



**Wrightsville Beach Board of Alderman
REGULAR MEETING**

5:30 PM THURSDAY, NOVEMBER 14, 2024
Wrightsville Beach Town Hall Council Chambers
321 Causeway Drive, Wrightsville Beach, NC

AGENDA (ALL ITEMS ARE FOR DISCUSSION AND POSSIBLE ACTION)

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Public Comments

Notes on Comment Period: Each speaker is asked to limit comments to 3-5 minutes. Citizens should sign up at Town Hall by 5:00 p.m. the day of the meeting. The Board is interested in hearing your concerns, but speakers should not expect Board action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate Town officials or staff and may be scheduled for a future agenda.

5. Consent Agenda

Notes on Consent Agenda: All items on the Consent Agenda are considered routine, to be enacted by one motion without discussion. If a member of the Governing Body requests discussion of an item, the item will be removed from the Consent Agenda and considered separately.

- a. Approval of the minutes of the 10/9/24 regular meeting.
- b. Approval of amendments to previously-approved special events.
- c. Acknowledgement of previously-approved events for December.
- d. Acknowledgment of departmental quarterly reports for the months of July, August and September 2024.
- e. Adoption of Resolution (2024) 2340 authorizing the Finance Officer to establish an investment account with NCClass.
- f. Adoption of Resolution (2024) 2343 declaring kitchen table and chairs surplus and authorizing sale on GovDeals.

6. Presentations--None.

7. Public Hearing--None.

8. Regular Agenda

- a. Consider approval of upgrades to Water Storage Tank #2 and adoption of Budget Ordinance (2024) 638-B funding the work.
- b. Consider authorizing the Town Manager to execute a contract with WithersRavenel to complete the pavement condition study.
- c. Consider adoption of Resolution (2024) 2342 designating applicant's agent for purposes of executing and filing applications for federal and/or state assistance on behalf of the Town in connection with securing financial assistance through the Building Resilient Infrastructure and Communities (BRIC) grant program.

9. Other Items and Reports

10. Closed Session

- a. Consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer as authorized by NCGS 143-318.11(a)(6).

CITIZENS WITH DISABILITIES REQUIRING SPECIAL NEEDS TO ACCESS THE SERVICES OR PUBLIC MEETINGS OF WRIGHTSVILLE BEACH GOVERNMENT SHOULD CONTACT THE TOWN MANAGER'S OFFICE FIVE DAYS PRIOR TO THE MEETING BY CALLING (910) 256-7900.

BOARD OF ALDERMEN MINUTES

OCTOBER 9, 2024, 5:30PM

TOWN HALL COUNCIL CHAMBERS, 321 CAUSEWAY DRIVE, WRIGHTSVILLE BEACH

The meeting was called to order at 5:30pm by Mayor Mills. After the Pledge of Allegiance, the invocation was provided by Mayor Mills. The following were present:

Board of Aldermen

F. Darryl Mills, Mayor
Hank Miller, Mayor Pro-tem (via Zoom)
Jeff DeGroote, Alderman
Ken Dull, Alderman
Vivian (Zeke) Partin, Alderman

Staff

Haynes Brigman, Town Manager
Lance G. Heater, Town Clerk
Brian Murray, Finance Officer
Robert O'Quinn, Town Planner
Matt Holland, Acting Fire Chief
Jason Bishop, Acting Police Chief

Upon motion by Partin, seconded by DeGroote and carried unanimously, the Board approved the remote participation of Miller.

PUBLIC COMMENTS

Jon Martell, stating that he was a physician and retired Chief Medical Officer of a small rural hospital, cited data that indicated New Hanover Medical Center had substandard quality of care. Martell stated that he was working with New Hanover County toward adoption of a resolution that would request the hospital provide a comprehensive report on the issue to the NHC Board of Commissioners.

Neil Braggi, 4. West Henderson St., provided the Board with information regarding his efforts, with the assistance of volunteers, in harvesting sea oats for the purpose of germination and replanting in order to assist in the preservation of dunes. Braggi recognized the assistance of Evan Moreigerato in this endeavor. Braggi asked the Board to 1) recognize the effort; 2) include the status of the dunes as an important topic in budget discussions; and 3) acknowledge by letter the efforts of volunteer organizations.

CONSENT AGENDA

Upon motion by Partin, seconded by Mills and carried unanimously, the Consent Agenda was approved. It consisted of 1) approval of the minutes of the 9-12-24 regular meeting; 2) acknowledgement of previously approved special events for November; 3) approval of a lease agreement with the North Carolina Holiday Flotilla; and 4) approval of Budget Ordinance (2024) 637-B funding salary and benefit costs for the new Town Manager.

PRESENTATION – None.

PUBLIC HEARING

The Board considered conducting a public hearing and adoption of Ordinance (2024) 1862 removing the requirement in the Town's UDO for the Planning Board to review Special Use Permit applications. Robert O'Quinn, Town Planner, stated that the advisory role of the Planning Board is focused on policy guidance and recommendations rather than fact-finding and legal determinations. O'Quinn noted that reviewing SUPs requires making decisions based on legal criteria and evidence presented during hearings, which goes beyond the advisory capacity of the Planning Board.

O'Quinn stated that Chapter 160D of the NCGS emphasizes the need for clear distinctions between different governmental functions: legislative (making and amending laws), quasi-judicial (applying laws to specific cases), and advisory (giving recommendations). Allowing the Planning Board to take on quasi-judicial duties such as reviewing SUPs undermines this separation, potentially leading to procedural confusion or conflicts of interest. O'Quinn said that if an advisory board reviews an SUP application and makes recommendations or decisions without following proper quasi-judicial procedures, it could lead to legal challenges in that any evidence-based decision must follow strict due process requirements, including witness testimony, cross-examination, and findings of fact, which are not typically within the scope of an advisory board. With the proposed Ordinance, Special Use Permit applications would solely be reviewed by the Technical Review Committee prior to being considered by the Board of Aldermen. O'Quinn stated that the Planning Board had voted during their September meeting to recommend approval of the Ordinance by a vote of 4-1.

Dull stated that many technical review committees included members of planning boards and suggested that the addition of planning board members to the TRC would assist in gathering public input for such proposals.

The Mayor declared the public hearing open at 5:51pm. Neil Braggi, PB member, stated that the Planning Board had no option but to approve the modification due to NCGS 160D and suggested that the Board of Aldermen consider the adoption of conditional zoning as an alternative to the Special Use Permit process. Leigh Ann Joyner, 204 S. Lumina and PB member, also spoke in favor of the conditional zoning alternative. There being no other persons present who wished to comment, the Mayor declared the public hearing closed at 5:56pm.

It was the consensus of the Board that the staff and Planning Board investigate the conditional zoning alternative and to not take action on the proposed Ordinance until that investigation is completed.

OTHER ITEMS AND REPORTS

- A. **Town Clerk Heater:** nothing to report.
- B. **Alderman DeGroote:** recognized Brigman's first meeting and congratulated him on his appointment.
- C. **Alderman Partin:** noted 1) the TDA was conducting a resident survey for the purpose of developing a 10-year tourism plan; 2) attended the 3rd annual lobster roast conducted by the TDA; and 3) noted the Veterans' Day observance event scheduled for 11/8.
- D. **Alderman Dull:** expressed concern regarding beach erosion following recent storm events.
- E. **Mayor Pro Tem Miller:** stated that the Town was fortunate to have had a beach nourishment project this year without which the erosion would be more of an issue.
- F. **Mayor Mills:** stated that the Army Corps of Engineers was aware of the erosion issue and had been assessing the condition of the beach.
- G. **Town Manager Brigman:** noting that this was his 3rd day on the job, stated that he was looking forward to getting out in the community and working with the Board, residents and staff.

There being no further business, the meeting was adjourned at 6:08pm.

Respectfully submitted,

Lance G. Heater, Town Clerk

TOWN OF WRIGHTSVILLE BEACH

PARKS & RECREATION

4 Fran Russ Drive • P.O. Box 626

Wrightsville Beach, N.C. 28480

(910) 256-7925 • ParksAndRecreation@towb.org • www.towb.org

MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Katie Ryan, Recreation Program Supervisor *Katie*

Subject: Special Event Permits – Requests to amend permits

Date: November 8, 2024

Organizers of the following previously approved special events have requested amendments to their permits, copies attached.

