08:19	0:08:36





TOWN OF WRIGHTSVILLE BEACH DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

MEMORANDUM

To: Mayor Mills and Members of the Board of Aldermen
From: Raquel Ivins, Department of Planning & Inspections
Re: Executive Summary – 2nd Quarter Report for Fiscal Year 2024-2025
Date: 1/02/25
Cc: Tony Wilson, Director of Planning & Parks

The Quarterly Report for the 2nd Quarter of Fiscal Year 2024-2025 is hereby submitted for your review. The Planning & Inspections Department processed an estimated total of 57 permits for the months of October, November, and December. The number of permits is a decrease from 66 issued last quarter. The permit revenue for issued permits was \$140,162.00. This is a decrease from the \$153,025 spent last quarter. The total cost of construction was \$9,246,039.81, a decrease from \$12,595,157.55 spent in the last quarter.

The Planning & Inspections Department completed 57 inspections and issued 0 CAMA Minor Development Permits. The Park Rangers issued 30 citations.

All totals reflect October 1, 2024, to December 31, 2024.

Attachments:

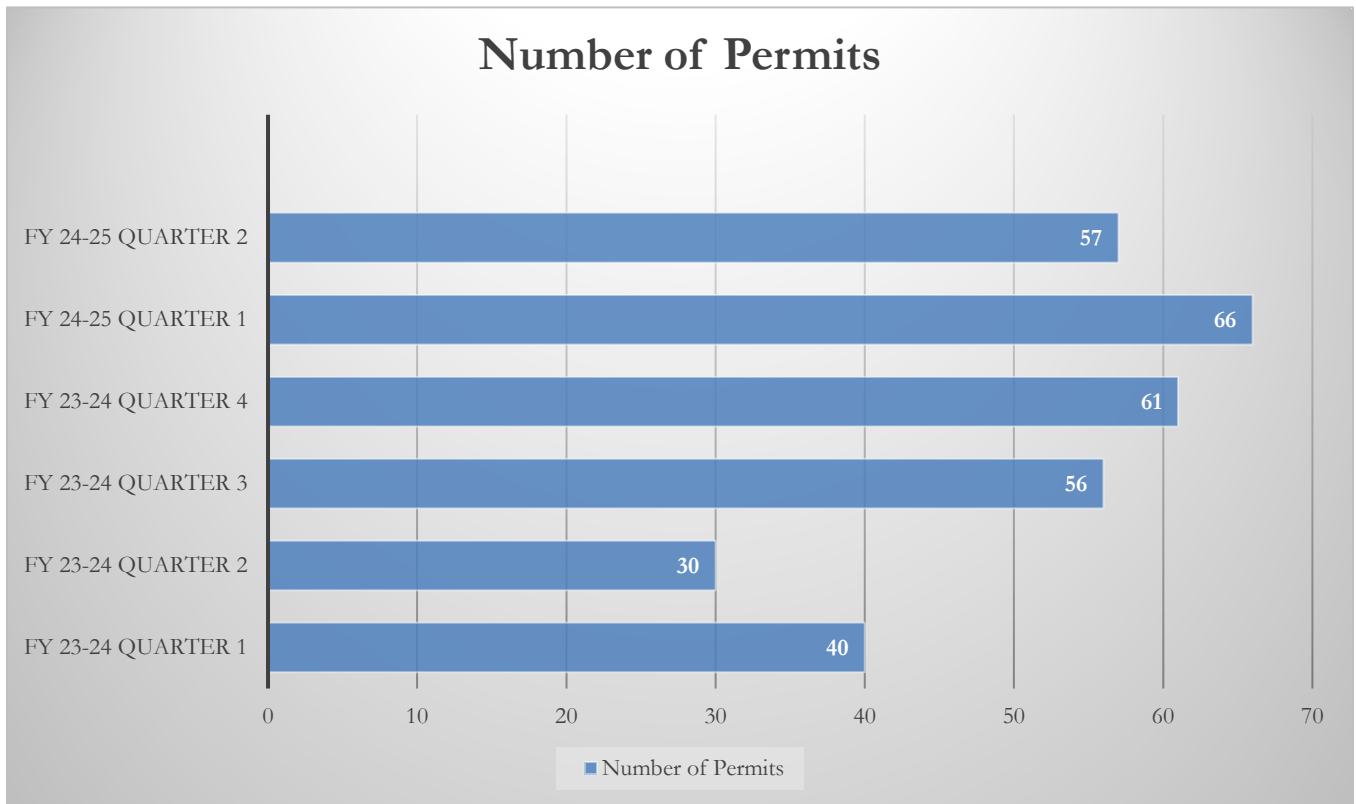
- Permitting Trend Graphs
- Park Ranger Trend Graphs



TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

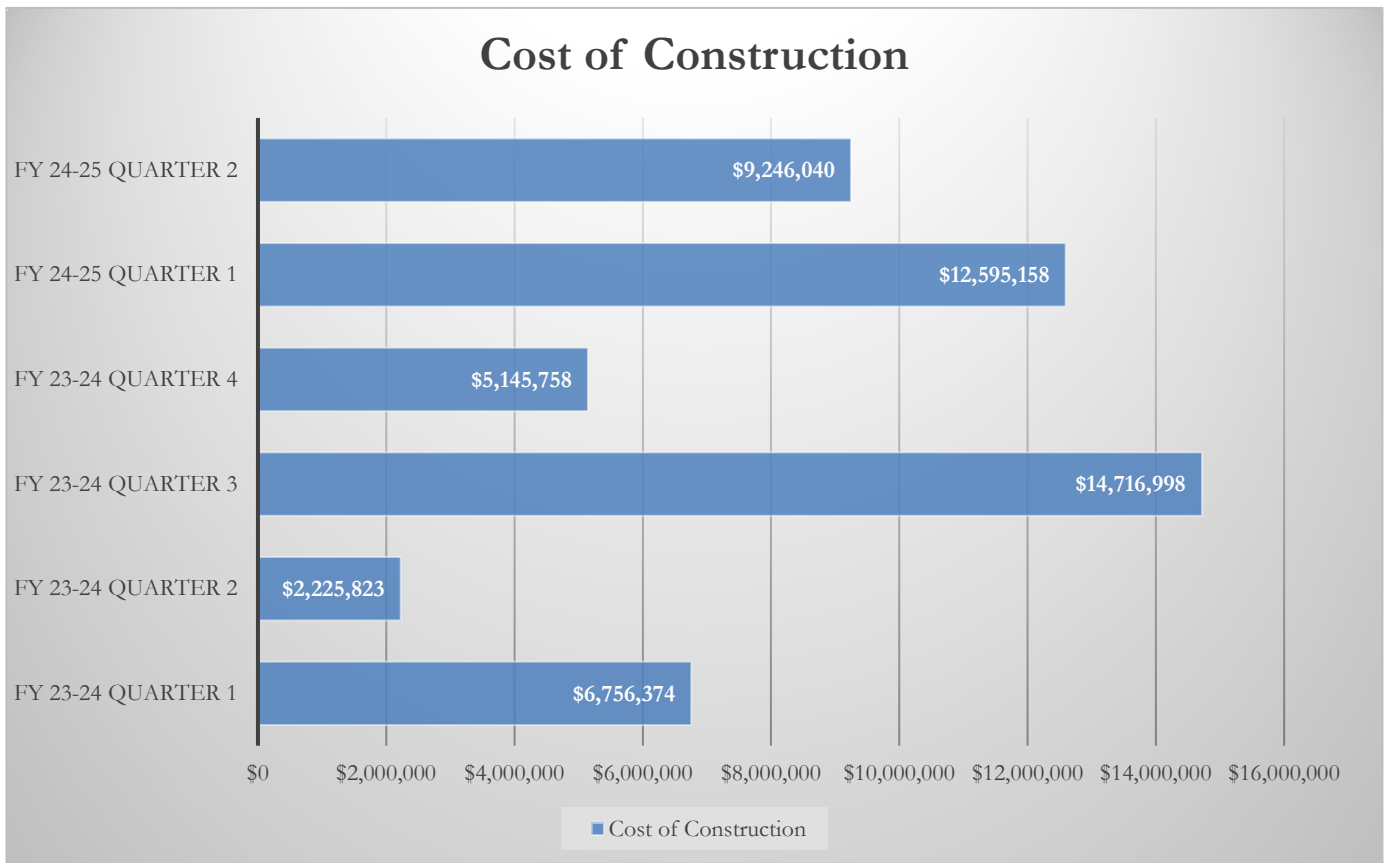




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

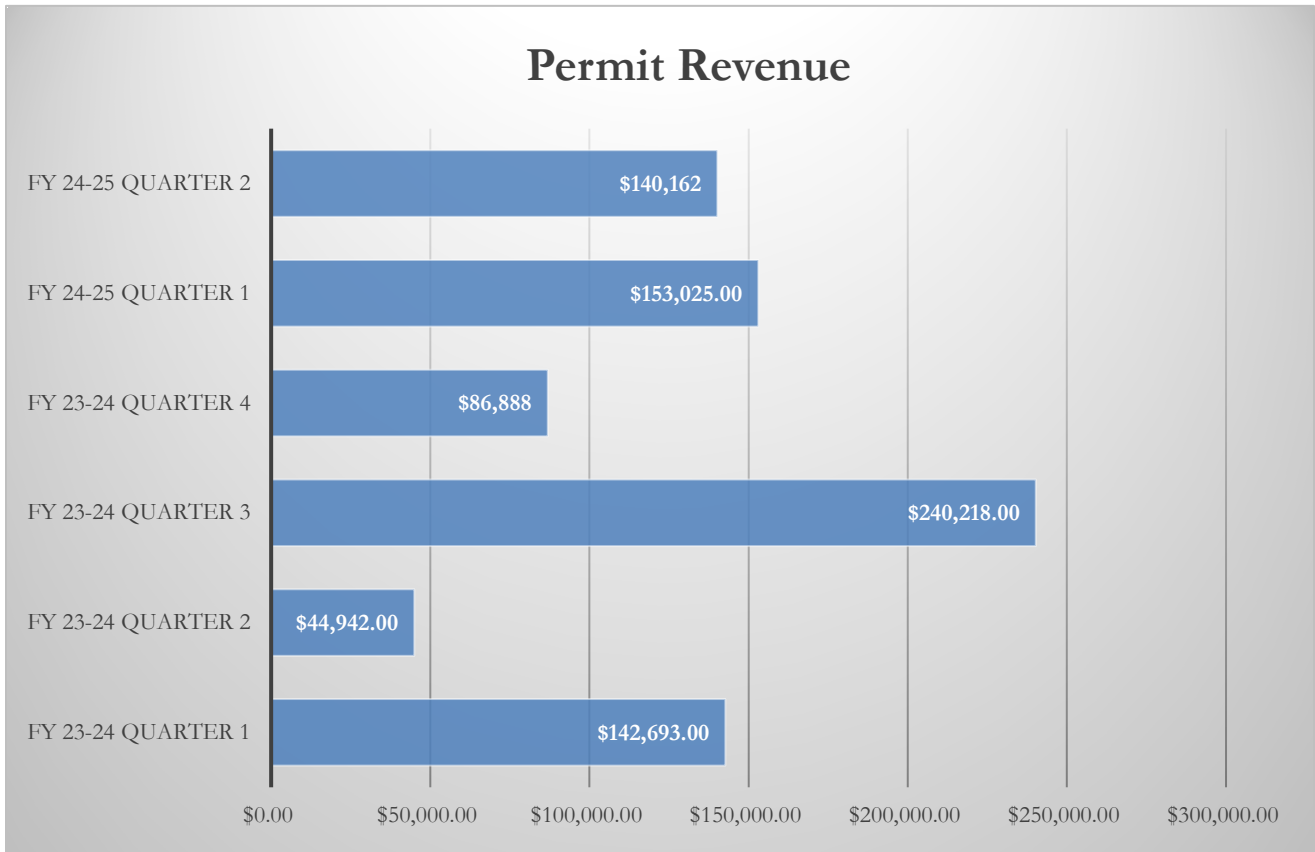




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

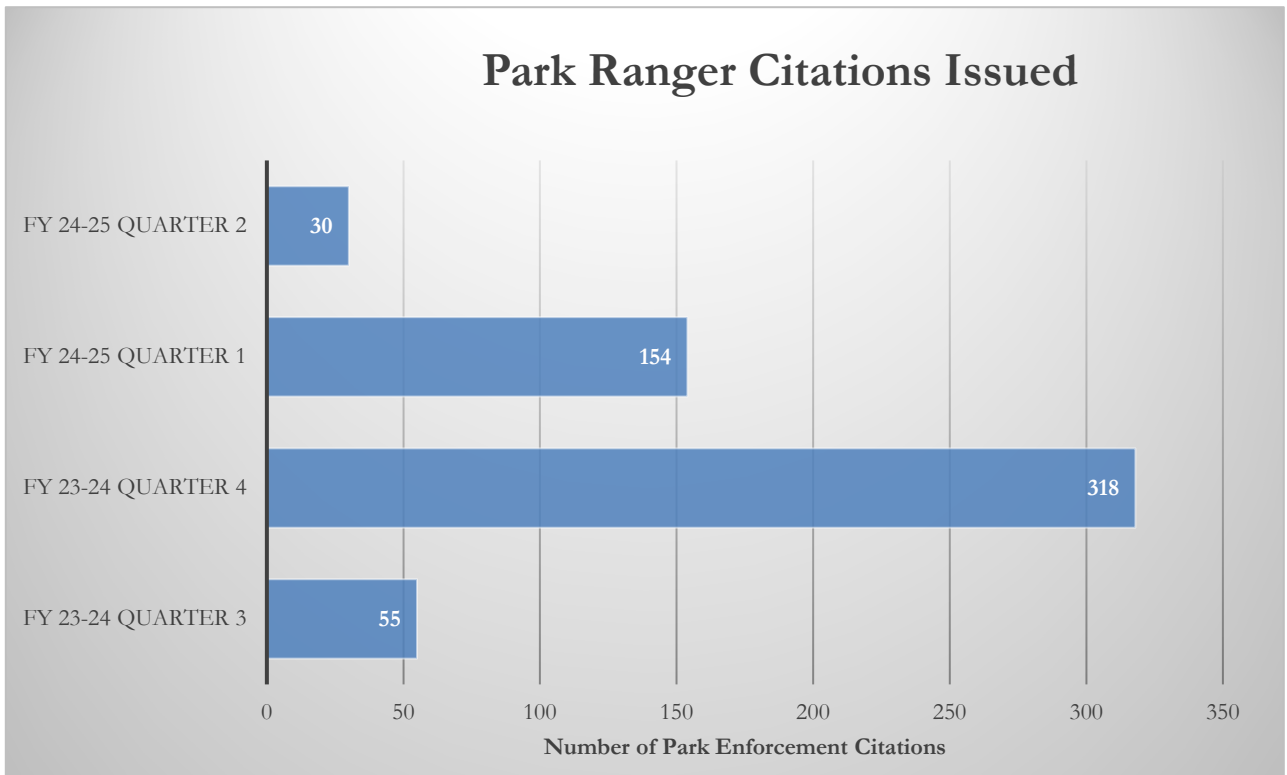




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

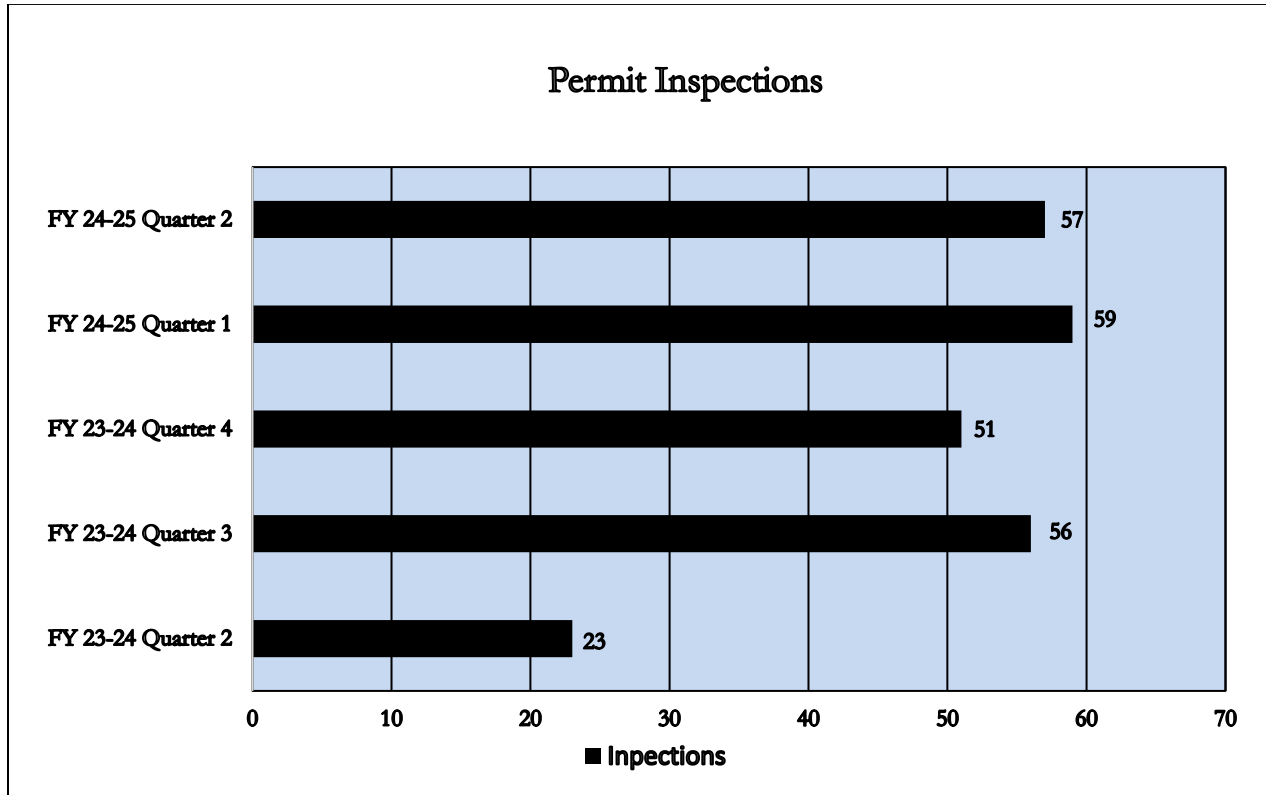




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480



Wrightsville Beach Police Department

Quarterly Report Executive Summary

Q2 (October, November, December 2024)

Crime Report

Starting with the bottom line so to speak, the total number of Group A and Group B offenses decreased by 46% between Q2 of 2023 and Q2 of 2024. The total number of Group A and Group B offenses decreased by a little over 9% from 2023.

There were only a few offenses that stood out over this reporting period. In Q2 of 2023 there were no reported Larceny/Theft from motor vehicles. In Q2 of 2024, there were 11 reported offenses. This was due to the string of vehicle breaking and entering we had in mid-October in which an arrest of the suspects was made.

The number of drug/narcotic violations went from 16 in Q2 2023 to 6 in Q2 2024. This is more than likely in relation to the reduced number of traffic stops for the quarter since traffic stops yield most of our drug charges.

Most significantly during this quarter when compared to last year is the number of DWI arrests. In Q2 of 2023 there were 73 DWI arrests. In Q2 of 2024 there were 37 DWI arrests. Again, I don't think there are any less violations, but the police department lost two night shift officers to resignation during this quarter leaving both night shift squads short an officer.

Community Concerns

Officers continue to address the speed and noise complaints by conducting targeted patrols. We will continue to address these issues in the off season in hopes of getting ahead of it when the weather turns warm.

Jason Bishop
Interim Chief of Police/ Patrol Captain

WRIGHTSVILLE BEACH POLICE DEPARTMENT



2nd Quarter Report
Oct./Nov./Dec. 2024



Presented by:
Chief Jason Bishop

WBPD National Incident Based Reporting System Report (NIBRS)											Previous Yr Same Quarter
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	3rd- Jan- Mar	4th - Apr. - June	1st - July - Sept.	2nd - Oct.- Dec.	Last Four	2nd - Oct.- Dec.
GROUP A OFFENSES		2021	2022	2023	2024	2024	2024	2024	2024	TOTAL	2023
100	Kidnapping/Abduction	2		2	1			1		1	
120	Robbery	1	1		1				1	1	
200	Arson										
210	Extortion/Blackmail		1		1				1	1	
220	Burglary/Breaking & Entering	15	18	18	17	4	4	3	6	17	4
240	Motor Vehicle Theft	5	1	1	1		1			1	
250	Counterfeiting/Forgery	1	2	4	4	3		1		4	
270	Embezzlement	4	2	2	1	1				1	1
280	Stolen Property Offenses	4		7	5	3	2			5	
290	Destruction/Damage/Vandalism of Property	44	40	37	30	5	9	7	9	30	11
370	Pornography/Obscene Material		1	2	1				1	1	2
510	Bribery										
520	Weapon Law Violations	9	4	16	16	3	8	5		16	2
720	Animal Cruelty	5	1								
4000	NEGLIGENT TRAFFIC DEATH, NON-CRIMINAL DETAINMENT (INVOLUNTARY										
09A	Homicide Offense (Murder and Non-Negligent Manslaughter)										
09B	Homicide Offense (Negligent Manslaughter)										
09C	Justifiable Homicide										
11A	Sex Offenses (Rape)	3	1								
11B	Sex Offense (Sodomy)	2	1								
11C	Sex Offense (With Object)										
11D	Sex Offense (Fondling)	2	7	3	6	1	1	4		6	
13A	Assault Offenses (Aggravated Assault)	14	6	9	2	1		1		2	2
13B	Simple Assault	63	41	27	28	7	7	11	3	28	5
13C	Assault Offenses (Intimidation)	11	3	8	9	3	1	2	3	9	
23A	Larceny (Pocket Picking)	1									
23B	Larceny (Purse Snatching)			1	1		1			1	
23C	Larceny (Shoplifting)	6	7	3	4		3	1		4	
23D	Larceny (Theft from a Building)		4	2	1	1				1	1
23E	Larceny (Theft from a Coin Operated Machine)	1		1	1		1			1	
23F	Larceny/Theft Offenses (Theft from Motor Vehicle)	8	21	14	26	1	10	4	11	26	
23G	Larceny (Theft of Motor Vehicle Parts)		2	1	2		1		1	2	
23H	Larceny/Theft Offenses (All other Larceny)	39	55	55	53	10	20	14	9	53	13
26A	Fraud Offenses (False Pretense/Swindle/Confidence Game)	18	11	10	17	3	5	7	2	17	
26B	Fraud Offenses (Credit Card Fraud)	5	5	8	5	2	2	1		5	2
26C	Fraud Offenses (Impersonation)	2	2	4	2		2			2	1
26D	Fraud Offenses (Welfare Fraud)										
26E	Fraud Offenses (Wire Fraud)	1		1							
26F	Fraud Offenses (Identity Theft)	1		2	2		1	1		2	
26G	Fraud Offenses (Hacking/Computer Invasion)				1			1		1	

WBPD National Incident Based Reporting System Report (NIBRS)											Previous Yr Same Quarter
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	3rd- Jan- Mar	4th - Apr. - June	1st - July - Sept.	2nd - Oct.- Dec.	Last Four	2nd - Oct.- Dec.
GROUP A OFFENSES		2021	2022	2023	2024	2024	2024	2024	TOTAL	2023	
35A	Drug/Narcotic Offenses (Drug/Narcotic Violations)	66	31	60	50	8	24	12	6	50	16
35B	Drug/Narcotic Offenses (Drug Equipment Violations)	27	18	36	28	4	13	8	3	28	9
36A	Sex Offenses (Non-Forcible - Incest)										
36B	Sex Offense (Statutory Rape)			1							
39A	Gambling Offenses (Betting)										
39B	Gambling Offenses (Operating/Promoting/Assisting Gambling)										
39C	Gambling Offenses (Equipment)										
39D	Gambling Offenses (Sports Tamper)										
40A	Prostitution (Engaging In Prostitution)										
40B	Prostitution (Promoting or Assisting in Prostitution)										
40C	Prostitution (Purchasing)										
64A	Human Trafficking (Commercial Sex Acts)										
64B	Human Trafficking (Involuntary Servitude)										
TOTAL GROUP A OFFENSES		360	286	335	316	60	116	84	56	316	69
GROUP B OFFENSES											
90A	Bad Checks		1								
90B	Curfew/Loitering/Vagrancy Violations										
90C	Disorderly Conduct	8	6	8	8		5	2	1	8	
90D	Driving Under the Influence (DWI)	102	93	271	261	49	95	80	37	261	73
90E	Drunkenness	21	10	36	37	8	13	10	6	37	6
90F	Family Offenses, Nonviolent			1							
90G	Liquor Law Violations	9	13	42	34	2	24	4	4	34	8
90H	Peeping Tom				1				1	1	
90J	Trespass of Real Property	14	17	13	12	3	6	1	2	12	1
90Z	All other Offenses	330	239	607	527	95	198	153	81	527	144
TOTAL GROUP B OFFENSES		484	379	978	880	157	341	250	132	880	232
TOTAL GROUP A & B OFFENSES		844	665	1313	1196	217	457	334	188	1196	301

TOWB General Ordinance Violations												Previ ous Year
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	Jan - Mar	Apr- June	July- Sept	Oct - Dec	Last Four	Oct - Dec	
		2021	2022	2023	2024	2024	2024	2024	2024	TOTAL	2023	
TRAFFIC CODE: CHAPTER 74												
74.02	Obstructing passage of other vehicles	3	0	0	0					0		
	Restricted Zone	0	0	0	0					0		
	Overtime Parking	0	1	0	0					0		
	Boat too close to beach/Anchoring of Vessels w/out Zoning	7	2	0	0					0		
	Fire Lane	0	0		0					0		
ANIMALS: CHAPTER 91												
91.11	Dogs running at large prohibited	222	221	157	151	9	91	40	11	151	17	
91.08	Animal Waste	1	4	3	3	1	2			3		
91.08	Failure to License	7	8	2	1		1			1	1	
91.13	Confinement of female dogs in heat	0	0	0	0					0		
BEACH AND SHORE REGULATIONS: CHAPTER 92												
92.02	Littering beaches prohibited	33	5	3	3		3			3		
92.03	Glass on Beach/Containers for food and drink	273	105	89	89	14	47	25	3	89	3	
92.12	Use of surfboard or ski-board restricted	16	8	3	4		1	2	1	4		
92.18	Use of vehicles on beach prohibited	6	2	5	4		1	3		4	1	
	Cooking Device on Beach	0	0	1	1			1		1		
	Miscellaneous Beach Regulations	5	8	0	0					0		
HEALTH AND SANITATION: CHAPTER 96												
96.01	Litter	14	4	1	1	1				1		
96.3	Human wastes	22	8	26	20	8	5	4	3	20	9	
	Miscellaneous	0	0	3	4		1	2	1	4		
NOISE: CHAPTER 97												
97.01	Loud, disturbing noises generally	21	6	9	14		5	4	5	14		
97.02	Noises declared unreasonably loud and disturbing	0	2	0	0					0		
STREETS AND SIDEWALKS: CHAPTER 99												
99.01	Assembling on sidewalks	0	0	1	1		1			1		
BUSINESS REGULATIONS: CHAPTER 114												
114.02	Vehicle for hire license requirements	0	0	0	0					0		
114.12	Refusal to pay charges	0	0	0	0					0		
OFFENSES AGAINST PUBLIC PEACE & SAFETY: CHAPTER 130												
130.03	Consumption and possession of malt beverages, unfortified wine and alcoholic beverages	1168	522	328	323	34	199	89	1	323	6	
OFFENSES AGAINST MORALS												
132.2	Profane and boisterous language	1		0	0					0		
MISC. VIOLATIONS												
	Miscellaneous Other	62		14	12	5	7			12	2	
	Traffic Stops							2244				
GRAND TOTAL		1861	906	645	631	72	364	2414	25	631	39	

Note: (Significantly decreased from prior quarters, however close in comparison to same quarter 2023)

Wrightsville Beach, NC PD

Citation Offense Count

October 1, 2024 - December 31, 2024

Official: All
 Official Assignment:
 Type of Stop: TRAFFIC
 Stop Result: All
 STEP: NONE

Offense Description	Offense Stop Result	
	CITATION	WARNING
CANCL/REVOK/SUSP CERTIF/TAG	2	
CONSUME ALC BY 19/20	2	
DRIVE AFTER CONSUMING < 21	1	
DRIVE LEFT OF CENTER	2	
DRIVE WRONG WAY ON DUAL LANE	1	
DRIVE WRONG WAY-ONE WAY DOT	1	
DRIVE/ALLOW MV NO REGISTRATION	1	
Driver's License		6
DWLR NOT IMPAIRED REV	12	
EXCEEDING POSTED SPEED	7	
EXPIRED OPERATORS LICENSE	1	
EXPIRED REGISTRATION CARD/TAG	10	
EXPIRED/NO INSPECTION	4	
FAIL COMPLY LIC RESTRICTIONS	1	
FAIL MAINTAIN LANE CONTROL	3	
FAIL STOP STOPSIGN/FLSH RED LT	1	
FAIL TO BURN HEADLAMPS	1	
FAIL TO STOP-STEADY RED LIGHT	3	
FAILURE TO REDUCE SPEED	2	
Failure to Yield		3
FICT/ALT TITLE/REG CARD/TAG	1	
IMPROPER BACKING	1	
IMPROPER MUFFLER	1	
INTOXICATED AND DISRUPTIVE	1	
Left of Center		1
Lights		4
NO LIABILITY INSURANCE	2	
NO OPERATORS LICENSE	0	
OBT/ATT OBT ALC FALSE DL	1	
OPER/PERMIT OPER VEH NO INSUR	3	
Other Non-Hazardous Via.		3
POSS OPN CNT/CONS ALC PSG AREA	1	

Wrightsville Beach, NC PD

Citation Offense Count

October 1, 2024 - December 31, 2024

Official: All
Official Assignment:
Type of Stop: TRAFFIC
Stop Result: All
STEP: NONE

Offense Description	Offense Stop Result	
	CITATION	WARNING
REAR SEAT BELT VIOLATION	2	
RECKLESS DRVG-WANTON DISREGARD	1	
Safety Inspection Vio.		1
SPEED IN EXCESS OF 35 MPH	1	
SPEEDING	42	
Speeding (Warning)		66
SPEEDING IN SCHOOL ZONE	1	
Stop Sign or Signal		7
TEXTING VIOL MOTOR VEH	1	
Unsafe Movement		4
Vehicle Insurance		3
Vehicle Registration		11
Grand Total	122	109

Arrest Felony Totals by Officer
WRIGHTSVILLE BEACH POLICE DEPARTMENT
(10/01/2024 - 12/31/2024)

Arresting Officer:	Total Charges On All Felony Arrests:	Total Felony Charges:	Total Felony Arrests:
MSE - Misty-Sierra Edwards	4	2	1
JWO - Officer Jonathan W. Ober	1	1	1
RLW - Officer Ryan L. Whanger	10	4	2
TPG - Trevor P. Greene	1	1	1
Total:	16	8	5

Arrest Misdemeanor Totals by Officer

WRIGHTSVILLE BEACH POLICE DEPARTMENT

(10/01/2024 - 12/31/2024)

Arresting Officer:	Total Charges On All Misdemeanor Arrests:	Total Misdemeanor Arrests:
DSG - Daniel S. Gaither	6	3
JDC - Jemal Cooper	14	8
KD - Kevin Dumas	3	2
KCR - Kyler Ross	10	5
MSE - Misty-Sierra Edwards	4	3
JWO - Officer Jonathan W. Ober	26	12
KNI - Officer Katherine N. Interrante	10	7
RLW - Officer Ryan L. Whanger	24	9
Total:	97	49

Ordinance Violations Summary

WRIGHTSVILLE BEACH POLICE DEPARTMENT

(10/01/2024 - 01/01/2025)

Animals

Dogs Running at Large (1st or 2nd Offense)	11
--	----

Total Number Of Charges for Category: 11

Beach Strand Violations

Glass Containers on Beach	3
---------------------------	---

Surf Board/Ski Board Viol.	1
----------------------------	---

Total Number Of Charges for Category: 4

Other Town Violations

Human Wastes	3
--------------	---

Misc. Violations	1
------------------	---

Noise Ordinance(1st Offense)	4
------------------------------	---

Public Consumption (Alcoholic Beverages)	1
--	---

Total Number Of Charges for Category: 9

Total Number Of Charges: 24

Wrightsville Beach Police Department

Initial Purpose of Traffic Stop by Enforcement Action Taken

Tuesday, January 7, 2025

Report From 10/1/2024 through 11/30/2024

Purpose	Verbal Warning	Written Warning	Citation Issued	On View Arrest	No Action Taken	Total
Checkpoint	0	0	0	1	0	1
Driving While Impaired	0	0	0	0	0	0
Investigation	0	0	0	0	0	0
Other Motor Vehicle Violation	7	2	3	0	0	12
Safe Movement Violation	37	5	2	3	0	47
Seat Belt Violation	0	0	0	0	0	0
Speed Limit Violation	48	30	20	3	0	101
Stop Light/Sign Violation	6	5	4	1	0	16
Vehicle Equipment Violation	79	5	4	3	0	91
Vehicle Regulatory Violation	25	8	11	1	1	46
Total	202	55	44	12	1	314

Wrightsville Beach Police Department

Initial Purpose of Traffic Stop by Enforcement Action Taken

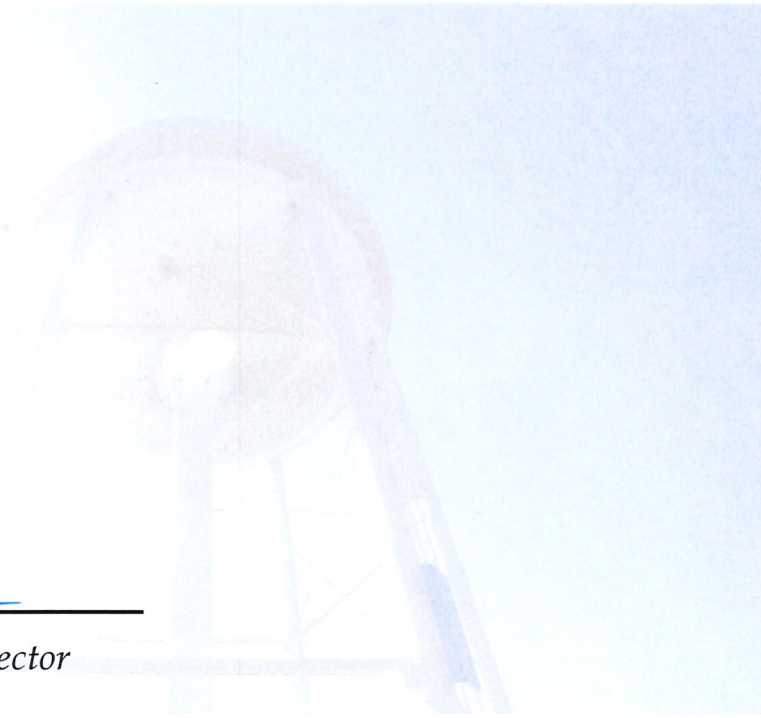

Tuesday, January 7, 2025

Report From 10/1/2023 through 12/31/2023

Purpose	Verbal Warning	Written Warning	Citation Issued	On View Arrest	No Action Taken	Total
Checkpoint	0	0	0	4	0	4
Driving While Impaired	0	0	0	1	0	1
Investigation	2	1	2	0	2	7
Other Motor Vehicle Violation	7	0	1	3	0	11
Safe Movement Violation	85	4	16	18	2	125
Seat Belt Violation	4	0	0	0	0	4
Speed Limit Violation	105	37	37	16	0	195
Stop Light/Sign Violation	15	4	3	2	0	24
Vehicle Equipment Violation	41	6	6	1	0	54
Vehicle Regulatory Violation	11	4	6	0	1	22
Total	270	56	71	45	5	447

TOWN OF WRIGHTSVILLE BEACH PUBLIC WORKS DEPARTMENT

Quarterly Report 2024-2025 October, November, December



William E. Fay

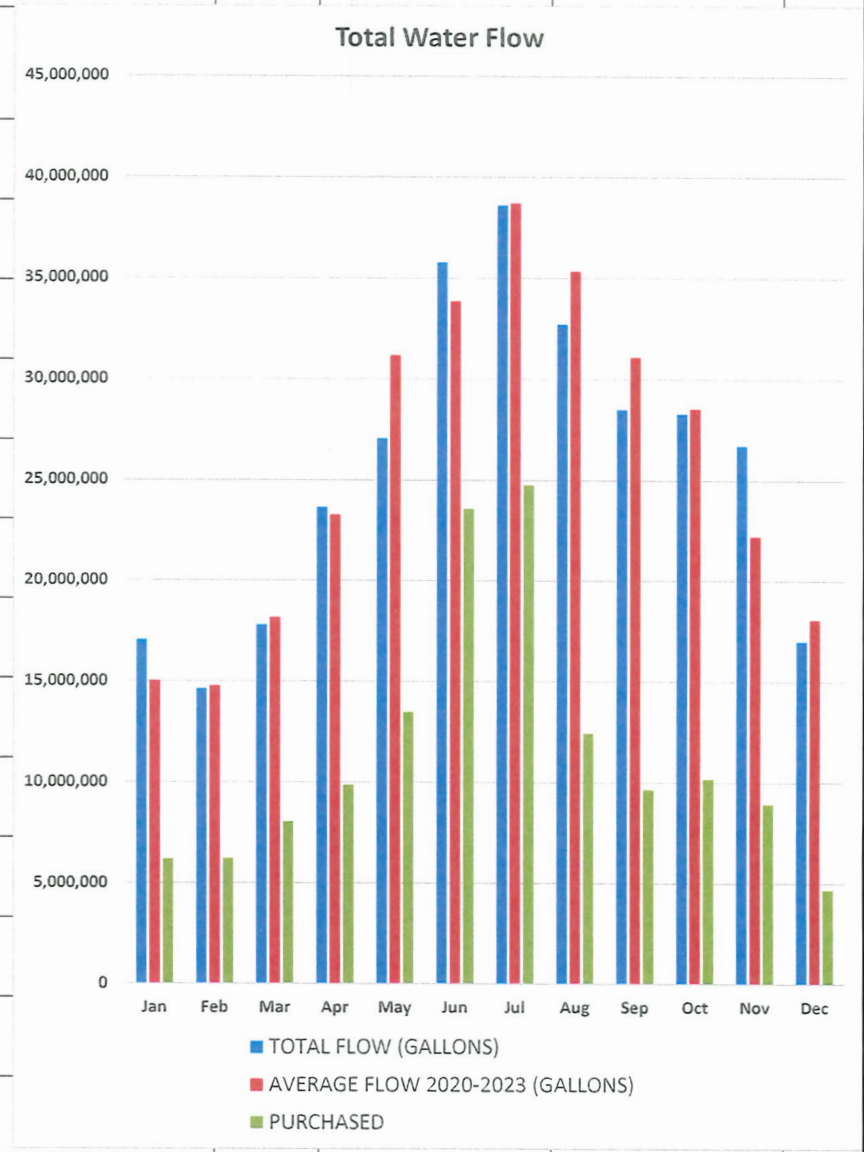
William E. Fay, Public Works Director

Water Department

TOTAL WATER FLOW

Reporting Dates - 2nd Quarter 2024

2024	TOTAL FLOW (GALLONS)	AVERAGE FLOW 2020-2023 (GALLONS)	GALLONS PURCHASED FROM CFPUA	% PURCHASED
Jan	17,044,000	15,030,889	6,196,000	36%
Feb	14,629,000	14,777,750	6,227,000	43%
Mar	17,799,000	18,155,000	8,066,000	45%
Apr	23,652,000	23,274,750	9,882,000	42%
May	27,076,000	31,166,250	13,492,000	50%
Jun	35,804,000	33,848,988	23,594,000	66%
Jul	38,637,000	38,717,250	24,752,000	64%
Aug	32,735,000	35,365,507	12,461,000	38%
Sep	28,514,000	31,093,284	9,672,000	34%
Oct	28,322,000	28,555,500	10,204,000	36%
Nov	26,735,000	22,212,250	8,947,000	33%
Dec	17,009,000	18,072,750	4,692,000	28%
Totals	307,956,000	310,270,168	138,185,000	45%

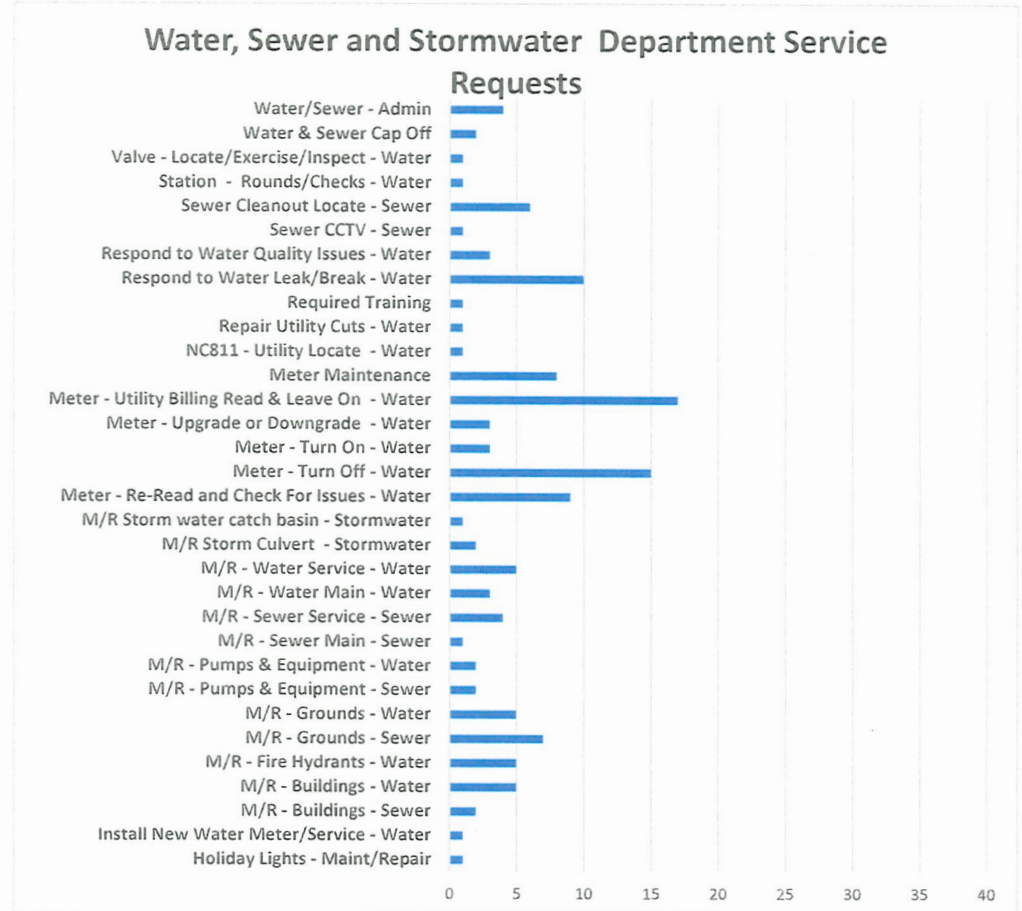


Water Department

Service Request Distribution By Request Type

Request Type	Count	Percentage
Holiday Lights - Maint/Repair	1	0.76%
Install New Water Meter/Service - Water	1	0.76%
M/R - Buildings - Sewer	2	1.52%
M/R - Buildings - Water	5	3.79%
M/R - Fire Hydrants - Water	5	3.79%
M/R - Grounds - Sewer	7	5.30%
M/R - Grounds - Water	5	3.79%
M/R - Pumps & Equipment - Sewer	2	1.52%
M/R - Pumps & Equipment - Water	2	1.52%
M/R - Sewer Main - Sewer	1	0.76%
M/R - Sewer Service - Sewer	4	3.03%
M/R - Water Main - Water	3	2.27%
M/R - Water Service - Water	5	3.79%
M/R Storm Culvert - Stormwater	2	1.52%
M/R Storm water catch basin - Stormwater	1	0.76%
Meter - Re-Read and Check For Issues - Water	9	6.82%
Meter - Turn Off - Water	15	11.36%
Meter - Turn On - Water	3	2.27%
Meter - Upgrade or Downgrade - Water	3	2.27%
Meter - Utility Billing Read & Leave On - Water	17	12.88%
Meter Maintenance	8	6.06%
NC811 - Utility Locate - Water	1	0.76%
Repair Utility Cuts - Water	1	0.76%
Required Training	1	0.76%
Respond to Water Leak/Break - Water	10	7.58%
Respond to Water Quality Issues - Water	3	2.27%
Sewer CCTV - Sewer	1	0.76%
Sewer Cleanout Locate - Sewer	6	4.55%
Station - Rounds/Checks - Water	1	0.76%
Valve - Locate/Exercise/Inspect - Water	1	0.76%
Water & Sewer Cap Off	2	1.52%
Water/Sewer - Admin	4	3.03%
Total	132	100.00%

Reporting Dates- 2nd Quarter 2024

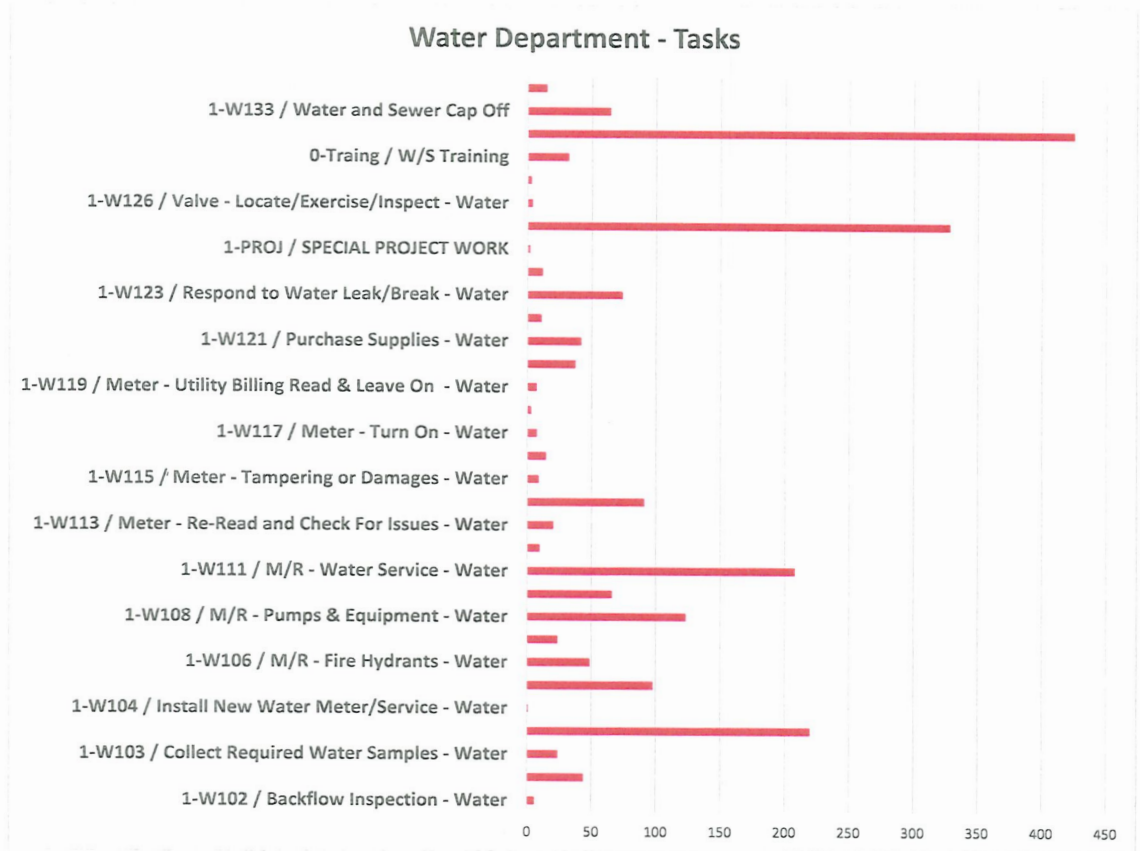


Water Department- Tasks

Water Department Tasks

Task Type	Labor Hours
1-W102 / Backflow Inspection - Water	6.00
W-134 / Certs and Training	44.00
1-W103 / Collect Required Water Samples - Water	24.00
1-W128 / Holiday Planning	220.00
1-W104 / Install New Water Meter/Service - Water	1.00
1-W105 / M/R - Buildings - Water	98.00
1-W106 / M/R - Fire Hydrants - Water	49.00
1-W107 / M/R - Grounds - Water	24.00
1-W108 / M/R - Pumps & Equipment - Water	123.50
1-W109 / M/R - Vehicles & Equipment - Water	66.00
1-W111 / M/R - Water Service - Water	208.00
1-W112 / Meter - Replacement - Water	10.00
1-W113 / Meter - Re-Read and Check For Issues - Water	20.50
1-W114 / Meter - Routine Scheduled Readings - Water	91.00
1-W115 / Meter - Tampering or Damages - Water	9.00
1-W116 / Meter - Turn Off - Water	14.75
1-W117 / Meter - Turn On - Water	7.50
1-W118 / Meter - Upgrade or Downgrade - Water	3.00
1-W119 / Meter - Utility Billing Read & Leave On - Water	7.25
1-W120 / NC811 - Utility Locate - Water	37.50
1-W121 / Purchase Supplies - Water	42.00
1-W132 / Read Meters	11.00
1-W123 / Respond to Water Leak/Break - Water	74.00
1-W124 / Respond to Water Quality Issues - Water	12.00
1-PROJ / SPECIAL PROJECT WORK	2.00
1-W125 / Station - Rounds/Checks - Water	328.50
1-W126 / Valve - Locate/Exercise/Inspect - Water	4.00
1-W137 / W- Stormwater Training	3.00
0-Traing / W/S Training	32.00
0-WS ADM / Water / Sewer Admin	425.25
1-W133 / Water and Sewer Cap Off	64.50
1-W129 / Water Quality - Hydrant Flushing	15.00
Total Hours	2,077.25

Reporting Dates - 2nd Quarter 2024

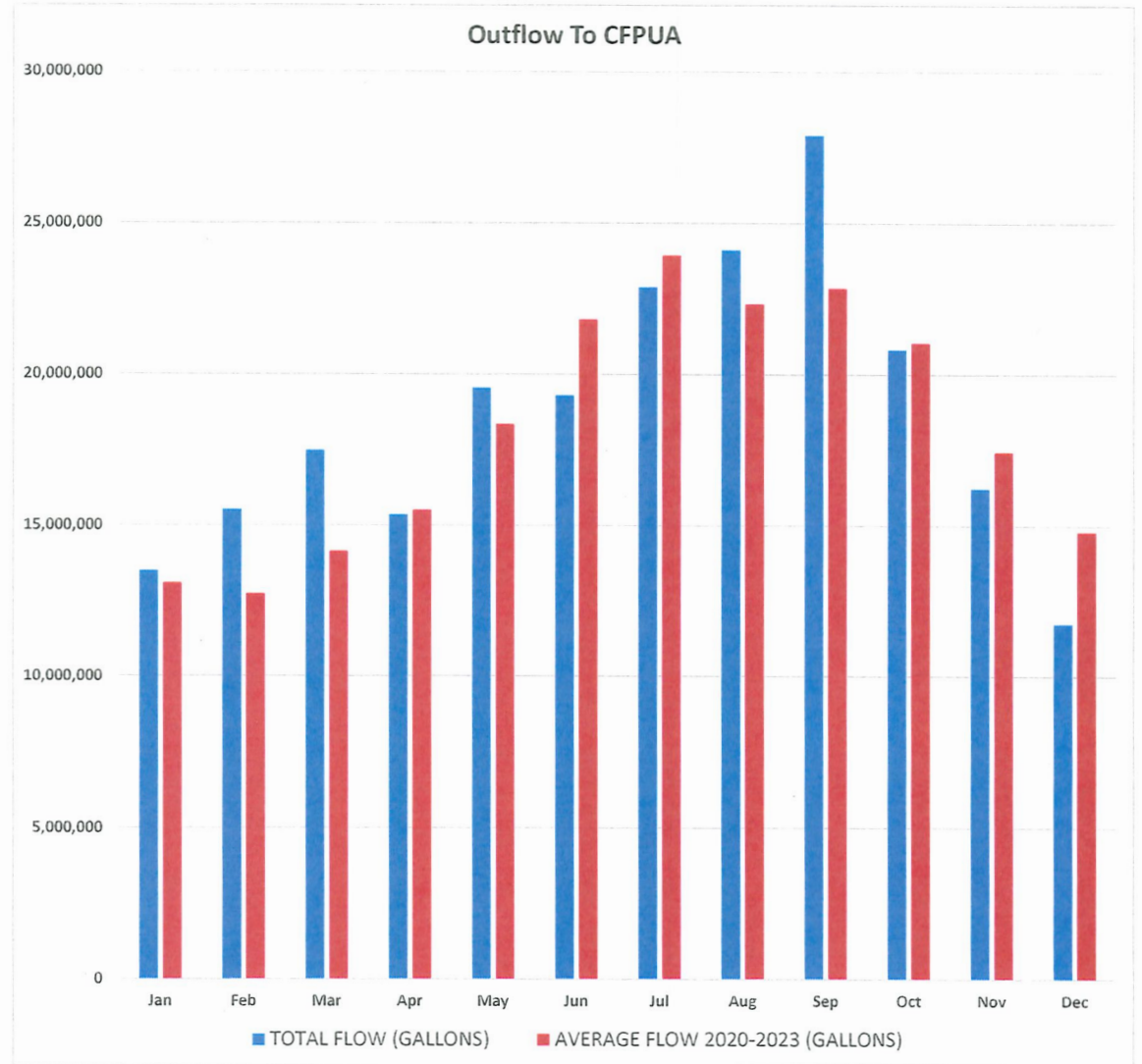


Sewer Department

OUTFLOW TO CFPUA

2024	TOTAL FLOW (GALLONS)	AVERAGE FLOW 2020-2023 (GALLONS)
Jan	13,515,557	13,102,619
Feb	15,532,499	12,747,303
Mar	17,495,481	14,163,139
Apr	15,362,503	15,519,896
May	19,555,087	18,367,088
Jun	19,317,024	21,828,607
Jul	22,891,468	23,947,725
Aug	24,124,679	22,345,358
Sep	27,898,755	22,856,816
Oct	20,822,595	21,044,736
Nov	16,242,282	17,452,367
Dec	11,762,017	14,813,620
Totals	224,519,947	218,189,274

Reporting Dates - 2nd Quarter 2024

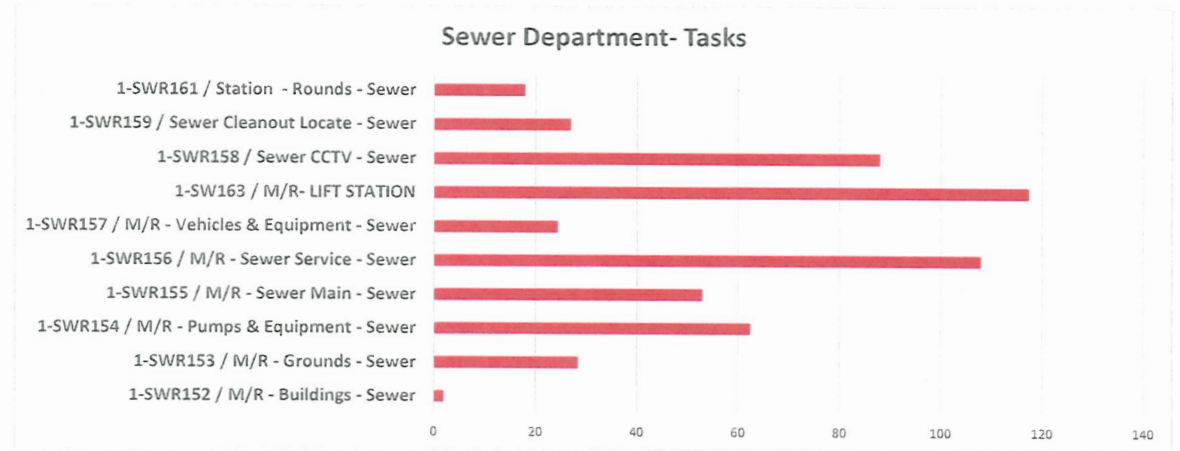


Sewer Department - Tasks

Sewer and Stormwater- Tasks

Task Type	Labor Hours
1-SWR152 / M/R - Buildings - Sewer	2.00
1-SWR153 / M/R - Grounds - Sewer	28.50
1-SWR154 / M/R - Pumps & Equipment - Sewer	62.50
1-SWR155 / M/R - Sewer Main - Sewer	53.00
1-SWR156 / M/R - Sewer Service - Sewer	108.00
1-SWR157 / M/R - Vehicles & Equipment - Sewer	24.50
1-SW163 / M/R- LIFT STATION	117.50
1-SWR158 / Sewer CCTV - Sewer	88.00
1-SWR159 / Sewer Cleanout Locate - Sewer	27.00
1-SWR161 / Station - Rounds - Sewer	18.00
Total Hours	529.00

Reporting Dates - 2nd Quarter 2024

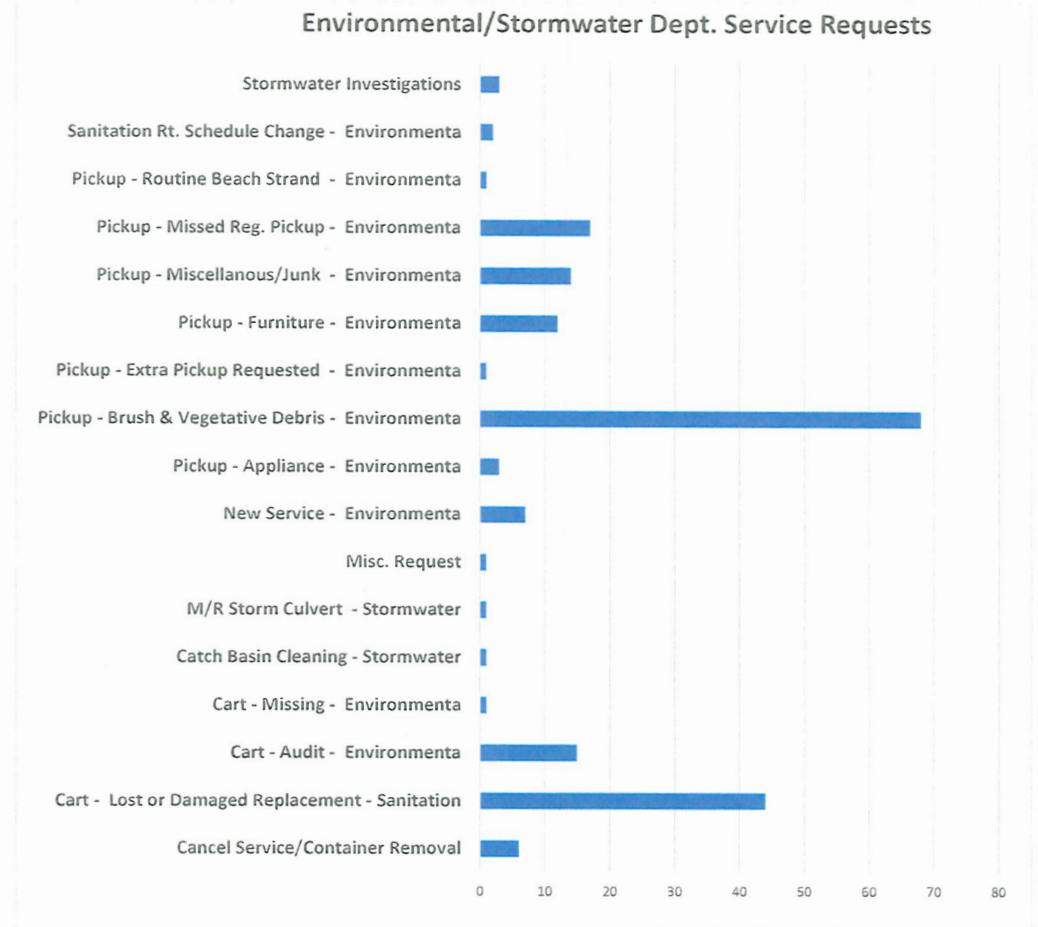


Environmental Services/Stormwater Department

Service Request Distribution By Request Type

Request Type	Count	Percentage
Cancel Service/Container Removal	6	3.05%
Cart - Lost or Damaged Replacement - Sanitation	44	22.34%
Cart - Audit - Environmenta	15	7.61%
Cart - Missing - Environmenta	1	0.51%
Catch Basin Cleaning - Stormwater	1	0.51%
M/R Storm Culvert - Stormwater	1	0.51%
Misc. Request	1	0.51%
New Service - Environmenta	7	3.55%
Pickup - Appliance - Environmenta	3	1.52%
Pickup - Brush & Vegetative Debris - Environmenta	68	34.52%
Pickup - Extra Pickup Requested - Environmenta	1	0.51%
Pickup - Furniture - Environmenta	12	6.09%
Pickup - Miscellaneous/Junk - Environmenta	14	7.11%
Pickup - Missed Reg. Pickup - Environmenta	17	8.63%
Pickup - Routine Beach Strand - Environmenta	1	0.51%
Sanitation Rt. Schedule Change - Environmenta	2	1.02%
Stormwater Investigations	3	1.52%
Total Service Requests	197	100%