1) WBLA Surf Contest

Saturday, December 7, 2024, 7:30 am – 6:00 pm (Competition 9:00 am – 4:30 pm)
Beach access 16 (JM Pier - alternate location for surf conditions beach access 4)
Approx 100 participants

This surf event was previously scheduled for Saturday, October 26, 2024.

2) WB Board Riders Mid Atlantic Surf Contest

Saturday, November 16, 2024 (Rain date/flat surf November 17) 7:00 am – 5:00 pm
Beach access 18 (E. Henderson Street)
Approx 100 participants

This surf event was previously scheduled to occur between beach accesses 37-38 south of Crystal Pier.

REQUESTED ACTION: Approve amendments to special event permits as presented.

TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION

A SEPARATE APPLICATION MUST BE COMPLETED FOR EACH EVENT DATE.

PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

Wrightsville Beach Parks & Recreation Department
P. O. Box 626, Wrightsville Beach, NC 28480
(910) 256-7925

FOR OFFICE USE ONLY

☐ New ☒ Recurring

PRAC Recommendation:

☐ Approve
☐ Approve w/ Conditions
☐ Do Not Approve

Participants / Fee Per Day:

☐	1-25	\$130
☒	26-100	\$180
☐	101-199	\$250
☐	200-400	\$400
☐	401-600	\$500
☐	601-1,000	\$600
☐	1,001-2,000	\$700
☐	2,001-3,000	\$800
☐	3,001-4,000	\$900
☐	4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

☐	0-199	\$0
☐	200-400	\$200
☐	401-600	\$500
☐	601-1,000	\$1,000
☐	1,001-2,000	\$1,500
☐	2,001+	\$2,000

Non-profit organization?

Yes ☒ No ☐

Tax Exempt ID:

Time between Setup
8 am & 10 pm? @ 7am

Number of Hours 10

Rain date necessary?

Yes ☒ No ☐

Park Facility Reserved?

Yes ☐ No ☒ Not Required

Portable toilets needed?

Yes ☒ No ☐ Not Required

Trash Disposal Service?

Yes ☒ No ☐ Not Required

Health Dept permit?

Yes ☐ No ☒ Not Required

1. Description of event: Wrightsville Beach Board Riders/Mid Atlantic Fall contest

2. Event Day and Date: 11/16/24 (11/17 rain day)

Timeframe needed: Set up 7 ☐ am ☐ pm to Tear down 5 ☐ am ☐ pm

Event start time: 8 ☒ am ☐ pm Event end time: 4 ☐ am ☐ pm

3. Estimated number of participants (including spectators): 100

4. Location: Access 38 and 39 Move to access 18 E. Henderson

5. Individual making request: David H. Jacobs Vice Chair WBBR

Complete Mailing Address: 16 Oceanic Street WB NC 28480

Phone Number: 240447 0651 E-mail: david@dhjacobsllaw.com

6. Individual who will be on site and in charge of activity: DHJ/Ben Bourgeois/Erin Whittle

Complete Mailing address: see above Chris Curry/ Ross Stevens

Phone Number: " E-mail: "

7. Sponsoring organization/corporation (if applicable): WB Board Riders

Contact: David Jacobs

Complete Mailing Address: see above

Phone Number: " E-mail: "

8. Briefly describe provisions for the following:

Toilet facilities: South End Parking Lot

Trash disposal: Zero waste event and/or we will collect

(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)

Parking: South End Lot/street

Electrical power and/or water needs: n/a

9. Will food be served? no If yes, has permit from Health Dept. been obtained? "

Please explain: "

FOR OFFICE USE ONLY

SEP Fee: <u>\$180</u>	PD Contract: <u>COI</u>
Facility Use Fee: <u>"</u>	OR Contract: <u>✓ Fee</u>
Security Deposit: <u>"</u>	COL: <u>"</u>
Parking Fees: <u>"</u>	
Traffic Cones: <u>"</u>	TOTAL PAID: <u>\$180</u>
TOTAL DUE: <u>\$180</u>	Check #: <u>CC</u>

January 11, 2024

FOR OFFICE USE ONLY

Site plan included?

Yes ☒ No ☐ Not Required ☐

Permit(s) needed for vehicle on the beach?

Yes ☐ No ☒

Number needed: _____

Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.

Yes ☐ No ☒*Full road closure required? Yes ☐ No ☒If yes, do you have NCDOT approval? Yes ☐ No ☐Police support requested? Yes ☐ No ☐ Not Required ☒

PD Comments: _____

Fire Department support requested?

Yes ☐ No ☐ Not Required ☒

FD Comments: _____

No concerns

Ocean Rescue support requested?

Yes ☐ No ☐ Not Required ☒

OR Comments: _____

No concerns

EMS support required?

Yes ☐ No ☒

Certificate of Insurance obtained?

Yes ☐ No ☐ Not Required ☐

10. Will there be any music, PA system, or loud activities (if any, briefly describe)? There will be a PA system for sommentary and to start/stop heats

If yes, provide information specifying location and direction of noise-emanating devices along with proposed noise level, frequency, and duration: Towards ocean 30 watt bullhorn 2-3x during each 30 minute heat

11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? yes

If so, what company is providing the equipment: WBRR and other board rider clubs approx 4-5 tents and chairs

Describe equipment in detail and provide a sketched plan: see attached sketch

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?

If so, describe in detail: no sales

13. Is police assistance necessary? no *Are you requesting the closing of any streets? no

If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

Organizers of runs and other race events are responsible for providing traffic and/or crowd control which shall be handled by the Wrightsville Beach Police Department (or New Hanover County Sheriff's Department). Organizers of waterborne activities are responsible for providing adequate water safety resources to assure the safety of participants. Depending on the nature of the event, the Special Events Coordinator, Town Manager, or the Board of Aldermen may require police assistance with traffic/crowd control, additional Ocean Rescue support, and/or Emergency Medical Services support. Additional fees for these services may be incurred.

I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

Signature: David Jacobs Date: 7/3/24

This application is hereby approved, this the 8th day of August, 2024.

[Signature]
Special Events Coordinator, Town of Wrightsville Beach, North Carolina

January 11, 2024

To provide prior to event.



Imagery ©2023 CNES / Airbus, Maxar Technologies, New Hanover County, NC, U.S. Geological Survey, USDA/FPAC/GEO, Map data ©2023 100 ft

Live traffic

Fast

Slow

**TOWN OF WRIGHTSVILLE BEACH, NC
SPECIAL EVENT PERMIT APPLICATION**

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PLEASE TYPE OR PRINT LEGIBLY AND INCLUDE THE APPROPRIATE FEE WITH APPLICATION

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1,001-2,000	\$700
2,001-3,000	\$800
3,001-4,000	\$900
4,001+	\$1,500

SEP Security Deposit:
Participants / Fee

0-199	\$0
200-400	\$200
401-600	\$500
601-1,000	\$1,000
1,001-2,000	\$1,500
2,001+	\$2,000

Non-profit organization?
Yes ☒ No ☐

Tax Exempt ID: _____

Time between 8 am & 10 pm? yes

Number of Hours 10.5

Rain date necessary?
Yes ☐ No ☐

Park Facility Reserved?
Yes ☐ No ☐ Not Required ☐

Portable toilets needed?
Yes ☐ No ☐ Not Required ☐

Trash Disposal Service?
Yes ☐ No ☐ Not Required ☐

Health Dept permit?
Yes ☐ No ☐ Not Required ☐

1. Description of event: Surf Contest

2. Event Day and Date: 26th October 2024 December 7, 2024

Timeframe needed: Set up 7:30-9:30 ☒ am/pm to Tear down 4:00-6:00 ☐ am/pm

Event start time: 9:00 ☒ am/pm Event end time: 4:30 ☐ am/pm

3. Estimated number of participants (including spectators): 100

4. Location: Johnny Mercers Pier (backp L-shaped lot)

5. Individual making request: WBLA (President Shawn O'Donnell)

Complete Mailing Address: 722 Silver Lake Rd, Wilmington NC 28412

Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

6. Individual who will be on site and in charge of activity: Shawn O'Donnell

Complete Mailing address: 722 Silver Lake Rd, Wilmington NC 28412

Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

7. Sponsoring organization/corporation (if applicable): WBLA

Contact: Shawn O'Donnell

Complete Mailing Address: 722 Silver Lake Rd Wilmington NC 28412

Phone Number: 910-622-0044 E-mail: sodwgl@gmail.com

8. Briefly describe provisions for the following:

Toilet facilities: Restrooms @ Johnny Mercers Pier

Trash disposal: trash cans on site Must remove trash
(Plastic and aluminum must be recycled. Use of styrofoam and glass is prohibited.)

Parking: Public parking

Electrical power and/or water needs: bring own generator

9. Will food be served? NO If yes, has permit from Health Dept. been obtained? _____

Please explain: _____

FOR OFFICE USE ONLY

SEP Fee: \$180 PD Contract: COI

Facility Use Fee: _____ OR Contract: Must remove trash

Security Deposit: _____ COI: Restrooms open

Parking Fees: _____

Traffic Cones: _____ TOTAL PAID: \$180 cc Council

TOTAL DUE: \$180 Check #: _____

January 11, 2024

FOR OFFICE USE ONLY

Site plan included?

Yes ☐ No ☒ Not Required

Permit(s) needed for vehicle on the beach?

Yes ☐ No ☒

Number needed: _____

Vehicle permit issued to: _____

Vendors requested? If yes, attach a list of the vendors.

Yes ☐ No ☒

*Full road closure

required? Yes ☐ No ☒If yes, do you have NCDOT approval? Yes ☐ No ☒

Police support requested?

Yes ☐ No ☒ Not Required

PD Comments:

Fire Department support requested?

Yes ☐ No ☒ Not Required

FD Comments:

Ocean Rescue support requested?

Yes ☐ No ☒ Not Required

OR Comments:

EMS support required?

Yes ☐ No ☒

Certificate of Insurance obtained?

Yes ☐ No ☒ Not Required10. Will there be any music, PA system, or loud activities (if any, briefly describe)? yesPA and MusicIf yes, provide information specifying location and direction of noise-emulating devices along with proposed noise level, frequency, and duration: speakers facing ocean1 day11. Will any banners, tents, stages, chairs, nets, decorations, etc., be used at this activity? yesIf so, what company is providing the equipment: WBLADescribe equipment in detail and provide a sketched plan: tents, PA, generator

12. Will there be sales of any types of souvenirs, t-shirts, food, drinks or other products on public property?

If so, describe in detail: no13. Is police assistance necessary? no *Are you requesting the closing of any streets? _____

If so, please specify: _____

*Events requiring a complete road closure must pay a fee of \$0.50 per registered participant. Amount will be submitted with a statement attesting to the number of participants. Payment is due within fourteen (14) days of the event. The NC Department of Transportation requires a permit for road closures on state maintained roads.

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I understand that if my event requires a complete road closure, I am responsible for paying an additional fee of \$0.50 per registered participant. Payment is due within fourteen (14) days of the event.

I hereby certify that I am the authorized and responsible representative of the applying group and that I am at least 18 years of age. I understand that if any information is found not to be accurate, additional fees and/or fines may be assessed and/or my permit may be revoked.

I agree to comply with all town ordinances, rules, regulations, and other applicable laws.

I agree to save and keep the Town free and harmless from any and all loss or damages or claims for damages, including attorney's fees and litigation costs, arising from or out of the special event.

I agree to, upon request of the Special Events Coordinator, Town Manager, and/or the Board of Aldermen, to provide proof of general liability insurance listing the Town as an additionally insured with limits no less than 1 (one) million dollars.

I understand that if the event is cancelled, I will receive a refund of my application fee less \$15 administrative fee.

See attached memo for additional stipulations.

Signature: [Signature]Date: 9-3-24This application is hereby approved, this the 13th day of September, 2024.[Signature]
Special Events Coordinator, Town of Wrightsville Beach, North CarolinaMust provide COI prior to event

January 11, 2024

APPROVED SPECIAL EVENTS December 2024

Distribution List:

Matt Holland, WBFD
Dave Baker, Ocean Rescue
Sam Proffitt, WBFD
Robert Pugh, WBFD
Jason Bishop, WBPD
James Lowe, WBPD
Brian Neague, WBPD
Daniel Gaither, WBPD
Jordan Smith, WBPD

Bill Fay, Public Works
Evan Morigerato, Public Works
Chris Bannerman, Public Works
Stephen Avante, Public Works
Danny Floyd, Public Works
Tony Wilson, Planning & Parks
Katie Ryan, Parks & Rec
Shannon Slocum, Park Ranger
Scott Sprenger, Park Ranger

Haynes Brigman, Town Manager
WB Marketing Advisory Committee
Wrightsville Beach Museum
Josh Yates, Pivot Parking
Board of Aldermen
SVM Janitorial Solutions
Hannah Almeter, Wilmington CVB
Parks & Rec Advisory Committee

FOR PARKING PURPOSES: Highlighted Events are reservations/events in WB Park.

Bold print indicates event is pending BOA approval.

Indicates event requiring a road closure.

EVENT DATE	TIME	NUMBER OF PARTICIPANTS	ACTIVITY	NAME	LOCATION	Vehicle on Beach Permit
Sun 12/1	10:45 am - 12:15 pm	65	AA Meeting	Living Sober Group	Fran Russ Recreation Center (parking at FM field)	
Mon 12/2	8:00 am - 1:00 pm	500	WB Farmers' Market	WBPR	Overflow parking field	
Fri 12/6	6:30 pm - 9:00 pm	150	Movie in the Park The Grinch	WBPR	WB Park - The Grinch with Jim Carey	
Sat 12/7	7:30 am - 6:00 pm	100	WBLA Surf Contest	O'Donnell	Beach strand at JM Pier (access 4 alt location)	
Sun 12/8	10:45 am - 12:15 pm	65	AA Meeting	Living Sober Group	Fran Russ Recreation Center (parking at FM field)	
Sun 12/15	10:45 am - 12:15 pm	65	AA Meeting	Living Sober Group	Fran Russ Recreation Center (parking at FM field)	
Sun 12/22	10:45 am - 12:15 pm	65	AA Meeting	Living Sober Group	Fran Russ Recreation Center (parking at FM field)	
Fri 12/27	3:00 pm - 4:00 pm	20	Wedding	Jones	Beach strand at Holiday Inn Resort	
Sun 12/29	10:45 am - 12:15 pm	65	AA Meeting	Living Sober Group	Fran Russ Recreation Center (parking at FM field)	

* indicates vehicle on beach permit issued to L&L Tent Rentals, Beach Side Occasions, ETC. Party Rentals, Sweet Water Bamboo, or other rental business