Reporting Dates - 2nd Quarter 2024



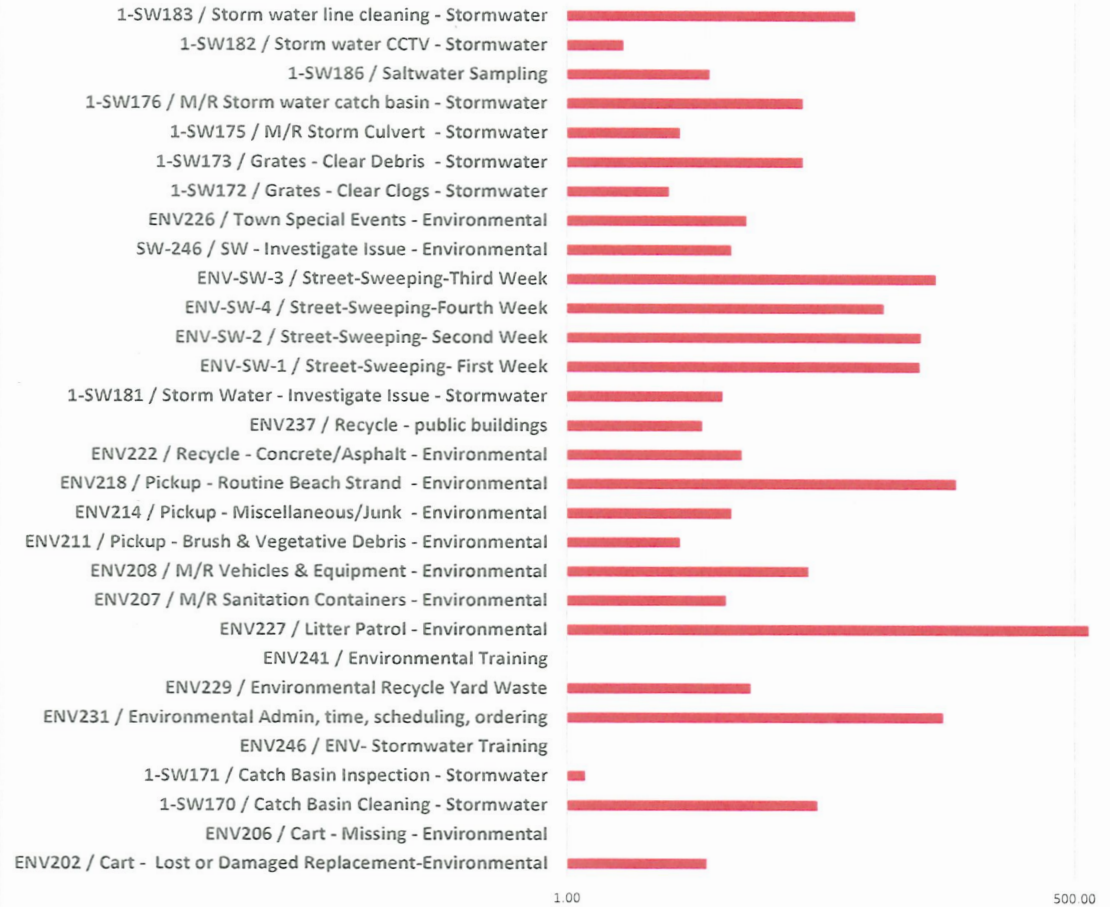
Environmental Services/Stormwater Department

Environmental Department Tasks

Task Type	Labor Hours
ENV202 / Cart - Lost or Damaged Replacement-Environmental	5.50
ENV206 / Cart - Missing - Environmental	1.00
1-SW170 / Catch Basin Cleaning - Stormwater	21.50
1-SW171 / Catch Basin Inspection - Stormwater	1.25
ENV246 / ENV- Stormwater Training	1.00
ENV231 / Environmental Admin, time, scheduling, ordering	100.50
ENV229 / Environmental Recycle Yard Waste	9.50
ENV241 / Environmental Training	1.00
ENV227 / Litter Patrol - Environmental	597.50
ENV207 / M/R Sanitation Containers - Environmental	7.00
ENV208 / M/R Vehicles & Equipment - Environmental	19.25
ENV211 / Pickup - Brush & Vegetative Debris - Environmental	4.00
ENV214 / Pickup - Miscellaneous/Junk - Environmental	7.50
ENV218 / Pickup - Routine Beach Strand - Environmental	117.50
ENV222 / Recycle - Concrete/Asphalt - Environmental	8.50
ENV237 / Recycle - public buildings	5.25
1-SW181 / Storm Water - Investigate Issue - Stormwater	6.75
ENV-SW-1 / Street-Sweeping- First Week	75.50
ENV-SW-2 / Street-Sweeping- Second Week	76.50
ENV-SW-4 / Street-Sweeping-Fourth Week	48.50
ENV-SW-3 / Street-Sweeping-Third Week	91.75
SW-246 / SW - Investigate Issue - Environmental	7.50
ENV226 / Town Special Events - Environmental	9.00
1-SW172 / Grates - Clear Clogs - Stormwater	3.50
1-SW173 / Grates - Clear Debris - Stormwater	18.00
1-SW175 / M/R Storm Culvert - Stormwater	4.00
1-SW176 / M/R Storm water catch basin - Stormwater	18.00
1-SW186 / Saltwater Sampling	5.75
1-SW182 / Storm water CCTV - Stormwater	2.00
1-SW183 / Storm water line cleaning - Stormwater	34.00
Total	1,308.50

Reporting Dates - 2nd Quarter 2024

Environmental/Stormwater Department- Tasks

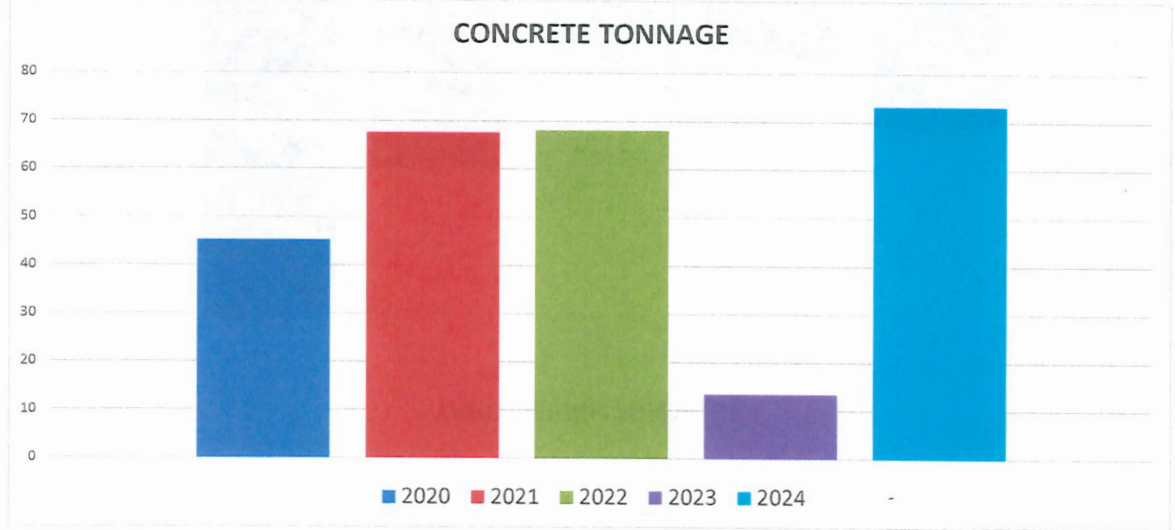


Environmental Services/Stormwater Department

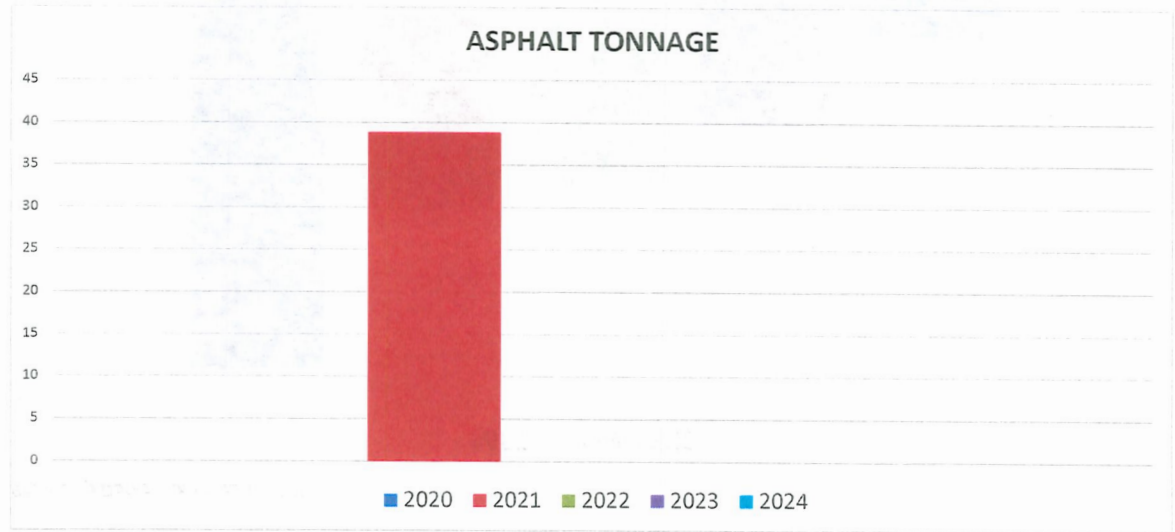
Recycling

RECYCLING (Concrete) TONS					
	2020	2021	2022	2023	2024
JANUARY	8.95	15.07	0	0	19.59
FEBRUARY	0	3.68	8.82	0	19.62
MARCH	0	20.55	7.62	8.36	5.55
APRIL	16.83	0	0	0	0
MAY	0	20.69	0	0	17.44
JUNE	0	7.6	8.24	0	10.98
JULY	11.13	0	0	5.13	0
AUGUST	0	0	16.2	0	0
SEPTEMBER	15	3.34	0	0	0
OCTOBER	0	0	0	0	0
NOVEMBER	0	0	27.21	0	0
DECEMBER	8.46	0		0	0
Totals	45.37	67.59	68.09	13.49	73.18

Reporting Dates - 2nd Quarter 2024



RECYCLING (Asphalt) TONS					
	2020	2021	2022	2023	2024
JANUARY	0	0	0	0	0
FEBRUARY	0	0	0	0	0
MARCH	0	0	0	0	0
APRIL	0	0	0	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	0	0	0	0	0
AUGUST	0	0	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	38.9	0	0	0
NOVEMBER	0	0	0	0	0
DECEMBER	0	0		0	0
Totals	0	38.9	0	0	0

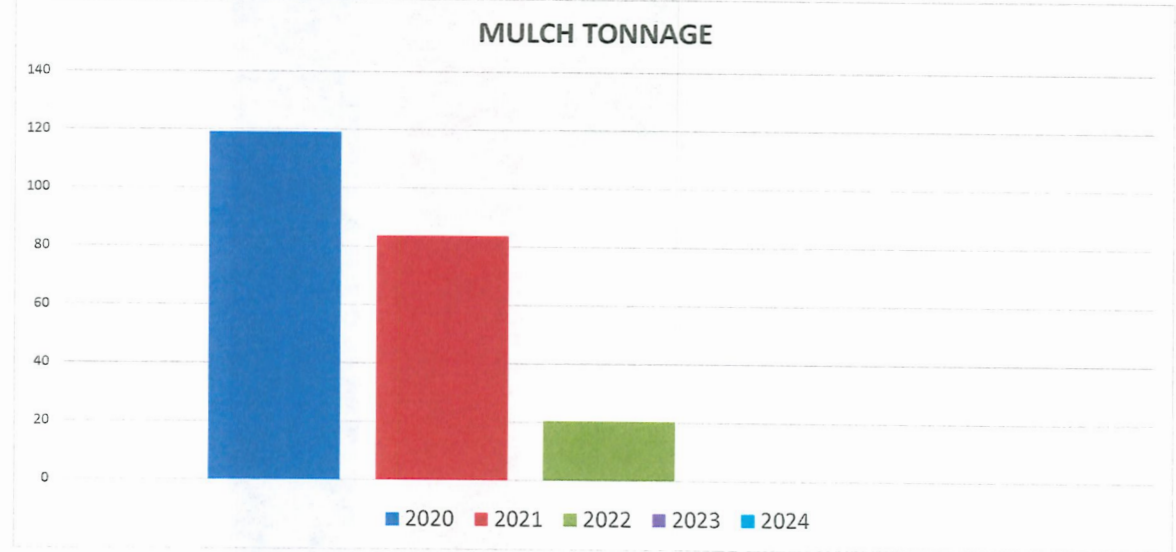


Environmental Services/Stormwater Department

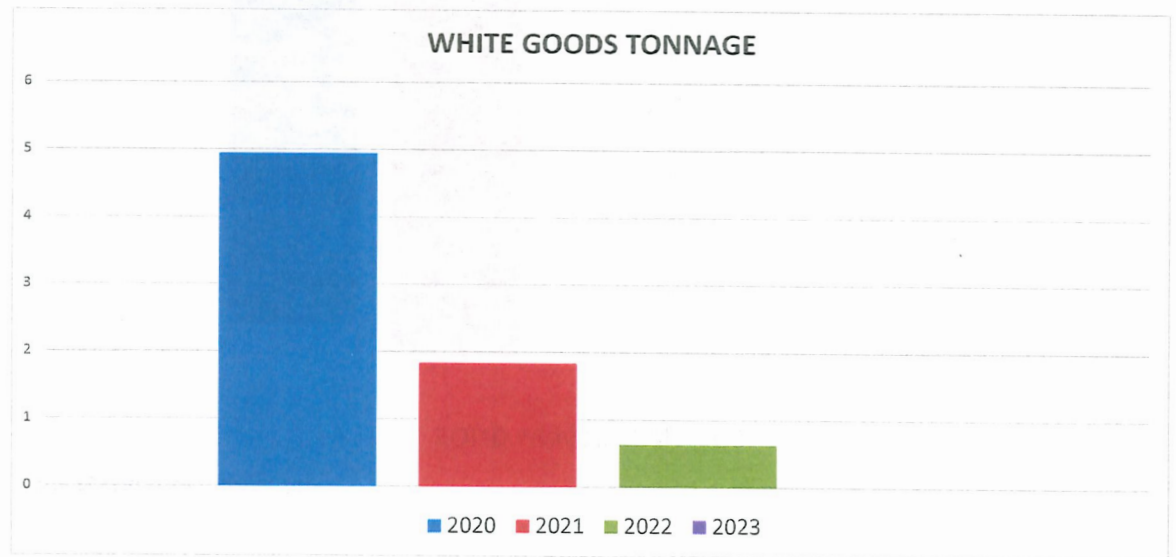
Recycling

RECYCLING (Mulch) TONS					
	2020	2021	2022	2023	2024
JANUARY	11.45	6.48	5.39	0	0
FEBRUARY	7.73	0	4.39	0	0
MARCH	9.18	12.75	0	0	0
APRIL	12.21	15.62	4.83	0	0
MAY	7.45	4.33	0	0	0
JUNE	6.19	10.59	0	0	0
JULY	17.2	9.8	0	0	0
AUGUST	26.94	0	1.28	0	0
SEPTEMBER	4.59	3.42	0	0	0
OCTOBER	11.72	5.18	0	0	0
NOVEMBER	4.6	13.35	2.06	0	0
DECEMBER	0	2.27	2.56	0	0
Totals	119.26	83.79	20.51	0	0

Reporting Dates - 2nd Quarter 2024



RECYCLING (White Goods) TONS					
	2020	2021	2022	2023	2024
JANUARY	0	0.64	0	0	0
FEBRUARY	0.39	0	0	0	0
MARCH	0	0	0.32	0	0
APRIL	0	0	0.32	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	4.13	0	0	0	0
AUGUST	0	0.54	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	0	0	0	0
NOVEMBER	0.43	0.33	0	0	0
DECEMBER	0	0.33	0	0	0
Totals	4.95	1.84	0.64	0	0

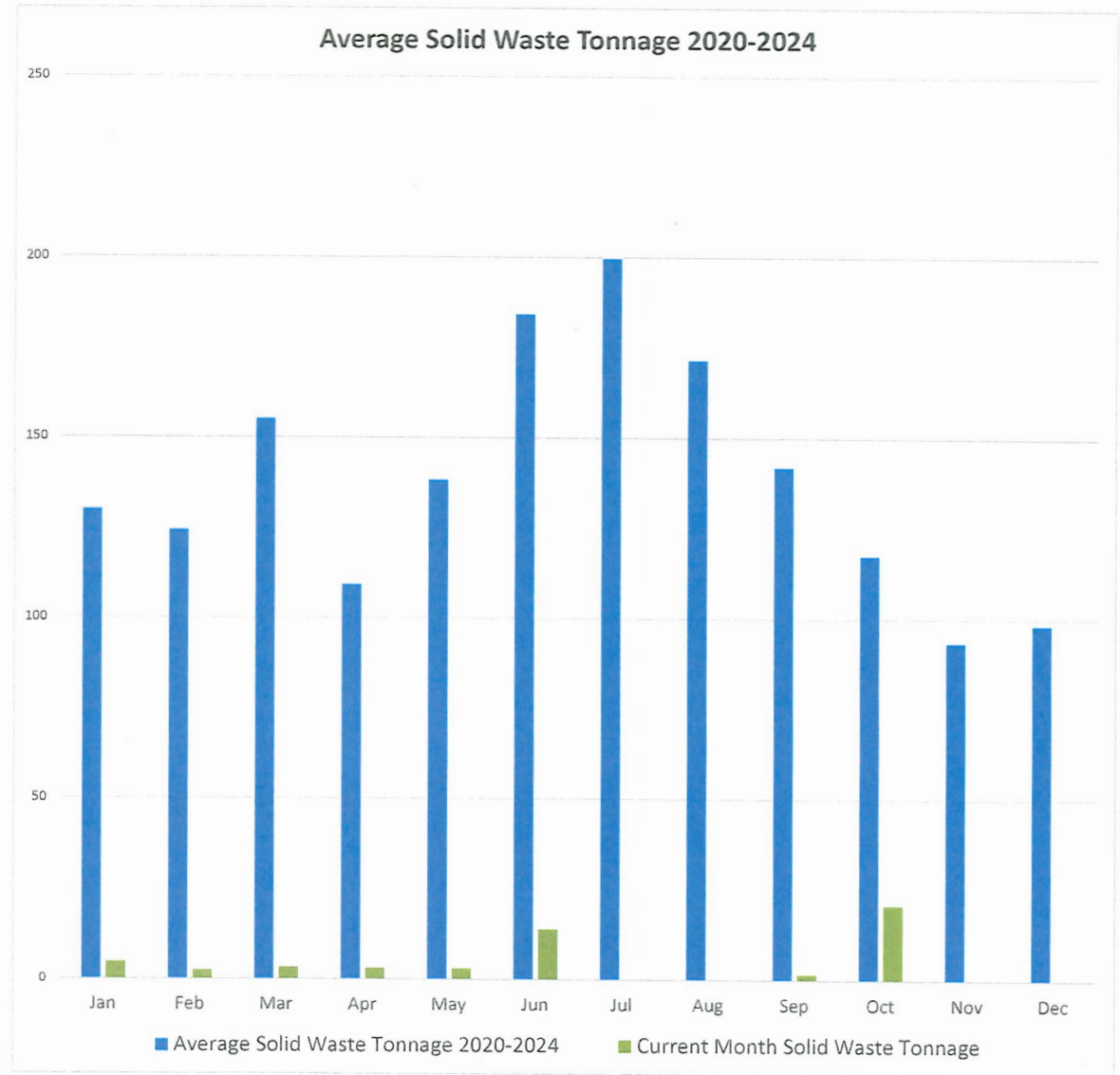


Environmental Services/Stormwater Department

Solid Waste Average

Month	Average Solid Waste Tonnage 2020-2024	Current Month Solid Waste Tonnage
Jan	130	4.83
Feb	124	2.6
Mar	155	3.44
Apr	109	3.14
May	138	3.1
Jun	184	13.94
Jul	200	0
Aug	172	0
Sep	142	1.65
Oct	118	20.76
Nov	94	0
Dec	99	0

Reporting Dates - 2nd Quarter 2024

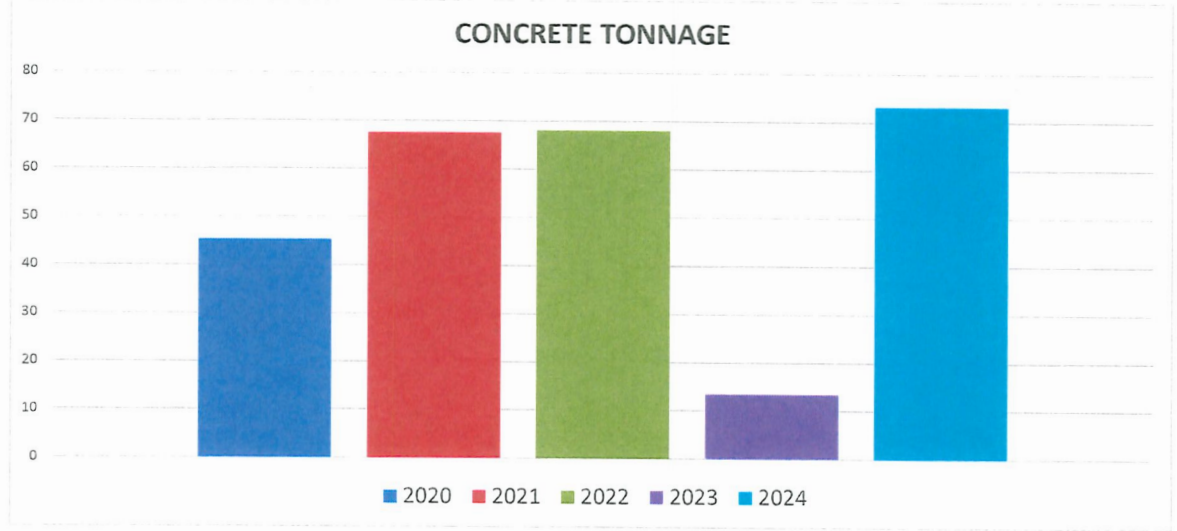


Environmental Services/Stormwater Department

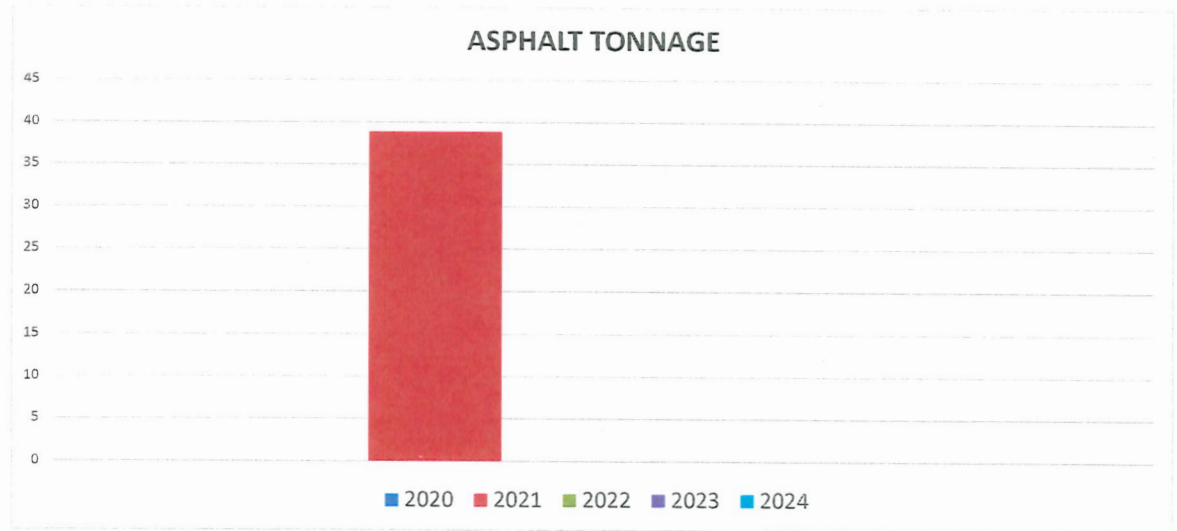
Recycling

RECYCLING (Concrete) TONS					
	2020	2021	2022	2023	2024
JANUARY	8.95	15.07	0	0	19.59
FEBRUARY	0	3.68	8.82	0	19.62
MARCH	0	20.55	7.62	8.36	5.55
APRIL	16.83	0	0	0	0
MAY	0	20.69	0	0	17.44
JUNE	0	7.6	8.24	0	10.98
JULY	11.13	0	0	5.13	0
AUGUST	0	0	16.2	0	0
SEPTEMBER	15	3.34	0	0	0
OCTOBER	0	0	0	0	0
NOVEMBER	0	0	27.21	0	0
DECEMBER	8.46	0		0	0
Totals	45.37	67.59	68.09	13.49	73.18

Reporting Dates - 2nd Quarter 2024



RECYCLING (Asphalt) TONS					
	2020	2021	2022	2023	2024
JANUARY	0	0	0	0	0
FEBRUARY	0	0	0	0	0
MARCH	0	0	0	0	0
APRIL	0	0	0	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	0	0	0	0	0
AUGUST	0	0	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	38.9	0	0	0
NOVEMBER	0	0	0	0	0
DECEMBER	0	0		0	0
Totals	0	38.9	0	0	0



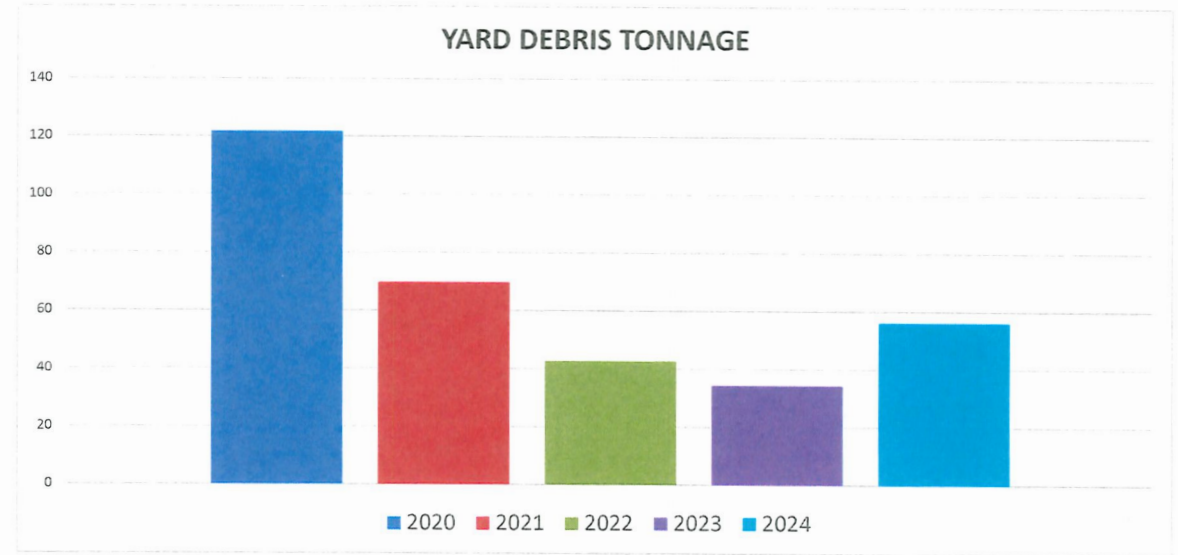
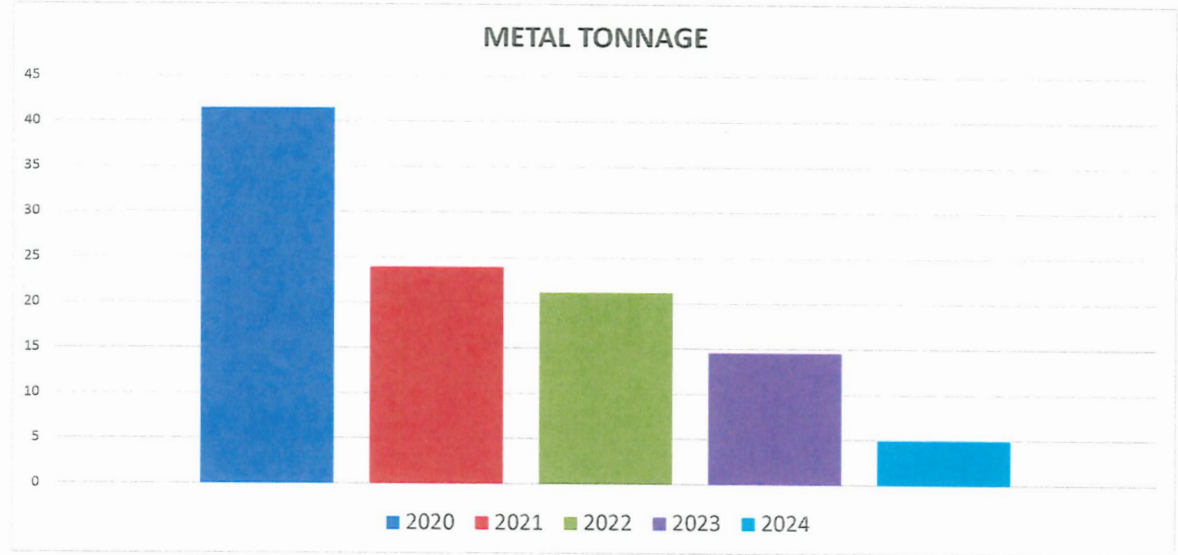
Environmental Services/Stormwater Department

Recycling

RECYCLING (Metal) TONS					
	2020	2021	2022	2023	2024
JANUARY	6.13	0	0	1.88	0
FEBRUARY	0	5.24	1.62	0	0
MARCH	4	4.89	1.7	0	0
APRIL	2.53	0	3.41	0	2.34
MAY	2.22	3.25	3.94	0	0
JUNE	3.35	0	0	0	0
JULY	0	0	0	0	0
AUGUST	4.38	4.17	2.28	0	2.63
SEPTEMBER	0	0	0	0	0
OCTOBER	14.73	2.28	5.67	0	0
NOVEMBER	4.18	0	2.6	0	0
DECEMBER	0	4.13	0	12.72	0
Totals	41.52	23.96	21.22	14.6	4.97

RECYCLING (Yard Debris) TONS					
	2020	2021	2022	2023	2024
JANUARY	9.84	0	10.09	3.1	5.01
FEBRUARY	2.72	37.66	0	3.76	9.77
MARCH	0	3.97	4.26	3.78	4.47
APRIL	4.06	4.5	13.34	4.63	4.02
MAY	4.6	0	0	0	3.82
JUNE	6.38	0	0	5.61	5.23
JULY	7.1	6.57	10.77	10.87	5.65
AUGUST	50.17	0	0	0	1.64
SEPTEMBER	0	4.07	0	0	5.73
OCTOBER	20.29	8.97	1.5	2.66	2.18
NOVEMBER	4.44	4.11	2.84		3.47
DECEMBER	12.23	0	0		5.32
Totals	121.83	69.85	42.8	34.41	56.31

Reporting Dates - 2nd Quarter 2024

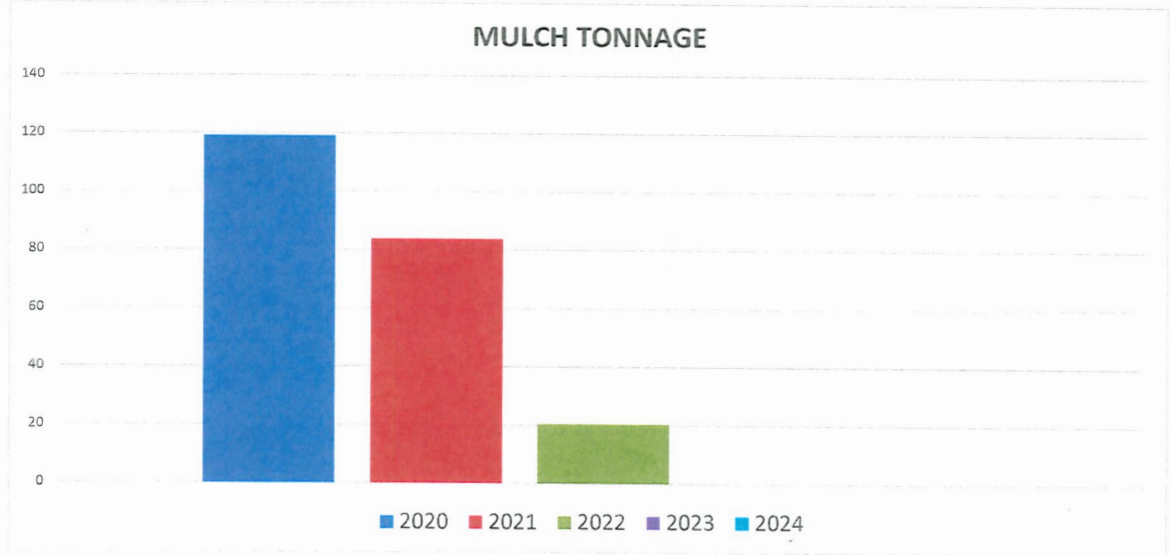


Environmental Services/Stormwater Department

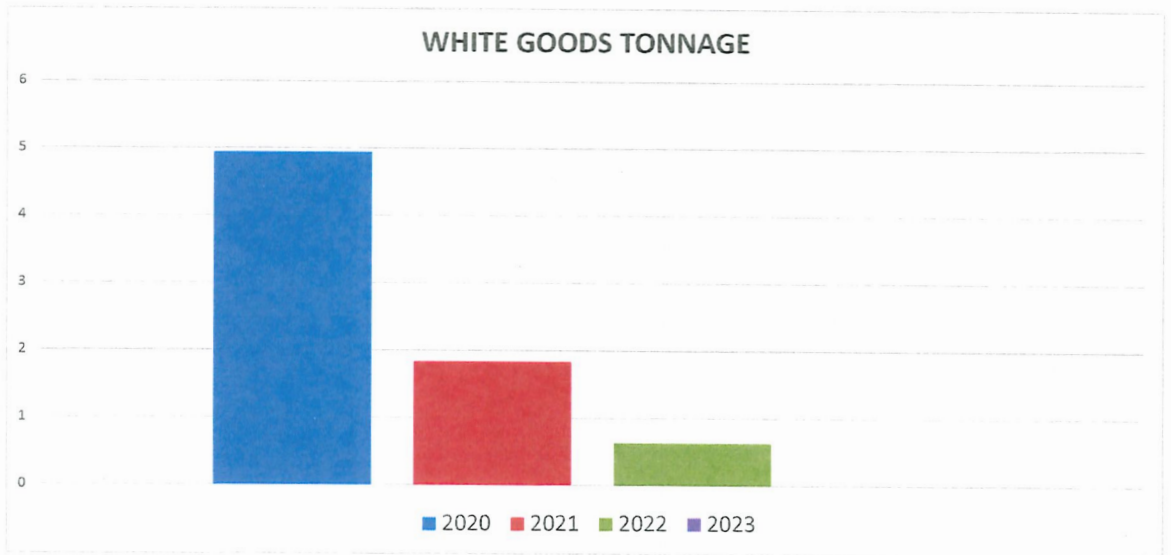
Recycling

RECYCLING (Mulch) TONS					
	2020	2021	2022	2023	2024
JANUARY	11.45	6.48	5.39	0	0
FEBRUARY	7.73	0	4.39	0	0
MARCH	9.18	12.75	0	0	0
APRIL	12.21	15.62	4.83	0	0
MAY	7.45	4.33	0	0	0
JUNE	6.19	10.59	0	0	0
JULY	17.2	9.8	0	0	0
AUGUST	26.94	0	1.28	0	0
SEPTEMBER	4.59	3.42	0	0	0
OCTOBER	11.72	5.18	0	0	0
NOVEMBER	4.6	13.35	2.06	0	0
DECEMBER	0	2.27	2.56	0	0
Totals	119.26	83.79	20.51	0	0

Reporting Dates - 2nd Quarter 2024



RECYCLING (White Goods) TONS					
	2020	2021	2022	2023	2024
JANUARY	0	0.64	0	0	0
FEBRUARY	0.39	0	0	0	0
MARCH	0	0	0.32	0	0
APRIL	0	0	0.32	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	4.13	0	0	0	0
AUGUST	0	0.54	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	0	0	0	0
NOVEMBER	0.43	0.33	0	0	0
DECEMBER	0	0.33	0	0	0
Totals	4.95	1.84	0.64	0	0

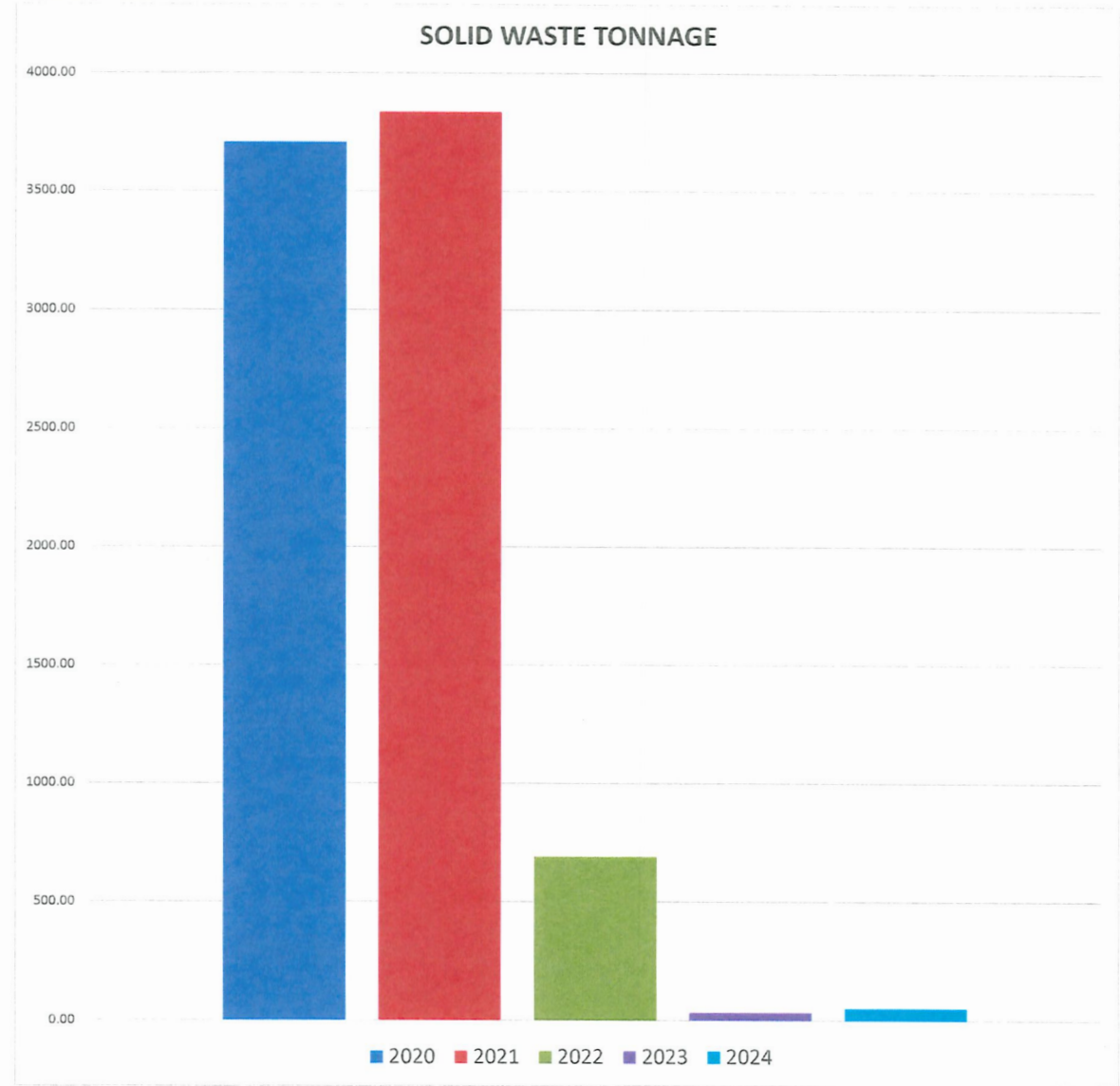


Environmental Services/Stormwater Department

Solid Waste

Municipal Solid Waste TONS					
	2020	2021	2022	2023	2024
JANUARY	226.7	207.88	203.55	8.54	4.83
FEBRUARY	204.41	211.42	204.02	0	2.6
MARCH	237.76	280.43	251.29	3.09	3.44
APRIL	205.36	325.4	13.11	0	3.14
MAY	323.19	354.34	6.2	5.38	3.1
JUNE	429.48	475.39	2.73	0	13.94
JULY	511.75	487.2	0	0	0
AUGUST	444.94	408.37	4.71	0	0
SEPTEMBER	357.37	348.06	3.31	0	1.65
OCTOBER	292.22	264.85	1.69	8.93	20.76
NOVEMBER	218.1	249.65	0	0	0
DECEMBER	257.64	222.84	2.12	10.01	0
Totals	3708.92	3835.83	692.73	35.95	53.46

Reporting Dates - 2nd Quarter 2024

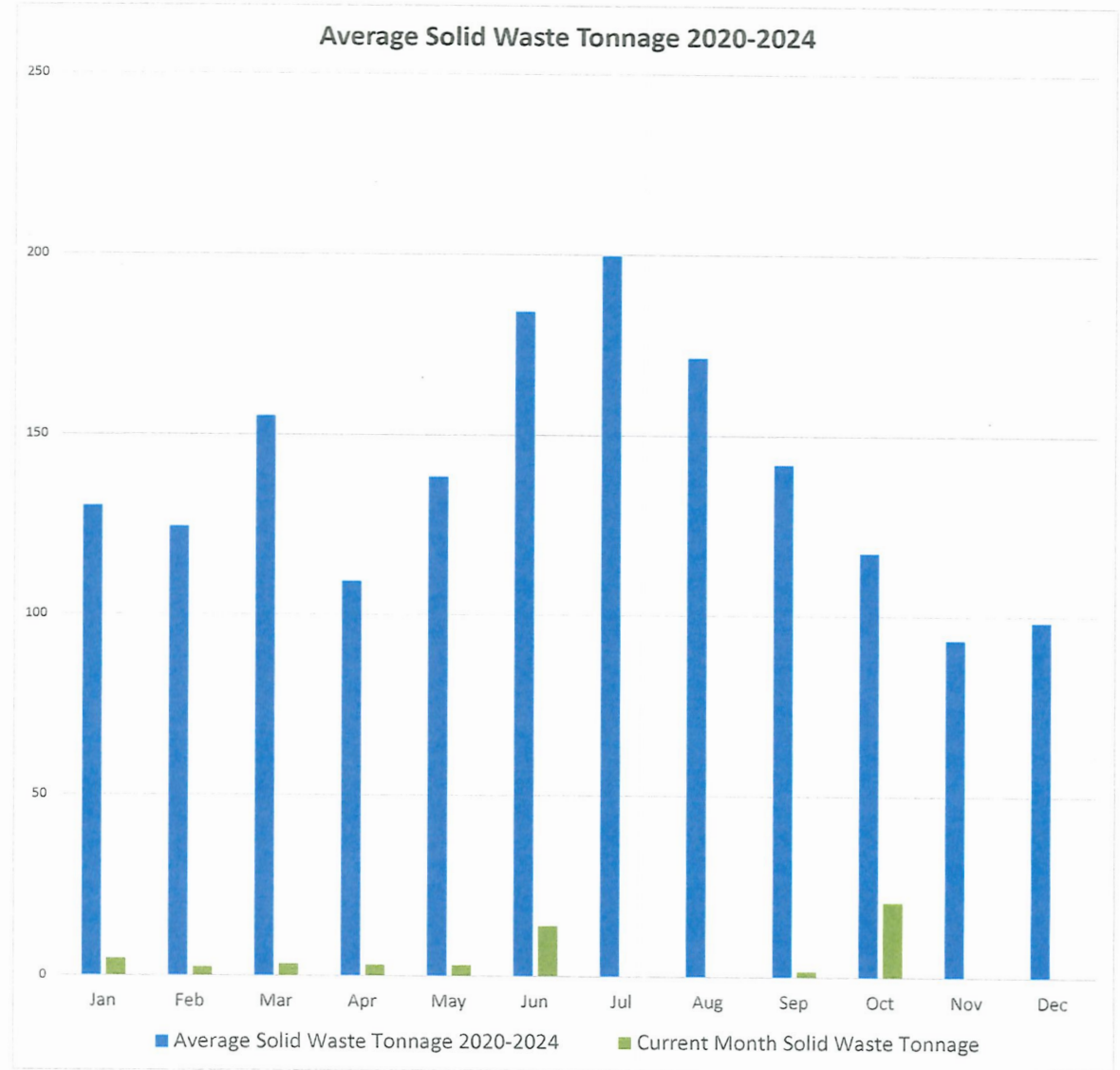


Environmental Services/Stormwater Department

Reporting Dates - 2nd Quarter 2024

Solid Waste Average

Month	Average Solid Waste Tonnage 2020-2024	Current Month Solid Waste Tonnage
Jan	130	4.83
Feb	124	2.6
Mar	155	3.44
Apr	109	3.14
May	138	3.1
Jun	184	13.94
Jul	200	0
Aug	172	0
Sep	142	1.65
Oct	118	20.76
Nov	94	0
Dec	99	0



Fleet Maintenance Tasks

Fleet Maintenance Summary by Task

Task	Labor Hours
FLTADMIN / ADMINISTRATIVE DUTIES	104.50
FLTAST / ASSIST EMPLOYEE, DEPARTMENT	15.50
FLTBOOST / BOOST/JUMP-START VEHICLE/EQUIPMENT	0.50
FLTBLD / BUILDING/FLEET REPAIR/MAINT	4.50
FLTCLN / CLEANING/FLEET BUILDING	18.50
FLTDIAG / DIAGNOSTICS AUTOMOTIVE/HEAVY DUTY TRUCK	17.50
FLTFLCD / FUEL CARD ACTION	0.25
FLTINV / INVENTORY/ ADD, ADJUST, PREFORM	1.00
FLTHVAC / M/R AIR CONDITIONING & HEATING SYSTEM	1.00
FLTATV-U / M/R ALL TERRAIN VEHICLE/UTILITY VEHICLE	3.00
FLTMRA / M/R AUTOMOTIVE/LT DUTY TRUCK	118.50
FLTBODY / M/R BODY/ TRIM, PANELS, DECALS	5.75
FLTBRAKE / M/R BRAKE SYSTEM	20.25
FLTCHR / M/R CHARGING SYSTEM	2.00
FLTCOOL / M/R COOLING SYSTEM/ENGINE	7.00
FLTDRIVL / M/R DRIVELINE & AXLES	1.00
FLTELEC / M/R ELECTRICAL SYSTEM	4.50
FLTEMISS / M/R EMISSION & FUEL SYSTEM	7.50
FLTENGME / M/R ENGINE MECHANICAL	47.00
FLTFIRE / M/R FIRE APPARATUS	43.25
FLTFIREL / M/R FIRE APPARATUS LADDER	0.75
FLTFIREF / M/R FIRE APPARATUS PUMP	2.00
FLTFUEL / M/R FUEL SYSTEM	2.25
FUELPUMP / M/R FUELING STATION/ PUMPS, CARD READER, TANKS	7.50
FLTGEN / M/R GENERATOR	2.00
FLTHDEQ / M/R HEAVY DUTY EQUIPMENT	15.25
FLTHYD / M/R HYDRAULIC SYSTEM	1.00
FLTIGN / M/R IGNITION SYSTEM	9.50
FLTMOWER / M/R LAWN/CARE/LANDSCAPING EQUIPMENT	3.25
FLTLIGHT / M/R LIGHTING SYSTEM	4.25
FLTLV / M/R LOW SPEED VEHICLE	4.50
FLTOR / M/R OCEAN RESCUE EQUIPMENT	1.00
FLTPSACC / M/R PUBLIC SAFETY EQUIPMENT/ACCESSORIES	4.75
FLTSHOP / M/R SHOP EQUIPMENT	11.50
FLTSTART / M/R STARTING SYSTEM	5.00
FLTSTR / M/R STEERING/SUSPENSION SYSTEM	6.00
FLTSWEEP / M/R STREET SWEEPER	6.25
FLTIRE / M/R TIRES, TUBES, LINERS	17.50
FLTPMS / M/R TPMS/TIRE PRESSURE MONITORING SYSTEM	4.00
FLTTRL / M/R TRAILER	3.25
FLTTRANS / M/R TRANSMISSION & TRANSAXLES SYSTEM	1.00
FLTWIPER / M/R WINDSHIELD WIPER/WASHER SYSTEM	0.75
FLTMEET / MEETING/ DEPARTMENTIAL/ BUSINESS	4.75
FLTOSHA / OSHA COMPLIANCE	0.50
FLTPM / PM/ROUTINE	39.50
FLTPURCH / PURCHASE/ PARTS, SHOP SUPPLIES, EQUIPMENT, TOOLS	14.25
FLTRPT / REPORTS/FLEET MAINT/FUEL/ DATA	8.50
FLTSAFE / SAFETY MEETING/Fleet Maintenance	1.00
FLTTAGS / TITLE/TAGS PROCESSING , DMV	3.75
FLTTRN / TRAINING	28.50
FLTTPORT / TRANSPORT VEHICLE, EQUIPMENT	2.00
FLTUPFIT / UPFIT VEHICLE/EQUIPMENT	2.00
FLTLUID / VEHICLE FUNCTIONAL FLUIDS/ ADD/CHECK	3.25
FLTINSP / VEHICLE INSPECTION (NC EMISSION/SAFETY)	9.25
FLTREPL / VEHICLE/EQUIPMENT REPLACEMENT	20.50
Total Hours	674.00

Reporting Dates - 2nd Quarter 2024



FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period:

10/01/2024 - 10/31/2024

Department:	Account	Quantity	Cost	Quantity	Cost	Total Cost	
		Gas		Diesel			
FIRE	10-4340-2500	103.37	\$257.61	128.17	\$325.70	\$583.31	
POLICE	10-4310-2500	1767.05	\$4,435.63	0	\$0.00	\$4,435.63	
OCEAN RESCUE	10-4390-2500	340.89	\$863.36	0	\$0.00	\$863.36	
PARKS PROGRAMS	10-6120-2500	0	\$0.00	0	\$0.00	\$0.00	
PARKS MAINTENANCE	10-6130-2500	179.45	\$454.64	0	\$0.00	\$454.64	
WATER	30-7130-2500	221.13	\$560.75	54.62	\$138.86	\$699.62	
SEWER	30-7140-2500	0	\$0.00	30.65	\$77.94	\$77.94	
ENVT.SERVICES/STORMWATER	10-4710-2500	358.3	\$903.18	291.45	\$740.66	\$1,643.84	
FLEET MAINTENANCE	10-4250-2500	81.06	\$205.40	0	\$0.00	\$205.40	
STREETS	10-4510-2500	285.09	\$724.06	0	\$0.00	\$724.06	
PLANNING & INSPECTIONS	10-4900-2500	232.54	\$603.15	0	\$0.00	\$603.15	
PARKING MANAGEMENT	10-4540-3050	41.88	\$106.33	0	\$0.00	\$106.33	
BUILDING MAINTENANCE	10-4260-2500	0	\$0.00	0	\$0.00	\$0.00	
		TL QTY=	3610.76	TL QTY=	504.89	Total: \$	\$10,397.28
		TOTAL GAS COST	\$9,114.11	TOTAL DIESEL COST	\$1,283.16		

FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period:

11/01/2024 - 11/30/2024

Department:	Account	Quantity	Cost	Quantity	Cost	Total Cost
		Gas		Diesel		
FIRE	10-4340-2500	74.08	\$183.80	143.76	\$383.08	\$566.88
POLICE	10-4310-2500	1613.39	\$3,960.16	0	\$0.00	\$3,960.16
OCEAN RESCUE	10-4390-2500	0	\$0.00	0	\$0.00	\$0.00
PARKS PROGRAMS	10-6120-2500	0	\$0.00	0	\$0.00	\$0.00
PARKS MAINTENANCE	10-6130-2500	112.95	\$276.90	0	\$0.00	\$276.90
WATER	30-7130-2500	123.24	\$305.95	9.96	\$26.33	\$332.29
SEWER	30-7140-2500	0	\$0.00	15.24	\$40.14	\$40.14
ENVT.SERVICES/STORMWATER	10-4710-2500	244.48	\$602.54	292.21	\$760.84	\$1,363.38
FLEET MAINTENANCE	10-4250-2500	0	\$0.00	6.32	\$16.39	\$16.39
STREETS	10-4510-2500	210.79	\$522.91	0	\$0.00	\$522.91
PLANNING & INSPECTIONS	10-4900-2500	218.3	\$539.97	0	\$0.00	\$539.97
PARKING MANAGEMENT	10-4540-3050	0	\$0.00	0	\$0.00	\$0.00
BUILDING MAINTENANCE	10-4260-2500	21.39	\$53.07	0	\$0.00	\$53.07
		TL QTY= 2618.62		TL QTY= 467.49		Total: \$ 7,672.09
		TOTAL GAS COST	\$6,445.30	TOTAL DIESEL COST	\$1,226.78	

FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period:

12/01/2024 - 12/31/2024

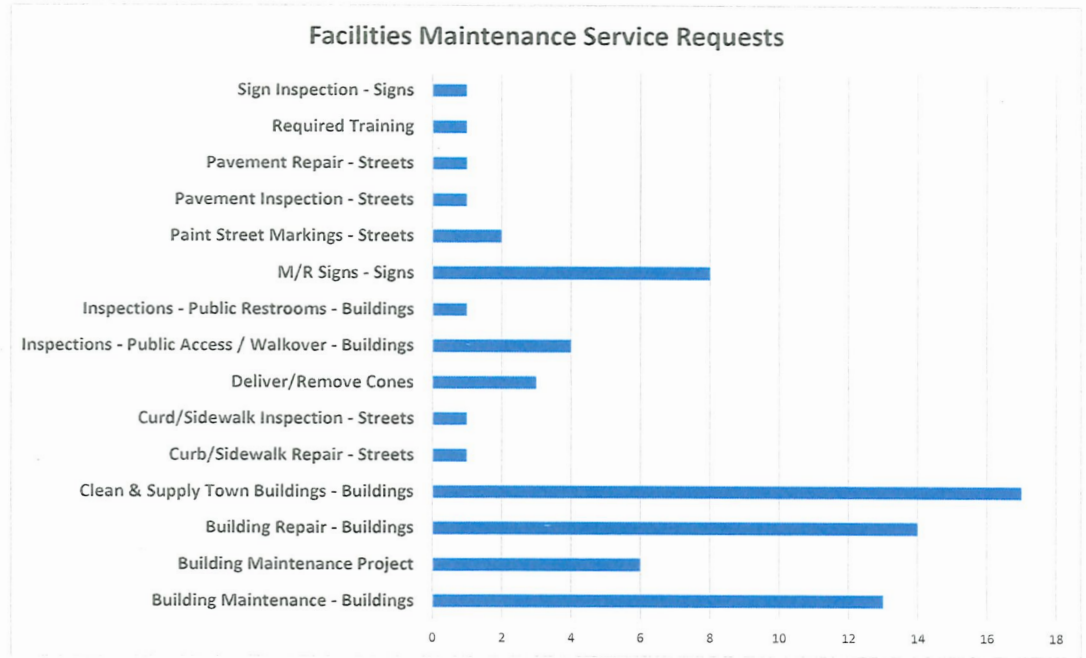
Department:	Account	Quantity	Cost	Quantity	Cost	Total Cost
		Gas		Diesel		
FIRE	10-4340-2500	67.04	\$161.81	84.75	\$225.96	\$387.77
POLICE	10-4310-2500	1597.85	\$3,814.36	0	\$0.00	\$3,814.36
OCEAN RESCUE	10-4390-2500	0	\$0.00	0	\$0.00	\$0.00
PARKS PROGRAMS	10-6120-2500	0	\$0.00	0	\$0.00	\$0.00
PARKS MAINTENANCE	10-6130-2500	160.3	\$386.85	0	\$0.00	\$386.85
WATER	30-7130-2500	151.56	\$366.01	0	\$0.00	\$366.01
SEWER	30-7140-2500	0	\$0.00	32.64	\$85.70	\$85.70
ENVT.SERVICES/STORMWATER	10-4710-2500	242.71	\$585.74	229.67	\$606.75	\$1,192.49
FLEET MAINTENANCE	10-4250-2500	10.31	\$24.91	0	\$0.00	\$24.91
STREETS	10-4510-2500	260.42	\$628.45	25	\$65.65	\$694.10
PLANNING & INSPECTIONS	10-4900-2500	234.82	\$566.78	0	\$0.00	\$566.78
PARKING MANAGEMENT	10-4540-3050	0	\$0.00	0	\$0.00	\$0.00
BUILDING MAINTENANCE	10-4260-2500	22.67	\$54.69	0	\$0.00	\$54.69
		TL QTY= 2747.68		TL QTY= 372.06		Total: \$ \$ 7,573.66
		TOTAL GAS COST	\$6,589.60	TOTAL DIESEL COST	\$984.06	

Facilities Maintenance

Service Request Distribution By Request Type

Request Type	Count	Percentage
Building Maintenance - Buildings	13	17.57%
Building Maintenance Project	6	8.11%
Building Repair - Buildings	14	18.92%
Clean & Supply Town Buildings - Buildings	17	22.97%
Curb/Sidewalk Repair - Streets	1	1.35%
Curd/Sidewalk Inspection - Streets	1	1.35%
Deliver/Remove Cones	3	4.05%
Inspections - Public Access / Walkover - Buildings	4	5.41%
Inspections - Public Restrooms - Buildings	1	1.35%
M/R Signs - Signs	8	10.81%
Paint Street Markings - Streets	2	2.70%
Pavement Inspection - Streets	1	1.35%
Pavement Repair - Streets	1	1.35%
Required Training	1	1.35%
Sign Inspection - Signs	1	1.35%
Total	74	100.00%