Town of Wrightsville Beach

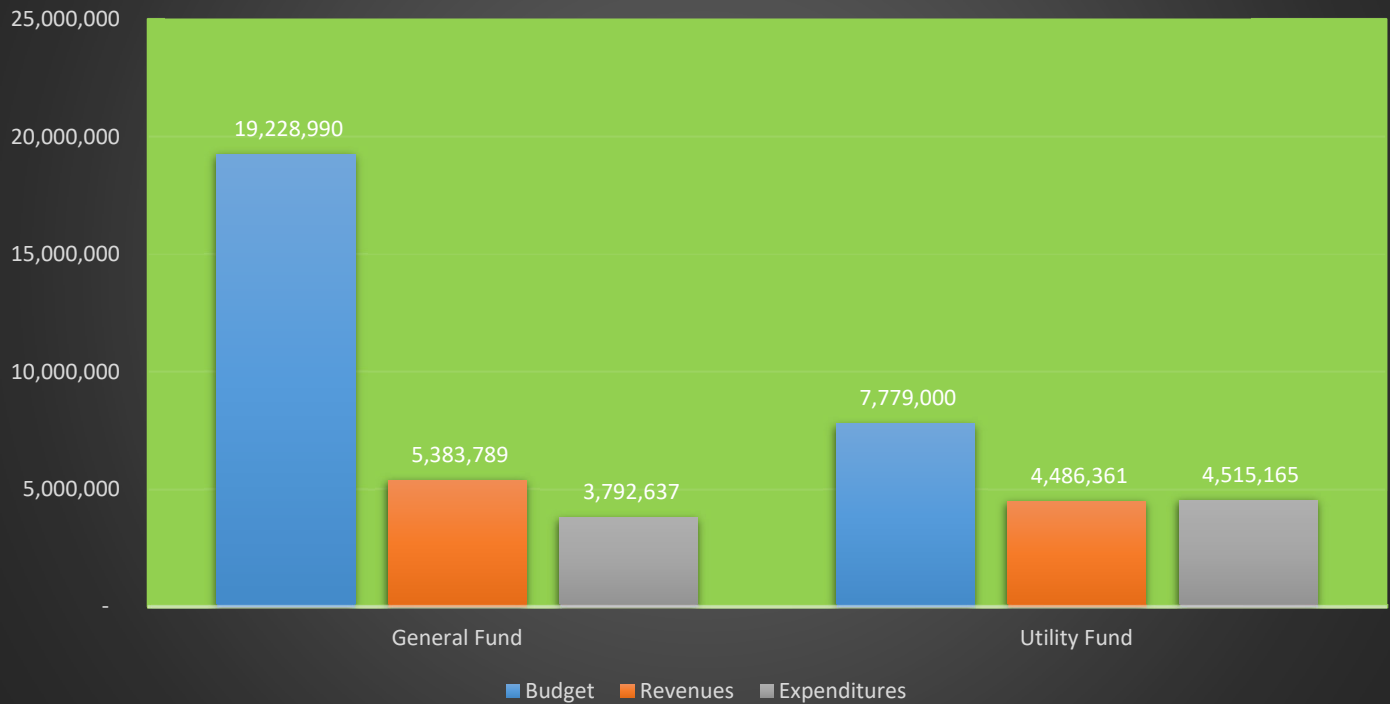
Finance and General Admin Department

Quarter 1, 2025 Update: November 14, 2024

Departmental Notables:

- The Town had an extremely successful parking season. October has yet to be recorded, but beginning in March 2024 thru September 2024 the Town has received \$6,111,577 in parking meter revenue and \$713,035 in parking citation revenue.
- Finance Officer Brian Murray sent a letter of intent to the North Carolina Emergency Management Division to request for funding through the BRIC (building resilient infrastructure and communities) grant program. Andrew Consulting Engineers performed a review of the Town's bulkheads in April and this data was used to help create the letter of intent. Total costs of the bulkhead replacements is expected to be at least \$2.75 million, so an additional source of funding would help bear some of the burden on the Town. The state will judge which funding requests they will allow to move forward to the FEMA grant application process.
- The Town received \$100,000 in federal forfeiture asset funds from the US Department of Justice in September. These funds were attributed to FBI cases from 2021 and 2022. Assets seized in these investigations are allocated to each state and local law enforcement agency that cooperated with the federal investigation. These funds are restricted for use on police department expenses exclusively. Well done to the Wrightsville Beach detectives that supported the FBI in solving these crimes.
- The finance department continues to cooperate with CFPWA in activities supporting the utility consolidation. The priorities at this time are transferring all of the Town's customer accounts, including all of their water meter data and specifications to CFPWA's billing system. CFPWA has been meticulously going through each customer setup to search for anomalies or errors to make sure that the eventual billing transition goes seamlessly. Finance Officer Brian Murray also sent a request for funding to the State Department of Water Infrastructure to be considered. The request was for the full \$7,880,000 that the Town was awarded in the S.L. 2023-134 Appropriations Act. These funds will be used to purchase into the Authority's water system for capacity for existing Town customers.
- The Town was approved for all of its TDA funding requests at the TDA board meeting in October. These funding requests totaled \$1,310,000 and will be used to support the FY25 budget. The Town had a fund balance of \$1,644,308 in room occupancy tax coming in to FY25 and should earn another \$1,116,117 in FY25. After the \$1,310,000 in planned expenses, the Town should have approximately \$1.5 million remaining in ROT funds at FY25 year-end.

Town of Wrightsville Beach Fiscal YTD Revenues & Expenditures As of September 30, 2024



Bank Balances as of September 30, 2024	
FCB: General Operating	\$ 1,684,194.36
FCB: Parking Account	\$ 660,451.15
FCB: State Tax Drug Fund	\$ 15,294.10
FCB: Federal Forfeited Funds	\$ 107,975.32
FCB: General CIP Fund	\$ 4,001,324.12
FCB: Flex/HRA Fund	\$ 8,774.93
NC Capital Management Trust (investments)	\$ 28,209,880.92
FCB Wealth Management (investments)	\$ 16,302,578.80
Cumulative Balance for TOWB	\$ 50,990,473.70

REVENUE				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
General Fund	17,774,182.00	19,228,989.77	5,383,789.30	72.00%
Water/Sewer	4,237,000.00	7,779,000.00	4,486,360.67	42.33%
Report Total	22,011,182.00	27,007,989.77	9,870,149.97	63.45%

GENERAL FUND EXPENDITURES				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
Governing Body	898,825.00	933,825.00	443,343.64	52.52%
General Administration	802,983.00	832,983.00	136,766.99	83.58%
Information Technology	412,078.00	418,635.77	162,277.68	61.24%
PW Admin	379,944.00	379,944.00	77,679.75	79.55%
PW - Fleet	367,689.00	367,689.00	57,379.41	84.39%
PW - Building Maint	1,025,334.00	1,025,334.00	173,358.75	83.09%
Police	3,909,937.00	3,924,937.00	833,433.83	78.77%
Fire - Emergency Prep	17,950.00	17,950.00	1,832.08	89.79%
Fire	2,443,755.00	2,447,505.00	322,051.68	86.84%
Ocean Rescue	709,200.00	709,200.00	306,394.30	56.80%
PW - Streets	1,435,111.00	1,525,111.00	110,212.54	92.77%
Parking	1,480,000.00	1,480,000.00	336,395.80	77.27%
PW - Environmental Svcs	2,222,180.00	2,252,180.00	485,822.82	78.43%
Planning/Inspections	651,938.00	671,438.00	115,267.43	82.83%
Parks/Rec - Programs	490,809.00	1,715,809.00	157,253.19	90.84%
Parks/Rec - Maintenance	526,449.00	526,449.00	73,157.16	86.10%
General Fund	17,774,182.00	19,228,989.77	3,792,627.05	80.28%

UTILITY ENTERPRISE EXPENSES				
	Original Budget	Current Budget	YTD Activity	Percent Remaining
Water	2,701,319.00	6,243,319.00	3,810,800.55	38.96%
Sewer	1,535,681.00	1,535,681.00	704,364.07	54.13%
Utility Fund	4,237,000.00	7,779,000.00	4,515,164.62	41.96%