Reporting Dates - 2nd Quarter 2024

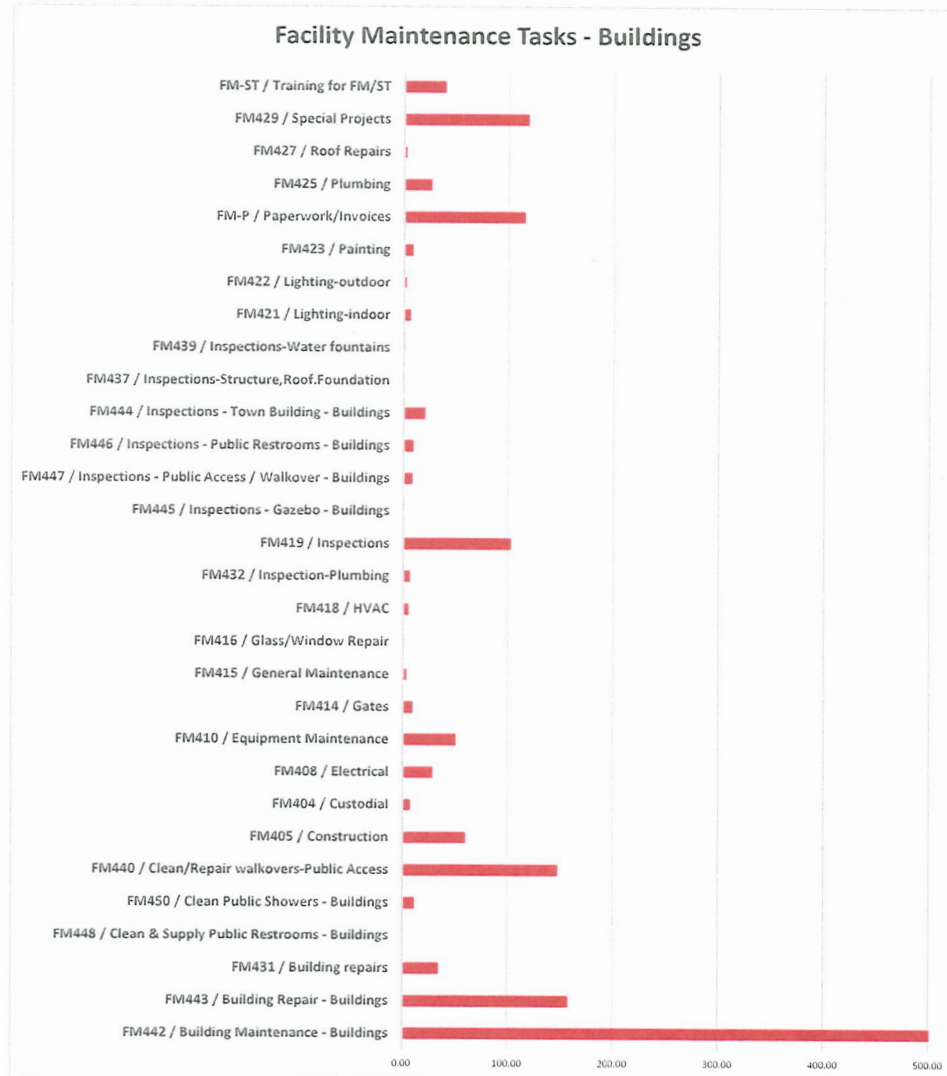


Facility Maintenance

Facility Maintenance Summary by Task

Task / Buildings	Labor Hours
FM442 / Building Maintenance - Buildings	545.00
FM443 / Building Repair - Buildings	158.00
FM431 / Building repairs	35.00
FM448 / Clean & Supply Public Restrooms - Buildings	1.00
FM450 / Clean Public Showers - Buildings	12.00
FM440 / Clean/Repair walkovers-Public Access	148.00
FM405 / Construction	60.50
FM404 / Custodial	8.00
FM408 / Electrical	29.00
FM410 / Equipment Maintenance	51.00
FM414 / Gates	10.00
FM415 / General Maintenance	4.00
FM416 / Glass/Window Repair	2.00
FM418 / HVAC	6.00
FM432 / Inspection-Plumbing	7.00
FM419 / Inspections	103.00
FM445 / Inspections - Gazebo - Buildings	1.00
FM447 / Inspections - Public Access / Walkover - Buildings	9.00
FM446 / Inspections - Public Restrooms - Buildings	10.00
FM444 / Inspections - Town Building - Buildings	21.00
FM437 / Inspections-Structure, Roof.Foundation	1.00
FM439 / Inspections-Water fountains	2.00
FM421 / Lighting-indoor	7.00
FM422 / Lighting-outdoor	3.00
FM423 / Painting	9.00
FM-P / Paperwork/Invoices	115.50
FM425 / Plumbing	27.00
FM427 / Roof Repairs	3.00
FM429 / Special Projects	119.00
FM-ST / Training for FM/ST	40.00
Total	1,547.00

Reporting Dates - 2nd Quarter 2024

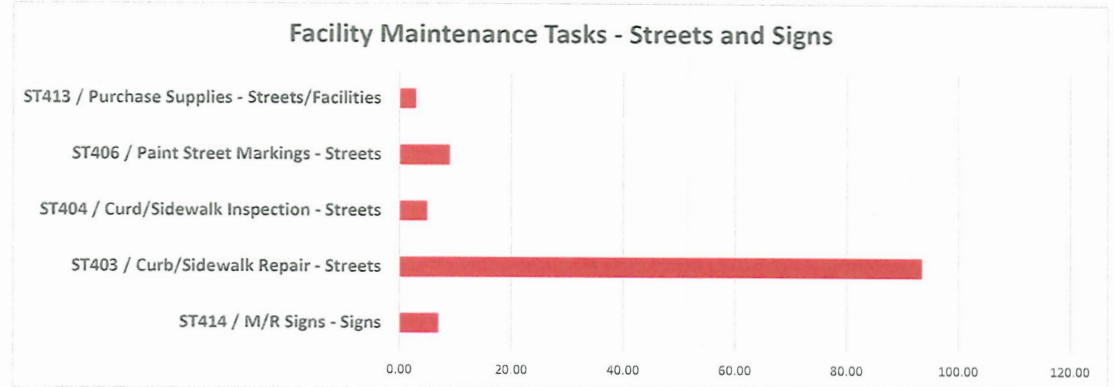


Facility Maintenance

Facility Maintenance Summary by Task

Task / Streets and Signs	Labor Hours
ST414 / M/R Signs - Signs	7.00
ST403 / Curb/Sidewalk Repair - Streets	93.50
ST404 / Curd/Sidewalk Inspection - Streets	5.00
ST406 / Paint Street Markings - Streets	9.00
ST413 / Purchase Supplies - Streets/Facilities	3.00
Total Labor Hours	117.50

Reporting Dates - 2nd Quarter 2024

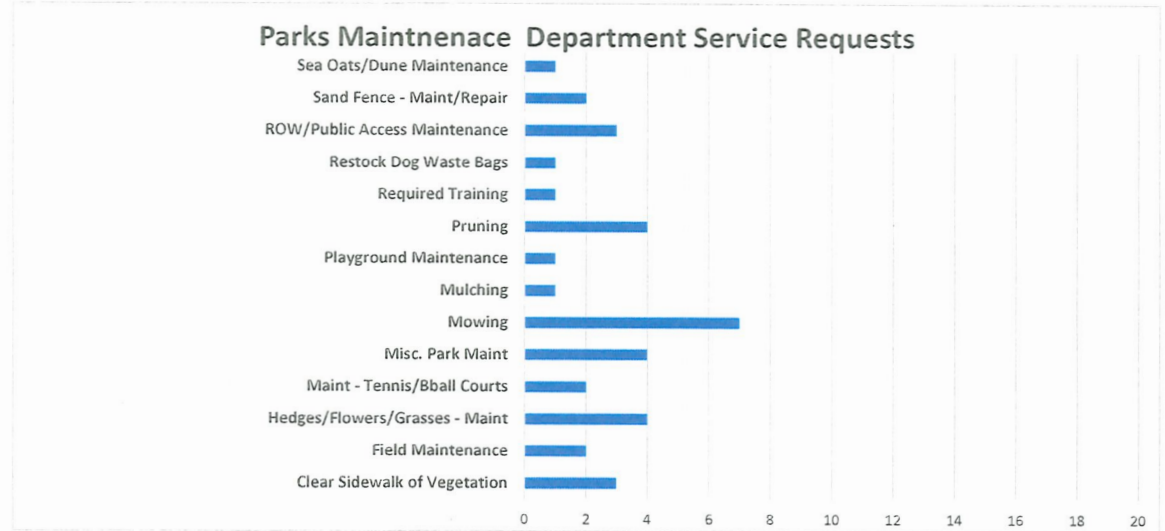


Parks Maintenance Department

Service Request Distribution By Request Type

Request Type	Count	Percentage
Clear Sidewalk of Vegetation	3	8.33%
Field Maintenance	2	5.56%
Hedges/Flowers/Grasses - Maint	4	11.11%
Maint - Tennis/Bball Courts	2	5.56%
Misc. Park Maint	4	11.11%
Mowing	7	19.44%
Mulching	1	2.78%
Playground Maintenance	1	2.78%
Pruning	4	11.11%
Required Training	1	2.78%
Restock Dog Waste Bags	1	2.78%
ROW/Public Access Maintenance	3	8.33%
Sand Fence - Maint/Repair	2	5.56%
Sea Oats/Dune Maintenance	1	2.78%
Total	36	100.00%

Reporting Dates - 2nd Quarter 2024



TOWN OF WRIGHTSVILLE BEACH PLANNING & PARKS DEPARTMENT

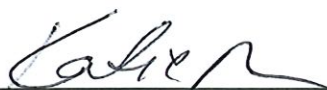
RECREATION PROGRAMS

Second Quarter Fiscal Year 2024-2025

October 2024

November 2024

December 2024



Katie Ryan, Parks and Recreation Program Supervisor

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

October 2024

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center			-			-
Farmers' Market	Seawater Field			-			2,887
Junior Lifeguard	Beach Access 36			-			-
Performance Club Class/Camp	Recreation Center	4	39	43	20	195	215
Shag / Line Dancing	Recreation Center			-			-
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		4	39	43	20	195	3,102
Cardio Crunch (M-W-F)	Recreation Center	7	7	14	30	50	80
Running (KRTN)	Soccer Field	4	5	9	16	20	36
Tone & Stretch (T-Th)	Recreation Center	7	9	16	35	49	84
Youth Fitness - CBB Strength	Basketball Court			-			-
Barre-lates	Recreation Center	2	7	9	15	27	42
Yoga - Hatha (Gentle)	Recreation Center	7	13	20	28	77	105
Yoga - Vinyasa	Recreation Center	17	12	29	51	65	116
FITNESS TOTAL		44	53	97	175	288	463
** Basketball League - Adult	Basketball Court			-			-
Basketball - Youth	Basketball Court	19	43	62	57	129	186
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons	Tennis Courts			-			-
Pickleball Open Play	Tennis Courts	45		45	450		450
Scoopers Lacrosse	Soccer Field			-			-
Soccer Shots	Soccer Field			-			-
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts	5	4	9	40	32	72
Tennis Lessons - Youth	Tennis Courts	6	2	8	48	16	64
Tennis Lessons - Adults	Tennis Courts	3	5	8	12	20	32
SPORTS TOTAL		78	54	132	607	197	804
GRAND TOTAL		126	146	272	802	680	4,369

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	21
-------------------------------	-----------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT
October 2024**

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	1	1		1	200	200
Event Stage	Private	2	1	1	2	1,100	1,100
*Recreation Center	AA	4		1	1	50	200
Recreation Center	Private				-		
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private	5	2	1	3	800	900
Shelters	Private	6	1	8	9	310	310
Soccer Field	Private	2	1	1	2	4,300	6,300
Soccer Field	WBP&R Activities				-		
Softball Field	Private	3	2	1	3	1,300	1,300
Town Hall Field	Private	3		3	3	4,500	4,500
Town Hall Field	WB P&R Events	1	1		1	200	200
Wheelchair	Private	20	1	9	10	10	42
TOTALS		47	10	25	35	12,770	15,052

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	186
Event Stage	1300
Pickleball Courts	450
Recreation Center	842
Recycle Field	
Overflow Field	900
Shelters	310
Soccer Field	6300
Softball Field	1300
Tennis Courts	168
Town Hall Field	4700
Wheelchair	42

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

October 2024

Total Receipts Written - 200

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH				\$ -
BUSINESS ON BEACH PERMITS				\$ -
COTILLION				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
DONATIONS - PICKLEBALL COURTS				\$ -
FARMERS' MARKET FEES	\$ 200.00	\$ 2,485.00		\$ 2,685.00
FARMERS' MARKET BAGS	\$ 254.10			\$ 254.10
FITNESS - CARDIO / TONE	\$ 260.00	\$ 390.00		\$ 650.00
FITNESS - BARRE, YOGA, ETC.	\$ 494.00	\$ 1,340.00		\$ 1,834.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD				\$ -
KIDS RUN THE NATION				\$ -
LACROSSE CAMP				\$ -
LACROSSE - SCOOPERS	\$ 665.00	\$ 2,373.00	\$ 22.60	\$ 3,015.40
PERFORMANCE CLUB	\$ 230.00	\$ 2,900.00		\$ 3,130.00
PICKLEBALL LESSONS				\$ -
RENTAL - EVENT STAGE		\$ 275.00		\$ 275.00
RENTAL - MISC OPEN AREAS		\$ 800.00	\$ 400.00	\$ 400.00
RENTAL - PICNIC SHELTERS		\$ 695.00	\$ 500.00	\$ 195.00
RENT - RECREATION CENTER		\$ 495.00		\$ 495.00
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SHAG / LINE DANCING				\$ -
SOCCER SHOTS				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS		\$ 2,482.00	\$ 2,700.00	\$ (218.00)
TENNIS - YOUTH & TOTS	\$ 800.00	\$ 665.00		\$ 1,465.00
TENNIS - ADULTS	\$ 240.00	\$ 475.00		\$ 715.00
TENNIS CAMP				\$ -
T-SHIRTS, ETC.		\$ 10.00		\$ 10.00
WBOR COMMUNITY TRAINING				\$ -
OCTOBER 2024	\$ 3,143.10	\$ 15,385.00	\$ 3,622.60	\$ 14,905.50
OCTOBER 2023	\$ 4,341.00	\$ 13,634.25	\$ 5,726.00	\$ 12,249.25
BEHIND/AHEAD BY	\$ (1,197.90)	\$ 1,750.75	\$ (2,103.40)	\$ 2,656.25

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT
November 2024**

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center			-			-
Farmers' Market	Seawater Field			-			1,913
Junior Lifeguard	Beach Access 36			-			-
Performance Club Class/Camp	Recreation Center	8	38	46	48	228	276
Shag / Line Dancing	Recreation Center			-			-
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		8	38	46	48	228	2,189
Cardio Crunch (M-W-F)	Recreation Center	5	8	13	16	23	39
Running (KRTN)	Soccer Field			-			-
Tone & Stretch (T-Th)	Recreation Center	6	8	14	22	32	54
Youth Fitness - CBB Strength	Basketball Court			-			-
Barre-lates	Recreation Center	1	6	7	7	18	25
Yoga - Hatha (Gentle)	Recreation Center	6	12	18	20	47	67
Yoga - Vinyasa	Recreation Center	14	14	28	49	56	105
FITNESS TOTAL		32	48	80	114	176	290
** Basketball League - Adult	Basketball Court			-			-
Basketball - Youth	Basketball Court			-			-
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons	Tennis Courts			-			-
Pickleball Open Play	Tennis Courts	45		45	495		495
Scoopers Lacrosse	Soccer Field			-			-
Soccer Shots	Soccer Field			-			-
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts	5	3	8	30	18	48
Tennis Lessons - Youth	Tennis Courts	4	2	6	24	12	36
Tennis Lessons - Adults	Tennis Courts			-			-
SPORTS TOTAL		54	5	59	549	30	579
GRAND TOTAL		94	91	185	711	434	3,058

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	11
-------------------------------	-----------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT
November 2024**

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	1	1		1	150	150
Event Stage	Private				-		
*Recreation Center	AA	4		1	1	50	200
Recreation Center	Private				-		
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private	3		3	3	600	600
Shelters	Private	6		9	9	315	315
Soccer Field	Private	1	1		1	1,500	1,500
Soccer Field	WBP&R Activities				-		
Softball Field	Private				-		
Town Hall Field	Private	2	1	1	2	4,500	4,500
Town Hall Field	WB P&R Events	1	1		1	500	500
Wheelchair	Private	8		4	4	4	20
TOTALS		26	4	18	22	7,619	7,785

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	
Event Stage	150
Pickleball Courts	495
Recreation Center	766
Recycle Field	
Overflow Field	600
Shelters	315
Soccer Field	1500
Softball Field	
Tennis Courts	84
Town Hall Field	5000
Wheelchair	20

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

November 2024

Total Receipts Written - 123

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH				\$ -
BUSINESS ON BEACH PERMITS				\$ -
COTILLION				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
DONATIONS - PICKLEBALL COURTS				\$ -
FARMERS' MARKET FEES	\$ 200.00	\$ 1,750.00		\$ 1,950.00
FARMERS' MARKET BAGS				\$ -
FITNESS - CARDIO / TONE	\$ 95.00	\$ 309.00		\$ 404.00
FITNESS - BARRE, YOGA, ETC.	\$ 488.00	\$ 1,300.00		\$ 1,788.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD				\$ -
KIDS RUN THE NATION				\$ -
LACROSSE CAMP				\$ -
LACROSSE - SCOOPERS		\$ 339.00	\$ 226.00	\$ 113.00
PERFORMANCE CLUB		\$ 2,030.00	\$ 130.00	\$ 1,900.00
PICKLEBALL LESSONS				\$ -
RENTAL - EVENT STAGE				\$ -
RENTAL - MISC OPEN AREAS		\$ 1,000.00		\$ 1,000.00
RENTAL - PICNIC SHELTERS		\$ 285.00	\$ 400.00	\$ (115.00)
RENT - RECREATION CENTER				\$ -
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SHAG / LINE DANCING				\$ -
SOCCER SHOTS				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS	\$ 180.00	\$ 260.00	\$ 1,000.00	\$ (560.00)
TENNIS - YOUTH & TOTS				\$ -
TENNIS - ADULTS				\$ -
TENNIS CAMP				\$ -
T-SHIRTS, ETC.		\$ 77.00		\$ 77.00
WBOR COMMUNITY TRAINING				\$ -
NOVEMBER 2024	\$ 963.00	\$ 7,350.00	\$ 1,756.00	\$ 6,557.00
NOVEMBER 2023	\$ 1,852.00	\$ 6,519.25	\$ 1,385.00	\$ 6,986.25
BEHIND/AHEAD BY	\$ (889.00)	\$ 830.75	\$ 371.00	\$ (429.25)

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT
December 2024**

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center			-			-
Farmers' Market	Seawater Field			-			198
Junior Lifeguard	Beach Access 36			-			-
Performance Club Class/Camp	Recreation Center			-			-
Shag / Line Dancing	Recreation Center			-			-
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		-	-	-	-	-	198
Cardio Crunch (M-W-F)	Recreation Center	6	10	16	31	37	68
Running (KRTN)	Soccer Field			-			-
Tone & Stretch (T-Th)	Recreation Center	6	11	17	19	29	48
Youth Fitness - CBB Strength	Basketball Court			-			-
Barre-lates	Recreation Center	2	6	8	7	15	22
Yoga - Hatha (Gentle)	Recreation Center	7	11	18	18	40	58
Yoga - Vinyasa	Recreation Center	12	10	22	38	55	93
FITNESS TOTAL		33	48	81	113	176	289
** Basketball League - Adult	Basketball Court			-			-
Basketball - Youth	Basketball Court			-			-
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons	Tennis Courts			-			-
Pickleball Open Play	Tennis Courts	45		45	585		585
Scoopers Lacrosse	Soccer Field			-			-
Soccer Shots	Soccer Field			-			-
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts			-			-
Tennis Lessons - Youth	Tennis Courts			-			-
Tennis Lessons - Adults	Tennis Courts			-			-
SPORTS TOTAL		45	-	45	585	-	585
GRAND TOTAL		78	48	126	698	176	1,072

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	6
-------------------------------	----------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT
December 2024**

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events				-		
Event Stage	Private				-		
*Recreation Center	AA				-		
Recreation Center	Private				-		
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private				-		
Shelters	Private				-		
Soccer Field	Private				-		
Soccer Field	WBP&R Activities				-		
Softball Field	Private				-		
Town Hall Field	Private				-		
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	8	1		1	1	8
TOTALS		8	1	-	1	1	8

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	
Event Stage	
Pickleball Courts	585
Recreation Center	289
Recycle Field	
Overflow Field	
Shelters	
Soccer Field	
Softball Field	
Tennis Courts	
Town Hall Field	
Wheelchair	

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

December 2024

Total Receipts Written - 195

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 1,025.00	\$ 1,645.00	\$ 220.00	\$ 2,450.00
BUSINESS ON BEACH PERMITS		\$ 800.00		\$ 800.00
COTILLION				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
DONATIONS - PICKLEBALL COURTS				\$ -
FARMERS' MARKET FEES	\$ 110.00	\$ 13,070.00	\$ 725.00	\$ 12,455.00
FARMERS' MARKET BAGS				\$ -
FITNESS - CARDIO / TONE	\$ 320.00	\$ 328.00		\$ 648.00
FITNESS - BARRE, YOGA, ETC.	\$ 896.00	\$ 1,595.00		\$ 2,491.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT		\$ 3,000.00		\$ 3,000.00
FLAG FOOTBALL - YOUTH	\$ 1,640.00	\$ 4,700.00		\$ 6,340.00
JUNIOR LIFEGUARD				\$ -
KIDS RUN THE NATION				\$ -
LACROSSE CAMP				\$ -
LACROSSE - SCOOPERS	\$ 380.00	\$ 1,356.00		\$ 1,736.00
PERFORMANCE CLUB	\$ 264.00	\$ 1,924.00		\$ 2,188.00
PICKLEBALL LESSONS				\$ -
RENTAL - EVENT STAGE		\$ 750.00		\$ 750.00
RENTAL - MISC OPEN AREAS				\$ -
RENTAL - PICNIC SHELTERS				\$ -
RENT - RECREATION CENTER				\$ -
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SHAG / LINE DANCING				\$ -
SOCCER SHOTS				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS		\$ 3,572.00		\$ 3,572.00
TENNIS - YOUTH & TOTS				\$ -
TENNIS - ADULTS				\$ -
TENNIS CAMP				\$ -
T-SHIRTS, ETC.		\$ 221.50		\$ 221.50
WBOR COMMUNITY TRAINING				\$ -
DECEMBER 2024	\$ 4,635.00	\$ 32,961.50	\$ 945.00	\$ 36,651.50
DECEMBER 2023	\$ 2,432.00	\$ 9,936.00	\$ 2,900.00	\$ 9,468.00
BEHIND/AHEAD BY	\$ 2,203.00	\$ 23,025.50	\$ (1,955.00)	\$ 27,183.50

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

End of Year 2024

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center	1	3	4	1	3	4
Farmers' Market	Seawater Field			-	-	-	32,634
Junior Lifeguard	Beach Access 36	37	107	144	214	626	840
Performance Club Class/Camp	Recreation Center	41	158	199	376	1,471	1,847
Shag / Line Dancing	Recreation Center			-	-	-	-
WBOR Community Training	Public Safety Building			-	-	-	-
OTHER PROGRAMS TOTAL		79	268	347	591	2,100	35,325
Cardio Crunch (M-W-F)	Recreation Center	20	22	42	487	605	1,092
Running (KRTN)	Soccer Field	8	13	21	81	126	207
Tone & Stretch (T-Th)	Recreation Center	17	22	39	322	491	813
Youth Fitness - CBB Strength	Basketball Court	3	8	11	27	72	99
Barre-lates	Recreation Center	10	14	24	131	283	414
Yoga - Hatha (Gentle)	Recreation Center	25	21	46	284	666	950
Yoga - Vinyasa	Recreation Center	33	30	63	476	789	1,265
FITNESS TOTAL		116	130	246	1,808	3,032	4,840
** Basketball League - Adult	Basketball Court	6	135	141	-	-	2,730
Basketball - Youth	Basketball Court	39	105	144	409	1,048	1,457
** Flag Football League - Adult	Soccer/Recycle Flds	3	316	319	18	1,896	1,914
Flag Football - Youth	Soccer Field	31	80	111	269	749	1,018
Lacrosse Camp	Soccer Field	2	20	22	10	100	110
Pickleball Lessons	Tennis Courts	12	34	46	24	68	92
Pickleball Open Play	Tennis Courts	45		45	6,525	-	6,525
Scoopers Lacrosse	Soccer Field	30	137	167	188	780	968
Soccer Shots	Soccer Field			-	-	-	-
Tennis Camp	Tennis Courts	5	11	16	20	44	64
Tennis Lessons - Tots	Tennis Courts	12	10	22	179	118	297
Tennis Lessons - Youth	Tennis Courts	13	7	20	175	109	284
Tennis Lessons - Adults	Tennis Courts	4	4	8	32	44	76
SPORTS TOTAL		202	859	1,061	7,849	4,956	15,535
GRAND TOTAL		397	1,257	1,654	10,248	10,088	55,700

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	137
-------------------------------	------------

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT
End of Year 2024**

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	11	1		1	3,750	3,750
Event Stage	Private	13	3	10	13	1,982	1,982
*Recreation Center	AA	47		1	1	50	2,350
Recreation Center	Private	16	10	7	17	622	622
Recreation Center	WB P&R Events	2	1		1	145	145
Recycle Field	Flag Football	6	1		1	477	956
Overflow Parking	Private	33	8	12	20	7,255	7,945
Shelters	Private	58	8	67	75	2,557	2,557
Soccer Field	Private	21	8	2	10	9,190	11,840
Soccer Field	WBP&R Activities	-	1		1	-	-
Softball Field	Private	27	8	7	15	1,950	2,630
Town Hall Field	Private	7	1	5	6	12,000	12,000
Town Hall Field	WB P&R Events	2	1		1	700	700
Wheelchair	Private	220	10	156	166	166	603
TOTALS		463	61	267	328	40,844	48,080

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	4,286
Event Stage	5,732
Pickleball Courts	6,617
Recreation Center	9,302
Recycle Field	956
Overflow Field	7,945
Shelters	2,557
Soccer Field	14,804
Softball Field	2,630
Tennis Courts	721
Town Hall Field	12,700
Wheelchair	595

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

End of Year 2024

Total Receipts Written - 2772

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT	\$ 600.00	\$ 7,800.00	\$ 600.00	\$ 7,800.00
BASKETBALL - YOUTH	\$ 8,822.00	\$ 26,485.00	\$ 2,182.60	\$ 33,124.40
BUSINESS ON BEACH PERMITS	\$ 1,600.00	\$ 3,600.00	\$ -	\$ 5,200.00
COTILLION	\$ 1,015.00	\$ 2,370.00	\$ 2,075.00	\$ 1,310.00
DONATIONS	\$ -	\$ 92.00	\$ -	\$ 92.00
DONATIONS - BENCHES	\$ 8,000.00	\$ 12,000.00	\$ -	\$ 20,000.00
DONATIONS - PICKLEBALL COURTS	\$ -	\$ -	\$ -	\$ -
FARMERS' MARKET FEES	\$ 1,905.00	\$ 52,825.00	\$ 4,200.00	\$ 50,530.00
FARMERS' MARKET BAGS	\$ 734.10	\$ -	\$ -	\$ 734.10
FITNESS - CARDIO / TONE	\$ 3,345.00	\$ 4,913.00	\$ -	\$ 8,258.00
FITNESS - BARRE, YOGA, ETC.	\$ 7,448.00	\$ 18,243.00	\$ -	\$ 25,691.00
FITNESS - YOUTH	\$ 378.00	\$ 1,224.00	\$ -	\$ 1,602.00
FLAG FOOTBALL - ADULT	\$ 600.00	\$ 15,000.00	\$ 480.00	\$ 15,120.00
FLAG FOOTBALL - YOUTH	\$ 7,184.00	\$ 22,233.00	\$ 1,785.60	\$ 27,631.40
JUNIOR LIFEGUARD	\$ 8,900.00	\$ 27,000.00	\$ 1,306.00	\$ 34,594.00
KIDS RUN THE NATION	\$ 1,604.00	\$ 2,727.00	\$ 1,208.00	\$ 3,123.00
LACROSSE CAMP	\$ 365.00	\$ 3,557.00	\$ 310.60	\$ 3,611.40
LACROSSE - SCOOPERS	\$ 4,275.00	\$ 19,906.00	\$ 248.60	\$ 23,932.40
PERFORMANCE CLUB	\$ 11,914.00	\$ 43,674.00	\$ 1,516.00	\$ 54,072.00
PICKLEBALL LESSONS	\$ 480.00	\$ 1,776.00	\$ 114.00	\$ 2,142.00
RENTAL - EVENT STAGE	\$ 750.00	\$ 4,499.96	\$ 1,860.00	\$ 3,389.96
RENTAL - MISC OPEN AREAS	\$ 2,400.00	\$ 7,925.00	\$ 1,650.00	\$ 8,675.00
RENTAL - PICNIC SHELTERS	\$ 810.00	\$ 8,285.00	\$ 4,990.00	\$ 4,105.00
RENT - RECREATION CENTER	\$ 1,325.00	\$ 5,287.50	\$ 1,700.00	\$ 4,912.50
RENTAL - SOCCER FIELD	\$ 720.00	\$ 700.00	\$ 490.00	\$ 930.00
RENTAL - SOFTBALL FIELD	\$ -	\$ 739.00	\$ 400.00	\$ 339.00
SHAG / LINE DANCING	\$ -	\$ -	\$ -	\$ -
SOCCER SHOTS	\$ 740.00	\$ 1,340.00	\$ 2,080.00	\$ -
SPNSRS - MOVIE, CONCERT	\$ -	\$ 4,500.00	\$ -	\$ 4,500.00
SPECIAL EVENT PERMITS	\$ 7,630.00	\$ 36,353.00	\$ 11,195.00	\$ 32,788.00
TENNIS - YOUTH & TOTS	\$ 4,925.00	\$ 3,420.00	\$ 254.00	\$ 8,091.00
TENNIS - ADULTS	\$ 640.00	\$ 1,330.00	\$ -	\$ 1,970.00
TENNIS CAMP	\$ 945.00	\$ 1,480.00	\$ 470.00	\$ 1,955.00
T-SHIRTS, ETC.	\$ 78.00	\$ 955.00	\$ -	\$ 1,033.00
WBOR COMMUNITY TRAINING	\$ -	\$ -	\$ -	\$ -
END OF YEAR 2024	\$ 90,132.10	\$ 342,239.46	\$ 41,115.40	\$ 391,256.16
END OF YEAR 2023	\$ 86,732.00	\$ 295,638.50	\$ 30,923.62	\$ 351,446.88
BEHIND/AHEAD BY	\$ 3,400.10	\$ 46,600.96	\$ 10,191.78	\$ 39,809.28

Wrightsville Beach Parks and Recreation Revenue - FY 2024-2025

PROGRAM	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
BASKETBALL - ADULT	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BASKETBALL - YOUTH	\$2,089.00	\$6,637.00	\$455.00	\$ -	\$ -	\$ 2,450.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,631.00
BUSINESS ON BEACH PERMITS	\$0.00	\$200.00	\$0.00	\$ -	\$ -	\$ 800.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,000.00
COTTILLION / ART	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DONATIONS	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DONATIONS - BENCHES	\$5,000.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000.00
DONATIONS - PICKLEBALL COURTS	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FARMERS' MARKET FEES	\$2,965.00	\$2,370.00	\$2,730.00	\$ 2,685.00	\$ 1,950.00	\$ 12,455.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,155.00
FARMERS' MARKET BAGS	\$480.00	\$0.00	\$0.00	\$ 254.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 734.10
FITNESS - CARDIO / TONE	\$691.00	\$907.00	\$881.00	\$ 650.00	\$ 404.00	\$ 648.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,181.00
FITNESS - BARRE, YOGA, ETC.	\$1,642.00	\$2,360.00	\$2,440.00	\$ 1,834.00	\$ 1,798.00	\$ 2,491.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,555.00
FITNESS - YOUTH	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FLAG FOOTBALL - ADULT	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ 3,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000.00
FLAG FOOTBALL - YOUTH	\$197.00	\$0.00	\$0.00	\$ -	\$ -	\$ 6,340.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,537.00
JUNIOR LIFE GUARD	\$1,096.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,096.00
KIDS RUN THE NATION	(\$610.00)	\$1,269.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 659.00
LACROSSE CAMP	\$558.40	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 558.40
LACROSSE - SCOOPERS	\$1,451.00	\$3,829.00	\$1,433.00	\$ 3,015.40	\$ 113.00	\$ 1,736.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,577.40
PERFORMANCE CLUB	\$939.00	\$4,795.00	\$4,240.00	\$ 3,130.00	\$ 1,900.00	\$ 2,188.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,192.00
PICKLEBALL LESSONS	\$176.00	\$520.00	\$15.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 711.00
RENTAL - EVENT STAGE	\$0.00	\$0.00	\$500.00	\$ 275.00	\$ -	\$ 750.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,525.00
RENTAL - MISC OPEN AREAS	\$0.00	(\$200.00)	\$3,075.00	\$ 400.00	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,275.00
RENTAL - PICNIC SHELTERS	\$37.00	\$442.00	\$348.00	\$ 195.00	\$ (115.00)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 907.00
RENT - RECREATION CENTER	\$1,347.50	\$80.00	(\$50.00)	\$ 495.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,872.50
RENTAL - SOCCER FIELD	\$0.00	\$0.00	\$205.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 205.00
RENTAL - SOFTBALL FIELD	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SHAG / LINE DANCING	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SOCCER SHOTS	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPNSRS - MOVIE, CONCERT	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPECIAL EVENT PERMITS	\$750.00	\$285.00	\$2,960.00	\$ (218.00)	\$ (560.00)	\$ 3,572.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,789.00
TENNIS - YOUTH & TOTS	\$445.00	\$925.00	\$1,291.00	\$ 1,465.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,126.00
TENNIS - ADULTS	\$0.00	\$715.00	\$0.00	\$ 715.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,430.00
TENNIS CAMP	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
T-SHIRTS, ETC.	\$105.00	\$185.00	\$11.00	\$ 10.00	\$ 77.00	\$ 221.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 609.50
WBOR COMMUNITY TRAINING	\$0.00	\$0.00	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 19,358.90	\$ 25,319.00	\$ 20,534.00	\$ 14,905.50	\$ 6,557.00	\$ 36,651.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 123,325.90



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

TOWN MANAGER MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Haynes Brigman, Town Manager

Subject: TDA Funds Request from Chamber

Date: February 13, 2025

The Wrightsville Beach Chamber of Commerce is requesting support for an application to the New Hanover County Tourism Development Authority (TDA) for physical improvements to the Visitors Center, which is owned by the Town of Wrightsville Beach and leased to the Chamber of Commerce. In addition to physical improvements to the Visitors Center, they are also requesting funding for non-staff operational expenses and personnel costs for the period of time from April 2025 to November 2025. The total amount requested is \$23,120, which is itemized below:

- ADA Ramp Repair = \$4,000
- Exterior Painting and Window Reglazing = \$6,000
- Non-staff operational expenses = \$9,600
- Personnel expenses = \$3,250
-

There is no contribution from the Town related to the request. Public Works staff will inspect the building prior to the meeting date to provide support for the requested improvements.

NEW HANOVER COUNTY TOURISM DEVELOPMENT AUTHORITY
APPLICATION FOR FUNDING FOR TOURISM RELATED EXPENDITURES

REQUESTS GUIDELINES:

- Request must be pre-approved by Governing Body.
- Request must be submitted on proper application form.
- Application to be received by TDA Three (3) weeks prior to scheduled meeting for consideration.
- **CRITERIA:** Expenditures that in the judgment of the authority, are designed to increase the use of lodging facilities, meeting facilities, or convention facilities in a town or to attract tourists or business travelers to the town and the term includes tourism-related capital expenditures.
- Funds must be budgeted and available.
- Disbursement of approved projects must meet N.C. Budget and Fiscal Control Act.

Governing Body: Wrightsville Beach Board of Alderman / WB Chamber of Commerce

Person: Brian Murry for WBBOA & Susan K Bulluck for Wrightsville Beach Chamber

Address: WB Municipal Building &

- WBCC Vistors Center/ PO 466 Wrightsville Beach, NC 28480
- Phone: (910-256-8116) Cell: 910/619-2026 Email:

Wrightsvillebeachchamber@gmail.com or bks42@aol.com

- Approved by Governing Body: WBBOA Date Project/ Activity Will Begin:

February 1, 2025 Will be Completed: January. 31,2026

Total Cost of Project/ Activity: \$23,120 Amount Requested: \$23,120

Description of Project/ Activity *(include its correlation to travel and tourism and its merit as a project or activity designed to enhance the area as a travel destination):*

The Wrightsville Beach Chamber of Commerce Visitors Center has welcomed visitors and residents of the area for over 20 years. It has been the primary contact for the beach itself since its franchise date in 1974. It was gifted the Howell Cottage which was moved to the Historic Village in 2000 and has operated and been paid for each season since then.. The original cost of the project including its moving and placement was \$135000 which was paid for by donations in-kind by local builders, plumbers, and electricians as well as other trades participants. In 2014 because of damage to one of the buildings back wall the chamber invested another \$14,700 for its replacement. The upkeep including rewiring and other structural requirements were paid for by the Chamber until the TOWB received ownership 6 years ago. Since that time the Chamber has continued to fill the role of interfacing and guiding visitors coming to the community. The WB Chamber believes that its businesses contribute not only services from the center but also are part of the ambiance of the community which comes to visit and stays, therefore providing funding to the ROT for use in tourism related projects and the holy grail of beach reconstruction.

Our members see this activity as a primary resource for tourists via both the businesses services of our members also as the historic property helping to provide the tourists with information and resources. We have always advocated for the ROT fund and in fact were active in working toward the legislation that established the fund.

It is our position that the maintenance and operation of the Visitors Center is a seaside infrastructure, eligible for ongoing support from the New Hanover County Tourism and Development Fund.

We are asking that the NHCT Rot funds be awarded to the TOWB and the WB Chamber to pay for building maintenance and retro-fit. The building needs ADA ramp repair to continue to meet the needs of those visiting us with mobility handicaps, the painting and window repair needs to be done. It is our position that this building in the Historic Village will be pivotal as the beach continues to upgrade its recreational facilities which are immediately behind the Center. The costs of these retro-fits and repair are included in the request.

The operation of the center includes: Spectrum Internet to allow access to the Wilmington & Beaches Digital Information, Duke power and light, Waste Management, cleaning of public areas such as bathrooms and porches. Operational materials and 3 days a week staffing via volunteers and paid staff are done via the WB Chamber Budget. Four days of staffing have in the past been provided by the TDA budget from the first 3%. We would suggest that this support continue which keeps the TDA, the Town, and WBCC all on the same page with advertising and distribution of materials regarding the beach. A budget has been attached to this application for review of both the Governing Body review and TDA review and action.

Ramp Repair:	\$ 4,000
Painting and Window Reglazing	\$ 6,000
Operational non staff costs:	\$9,600 Or \$1,200 per month April through November
Staffing for 22 hours / 3 days wk.	\$3,520 Or \$440 per month April through November
Total	\$23,120

➤ May continue on back or attach additional information if needed.

Submitted By: Susan K Bulluck, WBCC Chair _____ Date: January 9th, 2025 _____

Return Application To:
New Hanover County Tourism Development Authority
Kim Hufham, CEO
929 N. Front St., Suite 410
Wilmington, NC 28401
(910) 341-4030

Status: Submitted to both TDA and WB BOA for review



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

TOWN MANAGER MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Haynes Brigman, Town Manager

Subject: **Derelict Vessel Support Request**

Date: February 13, 2025

Included with this Memo is a letter of support to the NC General Assembly to create a state program to address abandoned and derelict vessels (ADV's) along the North Carolina Coast. This effort is championed by the North Carolina Coastal Federation, North Carolina Wildlife Resources, and North Carolina Division of Coastal Management.

Kerri Allen from the NC Coastal Federation has requested the Town support this effort by approving the submittal of the attached letter to the NC General Assembly. There are no financial commitments required from the Town related to the public-private program requested.

From: [Haynes Brigman](#)
To: [Lance Heater](#)
Subject: FW: Support for Abandoned Derelict Vessel (ADV) Program
Date: Thursday, January 30, 2025 3:54:41 PM
Attachments: [ADV Letter of Support - sign on.pdf](#)

Let's add this to the February Consent Agenda.

Thanks!

From: Tony Wilson <twilson@towb.org>
Sent: Thursday, January 30, 2025 3:31 PM
To: Haynes Brigman <hbrigman@towb.org>
Subject: FW: Support for Abandoned Derelict Vessel (ADV) Program

FYI

From: Kerri Allen <kerria@nccoast.org>
Sent: Thursday, January 30, 2025 3:22 PM
To: Tony Wilson <twilson@towb.org>
Subject: Support for Abandoned Derelict Vessel (ADV) Program

Hello Tony,

This is Kerri from the North Carolina Coastal Federation, I hope this finds you well. I am reaching out today in regards to our ongoing ADV removal work, and to ask for your support.

As you may know, through our partnership with WRC and DCM, we have removed almost 400 ADVs and over 3.5 million pounds of marine debris since 2018. These efforts were supported by multiple appropriations totaling \$3.8 million from the N.C. General Assembly and an additional \$8 million in leveraged federal grant funds. The magnitude and impact of this work highlights the need for the 2025 General Assembly to formalize this public-private framework to address chronic and disaster-related ADV removal needs.

We have developed formal recommendations, [here](#), but in short, our goal is to build on past and current ADV removal efforts to create a state-level program that has the permanent authority and resources to reduce, prevent and remove ADVs and associated marine debris in emergency and non-emergency situations along NC's coast, is implemented by an effective public and non-governmental partnership that includes local governments, and holds owners accountable for avoidable vessel and debris impacts.

We have drafted a sign-on letter for coastal counties, municipalities, and law enforcement agencies that we hope to send to the General Assembly, showing support for formation (and funding) of such a program. A draft is attached, and **we**

would very much appreciate your consideration as a signee.

Please let me know if you have any questions at all, and if you may be interested in adding your name to our letter.

Many thanks,
Kerri

Kerri Allen
Coastal Advocate / Coastal Management Program Director
309 W. Salisbury St. Wrightsville Beach, NC 28480
910.509.2838 x203 (Office) 910.619.8469 (Mobile)
Visit [https://link.edgepilot.com/s/9afdd37b/NqTzkBjkXkKgd4z8KiATMw?
u=http://www.nccoast.org/](https://link.edgepilot.com/s/9afdd37b/NqTzkBjkXkKgd4z8KiATMw?u=http://www.nccoast.org/) to join or learn more
Get the latest coastal news at [Coastal Review Online](#)



Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

30 January 2025

North Carolina General Assembly
16 West Jones Street
Raleigh, NC 27601

Dear esteemed members of the N.C. General Assembly,

We the undersigned write to show support for the creation of a permanent, long-term and sustainable abandoned and derelict vessel program in North Carolina, as proposed by the North Carolina Coastal Federation (Federation), North Carolina Wildlife Resources Commission (Commission), and North Carolina Division of Coastal Management (DCM).

Between 2018 and 2020, Hurricanes Florence, Dorian, and Isaias left an unprecedented number of Abandoned and Derelict Vessels (ADV) along the North Carolina coast. After a chaotic beginning in the days following Hurricane Florence, with emergency storm funding and legislation, a very effective and innovative partnership between the Federation, Commission, DCM, and local governments was established.

To date, this partnership has removed almost 400 ADVs and over 3.5 million pounds of marine debris. These efforts were supported by multiple appropriations totaling \$3.8 million from the N.C. General Assembly and an additional \$8 million in leveraged federal grant funds. The continuing/ongoing magnitude and impact of this work highlights the need and opportunity for the 2025 General Assembly to formalize this public-private framework to address chronic and disaster-related ADV removal needs.

As representatives of coastal counties, municipalities and law enforcement agencies who deal with the day-to-day chaos and hazards associated with these derelict vessels, we have come to realize just how important it is for N.C. to have a formal state program to house these removal efforts.

Working with the Federation, Commission, and DCM has enabled us to better serve and protect our communities. While a few select counties and municipalities have means to address ADVs, the majority do not. Most of us lack the resources, funding and experience to effectively and properly remove and dispose of these vessels. Removing these vessels means a great deal to our residents, and has reinstated public access and removed navigation hazards and contaminants across countless miles of state waters.

We have relied heavily upon the partnership from day one; without them, the vast majority of ADVs would still be sitting in state waters. They have made funding available, lent administrative support, mobilized, contracted and supervised removal companies, ensured all regulations were followed during removal and disposal, advocated for legislation, and provided education to our local government staff, elected officials, and residents.

The program they have proposed builds on past and current ADV removal efforts to create a state-level program that has the permanent authority and resources to reduce, prevent and

remove ADVs and associated marine debris in emergency and non-emergency situations along N.C.'s coast, is implemented by an effective public and non-governmental partnership that includes local governments, and holds owners accountable for avoidable vessel and debris impacts. N.C.'s lack of a permanent state-level ADV program affects its ability to secure the full extent of emergency federal funds, and this has resulted in inefficiencies and delays in addressing disaster-related ADVs which increases costs for taxpayers.

By formalizing this existing public-private partnership framework into a state program, it will enhance vessel removals, leveraging efficiency and cost-effectiveness; support local government removal and prevention initiatives; and facilitate a more timely recovery effort after the next major storm strikes our coast and in non-emergency situations.

We are genuinely appreciative of the efforts of the Federation, Commission, and DCM and strongly support the formation of a state program to address abandoned and derelict vessels in North Carolina coastal waters.

Sincerely,



Wrightsville Beach Police Department

Office of the Chief of Police

3 Bob Sawyer Drive – P. O. Box 452
Wrightsville Beach, North Carolina 28480

To: Haynes Brigman, Town Manager

From: Jason Bishop, Interim Chief of Police

Subject: Purchase of Idemia Fingerprinting Equipment

Date: 01/03/2025

In October of last year, it came to our attention that the State Bureau of Investigation (SBI) was no longer receiving fingerprints from our Agency. This includes fingerprints from arrestees, newly hired police officers, and contractors that need access to the Public Safety building. After working with the Town's IT manager and the SBI, it was determined our current equipment is outdated (14 years old) and will no longer communicate with the State system.

This equipment is essential for the efficient operation of the Police Department. Without this equipment, officers would have to take all arrestees to the Sheriff's Office for fingerprinting. This would mean officers would be tied up longer on arrests. Also, without this equipment, new hires and contractors would have to be taken to another agency for fingerprinting. Therefore, making it longer to process a new hire and getting criminal histories for contractors.

Requested Action: Approve a budget amendment for the purchase of the Idemia fingerprint machine at a cost of \$25,055.



Wrightsville Beach Police Department

Proposal Worksheet

Proposal for IDEMIA Fingerprint Equipment. This proposal will explain the reason we need to update our fingerprint equipment to make the daily operation of the police department run more efficiently.

BRIEF This document is to show the pricing quote given by IDEMIA and the recommendation from the Wrightsville Beach Police Department to be compliant with the State of North Carolina.

What is the problem?

Captain Newberry was contacted by the State of North Carolina SBI and advised that we haven't been transmitting any fingerprints to the state. This includes arrestees and new hires for the police department. This has been occurring since around April 2024. We were unaware that we were not sending this information.

The problem that the Wrightsville Beach Police Department is facing is the current system is outdated and is operating on Windows 7. We have had this system since we moved into the department and is currently 14 years old. The technology will not communicate with the state anymore and needs to be updated.

If we don't update this equipment, it will take officers off the street for longer periods of time due to the need to take arrestees to New Hanover County Sheriffs office to be printed. This could add a lot of extra time that the officer is off the island due to waiting to use the county's fingerprint machine before being taken before the magistrate.

This will also slow down the hiring process for new officers and vetting contractors that are requesting access to the police department. Everyone that is hired or needs access to the department must be fingerprinted. After fingerprints are submitted the state will send a letter to the agency saying if the person is good to go or not. If fingerprinted somewhere else the letter will go to that location and take more time to get to the Wrightsville Beach PD. This will make it longer to complete the new hire paperwork or to grant access to the PD.



Wrightsville Beach Police Department

Proposal Worksheet

After research and examining the various options, IDEMIA gave us a quote for equipment that will only work for the fingerprint requirements for the state. We need a fingerprint and palm scanning combo. NC SBI also utilizes IDEMIA and will make for an easy transition with the new equipment. Captain Newberry worked with IDEMIA and showed them all the current equipment including the cabinet that contains the equipment. All equipment will need to be replaced due to age and no longer being under a maintenance agreement. Below is the quote given from IDEMIA for a Bundled Offer.

Tenprint/Palm Capture - Table 1

****BUNDLED OFFERING** Tenprint/Palm Capture – Cabinet** Table 1. Pricing / Maintenance

	Description	Unit Price
ESLC-F0M53H-00 ESLO-0LS050-00 ESLO-PCCORE-01 ESLO-DT2200-00 ESLO-CDMSUG-00 ESLO-SSMALL-00 ESLO-UPSSML-00 C500-000071 C510-000107 D120-ANA000-00 TP-IAT-CUSTOM	IDEMIA LiveScan System Cabinet Tenprint/Palm Capture, including: <ul style="list-style-type: none"> • IDEMIA LiveScan System Software • FBI Appendix F Certified Tenprint/Palm 500PPI Scanner with Moisture Discriminating Optics Scanner™ (MDO) Block Technology • Computer, Touch screen monitor, keyboard • Ruggedized Cabinet fixed-height with foot pedal for hands free advancement • Mugshot Capture Kit (camera, software, mounting hardware) • Signature Capture Pad • Printer Black & White Tenprint Card Printer, Duplexer-Tray • Standard NC-DPS criminal and civil profiles and workflows • UPS • North Carolina DPS Encryption Device • On-site Installation and Training • Warranty: 1 Year On-site Advantage Solution warranty, 9X5, Next day on-site response and parts replacement • Freight 	\$23,646
LS-PRNT-M	Printer Black & White Tenprint Card, Duplexer-Tray	\$1,409
Total:		\$25,055

Optional Annual Maintenance Support will start immediately following the 1st Year Warranty. Annual Maintenance prices shown above are for Year 2 only. Annual maintenance pricing is subject to increase beginning in Year 3.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2025) 646-B
FISCAL YEAR 2024/2025

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2025, The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4310-5000	Capital Outlay	25,055	
10-3991	Appropriated Fund Balance		25,055

Section II. Copies of this Budget Ordinance No. (2025) 646-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 20th day of February 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

TOWN MANAGER MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Haynes Brigman, Town Manager

Subject: NCBIWAs support Resolution

Date: February 13, 2025

North Carolina Beach, Inlet, Waterways Association (NCBIWA) is requesting its members support their legislative agenda for the upcoming 2025 legislative session of the NC General Assembly. Of importance to NCBIWA is a request to update the NC Beach and Inlet Management Plan (BIMP). The BIMP was initiated in 2007, and updated 2016, and focuses on technical and socio-economic data related to North Carolina beaches and inlets. This data is important for all coastal communities to better understand their strategies for shoreline protection, beach nourishment, dredging activities, and better defining the direct economic impacts coastal communities have on state revenue collection and jobs created. If approved, the Resolution will be submitted to the NC General Assembly.

The BIMP was first funded in 2007 from the General Assembly and updated in 2016. The state agencies involved include the NC DEQ, DWR and DCM. Moffatt & Nichol assisted the state with 1) data identification and acquisition of existing datasets, 2) determination of beach and inlet management regions, 3) scheduling and facilitation of stakeholder meetings, 4) development of draft beach and inlet management strategies, and 5) preparation of a final report.

The data contained in the BIMP is critical in understanding and evaluating the coastal natural systems. The nature of the beaches and inlets along the coast are influenced by factors such as geology, sediment, waves, sea level rise as well as storms and other natural disasters. In order to develop appropriate management regions and properly develop and assess management strategies, relevant coastal data.

The data presented in the BIMP is intended to serve as a resource, common reference, and starting point for beach and inlet projects and strategy discussions among stakeholders.

In addition to technical data, the BIMP also provides socio-economic values of the beaches and inlets. North Carolina beaches and inlets have tremendous economic importance to the state, providing billions of dollars in economic value through business and tourism, residential and commercial property value, water access for commercial and recreational fishermen, and the marina and boat building industries. The developed portions of the ocean shoreline also represent a considerable investment for the state however, the value of coastal property is at risk if the coastline is not protected.

In 2016, the primary focus of the update of the BIMP was to incorporate beach nourishment and dredging activities completed over the past seven years as well as refine the historical data evaluated in the initial report in order to develop an updated accurate estimate of the funding needed to maintain the State's beaches and inlets. **The more comprehensive data set served as the basis for refining the volume and cost projections of dredging and beach nourishment for current and future managed shorelines.** Potential funding sources to establish a statewide beach preservation fund were identified and evaluated. Similarly, the funding needed for appropriations to the state's deep draft navigation fund were also identified. Revisions to the socio-economic impact study of the state's beaches and inlets were conducted to highlight the importance of these vital resources and the need for the state to increase their participation in preserving them.

Without correct updated data, it will be impossible to accurately project direct expenditures generated by the beaches and inlets as well as the number of jobs created and the total State tax revenue from all these sectors. In addition, it will be impossible to determine the recreational consumer surplus resulting from beaches and inlets nor will it be possible to accurately determine the scope and costs associated with beach nourishment and dredging projects in the state.

NCBIWA 2025-2026 Legislative Goals

- 1. Update the Beach and Inlet Management Plan (BIMP)-2 Goals: Advocate for funding in the amount of \$500,000 to update the BIMP and Create legislation to have the BIMP automatically updated every 5 years.** The first BIMP was funded via House Bill 1840 (Session Law 2000-67) and completed in 2009. It provided necessary information to address our natural resources, funding mechanisms & strategies for the comprehensive management of the state's ocean & inlet shorelines. The BIMP also provided the necessary socioeconomic values of N.C. beaches and recommended management strategies. In 2016, an updated BIMP provided new coastal and socioeconomic data and reflected policy changes implemented since the original Plan. It also focused on the latest beach nourishment and dredging activities completed over the previous seven (7) years and projected the needed funding to maintain the state's coastline, while offering several possible revenue options. Due to healthy growth in N.C. coastal communities, an updated BIMP must be conducted to effectively steer state and local management resources in complex planning in support of 326 miles of ocean shoreline, barrier islands and 19 active inlet complexes that collectively generate over \$4 billion in annual revenues.
- 2. Establish a recurring funding source for the Coastal Storm Damage Mitigation Fund (CSDMF).** The CSDMF, 143-215.73M, was established as a special revenue fund by the N.C. General Assembly to be used for costs associated with beach nourishment, artificial dunes, and other projects to mitigate or remediate coastal storm damage to the ocean beaches and dune systems of the State. The CSDMF does not have a recurring funding source and, as such, has to be funded each legislative session. Establishing a recurring funding source is critical to protecting and maintaining NC coastal communities.
- 3. Create a Coastal Restoration and Resiliency Fund (Fund) to receive proceeds from alternative energy production in the coastal areas of North Carolina to provide for disposition of revenues and to provide for restrictions on the use of such revenues.** The RISEE Act in Congress presents the most logical and sustaining funding opportunity source for the Fund while saving the State billions of dollars in long-term coastal funding. Upon passage of the RISEE Act in 2022, NCBIWA recommends the creation of the Fund to ensure compliance of the acceptance, distribution, reporting and oversight of Federal dollars designated for coastal restoration, mitigation and resiliency projects. To ensure our coast does not leave itself vulnerable to coastal hazards we will need projects that are coordinated regionally and provide benefits across coastal communities. NC needs a commitment to a sustainable & dedicated funding source of at least \$25 million annually that results in a continued economic engine that provides a positive Return of Investment for the state.
- 4. Continue funding the Shallow Draft Navigation Channel Dredging and Aquatic Weed Fund (Fund).** The Fund was established as a special revenue fund and has recurring

funding sources consisting of fees credited to it under G.S. 75A-3 (motor fuel excise tax revenue), G.S. 75A-38 (fee to transfer certificate of title) and taxes credited to it under G.S. 105-449.126 (Highway Fund) as well as funds contributed by non-State entities.

5. **House Bill for contract services and emergency equipment purchases following post-named storm/state of emergency declarations.** A draft bill to conduct construction and purchase equipment following post-named storm/state of emergency declaration (similar to the Dredge Contractor bill). Tie into FEMA rules. See 5-Law 835 or 735 help get bids for beach renourishment

RESOLUTION NO. (2025) 2350

Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: February 20, 2025



A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH NORTH CAROLINA IN SUPPORT FOR UPDATING THE 2016 BEACH AND INLET MANAGEMENT PLAN (BIMP)

WHEREAS, the first BIMP was funded via House Bill 1840 (Session Law 2000-67) and completed in 2009 which provided necessary information to address North Carolina's (N.C.) natural resources, funding mechanisms and strategies for the comprehensive management of the state's ocean & inlet shorelines; and

WHEREAS, the BIMP provided needed socioeconomic values of N.C. beaches & recommended management strategies; and

WHEREAS, in 2016, an updated BIMP provided new coastal & socioeconomic data & reflected policy changes implemented since the original Plan including the latest beach nourishment and dredging activities completed over the previous seven (7) years; and

WHEREAS, in 2016, an updated BIMP projected the necessary needed funding to maintain the state's coastline while offering several possible revenue options; and

WHEREAS, due to healthy growth in N.C. coastal communities, a regularly updated BIMP must be conducted to effectively steer state and local management resources in complex planning in support of 326 miles of ocean shoreline, barrier islands, and 19 active inlet complexes that collectively generate over \$4+ billion in annual revenues;

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina that it supports the updating of the 2016 Beach and Inlet Management Plan (BIMP); and

BE IT FURTHER RESOLVED that this Resolution of Support be made known to the members of the North Carolina General Assembly.

This Resolution adopted this 20th day of February, 2025.

F. Darryl Mills, Mayor

ATTEST:

Lance Heater, Town Clerk



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

TOWN MANAGER MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Haynes Brigman, Town Manager

Subject: **Budget Ordinance: Communications Manager**

Date: February 13, 2025

The Town authorized the creation of a new Communications Manager position for the Town as part of the FY25 budget. The budget has been amended to include the necessary salary and benefit cost for the position, but has not been updated to include operational and equipment expenses for the position. The Town expects the new employee to begin in early March, and are requesting a budget amendment to direct funds to the employee and the new Communications department so that they may begin operations and executing their responsibilities immediately. The attached budget request is seeking funding for the following items:

- Laptop computer, monitors, docking station, and printer
- Social media management software
- Graphic design software subscription (Canva)
- Physical equipment (camera, office desk, office equipment)
- Branding Efforts (print and digital)
-

When the Communications Manager position was originally budgeted, it was allocated to the Governing Board budget. The budget amendment presented will also move the position (salary and benefits) to the General Administration budget. This will help with future budget administration, since the position reports to the Town Manager. Also, with it being a new position and department for the Town, there may be additional budgetary needs for the department that will be discussed and outlined during the annual budget development process.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
 ORDINANCE NO. (2025) 649-B
 FISCAL YEAR 2024/2025

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2025, The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4120-0000	Salaries and Wages	72,000	
10-4120-0900	FICA	5,508	
10-4120-1000	Retirement	9,825	
10-4120-1010	401K Contributions	2,900	
10-4120-1100	Group Insurance	8,800	
10-4120-2600	Office Supplies	15,000	
10-4120-3100	Travel and Training	2,150	
10-4120-3200	Cell Phone	780	
10-4110-0000	Salaries and Wages		72,000
10-4110-0900	FICA		5,508
10-4110-1000	Retirement		9,825
10-4110-1010	401k Contributions		2,900
10-4110-1100	Group Insurance		8,800
10-4110-3100	Travel and Training		650
10-4110-3200	Cell Phone		780
10-3991	Appropriated Fund Balance		16,500

Section II. Copies of this Budget Ordinance No. (2025) 649-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 20th day of February 2025.

 DARRYL MILLS
 Mayor

ATTEST:

 LANCE HEATER
 Town Clerk

Seal



Planning and Inspections

TOWN OF WRIGHTSVILLE BEACH
PLANNING AND INSPECTIONS • 321 CAUSEWAY DRIVE • P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480 • 910-256-7937

MEMORANDUM

To: Mayor Mills and the Board of Aldermen
From: Tony Wilson, Planning and Parks Director *TW*
Date: February 11, 2025
Re: **Consent Agenda: Set a Board of Aldermen Public Hearing**
Cc: Haynes Brigman, Town Manager

Staff respectfully requests to set the following public hearing to be heard at the Thursday, March 13, 2025 **Board of Aldermen** meeting at 5:30 p.m.

- To set a public hearing for Thursday, March 13, 2025, or as soon thereafter as possible, to consider a Special Use Permit for the Wrightsville United Methodist Church located at 4 Live Oak Drive to install a church memorial garden and columbarium.

Requested Action:

Set the public hearing as requested.





Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

TOWN MANAGER MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Haynes Brigman, Town Manager

Subject: **Bridge Replacement Consultant**

Date: February 13, 2025

The Town is seeking engineering and consultive services from a transportation consultant to guide the Town and its Bridge Replacement Committee through the planning and construction phases of the NCDOT's scheduled bridge replacement projects. These services are to include support for project scheduling, review of technical and engineered designs, traffic and site plan analysis, assistance with natural resource identification, wetland delineation, and environmental permit applications, attendance at related meetings, field inspection and monitoring for pre and post construction, NCDOT coordination and communication, drafting and presentation preparation, utility coordination, assistance with emergency response plans, and project tracking and delivery milestones.

Transystems, and representative Chad Kimes, will provide the Town with the necessary scope, experience, and working history to benefit the Town through this project. A draft agreement is included, and a final agreement will be carried out by the Town Manager.

February 5, 2025

Town of Wrightsville Beach
Attn: Mr. Haynes Brigman, Town Manager

Re: On Call Professional Engineering Services, Town of Wrightsville Beach, North Carolina

Dear Mr. Haynes Brigman, Town Manager,

TranSystems is pleased to submit this proposal to provide professional consulting services for the Town of Wrightsville Beach on the above referenced Project. Included in this proposal is our understanding of the project information, an outline of proposed scope of work, and our fee. TranSystems will coordinate with the Town and the NCDOT if needed throughout the project.