Town of Wrightsville Beach, NC

Income Statement

Account Summary

For Fiscal: 2024-2025 Period Ending: 09/30/2024

	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
10-3110 AD VAL TAXES - CURRENT YR	3,478,083.00	3,478,083.00	330,437.74	772,475.50	2,705,607.50
10-3111 AD VAL TAXES - ALL PRIOR YEARS	5,000.00	5,000.00	53.67	1,006.76	3,993.24
10-3114 MOTOR VEHICLE TAX	50,000.00	50,000.00	5,594.43	11,418.74	38,581.26
10-3115 INTERLOCAL AGREEMENT - CITY OF WILMI...	30,000.00	30,000.00	0.00	30,000.00	0.00
10-3210 DOG LICENSES	500.00	500.00	20.00	30.00	470.00
10-3234 LOCAL SALES TAX ART 39	750,000.00	750,000.00	77,349.63	77,349.63	672,650.37
10-3235 HALF CENT SALES ART 40	250,000.00	250,000.00	27,512.83	27,512.83	222,487.17
10-3236 HALF CENT SALES ART 42	350,000.00	350,000.00	37,969.64	37,969.64	312,030.36
10-3237 EXTRA 1/2 CENT SALES TAX ART 44	0.00	0.00	0.15	0.15	-0.15
10-3261 CABLE TV FEE	45,000.00	45,000.00	0.00	0.00	45,000.00
10-3262 PARKING METERS	5,750,000.00	5,750,000.00	626,352.87	2,815,244.84	2,934,755.16
10-3263 RESIDENTIAL PARKING PASS	130,000.00	130,000.00	100.00	5,230.00	124,770.00
10-3264 COMMERCIAL 1 PARKING PASS	5,000.00	5,000.00	0.00	0.00	5,000.00
10-3265 COMMERCIAL 2 PARKING PASS	8,000.00	8,000.00	0.00	0.00	8,000.00
10-3266 CONTRACTOR PARKING PASS	30,000.00	30,000.00	8,930.00	21,590.00	8,410.00
10-3270 ROOM OCCUPANCY TAX (3%)	1,299,600.00	1,299,600.00	0.00	0.00	1,299,600.00
10-3280 MUNICIPAL VEHICLE TAX	9,500.00	9,500.00	44.16	890.56	8,609.44
10-3290 PENALTIES/INTEREST-TAXES	5,000.00	5,000.00	111.56	209.61	4,790.39
10-3299 SALES TAX - CITY HOLD HARMLESS	175,000.00	175,000.00	19,636.90	19,636.90	155,363.10
10-3322 BEER & WINE TAX	8,000.00	8,000.00	0.00	0.00	8,000.00
10-3323 COURT FEES	2,000.00	2,000.00	279.90	1,047.05	952.95
10-3324 UTILITIES FRANCHISE TAX	330,000.00	330,000.00	0.00	0.00	330,000.00
10-3343 BUILDING PERMITS	250,000.00	250,000.00	37,104.00	134,725.00	115,275.00
10-3346 STATE BUILDING PERMIT FEE	200.00	200.00	10.00	60.00	140.00
10-3347 BLDG PERM-ZONING COMPLIAN	4,000.00	4,000.00	375.00	975.00	3,025.00
10-3350 BUSINESS ON BEACH PERMIT	3,500.00	3,500.00	0.00	200.00	3,300.00
10-3605 SPECIAL EVENT PERMITS	25,000.00	25,000.00	3,110.00	5,615.00	19,385.00
10-3647 FACILITY RESERVATIONS	15,000.00	15,000.00	4,245.00	6,332.50	8,667.50
10-3648 FITNESS CLASSES	25,000.00	25,000.00	3,776.00	8,776.00	16,224.00
10-3649 RECREATION PROGRAMS	210,000.00	210,000.00	7,248.00	32,829.40	177,170.60
10-3650 RECREATION REVENUES	1,000.00	1,000.00	-1,959.00	-10,518.00	11,518.00
10-3750 REFUSE COLLECTION CHARGES	1,000,000.00	1,000,000.00	-59.80	182,634.57	817,365.43
10-3757 SOLID WASTE DISPOSAL TAX	1,750.00	1,750.00	0.00	0.00	1,750.00
10-3831 INTEREST ON INVESTMENTS	750,000.00	750,000.00	149,089.45	450,871.24	299,128.76
10-3834 RENT - TOWN OWNED BUILDINGS	61,000.00	61,000.00	1,510.84	3,785.84	57,214.16
10-3835 SALE OF ASSETS	20,000.00	20,000.00	8,478.00	11,259.00	8,741.00
10-3838 ABC NET REVENUES	600,000.00	600,000.00	20,329.02	42,533.52	557,466.48
10-3839 MISCELLANEOUS REVENUE	10,000.00	10,000.00	13,737.20	16,416.33	-6,416.33
10-3840 INSURANCE CLAIMS/REFUNDS	5,000.00	5,000.00	0.00	0.00	5,000.00
10-3841 VAR/CUP/CAMA/REZONE FEES	5,000.00	5,000.00	100.00	300.00	4,700.00
10-3842 CAMA PERMIT REIMBURSEMENT	1,000.00	1,000.00	0.00	0.00	1,000.00
10-3846 PARK PERMIT CC FEE	0.00	0.00	335.70	1,367.40	-1,367.40
10-3856 FARMERS' MKT MISC REV	0.00	0.00	0.00	100.00	-100.00
10-3857 FARMERS MARKET	38,000.00	38,000.00	2,580.00	8,295.00	29,705.00
10-3859 MISCELLANEOUS GRANTS	0.00	1,250.00	0.00	0.00	1,250.00
10-3861 ABC GRANT - COPS	0.00	15,000.00	0.00	15,000.00	0.00
10-3865 WB SPECIALTY PLATES	5,000.00	5,000.00	0.00	0.00	5,000.00
10-3866 FIRE ALARM CITATIONS	0.00	0.00	0.00	75.00	-75.00
10-3869 MIXED DRINK SURCHARGE	135,000.00	135,000.00	13,330.75	29,767.32	105,232.68
10-3870 PKING METER CIVIL PENALTY	750,000.00	750,000.00	91,735.50	342,931.10	407,068.90
10-3873 CIVIL PENALTY - OTHER THAN ALCOHOL	10,000.00	10,000.00	0.00	3,781.00	6,219.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-3874	DOG CITATIONS	15,000.00	15,000.00	0.00	6,604.26	8,395.74
10-3875	CIVIL CITATIONS - ALCOHOL/WASTE	30,000.00	30,000.00	0.00	10,667.94	19,332.06
10-3970	TRANSFER FR PUBLIC SAFETY FUND	0.00	0.00	0.00	181,792.67	-181,792.67
10-3980	TRANSFER FR WATER & SEWER	230,000.00	230,000.00	0.00	0.00	230,000.00
10-3984	TRANSFER FR GFCIP	179,900.00	254,900.00	0.00	75,000.00	179,900.00
10-3985	TRANSFER OF STORMWATER FEES	330,000.00	330,000.00	0.00	0.00	330,000.00
10-3991	APPROPRIATED FUND BALANCE	353,149.00	1,716,706.77	0.00	0.00	1,716,706.77
Revenue Total:		17,774,182.00	19,228,989.77	1,489,469.14	5,383,789.30	13,845,200.47

Expense

DeptAcctCode: 4110 - Governing Body

10-4110-0000	SALARIES & WAGES	72,000.00	72,000.00	0.00	0.00	72,000.00
10-4110-0801	ATTENDANCE FEES	40,630.00	40,630.00	3,390.82	8,714.41	31,915.59
10-4110-0900	FICA TAX EXPENSE	8,650.00	8,650.00	283.71	729.15	7,920.85
10-4110-1000	RETIREMENT	9,825.00	9,825.00	0.00	0.00	9,825.00
10-4110-1010	401-K CONTRIBUTIONS	2,900.00	2,900.00	0.00	0.00	2,900.00
10-4110-1100	GROUP INSURANCE	18,725.00	18,725.00	645.17	965.17	17,759.83
10-4110-1801	PROFESSIONAL SERVICES	132,040.00	167,040.00	8,995.00	44,595.00	122,445.00
10-4110-1900	CONTRACTED SERVICES	15,000.00	15,000.00	96.00	1,857.55	13,142.45
10-4110-3100	TRAVEL & TRAINING	2,150.00	2,150.00	0.00	0.00	2,150.00
10-4110-3200	CELL PHONE	4,680.00	4,680.00	324.85	834.86	3,845.14
10-4110-3930	DUES & SUBSCRIPTIONS	16,225.00	16,225.00	0.00	10,173.66	6,051.34
10-4110-4500	INSURANCE & BONDS	460,000.00	460,000.00	8,535.00	375,383.63	84,616.37
10-4110-4900	MISCELLANEOUS	11,000.00	11,000.00	90.21	90.21	10,909.79
10-4110-4930	TDA PROJECTS	70,000.00	70,000.00	0.00	0.00	70,000.00
10-4110-9663	TRANSFER TO GF CIP	35,000.00	35,000.00	0.00	0.00	35,000.00
DeptAcctCode: 4110 - Governing Body Total:		898,825.00	933,825.00	22,360.76	443,343.64	490,481.36

DeptAcctCode: 4120 - General Administration

10-4120-0000	SALARIES & WAGES	492,836.00	502,836.00	27,733.59	81,314.93	421,521.07
10-4120-0100	OVERTIME	3,000.00	3,000.00	373.72	795.35	2,204.65
10-4120-0900	FICA TAX EXPENSE	38,745.00	40,745.00	2,132.94	6,222.49	34,522.51
10-4120-1000	RETIREMENT	67,632.00	69,132.00	3,833.84	11,199.86	57,932.14
10-4120-1010	401-K CONTRIBUTIONS	19,833.00	20,833.00	1,038.25	2,940.20	17,892.80
10-4120-1100	GROUP INSURANCE	56,302.00	62,302.00	3,313.27	4,563.47	57,738.53
10-4120-1150	RETIREE HEALTH INSURANCE	12,120.00	12,120.00	488.00	2,494.17	9,625.83
10-4120-1801	PROFESSIONAL SERVICES	12,450.00	12,450.00	99.60	10,510.27	1,939.73
10-4120-1901	TAX COLLECTION FEES	35,000.00	35,000.00	3,915.83	3,958.36	31,041.64
10-4120-2600	DEPT SUPPLIES & MATERIALS	14,000.00	14,000.00	1,526.66	2,438.41	11,561.59
10-4120-3100	TRAVEL & TRAINING	19,050.00	28,050.00	2,061.72	4,577.25	23,472.75
10-4120-3200	CELL PHONE	3,120.00	3,620.00	194.91	500.92	3,119.08
10-4120-3220	POSTAGE	10,000.00	10,000.00	916.67	1,666.67	8,333.33
10-4120-3400	PRINTING	5,000.00	5,000.00	245.43	1,583.93	3,416.07
10-4120-3520	MAINT/REPAIR-EQUIPMENT	4,000.00	4,000.00	232.95	710.36	3,289.64
10-4120-3700	ADVERTISING	2,500.00	2,500.00	0.00	0.00	2,500.00
10-4120-3930	DUES & SUBSCRIPTIONS	4,895.00	4,895.00	0.00	749.00	4,146.00
10-4120-4310	BLDG & EQUIP RENTAL	2,500.00	2,500.00	541.35	541.35	1,958.65
DeptAcctCode: 4120 - General Administration Total:		802,983.00	832,983.00	48,648.73	136,766.99	696,216.01

DeptAcctCode: 4210 - Information Technology

10-4210-1100	GROUP INSURANCE	0.00	0.00	0.00	399.39	-399.39
10-4210-1150	RETIREE HEALTH INSURANCE	2,928.00	9,485.77	645.17	645.17	8,840.60
10-4210-1801	PROFESSIONAL SERVICES	129,000.00	15,000.00	1,005.13	1,005.13	13,994.87
10-4210-1900	CONTRACTED SERVICES	35,150.00	149,150.00	10,253.20	51,461.94	97,688.06
10-4210-2600	DEPT SUPPLIES & MATERIALS	33,500.00	33,500.00	0.00	4,637.28	28,862.72
10-4210-3210	PHONE/INTERNET/CABLE	30,000.00	30,000.00	2,727.12	9,649.48	20,350.52
10-4210-3520	MAINT/REPAIR-EQUIPMENT	159,670.00	159,670.00	13,191.25	91,914.69	67,755.31
10-4210-4310	EQUIPMENT RENTAL	11,830.00	11,830.00	577.90	2,564.60	9,265.40
10-4210-9663	TRANSFER TO GF CIP	10,000.00	10,000.00	0.00	0.00	10,000.00
DeptAcctCode: 4210 - Information Technology Total:		412,078.00	418,635.77	28,399.77	162,277.68	256,358.09