This letter details the services TranSystems proposes to perform in connection with the Project, the pricing at which TranSystems proposes to perform these services, the schedule for completing these services and the assumptions upon which TranSystems has based this proposal. If the proposal outlined in this letter is acceptable, TranSystems would request that you indicate your acceptance of this proposal by executing this letter agreement in the space provided below.

SCOPE OF SERVICES

In connection with the above referenced Project, TranSystems shall perform the following described Services:

- Serve as a resource and advisor to the Town for replacement of the 3 proposed bridges.
- Assist Project Development Project Managers with management and scheduling support
- Review technical designs and engineering plans.
- Review traffic and site plan in support of projects within the Town
- Assist with natural resource investigation, wetland delineation, mitigation, and T&E surveys
- Review environmental permit applications
- Attend and requested meetings
- Assist with all field inspection and monitoring, pre and post construction
- Assist with NCDOT Division 3 coordination concerning NCDOT projects
- Support project functions:
- Drafting correspondence; presentation preparation
- Attend public meetings
- Meeting management (preparation, logistics, meeting minutes, etc.)
- Preparation of project briefs
- Attend utility owner meetings and utility coordination
- Project delivery tracking and reporting on milestones.

[1]

- Assist with emergency response
- Individual duties or tasks as assigned by the Town.

SCHEDULE

Each task will be discussed with the Town and we will prepare a task schedule that meets the requirements of the Town. This on-call services shall expire December 31, 2025 unless renewed by the Town.

COMPENSATION

As compensation for the performance of the above-described Services, TranSystems will be reimbursed by the Client on a time and materials basis according to our standard hourly rates in effect at the time the services are performed up to a maximum fee of **Fifty Thousand Dollars (\$50,000.00)**. As shown in the attachment on page 5, Mr. Chad Kimes will be billed at a rate of **\$285/hour**. Invoices will be sent monthly and will be based on the total Services actually completed as of the time of billing

If Client fails to make any payment due TranSystems for services and expenses within thirty (30) days after receipt of TranSystems' statement therefore, the unpaid contract balance shall accrue interest at the lesser of: i) 1.5% per month; or, ii) the highest rate of interest allowed under applicable law. The entire unpaid balance due TranSystems shall bear said rate of interest from the thirtieth day after Client's receipt of TranSystems' statement, until the entire unpaid balance has been paid to TranSystems. In addition to being entitled to interest, TranSystems may, after giving seven (7) days written notice to Client, suspend services under this Agreement until TranSystems has been paid in full all amounts due for Services, expenses and charges.

GENERAL PROVISIONS

Client grants to TranSystems during the term of this agreement and thereafter a non-exclusive license to use its name and logo in TranSystems' marketing materials such as press releases, case study briefs/project summaries, TranSystems' website or brochures. This license shall be perpetual and irrevocable for such use on all materials distributed and or printed but not yet distributed prior to termination and revocation of said license; said license shall remain in effect unless and until Client shall terminate and revoke the same by giving TranSystems 60 days advanced written notice thereof whereupon at the end of 60 days the licenses shall be deemed terminated.

Services performed by TranSystems under this Agreement will be conducted in a manner consistent with the level of care, diligence and skill ordinarily possessed and exercised by members of the profession currently practicing in the same locality under similar conditions. **IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE ARE SPECIFICALLY EXCLUDED.** The parties' rights, liabilities, responsibilities and remedies with respect to the Services, whether in contract or otherwise, shall be exclusively those set forth in this Agreement. To the fullest extent permitted by law, TranSystems shall not, in any event, be liable to the Client for any special, indirect, incidental or consequential damages. These, include, but are not limited to, damages from delay, lost distribution, loss of product, loss of use, loss of profits or revenue, increased cost of operation, cost of capital, or the cost of new or replacement equipment or systems or power. TranSystems' and/or its individual principals, directors, officers, employees, agents and servants of the firm total liability to the Client for all claims, losses, damages and expenses resulting or arising in any way from the performance of the Services shall not exceed the total

compensation received by TranSystems under this Agreement. This Agreement shall be governed by and interpreted in accordance with the laws of North Carolina.

The proposal outlined in this Letter is valid for 120 days.

We sincerely appreciate the opportunity to work with you on this Project. If you concur with the proposal outlined in this Letter of Agreement, please execute the enclosed extra copy and return it to TranSystems. Unless otherwise instructed by the Client in writing at the time you return the executed copy of this Letter Agreement, TranSystems will consider the executed Letter Agreement as our notice to proceed. Please let us know if you have any questions or need any further information.

Sincerely,
TranSystems

By:

Neil Lassiter, PE
Senior Vice President

ACCEPTANCE

The Client hereby accepts the proposal outlined above and does hereby engage TranSystems to perform the Services described above, on the terms and conditions set forth in the forgoing Letter Agreement. The Client accepts and agrees to the terms and conditions of the foregoing Letter Agreement.

Client Name: Town of Wrightsville Beach

By: _____

Printed Name: _____

Title: _____

Date: _____

Contact/Billing Information:

Address: _____

City, State, Zip: _____

Phone: _____

Fax: _____

E-Mail: _____

Attachment – Appropriate Rate Schedule

2024 TIME AND MATERIAL FEE SCHEDULE

PROFESSIONAL SERVICES:	RATE PER HOUR (\$)
Principal/Expert Witness	285.00
Senior Project Manager	235.00
Project Manager II	200.00
Project Manager I	160.00
Senior Land Planner (RLA)	195.00
Land Planner II	140.00
Land Planner I	135.00
Senior NEPA Planner	215.00
Project Engineer V	180.00
Project Engineer IV	170.00
Project Engineer III	155.00
Project Engineer II	140.00
Project Engineer I	120.00
Project Designer	130.00
Planner I	105.00
Planner II	130.00
NEPA Planner	150.00
Senior Technician	120.00
Technician	110.00
GIS/CAD Technician II	115.00
GIS/CAD Technician I	105.00
 ENVIRONMENTAL SERVICES:	
Project Scientist III	150.00
Project Scientist II	140.00
Project Scientist I	115.00
 CEI SERVICES:	
Project Manager, PE	190.00
Project Manager	175.00
Construction Technician VI	165.00
Construction Technician V	145.00
Construction Technician IV	135.00
Construction Technician III	110.00
Construction Technician II	95.00
Construction Technician I	85.00
 SURVEYING/SUE SERVICES:	
Geomatics Director, PLS	245.00
Survey Group Manager, PLS	200.00
SUE Group Manager	170.00
Project Surveyor, PLS	160.00
Project Manager, PLS	165.00
HD Scan Project Manager	165.00
Survey CADD Technician	130.00

Surveying/SUE Technician IV	125.00
Surveying/SUE Technician III	115.00
Surveying/SUE Technician II	110.00
SURVEYING/SUE SERVICES:	RATE PER HOUR (\$)
Surveying/SUE Technician I	95.00
Survey Crew	185.00
3-Person Survey Crew	245.00
2-Person SUE Crew	190.00
SURVEYING MISCELLANEOUS:	
Iron Pipes	2.75
Wood Stakes, Wire Flags, or Nails	0.55
Long Wood Stakes	1.65
SUE MISCELLANEOUS:	
Test Holes up to 6 feet in soil	995.00/hole
Test Holes up to 6 feet in pavement	1105.00/hole
Test Holes beyond 6 feet	55.00/foot
Vacuum Truck Mileage	1.25/mile/trip beyond 50 miles of a TranSystems office
Traffic Control Services (if necessary)	1,750/day above 55 mph for 8 hr. day
Traffic Control Services (if necessary)	775/day up to 55 mph for 8 hr. day
Traffic Control services (if necessary)	150/hr. over 8 hours in a day
SUPPORT SERVICES:	
Clerical	75.00
Project Administrative Assistant	95.00
MISCELLANEOUS:	
Mileage	Mileage set at current federal travel regulation rates
Meals & Lodging	Subcontracted Services Cost +
15%	
Copies	0.20
Color Copies	0.85
Paper Prints (B Size, 12" x 18")	0.85
Color – B Size	3.80
Paper Prints (C Size, 18" x 24")	1.90
Paper Prints (D Size, 24" x 36")	2.75
Paper Prints (E Size, 30" x 42")	2.75
Color Plots or Mylar (C Size, 18" x 24")	22.00
Color Plots or Mylar (D Size, 24" x 36")	27.00
Color Plots or Mylar (E Size, 30" x 42")	33.00

**Materials not listed will be invoiced at our charge, plus 10%. Fees categories may be added as needed. Fees submitted for a particular project will be set for the duration of that project unless project is longer than one year. If the fee schedule is updated, a new schedule will be submitted for future projects.

RESOLUTION NO. (2025) 2348

Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: February 20, 2025



A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA EXEMPTING THE PROFESSIONAL SERVICES RELATING TO ENGINEERING SERVICES FOR THE BRIDGE REPLACEMENT PROJECTS

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively “design services”) to be based on qualifications and without regard to fee; and

WHEREAS, the Town proposes to enter into a contract for on-call professional engineering services relating to the replacement of 3 bridges by NCDOT; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for engineering services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for services for the above-described project is less than \$50,000.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina as follows:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This resolution shall be effective upon adoption.

This Resolution adopted this 20th day of February, 2025.

F. Darryl Mills, Mayor

ATTEST:

Lance Heater, Town Clerk

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2025) 647-B
FISCAL YEAR 2024/2025

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2025, The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4110-1801	Professional Services	50,000	
10-3991	Appropriated Fund Balance		50,000

Section II. Copies of this Budget Ordinance No. (2025) 647-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 20th day of February 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, NC 28480
910-256-7900

To: Mayor Mills and Board of Aldermen

From: Brian Murray, Finance Officer

Subject: Resolution No. (2025) 2349 & Budget Ordinance No. (2025) 645-B -
Accepting Grant Funding & Transfer for CFPUA Utility Consolidation

Date: February 20, 2025

Background:

The purpose of Resolution No. (2025) 2349 is to formally accept the \$7,880,000 grant from the North Carolina Department of Environmental Quality, Division of Water Infrastructure, to assist the Town with the utility consolidation with Cape Fear Public Utility Authority (CFPUA). The grant is outlined in the attached Letter of Intent to Fund, and the Town agrees to comply with the conditions set forth in the Assurances and Conditions document.

Additionally, Budget Ordinance (2025) 645-B is also included to appropriate the amount of the grant funds for transfer to CFPUA. Since the grant is disbursed on a reimbursement basis, the transfer to CFPUA must be made first and then reported to DWI in a reimbursement request. I recommend that the funds be transferred to CFPUA in two installments to ensure that the Town maintains an adequate balance in its operational fund for current expenses.

The first transfer of \$4 million can be made immediately, followed by a reimbursement request to DWI. Once the reimbursement is received, the Town can use those funds to complete the transfer of the remaining balance. This approach ensures that the Town's Water and Sewer Fund retains enough revenue to continue operations and is able to get those funds over to CFPUA for costs associated with the utility consolidation.

Approval of both Resolution No. (2025) 2349 and Budget Ordinance No. (2025) 645-B will allow the Town to move forward with securing the necessary funding and transferring the funds to CFPUA to support the costs associated with the utility consolidation.

Requested Action: Approve Resolution No. (2025) 2349 & Budget Ordinance No. (2025) 645-B.

RESOLUTION NO. (2025) 2349

Board of Aldermen

Town of Wrightsville Beach, North Carolina

Date: February 20, 2025

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA ACCEPTING GRANT FUNDING AND DESIGNATING APPLICANT'S AGENT FOR WATER/WASTEWATER INFRASTRUCTURE IMPROVEMENTS

WHEREAS, the Town of Wrightsville Beach (hereafter referred to as the "Town") is a public entity duly organized under the laws of the State of North Carolina; and

WHEREAS, the North Carolina Department of Environmental Quality has offered funding in the amount of \$7,880,000 to assist with meeting the Town's water/wastewater infrastructure needs in the attached Letter of Intent to Fund; and

WHEREAS, the Town of Wrightsville Beach intends to perform said project in accordance with the agreed scope of work, as outlined in the attached Assurances and Conditions document;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA:

1. That the Town of Wrightsville Beach does hereby accept the Grant offer of \$7,880,000.
2. That the Town of Wrightsville Beach does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.
3. That Brian Murray, Finance Officer, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

This Resolution adopted this 20th day of February, 2025.

F. Darryl Mills, Mayor

ATTEST:

Lance G. Heater, Town Clerk

(SEAL)

**STATE OF NORTH CAROLINA
DEPARTMENT OF ENVIRONMENTAL QUALITY
DIVISION OF WATER INFRASTRUCTURE**

Funding Offer and Acceptance

Legal Name and Address of Award Recipient

Town of Wrightsville Beach
PO Box 626
Wrightsville Beach, NC 28480

Project Number(s): SRP-D-134-0213

Assistance Listing Number: N/A

Unique Entity ID Number: TDNHK3HVB97

Funding Program

	<input type="checkbox"/>	Additional Amount for Funding Increases	Previous Total	Total Offered
Drinking Water	<input checked="" type="checkbox"/>			
Stormwater	<input type="checkbox"/>			
Wastewater	<input type="checkbox"/>			
State Revolving Fund-Repayable Loan	<input type="checkbox"/>			
State Revolving Fund-Principal Forgiveness	<input type="checkbox"/>			
State Reserve Loan	<input type="checkbox"/>			
State Reserve Grant	<input type="checkbox"/>			
State Reserve Earmark (S.L. 2023-134)*	<input checked="" type="checkbox"/>			\$7,880,000
American Rescue Plan Act - <i>Choose an item.</i>	<input type="checkbox"/>			

Project Description:

TOWB-CFPUA Water System Capacity

Total Financial Assistance Offer:	\$ 7,880,000
Total Project Cost:	\$13,047,771
Estimated Closing Fee**:	\$ 0
<i>For Loans</i>	
Interest Rate:	-- Per Annum
Maximum Loan Term:	-- Years

* Federal conditions and requirements will also apply to S.L. 2023-134 projects co-funded with federal funds.

** Estimated closing fee calculated based on grant and loan amount.

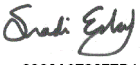
Pursuant to North Carolina General Statute 159G:

- The applicant is eligible under Federal and State law,
- The project is eligible under Federal and State law, and
- The project has been approved by the Department of Environmental Quality as having sufficient priority to receive financial assistance.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

**Shadi Eskaf, Director, Division of Water Infrastructure
North Carolina Department of Environmental Quality**

DocuSigned by:  6300A872077B4C5... Signature	1/24/2025 Date
--	-------------------

On Behalf of:

Town of Wrightsville Beach

Name of Representative in Resolution:

Title (Type or Print):

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the attached Assurances and the Standard Conditions.

..... Signature Date
--------------------	---------------

STANDARD CONDITIONS & ASSURANCES FOR STATE RESERVE PROJECTS**Project Subrecipient: Town of Wrightsville Beach****Project Number(s): SRP-D-134-0213**

1. The Subrecipient intends to construct the project or cause it to be constructed to final completion in accordance with the Application or Request for Funding approved for financial assistance by the Division.
2. If the project is co-funded with federal funding sources (e.g., State Revolving Funds, CDBG-Infrastructure, American Rescue Plan Act), the conditions and assurances of the federal funding program will also apply.
3. The Subrecipient acknowledges that in the event a milestone contained in the most recent Letter of Intent to Fund is missed, the Department of Environmental Quality may rescind this Funding Offer.
4. The Subrecipient is responsible for paying for the costs ineligible for DWI funding.
5. All projects must comply with North Carolina General Statute 143-64.31, Article 3D Procurement of Architectural, Engineering, and Surveying Services. Any services provided that were not selected in compliance with state requirements will be ineligible for disbursement.
6. The construction of the project, including the letting of contracts in connection therewith, conforms to the applicable requirements of State and local laws and ordinances.
7. As of the acceptance of this Funding Award Offer, steps identified in the SRP Guidance will be complete. These Assurances, likewise, incorporate the most recent version of the SRP Guidance, and the Subrecipient hereby certifies by accepting this Funding Award Offer that it will adhere to the subsequent steps in the SRP Guidance document. The remaining steps generally govern project design, bidding, contracting, inspection, disbursements, closeout and repayment.
8. The Subrecipient will provide and maintain adequate engineering supervision and inspection.
9. The Subrecipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and these records will be retained and made available for a period of at least three years following completion of the project.
10. All SRP funds must be expended solely for carrying out the approved project, and an audit shall be performed in accordance with G.S. 159-34. Partial disbursements on this loan or grant will be made promptly upon request, subject to adequate documentation of incurred eligible costs, and subject to the Subrecipient's compliance with the Standard Conditions of this Award. The Subrecipient agrees to make prompt payment to its contractor, and to retain only such amount as allowed by North Carolina General Statute.
11. The Subrecipient will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note that the State is not a party to the construction contract(s) and the Subrecipient is expected to uphold its contract obligations regarding timely payment.
12. The Subrecipient, if a local government unit or public authority, must comply with the requirements of NC GS 159-34 in having its accounts audited each fiscal year and to submit a copy of the audit report to the Secretary of the Local Government Commission by the established deadlines. Failure to comply with these requirements may result in delays in disbursement of the funds to the Subrecipient and/or the rescission of this Funding Offer.
13. The Subrecipient acknowledges that any loan funds contained in this Funding Offer requires approval from the North Carolina Local Government Commission before they can be disbursed.
14. Local government units designated as distressed must complete associated requirements of statute §159G-45(b).

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
 ORDINANCE NO. (2025) 645-B
 FISCAL YEAR 2024/2025

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section I. To amend the Water & Sewer Capital Reserve Fund (Fund 64) to transfer funds to Fund 45 for unanticipated/unbudgeted expenses during FY 2025. After the transfer, Fund 64 will be inactivated and closed. The Town's Water & Sewer Capital Reserve Fund accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
64-9800-9645	Transfer to Fund 45	2,665,323.88	
64-3831	Interest on Investments		47,695.13
64-9800-9630	Transfer to Fund 30		400,000
64-3991	Appropriated Fund Balance		2,217,628.75

Section II. To amend the SWWTP Capital Reserve Fund (Fund 66) to transfer funds to Fund 45 for unanticipated/unbudgeted expenses during FY 2025. After the transfer, Fund 66 will be inactivated and closed. The Town's Water & Sewer Capital Reserve Fund accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
66-9800-9645	Transfer to Fund 45	20,004.53	
66-3831	Interest Earned		20,004.53

Section III. To amend the Water and Sewer Projects Fund (Fund 45) for unanticipated/unbudgeted expenses during FY 2025, The Town's Water and Sewer Projects Fund (Fund 45) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
45-8180-5994	CFPUA Capacity Purchase	7,880,000	
45-8180-9630	Transfer to Fund 30	7,880,000	
45-8180-5993	Resilience Assessment		61,600
45-7140-1900	Contracted Services		47,481.18
45-3831	Interest Earned		9,163.12
45-3991	Fund Balance Appropriated		612,404.82
45-3985	Transfer from Cap Reserve – W/S		2,217,628.75
45-3986	Transfer from Cap Reserve – SWWTP		20,004.53
45-3980	Transfer from Water & Sewer Fund		4,911,717.60
45-3850	Division of Water Infrastructure Grant		7,880,000

Section IV. To amend the Water and Sewer Fund (Fund 30) for unanticipated/unbudgeted expenses during FY 2025, The Town's Water and Sewer Fund (Fund 30) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
30-7140-9645	Transfer to Fund 45	4,911,717.60	
30-3991	Appropriated Surplus		4,911,717.60

Section V. Copies of this Budget Ordinance No. (2025) 645-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 20th day of February 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

TOWN MANAGER MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Haynes Brigman, Town Manager

Subject: **Lifeguard Pay Adjustment**

Date: February 13, 2025

The Ocean Rescue Department is seeking changes to the salary compensation schedule for their seasonal lifeguard positions. In addition to the hourly rate changes requested, staff is also recommending that the salary for the lifeguards be set for the entire season, rather than being altered mid-season as a result of a new budget year beginning (budget cycle for the Town is July 1 – June 30).

The recommended salary adjustments account for COLA and market changes that have occurred since the salaries were last adjusted in May 2024, and keep pace with other coastal municipalities who have paid lifeguard staff. Staff feels that the recommended adjustments will allow them to recruit and retain qualified employees better, as the job market for lifeguards is becoming increasingly competitive. The US Lifesaving Association have also increased their recommended training standards, which will continue to put pressure on staff in these roles. The requested budget amendment will allow the department to advertise and recruit for the upcoming 2025 season with established hourly salaries. With the change, the proposed salaries will remain constant throughout the 2025 lifeguard season, and these employees will not be eligible for merit or COLA increases that may be applied to other employees with the new FY2026 budget that begins July 1, 2025.

The change to a consistent salary for the entire season will allow for more transparency in recruitment and consistency for those employees, as well as alleviate administrative challenges with implementing salary changes during the season. The changes also make slight modifications to the pay structure for specific

job classifications to allow for increases to be based more on certifications than experience.

WRIGHTSVILLE BEACH OCEAN RESCUE

2025 SEASON SALARY REQUEST



February 20, 2025

2025 Training Standards

ENHANCED TRAINING STANDARDS	2024	2025
USLA Increased Training Standard (APR -JUL)	11,179	12,100
8.2% Increase in Training (~920 hours)		



16-hours of returning lifeguard training

36-hours of driver training

40-hours of PWC training

2024/2025 Salary Review

Current Approved Salary

- \$17.80/hour - \$19.20/hour for Guards
- \$19.20/hour - \$20.20/hour for Lieutenants
**Same rate as start of 2024 season*
- Season is currently split between budget years
 - *Moving forward, we would like to budget for a full season, instead of a split season*

**Fire Rescue Department
Ocean Rescue**

.0200 - .1300 Temporary Salaries	
\$17.80/hr up to \$19.20/hr for returning Guards. COLA increase once they reach Hr/Max, 46 hrs per week.	\$492,000
3 Lieutenants at 27 weeks. Salary is \$19.20 - \$20.20 Receive a COLA increase once they reach Hr/Max Lts. Work 50 hours per week. 26,400 total man hours	
Retirement	
FICA	\$36,000
Unemployment	\$0
Total	\$528,000

2025 Salary Comparison

AGENCY	PAY
Carolina Beach	\$19.00 + COLA
Corolla - *Sign on Bonus	\$18.50
Nags Head - *\$600 - \$1000 Bonus	\$19.00-\$23.75 + \$1 for EMT
North Myrtle Beach	\$18.00-\$20.00
Kiawah Beach	\$19.75
Kure Beach	\$18.60-\$19.00

*\$250-\$1000 SO Bonus + Housing Assistance

2025 Proposed Salaries

Rank and Hourly Pay	Current	2025 Recommendation	% Change
Guard 1 - Rookie	\$17.80	\$19.50	9.5%
Guard 1 w/ EMT		\$20.00	
Guard 2 - 2nd YR Guard	\$19.20	\$20.50	6.7%
Rotator / Zone Supervisor		\$22.00	
LT (3 positions)	\$21.01	\$24.00	14.2%
AVG HOURLY RATE	\$19.78	\$21.55*	8.9%

**Estimate based on number and classification of employees hired*

BUDGET AMENDMENT SUMMARY		
	Debit	Credit
Wages - Temporary Employees	\$86,000.00	
(Extra pay period in May 2025)		
(Accounting correction for July)		
FICA Tax Expense	\$9,000.00	
Appropriated Fund Balance		\$95,000.00

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2025) 648-B
FISCAL YEAR 2024/2025

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section I. To amend the General Fund (Fund 10) for unanticipated/unbudgeted expenses during FY 2025, The Town's General Fund (Fund 10) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
10-4390-0200	Wages- Temp Employees	86,000	
10-4390-0900	FICA Tax Expense	9,000	
10-3991	Appropriated Fund Balance		95,000

Section II. Copies of this Budget Ordinance No. (2025) 648-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 20th day of February 2025.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



TOWN OF WRIGHTSVILLE BEACH
PLANNING AND INSPECTIONS • 321 CAUSEWAY DRIVE • P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480 • 910-256-7937

Planning and Inspections

MEMORANDUM

To: Mayor Mills and the Board of Aldermen
From: Tony Wilson, Director of Planning and Parks *TW*
Date: February 13, 2025
Re: Causeway Drive Sidewalk Extension Bid
Cc: Haynes Brigman, Town Manager

Background:

At the April 2, 2024 Board of Aldermen meeting the board approved the proposal from Cape Fear engineers to design a sidewalk along the southern side of Causeway Drive from Live Oak Drive to Island Drive. The cost of the design work was \$19,700.

Recently, we solicited bids to complete the sidewalk project and had one bid from Timeless Properties, Inc. Additional attempts were made with other contractors soliciting bids for this project, but none were received.

Bids for the project were received from one qualified contractor, Timeless Properties, which submitted a bid of \$270,956.

Summary:

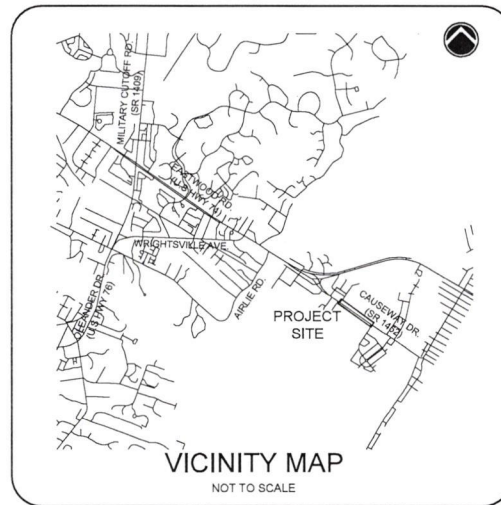
If the Board wishes to move forward with this proposal from Timeless Properties, I am requesting that you allow the Town Manager to engage the services from Timeless Properties.

Requested Action:

1. Discuss item and ask questions
2. Sidewalk Plans
3. Timeless Properties Bid
4. Consider approving Budget Ordinance NO (2025) 650-B



CONSTRUCTION PLANS FOR WRIGHTSVILLE BEACH CAUSEWAY DRIVE SIDEWALK EXTENSION NEW HANOVER COUNTY, WRIGHTSVILLE BEACH, NC



INDEX	
COVER	
CIVIL	
C-001	CIVIL GENERAL NOTES AND LEGEND
CD100	EXISTING CONDITIONS AND DEMOLITION PLAN
CS100	CIVIL SITE PLAN
C-500	CIVIL DETAILS

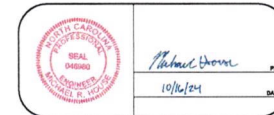


151 Poole Rd, Suite 100 | Leland, NC, 28451
TEL (910) 383-1044 | FAX (910) 383-1045
www.capefearengineering.com | N.C. LICENSE # C-1621

GENERAL CONSTRUCTION NOTES:

1. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING THE LOCATION OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION.
2. CONTACT "CAROLINA ONE CALL" AT 1-800-633-4949 AT LEAST THREE WORKING DAYS, BUT NOT MORE THAN TEN WORKING DAYS PRIOR TO COMMENCEMENT OF EXCAVATION OR DEMOLITION.

ISSUED FOR
CONTRACTOR BID



EXISTING CONDITION NOTES:

- THE DRAWING IS BASED ON A SURVEY BY CAPE FEAR ENGINEERING, INC. AND UTILITY LOCATE BY OTHERS. CAPE FEAR ENGINEERING HAS NOT PHYSICALLY LOCATED ANY UNDERGROUND UTILITIES.
- ALL HORIZONTAL DATUM IS BASED ON NAD 83 NORTH CAROLINA STATE PLANE US FOOT. ALL VERTICAL DATUM IS BASED ON NAVD 88.
- THE PROJECT SITE LIES WITHIN FLOOD ZONE "AE" AS DESCRIBED ON THE FLOOD INSURANCE RATE MAP COMMUNITY MAP 3720316700K PANEL 3167 AND MAP 3720316800K PANEL 3166 WITH AN EFFECTIVE DATE OF AUG. 28, 2018. BASE FLOOD ELEVATION IS 12'-FT.
- REFER TO THE PROJECT SPECIFICATIONS IN EACH SITUATION. BRING CONFLICTS BETWEEN PROJECT SPECIFICATIONS AND PLANS TO THE ATTENTION OF THE ENGINEER FOR RESOLUTION. MATERIALS AND WORKMANSHIP MUST CONFORM TO PROJECT SPECIFICATIONS.
- EXISTING UTILITY INFORMATION IS NOT TO BE RELIED ON AS BEING EXACT OR COMPLETE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATION, VERIFICATION, SUPPORT AND PROTECTION OF ALL ABOVE GROUND AND UNDERGROUND UTILITIES TO REMAIN IN PLACE INCLUDING ANY UTILITIES NOT INDICATED ON THESE DRAWINGS. ANY CONFLICTS OR DISCREPANCIES SHALL BE BROUGHT TO THE ENGINEER'S ATTENTION IMMEDIATELY.
- CONTRACTOR SHALL PROTECT ALL EXISTING STRUCTURES, TREES, PAVEMENT, UTILITIES, AND OTHER PROPERTY UNLESS THEY ARE TO BE DEMOLISHED. ANY PROPERTY NOT AUTHORIZED FOR REMOVAL, BUT DAMAGED BY THE CONTRACTOR SHALL BE RESTORED BY THE CONTRACTOR TO THE ENGINEER'S OR OWNER'S SATISFACTION AT NO ADDITIONAL EXPENSE TO THE OWNER.
- CONTRACTOR SHALL MAKE EVERY EFFORT TO SAVE PROPERTY IRONS, MONUMENTS, OTHER PERMANENT POINTS AND LINES OF REFERENCE AND CONSTRUCTION STAKES. PROPERTY IRONS, MONUMENTS, AND OTHER PERMANENT POINTS OF REFERENCE DESTROYED BY THE CONTRACTOR SHALL BE REPLACED BY A NORTH CAROLINA LICENSED LAND SURVEYOR AT THE CONTRACTOR'S EXPENSE.
- THE CONTRACTOR SHALL MAKE SURE THAT WORK PERFORMED ON THIS PROJECT SHALL NOT IMPACT THE OPERATION OF ANY ADJACENT PROPERTIES.
- THE CONTRACTOR SHALL SEQUENCE WORK AS NECESSARY TO ENSURE THAT ALL UTILITY SERVICES, INCLUDING FIRE HYDRANTS, REMAIN OPERATIONAL DURING CONSTRUCTION.
- THE CONTRACTOR SHALL RESTORE ANY ACCESS ROADS AND STAGING AREAS USED BACK TO THEIR ORIGINAL CONDITION. ALL DISTURBED AREAS SHALL BE VEGETATED IN ACCORDANCE WITH THE PROJECT PLANS.
- TAKE ADEQUATE PROTECTIVE MEASURES TO ENSURE THAT EXISTING PAVEMENT SURFACES ARE NOT DAMAGED FROM TRACKED CONSTRUCTION EQUIPMENT OR ANY OTHER POSSIBLE SOURCE WHEN EQUIPMENT IS BEING MOVED DURING AND AFTER WORK IS BEING CONDUCTED. THE CONTRACTOR SHALL REPAIR ANY PAVED AREAS DAMAGED DURING CONSTRUCTION.
- EXISTING PAVEMENTS AND ALL OTHER AREAS ADJACENT TO THE SITE SHALL BE KEPT CLEAN AT ALL TIMES. DO NOT ALLOW BUILD UP OF SOIL, MUD, DUST OR OTHER DEBRIS.
- ANY AND ALL MATERIAL QUANTITIES INDICATED ON THIS PLAN SET ARE FOR REFERENCE ONLY. THE CONTRACTOR MUST VERIFY ALL MATERIALS QUANTITIES SHOWN.
- KEEP REDLINE MARK-UPS OF CHANGES MADE FROM THE APPROVED PLAN AND PROVIDE COPY OF REDLINES TO ENGINEER UPON PROJECT COMPLETION.