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
DeptAcctCode: 4245 - Public Works - Administration						
10-4245-0000	SALARIES & WAGES	237,512.00	237,512.00	18,275.88	50,018.69	187,493.31
10-4245-0100	OVERTIME	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4245-0300	LONGEVITY	900.00	900.00	0.00	0.00	900.00
10-4245-0900	FICA TAX EXPENSE	19,183.00	19,183.00	1,308.77	3,561.49	15,621.51
10-4245-1000	RETIREMENT	32,779.00	32,779.00	2,492.84	6,822.55	25,956.45
10-4245-1010	401-K CONTRIBUTIONS	9,612.00	9,612.00	731.03	1,994.94	7,617.06
10-4245-1100	GROUP INSURANCE	28,151.00	28,151.00	2,021.04	3,028.83	25,122.17
10-4245-1150	RETIREE HEALTH INSURANCE	12,574.00	12,574.00	889.17	1,819.95	10,754.05
10-4245-1900	CONTRACTED SERVICES	8,260.00	8,260.00	101.59	4,112.36	4,147.64
10-4245-2160	UNIFORMS	1,200.00	1,200.00	0.00	461.49	738.51
10-4245-2600	DEPT SUPPLIES & MATERIALS	10,000.00	10,000.00	561.39	1,580.32	8,419.68
10-4245-3100	TRAVEL & TRAINING	14,773.00	14,773.00	1,396.01	3,736.03	11,036.97
10-4245-3200	CELL PHONE	1,500.00	1,500.00	107.68	295.10	1,204.90
10-4245-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4245-3520	MAINT/REPAIR-EQUIPMENT	500.00	500.00	0.00	0.00	500.00
10-4245-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4245-3930	DUES & SUBSCRIPTIONS	500.00	500.00	0.00	248.00	252.00
DeptAcctCode: 4245 - Public Works - Administration Total:		379,944.00	379,944.00	27,885.40	77,679.75	302,264.25
DeptAcctCode: 4250 - Public Works - Fleet Maintenance						
10-4250-0000	SALARIES & WAGES	198,380.00	198,380.00	11,331.84	37,261.95	161,118.05
10-4250-0100	OVERTIME	4,500.00	4,500.00	0.00	179.91	4,320.09
10-4250-0300	LONGEVITY	1,600.00	1,600.00	0.00	0.00	1,600.00
10-4250-0900	FICA TAX EXPENSE	15,451.00	15,451.00	802.12	2,683.90	12,767.10
10-4250-1000	RETIREMENT	27,332.00	27,332.00	1,545.66	5,107.05	22,224.95
10-4250-1010	401-K CONTRIBUTIONS	8,015.00	8,015.00	160.00	445.60	7,569.40
10-4250-1100	GROUP INSURANCE	28,151.00	28,151.00	1,435.02	1,716.96	26,434.04
10-4250-1150	RETIREE HEALTH INSURANCE	3,390.00	3,390.00	244.00	1,075.39	2,314.61
10-4250-1900	CONTRACTED SERVICES	8,500.00	8,500.00	0.00	3,815.31	4,684.69
10-4250-2160	UNIFORMS	6,050.00	6,050.00	198.19	870.62	5,179.38
10-4250-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	0.00	0.00	500.00
10-4250-2500	AUTO/EQUIP SUPPLIES	3,620.00	3,620.00	0.00	114.95	3,505.05
10-4250-2600	DEPT SUPPLIES & MATERIALS	10,000.00	10,000.00	460.01	1,481.50	8,518.50
10-4250-3100	TRAVEL & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4250-3200	CELL PHONE	600.00	600.00	42.71	128.13	471.87
10-4250-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	1,947.75	2,030.04	7,969.96
10-4250-3530	MAINT/REPAIR-AUTOS	3,000.00	3,000.00	302.47	304.18	2,695.82
10-4250-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4250-5000	CAPITAL OUTLAY	12,100.00	12,100.00	0.00	163.92	11,936.08
10-4250-9663	TRANSFER TO GF CIP	25,000.00	25,000.00	0.00	0.00	25,000.00
DeptAcctCode: 4250 - Public Works - Fleet Maintenance Total:		367,689.00	367,689.00	18,469.77	57,379.41	310,309.59
DeptAcctCode: 4260 - Public Works - Building Maintenance						
10-4260-1900	CONTRACTED SERVICES	286,200.00	286,200.00	45,699.45	96,128.07	190,071.93
10-4260-2500	AUTO/EQUIP SUPPLIES	4,594.00	4,594.00	45.11	1,974.30	2,619.70
10-4260-2600	DEPT SUPPLIES & MATERIALS	50,000.00	50,000.00	4,754.60	10,826.66	39,173.34
10-4260-3200	CELL PHONE	540.00	540.00	0.00	0.00	540.00
10-4260-3300	UTILITIES - BUILDINGS	200,000.00	200,000.00	9,729.45	20,531.19	179,468.81
10-4260-3301	WATER/SEWER UTILITIES	120,000.00	120,000.00	21,260.60	21,260.60	98,739.40
10-4260-3510	MAINT/REP PUB BUILDINGS	115,500.00	115,500.00	6,570.59	22,609.23	92,890.77
10-4260-3525	MAINT/REPAIR-GENERATORS	5,000.00	5,000.00	0.00	0.00	5,000.00
10-4260-3530	MAINT/REPAIR-AUTOS	3,500.00	3,500.00	28.70	28.70	3,471.30
10-4260-9663	TRANSFER TO GF CIP	240,000.00	240,000.00	0.00	0.00	240,000.00
DeptAcctCode: 4260 - Public Works - Building Maintenance Total:		1,025,334.00	1,025,334.00	88,088.50	173,358.75	851,975.25
DeptAcctCode: 4310 - Police Department						
10-4310-0000	SALARIES & WAGES	2,116,948.00	2,116,948.00	137,360.19	400,422.84	1,716,525.16
10-4310-0100	OVERTIME	70,200.00	70,200.00	6,785.40	7,504.92	62,695.08
10-4310-0200	WAGES-TEMP EMPLOYEES	10,000.00	10,000.00	0.00	0.00	10,000.00
10-4310-0300	LONGEVITY	3,200.00	3,200.00	0.00	0.00	3,200.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4310-0400	SPECIAL SEPARATION ALLOWANCE	65,832.00	65,832.00	4,372.70	11,967.22	53,864.78
10-4310-0900	FICA TAX EXPENSE	166,065.00	166,065.00	10,995.88	31,665.60	134,399.40
10-4310-1000	RETIREMENT	318,487.00	318,487.00	21,571.50	61,828.40	256,658.60
10-4310-1010	401-K CONTRIBUTIONS	105,353.00	105,353.00	6,990.35	20,059.00	85,294.00
10-4310-1100	GROUP INSURANCE	276,920.00	276,920.00	15,258.83	22,904.26	254,015.74
10-4310-1150	RETIREE HEALTH INSURANCE	40,000.00	40,000.00	3,069.81	7,303.80	32,696.20
10-4310-1801	PROFESSIONAL SERVICES	19,000.00	19,000.00	0.00	9,353.84	9,646.16
10-4310-1900	CONTRACTED SERVICES	46,362.00	46,362.00	2,814.60	8,288.60	38,073.40
10-4310-2160	UNIFORMS	51,970.00	51,970.00	2,952.81	10,924.48	41,045.52
10-4310-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	0.00	0.00	500.00
10-4310-2500	AUTO/EQUIP SUPPLIES	69,000.00	69,000.00	4,351.05	16,484.63	52,515.37
10-4310-2600	DEPT SUPPLIES & MATERIALS	55,900.00	55,900.00	4,250.13	22,253.82	33,646.18
10-4310-3100	TRAVEL & TRAINING	30,500.00	30,500.00	563.00	2,428.32	28,071.68
10-4310-3200	CELL PHONE	0.00	0.00	48.73	162.27	-162.27
10-4310-3201	TELEPHONE	10,000.00	10,000.00	878.86	2,636.54	7,363.46
10-4310-3220	POSTAGE	500.00	500.00	0.00	0.00	500.00
10-4310-3400	PRINTING	1,500.00	1,500.00	0.00	1,410.20	89.80
10-4310-3520	MAINT/REPAIR-EQUIPMENT	92,000.00	92,000.00	18,367.87	19,813.77	72,186.23
10-4310-3530	MAINT/REPAIR-AUTOS	34,000.00	34,000.00	6,368.31	10,543.44	23,456.56
10-4310-3540	MAINT/REPAIR-2-WAY RADIOS	26,700.00	26,700.00	0.00	0.00	26,700.00
10-4310-3700	ADVERTISING	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4310-3900	PUBLIC RELATIONS	1,000.00	1,000.00	0.00	149.00	851.00
10-4310-3930	DUES & SUBSCRIPTIONS	8,900.00	8,900.00	150.99	2,151.98	6,748.02
10-4310-4310	BUILDING & EQUIP RENTAL	10,600.00	10,600.00	0.00	3,206.50	7,393.50
10-4310-5000	CAPITAL OUTLAY	276,500.00	291,500.00	159,980.40	159,980.40	131,519.60
DeptAcctCode: 4310 - Police Department Total:		3,909,937.00	3,924,937.00	407,131.41	833,443.83	3,091,493.17
DeptAcctCode: 4330 - Emergency Preparedness						
10-4330-1801	PROFESSIONAL SERVICES	6,700.00	6,700.00	0.00	0.00	6,700.00
10-4330-2600	DEPT SUPPLIES & MATERIALS	2,000.00	2,000.00	250.00	250.00	1,750.00
10-4330-3100	TRAVEL & TRAINING	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4330-3201	TELEPHONE	3,000.00	3,000.00	80.76	242.28	2,757.72
10-4330-3400	PRINTING	3,000.00	3,000.00	0.00	1,339.80	1,660.20
10-4330-3520	MAINT/REPAIR-EQUIPMENT	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4330-3700	ADVERTISING	250.00	250.00	0.00	0.00	250.00
DeptAcctCode: 4330 - Emergency Preparedness Total:		17,950.00	17,950.00	330.76	1,832.08	16,117.92
DeptAcctCode: 4340 - Fire Department						
10-4340-0000	SALARIES & WAGES	967,740.00	967,740.00	68,181.33	185,237.31	782,502.69
10-4340-0100	OVERTIME	83,232.00	83,232.00	8,675.10	26,648.74	56,583.26
10-4340-0200	WAGES-TEMP EMPLOYEES	91,800.00	91,800.00	2,700.00	15,692.39	76,107.61
10-4340-0300	LONGEVITY	2,700.00	2,700.00	0.00	0.00	2,700.00
10-4340-0803	WAGES-PAID ON CALL	70,000.00	70,000.00	3,335.00	9,060.78	60,939.22
10-4340-0900	FICA TAX EXPENSE	93,378.00	93,378.00	6,260.85	17,632.60	75,745.40
10-4340-1000	RETIREMENT	143,353.00	143,353.00	9,456.44	26,725.20	116,627.80
10-4340-1010	401-K CONTRIBUTIONS	42,039.00	42,039.00	2,204.85	6,213.97	35,825.03
10-4340-1100	GROUP INSURANCE	121,987.00	121,987.00	7,328.97	10,764.82	111,222.18
10-4340-1150	RETIREE HEALTH INSURANCE	25,000.00	25,000.00	1,613.49	2,534.01	22,465.99
10-4340-1801	PROFESSIONAL SERVICES	12,500.00	12,500.00	323.00	465.49	12,034.51
10-4340-1900	CONTRACTED SERVICES	12,500.00	15,000.00	0.00	0.00	15,000.00
10-4340-2160	UNIFORMS	18,500.00	18,500.00	270.00	540.99	17,959.01
10-4340-2500	AUTO/EQUIP SUPPLIES	12,500.00	12,500.00	501.89	2,092.02	10,407.98
10-4340-2600	DEPT SUPPLIES & MATERIALS	48,500.00	48,500.00	1,184.82	4,596.62	43,903.38
10-4340-2601	LIFE SAFETY EQUIPMENT	81,000.00	82,250.00	498.79	2,213.69	80,036.31
10-4340-3100	TRAVEL & TRAINING	24,500.00	24,500.00	338.49	3,109.37	21,390.63
10-4340-3200	TELEPHONE	0.00	0.00	64.97	166.97	-166.97
10-4340-3201	TELEPHONE	12,060.00	12,060.00	764.91	2,427.53	9,632.47
10-4340-3220	POSTAGE	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4340-3400	PRINTING	2,000.00	2,000.00	0.00	117.00	1,883.00
10-4340-3520	MAINT/REPAIR-EQUIPMENT	16,500.00	16,500.00	0.00	2,421.73	14,078.27
10-4340-3530	MAINT/REPAIR-AUTOS	12,500.00	12,500.00	0.00	68.83	12,431.17

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4340-3540	MAINT/REPAIR-2-WAY RADIOS	14,000.00	14,000.00	0.00	7.72	13,992.28
10-4340-3930	DUES & SUBSCRIPTIONS	4,750.00	4,750.00	225.00	384.90	4,365.10
10-4340-4500	INSURANCE & BONDS	0.00	0.00	0.00	2,929.00	-2,929.00
10-4340-5000	EQUIPMENT	20,000.00	20,000.00	0.00	0.00	20,000.00
10-4340-7100	FCB PRINCIPAL - FIRE TRUCK	172,825.00	172,825.00	0.00	0.00	172,825.00
10-4340-7200	FCB INTEREST - FIRE TRUCK	5,891.00	5,891.00	0.00	0.00	5,891.00
10-4340-9663	TRANSFER TO GF CIP	331,000.00	331,000.00	0.00	0.00	331,000.00
DeptAcctCode: 4340 - Fire Department Total:		2,443,755.00	2,447,505.00	113,927.90	322,051.68	2,125,453.32
DeptAcctCode: 4390 - Ocean Rescue						
10-4390-0200	WAGES-TEMP EMPLOYEES	492,000.00	492,000.00	67,910.98	251,720.43	240,279.57
10-4390-0900	FICA TAX EXPENSE	36,000.00	36,000.00	5,195.19	19,502.08	16,497.92
10-4390-1801	PROFESSIONAL SERVICES	8,500.00	8,500.00	302.80	302.80	8,197.20
10-4390-2160	UNIFORMS	13,500.00	13,500.00	0.00	0.00	13,500.00
10-4390-2500	AUTO/EQUIP SUPPLIES	11,000.00	11,000.00	1,230.71	4,757.78	6,242.22
10-4390-2600	DEPT SUPPLIES & MATERIALS	14,000.00	14,000.00	71.98	188.85	13,811.15
10-4390-3100	TRAVEL & TRAINING	4,500.00	4,500.00	0.00	0.00	4,500.00
10-4390-3201	TELEPHONE	0.00	0.00	42.71	128.13	-128.13
10-4390-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4390-3520	MAINT/REPAIR-EQUIPMENT	23,000.00	23,000.00	0.00	2,532.00	20,468.00
10-4390-3530	MAINT/REPAIR-AUTOS	9,000.00	9,000.00	276.53	547.72	8,452.28
10-4390-3540	MAINT/REPAIR-2-WAY RADIOS	1,500.00	1,500.00	0.00	0.00	1,500.00
10-4390-3930	DUES & SUBSCRIPTIONS	1,000.00	1,000.00	0.00	0.00	1,000.00
10-4390-5000	CAPITAL OUTLAY	94,700.00	94,700.00	26,714.51	26,714.51	67,985.49
DeptAcctCode: 4390 - Ocean Rescue Total:		709,200.00	709,200.00	101,745.41	306,394.30	402,805.70
DeptAcctCode: 4510 - Public Works - Streets						
10-4510-0000	SALARIES & WAGES	182,857.00	182,857.00	13,547.93	39,484.96	143,372.04
10-4510-0100	OVERTIME	15,000.00	15,000.00	886.41	1,827.07	13,172.93
10-4510-0900	FICA TAX EXPENSE	16,360.00	16,360.00	1,101.17	3,151.86	13,208.14
10-4510-1000	RETIREMENT	28,352.00	28,352.00	1,968.85	5,634.97	22,717.03
10-4510-1010	401-K CONTRIBUTIONS	8,314.00	8,314.00	40.00	111.40	8,202.60
10-4510-1100	GROUP INSURANCE	46,918.00	46,918.00	3,254.99	5,059.88	41,858.12
10-4510-1150	RETIREE HEALTH INSURANCE	8,100.00	8,100.00	0.00	0.00	8,100.00
10-4510-1801	PROFESSIONAL SERVICES	0.00	15,000.00	1,700.00	1,700.00	13,300.00
10-4510-1900	CONTRACTED SERVICES	57,200.00	132,200.00	18,750.00	33,750.00	98,450.00
10-4510-2160	UNIFORMS	9,000.00	9,000.00	348.32	2,067.68	6,932.32
10-4510-2300	MED SERVICES/PRESCRIP/WC	900.00	900.00	0.00	0.00	900.00
10-4510-2500	AUTO/EQUIP SUPPLIES	13,910.00	13,910.00	1,497.58	3,791.85	10,118.15
10-4510-2600	SUPPLIES-STREETS	29,000.00	29,000.00	8.53	1,170.41	27,829.59
10-4510-3100	TRAVEL & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4510-3200	CELL PHONE	4,000.00	4,000.00	284.92	788.26	3,211.74
10-4510-3520	MAINT/REPAIR-EQUIPMENT	5,000.00	5,000.00	0.00	0.00	5,000.00
10-4510-3530	MAINT/REPAIR-AUTOS	5,000.00	5,000.00	344.94	475.42	4,524.58
10-4510-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
10-4510-3930	DUES & SUBSCRIPTIONS	100.00	100.00	0.00	0.00	100.00
10-4510-4310	BUILDING & EQUIP RENTAL	2,600.00	2,600.00	0.00	0.00	2,600.00
10-4510-5900	STREET LIGHTS	60,000.00	60,000.00	5,597.52	11,198.78	48,801.22
10-4510-9663	TRANSFER TO GF CIP	940,000.00	940,000.00	0.00	0.00	940,000.00
DeptAcctCode: 4510 - Public Works - Streets Total:		1,435,111.00	1,525,111.00	49,331.16	110,212.54	1,414,898.46
DeptAcctCode: 4540 - Parking Enforcement						
10-4540-1801	PROFESSIONAL SERVICES	120,000.00	120,000.00	10,528.64	21,256.38	98,743.62
10-4540-1900	CONTRACTED SERVICES	540,000.00	540,000.00	51,405.14	91,580.38	448,419.62
10-4540-3050	OPERATING EXPENSES	800,000.00	800,000.00	106,074.59	223,559.04	576,440.96
10-4540-9663	TRANSFER TO GF CIP	20,000.00	20,000.00	0.00	0.00	20,000.00
DeptAcctCode: 4540 - Parking Enforcement Total:		1,480,000.00	1,480,000.00	168,008.37	336,395.80	1,143,604.20
DeptAcctCode: 4710 - Public Works - Env't Svcs/Stormwater						
10-4710-0000	SALARIES & WAGES	190,562.00	190,562.00	15,454.78	41,025.73	149,536.27
10-4710-0100	OVERTIME	14,000.00	14,000.00	3,043.12	8,231.23	5,768.77
10-4710-0300	LONGEVITY	1,200.00	1,200.00	0.00	0.00	1,200.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-4710-0900	FICA TAX EXPENSE	15,336.00	15,336.00	1,402.49	3,733.04	11,602.96
10-4710-1000	RETIREMENT	27,902.00	27,902.00	2,523.11	6,718.65	21,183.35
10-4710-1010	401-K CONTRIBUTIONS	8,182.00	8,182.00	519.31	1,452.75	6,729.25
10-4710-1100	GROUP INSURANCE	37,534.00	37,534.00	2,580.68	4,289.96	33,244.04
10-4710-1150	RETIREE HEALTH INSURANCE	20,184.00	20,184.00	1,220.00	5,066.69	15,117.31
10-4710-1900	CONTRACTED SERVICES	1,687,260.00	1,717,260.00	132,791.15	398,161.76	1,319,098.24
10-4710-2160	UNIFORMS	7,000.00	7,000.00	383.00	1,915.45	5,084.55
10-4710-2500	AUTO/EQUIP SUPPLIES	37,980.00	37,980.00	