SITE NOTES:

- LIMITS OF DISTURBANCE = 10,500 SF - 0.25 ACRES.
- PROJECT PROPOSES LESS THAN 10,000 SF OF BUILT UPON AREA.
- IN ALL CASES CONTRACTOR SHALL COMPLY WITH TOWN OF WRIGHTSVILLE BEACH DEVELOPMENT REGULATIONS AND PROJECT SPECIFICATIONS. IF A DISCREPANCY IS FOUND, THE MORE STRINGENT SHALL GOVERN.
- ANY SIGNAGE FOR THE SITE NOT SPECIFIED ON PLANS SHALL BE SUBMITTED FOR APPROVAL BY THE TOWN OF WRIGHTSVILLE BEACH AND NCDOT. NO SIGNAGE SHALL BE INSTALLED WITHOUT FIRST OBTAINING PROPER APPROVALS.
- ALL DIRECTION AND INCIDENTAL SIGNAGE SHALL CONTAIN NO MARKETING AND SHALL COMPLY WITH NCDOT REQUIREMENTS.
- ALL SIGNAGE AND PAVEMENT MARKINGS MUST COMPLY WITH MANUAL FOR UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND ALL APPLICABLE NCDOT REQUIREMENTS.
- CONTRACTOR SHALL COORDINATE WITH TOWN OF WRIGHTSVILLE BEACH FOR ADJACENT PROPERTY OWNER NOTIFICATIONS AND PUBLIC OUT-REACH PRIOR TO COMMENCEMENT OF ANY WORK.

DEMOLITION NOTES:

- LIMITS OF DEMOLITION AND DIMENSIONS ARE SHOWN FOR GENERAL REFERENCE. CONTRACTOR MUST BE RESPONSIBLE FOR REMOVAL OF ITEMS, INCLUDING EXCAVATED MATERIALS NECESSARY TO COMPLETE WORK WITHIN THIS CONTRACT.
- ALL CONSTRUCTION DEBRIS SHALL BECOME THE PROPERTY OF THE CONTRACTOR UNLESS OTHERWISE INDICATED. ALL DEMOLITION DEBRIS NOT WANTED BY THE CONTRACTOR SHALL BE REMOVED FROM SITE AND DISPOSED OF IN A LICENSED/PERMITTED DISPOSAL FACILITY.
- LOCATE UNDERGROUND UTILITIES AND COORDINATE DEMOLITION AND / OR RELOCATION WORK, SPECIFICALLY TAKE EXTRA CAUTIONARY MEASURES TO PREVENT DISRUPTION OF ANY TELECOM FIBER IN THE PROJECT AREA, ONCE LOCATED IN THE FIELD POSITIVE VERIFICATION BY POTHOLING IS REQUIRED. REPORT ANY CONFLICTS OR DISCREPANCIES TO ENGINEER.
- WHERE ASPHALT/CONCRETE DEMOLITION IS REQUIRED, USE A SAW CUT AT THE LIMITS OF DEMOLITION OR NEAREST JOINT TO OBTAIN A CLEAN VERTICAL EDGE.
- CONTRACTOR MUST SEQUENCE DEMOLITION OF STORM TO ENSURE SYSTEMS REMAIN ONLINE DURING WORK. CONTRACTOR MUST PROVIDE TEMPORARY CAPS AND PLUGS FOR SEQUENCING OF DEMOLITION AND NEW WORK.

GENERAL STORMWATER NOTES:

- PROJECT PROPOSES LESS THAN 10,000 SF OF ADDITIONAL IMPERVIOUS SURFACES, AND THEREFORE AN NCDCEP STORMWATER PERMIT IS NOT REQUIRED.
- DURING CONSTRUCTION, CONTRACTOR SHALL PERFORM GRADING IN A MANNER AND SEQUENCE THAT WILL PROVIDE PROPER DRAINAGE AWAY FROM BUILDINGS AT ALL TIMES.
- ALL CUT OR FILL SLOPES SHALL BE 3:1 OR FLATTER UNLESS OTHERWISE NOTED.

STORMDRAIN SYSTEM NOTES:

- UPON THE COMPLETION OF CONSTRUCTION AND SITE STABILIZATION, ALL PROPOSED AND EXISTING PIPES SHALL BE CLEANED OUT TO REMOVE ALL ACCUMULATED SILT AND DEBRIS.

SEDIMENTATION OPERATION & MAINTENANCE NOTES:

- THE TOTAL AREA OF DISTURBANCE IS LESS THAN 1 ACRE AND SHOULD NOT REQUIRE A STATE EROSION CONTROL PERMIT. HOWEVER, CONTRACTOR SHALL INSTALL AND MAINTAIN ALL SEDIMENT AND EROSION CONTROL MEASURES THROUGHOUT CONSTRUCTION. SHOULD THE LIMITS OF DISTURBANCE BE EXPANDED, CONTRACTOR SHALL CONTACT ENGINEER IMMEDIATELY TO DETERMINE IF A STATE PERMIT WILL BE REQUIRED.

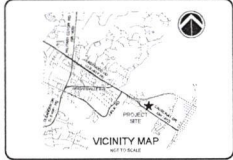
SEDIMENTATION OPERATION AND MAINTENANCE NOTES (CONTINUED):

- ALL EROSION AND SEDIMENT CONTROL PRACTICES WILL BE CHECKED FOR STABILITY AND OPERATION FOLLOWING EVERY RUNOFF-PRODUCING RAINFALL BUT IN NO CASE LESS THAN ONCE EVERY WEEK. ANY NEEDED REPAIRS WILL BE MADE IMMEDIATELY TO MAINTAIN ALL PRACTICES AS DESIGNED.
- ANY TEMPORARY CONSTRUCTION ENTRANCES AND STAGIN AREAS SHALL BE INSPECTED WEEKLY IN ORDER TO KEEP SEDIMENT FROM BEING TRANSPORTED OFFSITE.

SEQUENCE OF PRELIMINARY LAND DISTURBANCE:

- PRECONSTRUCTION CONFERENCE TO BE HELD PRIOR TO BEGINNING ANY WORK. TOWN OF WRIGHTSVILLE BEACH AND NCDOT REPRESENTATIVES MUST BE PRESENT.
- ALL DEMOLITION AND CONSTRUCTION SHALL BE PHASED SUCH THAT EXISTING FACILITIES REMAIN ACCESSIBLE AND OPERATIONAL THROUGHOUT THE PROJECT. CONTRACTOR SHALL PROVIDE PEDESTRIAN MEANS OF SAFE ACCESS TO THE FACILITIES AS REQUIRED.
- CONTRACTOR SHALL PROVIDE TRAFFIC CONTROL PLAN FOR NCDOT REVIEW AND APPROVAL PRIOR TO WORK.
- DETERMINE AND MARK LIMITS OF DISTURBANCE.
- INSTALL TEMPORARY GRAVEL CONSTRUCTION ENTRANCES AS MAY BE DEEMED NECESSARY AND INSTALL SILT BAG PROTECTION AT EXISTING CURB INLETS IN THE PROJECT VICINITY.
- REMOVAL AND/OR STORAGE OF TOPSOIL. ANY EXCAVATED MATERIAL MUST BE REMOVED FROM THE PROJECT SITE.
- PERFORM ASSOCIATED SITE WORK IN A MANNER SO AS TO MAINTAIN ACCESS TO EXISTING FACILITIES AND IN ACCORDANCE WITH APPROVED TRAFFIC CONTROL PLAN.
- INSPECT AND MAINTAIN ALL EROSION CONTROL DEVICES EVERY 7 DAYS AND AFTER EACH SIGNIFICANT RAINFALL EVENT (0.5" OR GREATER).
- PLACE TEMPORARY SEEDING ON ALL AREAS WITH SLOPES GREATER THAN 3:1 THAT ARE TO BE LEFT IDLE FOR MORE THAN 7 DAYS. PLACE TEMPORARY SEEDING ON ALL OTHER DISTURBED AREAS THAT ARE TO BE LEFT IDLE FOR MORE THAN 14 DAYS.

LEGEND	EXISTING	PROPOSED
ASPHALT PAVEMENT		
CONCRETE CURB AND GUTTER		
LANDSCAPE GRAVEL		
SIDEWALK		
BUILDING		
GROUND COVER		
SIGN		
CROSSWALK		
WATER METER		
POWER POLE		
OVERHEAD POWER		
CLEAN OUT		
WATER VALVE		
CURB INLET		
FILTER SACK INLET PROTECTION		
FILTER SACK WITH INLET TUBE		
TRUNCATED DOME DETECTABLE WARNING		
SANITARY SEWER MANHOLE		
COMMUNICATIONS MANHOLE		
LANDSCAPE TREES		



NOTES:
SEE THIS SHEET FOR GENERAL INFORMATION AND LEGEND.

ISSUED FOR CONTRACTOR BID

REV. #	DESCRIPTION	REV. BY	DATE
B	REVISED PER NCDOT COMMENTS	MRH	10/16/24
A	ISSUED FOR NCDOT REVIEW	MRH	10/01/24



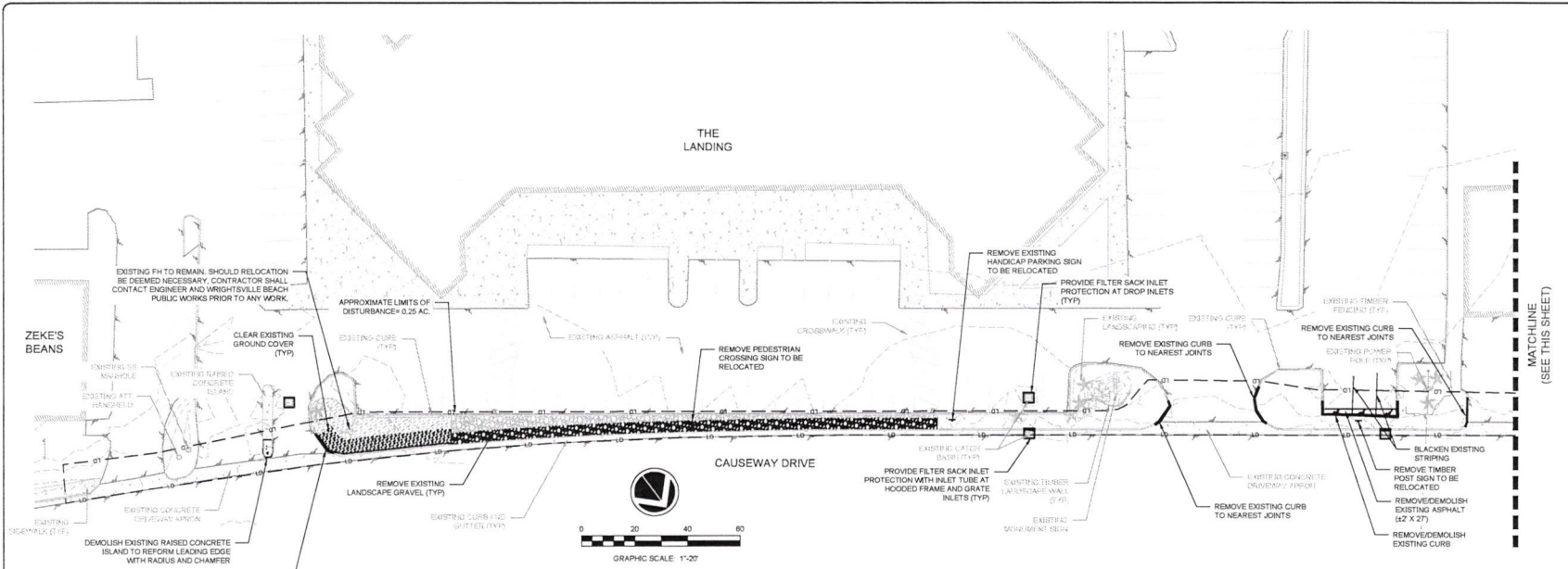
CFE
CAPE FEAR ENGINEERING
151 Poodle Rd. Suite 100 | Lenoir, NC 28541
TEL (919) 363-1044 | FAX (919) 363-1045
www.capefearengineering.com | N.C. LICENSE # 0-1021

PROJECT NUMBER	543-04
SCALE	AS SHOWN
DATE	MARCH 2024

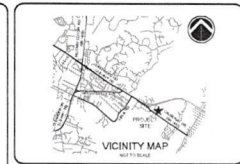
WRIGHTSVILLE BEACH
W SALISBURY STREET
PARKING EXPANSION

CIVIL GENERAL
NOTES AND LEGEND

PROJECT NUMBER	543-05	SHEET NUMBER	C-001
----------------	--------	--------------	-------



- NOTES**
- CONTRACTOR TO SUBMIT TRAFFIC CONTROL PLAN FOR NCDOT REVIEW AND APPROVAL PRIOR TO ANY WORK WITHIN THE NCDOT RIGHT OF WAY.
 - CONTRACTOR SHALL OBTAIN AND REVIEW NCDOT ENCROACHMENT PERMIT PRIOR TO WORK. A COPY OF THE ISSUED PERMIT SHALL BE KEPT ON-SITE AND ALL CONDITIONS ADHERED TO THROUGHOUT CONSTRUCTION.



NOTES
SEE SHEET C-001 FOR GENERAL INFORMATION AND LEGEND.

ISSUED FOR CONTRACTOR BID

REV. #	DESCRIPTION	REV. BY	DATE
B	REVISED PER NCDOT COMMENTS	MRH	10/16/24
A	ISSUED FOR NCDOT REVIEW	MRH	10/01/24



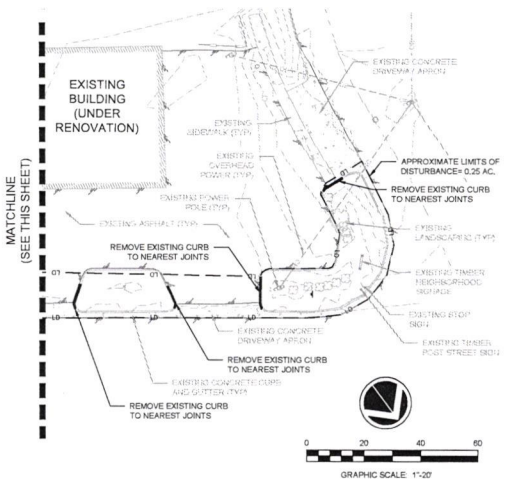
CFE
CAPE PEAR ENGINEERING
101 PEARL RIVER DRIVE, 1001 | WAREHOUSING, NC 28413
TEL: (910) 383-1044 | FAX: (910) 383-1045
www.capepearengineering.com | N.C. LICENSE # C-1621

PROJECT NUMBER	543-04
SCALE	AS SHOWN
DATE	MARCH 2024

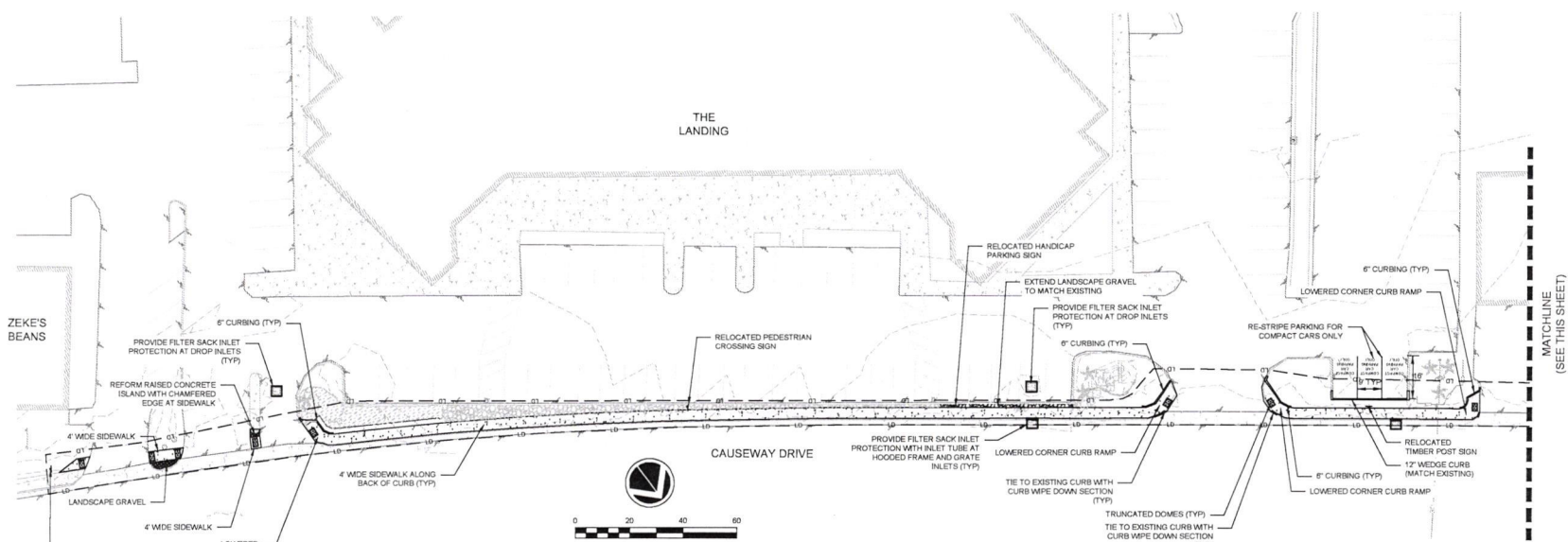
WRIGHTSVILLE BEACH
CAUSEWAY DRIVE
SIDEALK EXTENSION

EXISTING CONDITIONS
AND DEMO PLAN

PROJECT NUMBER	543-06	SHEET NUMBER	CD100
----------------	--------	--------------	-------

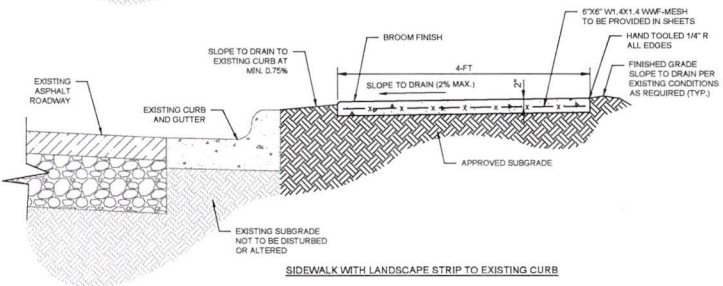
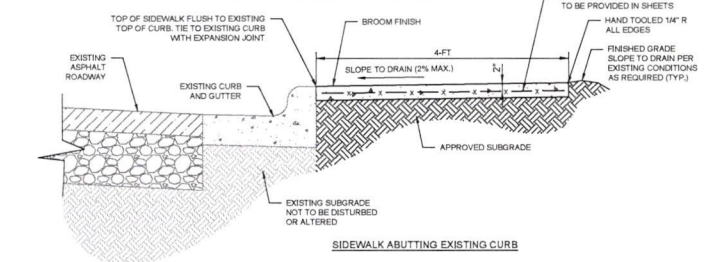


P:\S43 Wrightsville Beach\S43-06 Gateway Sidewalk Extension\UMD CONSTRUCTION\WB CAUSEWAY SIDEWALK-MASTER.dwg

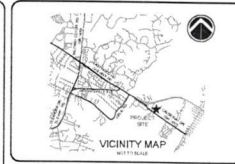
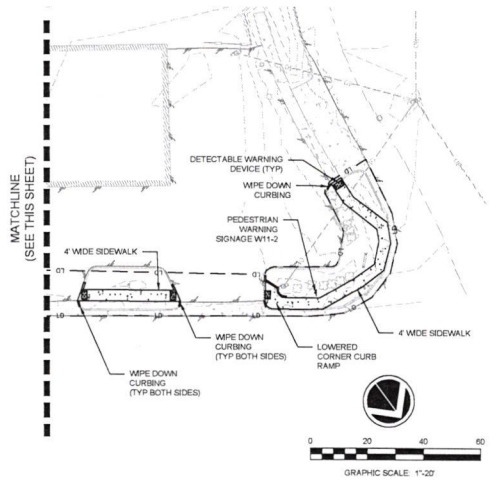


NOTES:

1. SAWCUT CONTRACTION JOINTS SHALL BE INSTALLED EVERY 5 FEET. MIN. EXPANSION JOINTS SHALL BE INSTALLED EVERY 50 FEET MIN.
2. CONCRETE COMPRESSIVE STRENGTH SHALL BE MIN. 3000 PSI



CONCRETE SIDEWALK
NOT TO SCALE



NOTES:
SEE SHEET C-001 FOR GENERAL INFORMATION AND LEGEND.

ISSUED FOR CONTRACTOR BID

REV. #	DESCRIPTION	DATE
B	REVISED PER NCDOT COMMENTS	MRH 10/16/24
A	ISSUED FOR NCDOT REVIEW	MRH 10/01/24
REV. #	DESCRIPTION	REVIEW DATE
REVISIONS		



PROJECT NUMBER:	543-04
SCALE:	AS SHOWN
DATE:	MARCH 2024

WRIGHTSVILLE BEACH
CAUSEWAY DRIVE
SIDEWALK EXTENSION

CIVIL
SITE PLAN

PROJECT NUMBER:	543-06	SHEET NUMBER:	CS100
-----------------	--------	---------------	-------

CONTRACT DOCUMENTS & TECHNICAL SPECIFICATIONS

For
WRIGHTSVILLE BEACH
Causeway Drive Sidewalk Extension



Date: January 2025

Prepared for:

Town of Wrightsville Beach

321 Causeway Drive
PO Box 626
Wrightsville Beach, NC 28480
(910) 256-7900

Prepared by:



Cape Fear Engineering, Inc.

151 Poole Road, Suite 100
Leland, NC 28451
(910) 383-1044
NC License No. C-1621

SECTION 00210
BIDDER'S CHECKLIST

Bidder/Company Name Timeless Properties Inc DBA Timeless Construction
(As it appears on NC General Contractor's License)

The following checklist shall be signed and submitted with the bid to indicate that all required documents have been completed in full and included with the bid.

Registration

Read and Understand:

- All Special Notices
- All Addenda
- Bid Form
- Instructions to Bidders
- General and Supplementary Conditions

Complete and Submit Bid Form

- Acknowledge the acceptance of all addenda and Bidder Representations (Article 2 and Article 3)
- Complete Bid Tabulations with Signatures (Article 5)
- Complete bidding Contractor's License number, expiration date, and include a copy of the Contractor's License (Article 7)
- Provide Bidder Contact (Article 9)
- Complete appropriate signature blocks (Article 9)

Enclose entire Bid package in opaque envelope plainly marked with the Project Title, NC General Contractor License Number, and seal.

- If a Bid is sent by mail or other delivery system, the sealed envelope containing the Bid shall be enclosed in a separate opaque envelope plainly marked on the outside with the notation "BID ENCLOSED".

Bidder's Signature: _____

By signing, I acknowledge that I have completed and enclosed all items indicated above.

SECTION 00410

BID FORM

TABLE OF ARTICLES

	Page
Article 1 – Bid Recipient.....	1
Article 2 – Bidder’s Acknowledgements.....	1
Article 3 – Bidder’s Representations.....	2
Article 4 – Bidder’s Certification.....	3
Article 5 – Basis of Bid.....	3
Article 6 – Time of Completion.....	3
Article 7 – Attachments to this Bid.....	3
Article 8 – Defined Terms.....	3
Article 9 – Bid Submittal.....	4

ARTICLE 1 – BID RECIPIENT

1.01 Bids may be submitted and received at the address below prior to the Bid Opening as described in Advertisement for Bids:

Attention: Katie Ryan

Town of Wrightsville Beach

321 Causeway Drive

Wrightsville Beach, NC 28480

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER’S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

- A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
No addendum	_____

- B. visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder’s safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER’S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the price(s) as indicated on the provided Bid Form.

ARTICLE 6 – TIME OF COMPLETION

6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

7.01 Contractor shall submit all items indicated on the included Bidders Checklist. The checklist shall be completed and included with the contractor's Bid submittal package. Bidder must provide a copy of North Carolina General Contractor's Certificate. Failure to provide all of the required documentation, including checklist, may be grounds for rejection of the bid by Owner.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

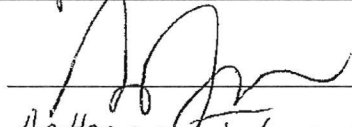
ARTICLE 9 – BID SUBMITTAL

BIDDER:

Timeless Properties Inc. DBA Timeless Construction

By:

[Signature]



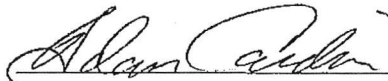
[Printed name]

Anthony Johnson

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:

[Signature]



[Printed name]

Adam Cardin

Title:

Project Executive

Submittal Date:

1-31-25

Address for giving notices:

2940 Orville Wright Way Suite 600
Wilmington, NC 28405

Telephone Number:

910-769-0308

Fax Number:

Contact Name and e-mail address:

Matthew Williamson

matthew.w@timelessco.com

Bidder's License No.:

65784

Bidder's License
Classification(s) and
Limitation(s):

Unlimited

**TOWN OF WRIGHTSVILLE BEACH
CAUSEWAY DRIVE SIDEWALK EXTENSION
CONTRACTOR BID TABULATION**

Item	Description	Estimated Quantity	Unit	Unit Price	Extended Price
1.00	SITE WORK				
1.01	Mobilization	1	LS	22,000	\$ 22,000
1.02	4' Sidewalk	560	LF	68.60	\$ 38,416
1.03	Lowered Handicap Ramp Sections	5	EA	1,850	\$ 9,250
1.04	Detectable Warning Devices	12	EA	800	\$ 9,600
1.05	Curbing	200	LF	24	\$ 4,800
1.06	Striping Parking Stalls with Compact Car Only Markings	3	EA	2,000	\$ 6,000
1.07	Grassing and Restore Disturbed/Damaged Landscape	335	SY	5	\$ 1,675
1.08	Relocate Signs	3	EA	600	\$ 1,800
1.09	Pedestrian Warning Signs	2	EA	950	\$ 1,900
1.10	Landscape Gravel	100	SF	284	\$ 28,400
DIVISION I SUB-TOTAL					\$ 124,046
2.00	DEMOLITION				
2.01	Demolish/Remove Existing Asphalt	10	SY		\$ 3,000
2.02	Demolish/Remove Existing Curbing	105	LF		\$ 13,440
2.03	Removal of Landscaping	1	LS		\$ 2,100
DIVISION II SUB-TOTAL					\$ 18,540
3.00	SURVEY				
3.01	Construction Staking	1	LS		\$ 11,500
DIVISION III SUB-TOTAL					\$ 11,500
4.00	MISCELLANEOUS				
4.01	Allowance for Change Order/Contingency	1	LS	\$25,000.00	\$ 25,000.00
4.02	Traffic and Pedestrian Control	1	LS	8,000	\$ 8,000
DIVISION IV SUB-TOTAL					\$ 33,000

Sub Total \$ 205,986

TOTAL BID
 Two hundred seventy thousand nine hundred fifty six \$ 270,956
 (Printed) (Dollars)

**CAPITAL PROJECT ORDINANCE
CAUSEWAY DRIVE SIDEWALK EXTENSION
TOWN OF WRIGHTSVILLE BEACH
ORDINANCE NO. (2025) 650-B**

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

SECTION 1: AUTHORIZATION AND PURPOSE

The purpose of this ordinance is to establish a capital project fund for the **Causeway Drive Sidewalk Extension**. This project involves extending the sidewalk along the southern side of Causeway Drive to provide a continuous pedestrian connection from Live Oak Drive to Island Drive. The project will enhance pedestrian safety and accessibility in this key corridor of the Town.

SECTION 2: ESTIMATED COSTS AND REVENUES

The estimated revenues and expenditures for the project are as follows:

A. Revenues

Source of Funds	Account Number	Amount (\$)
Appropriated Fund Balance	10-3991	270,956
Total Estimated Revenues		270,956

B. Expenditures

Expense Category	Account Number	Amount (\$)
Sidewalk Construction	58-6120-5000	270,956
Total Estimated Expenditures		270,956

SECTION 3: PROJECT FUNDING AND MANAGEMENT

1. The Finance Officer, **Brian Murray**, is directed to establish a **Capital Project Fund** in accordance with **NC General Statute § 159-13.2**.
2. The Finance Officer shall ensure that all funds are expended only for the purposes authorized in this ordinance.
3. The project shall be accounted for in accordance with generally accepted accounting principles (GAAP) and North Carolina Local Government Budget and Fiscal Control Act regulations.

SECTION 4: BUDGETARY CONTROL AND AMENDMENTS

1. Any necessary changes to this ordinance must be approved by the Board of Aldermen.
2. The Finance Officer is authorized to make transfers between line items within the project budget as long as they do not increase the overall cost of the project.
3. The ordinance remains in effect until the project is completed, unless formally amended or closed by the Board of Aldermen.

SECTION 5: DISTRIBUTION AND EFFECTIVE DATE

Copies of this capital project ordinance shall be furnished to the Clerk, the Board of Aldermen, the Budget Officer, and the Finance Officer for direction in carrying out this project.

This ordinance shall be effective upon adoption and shall remain in force until the completion of the project.

Adopted this 20th day of February 2025

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal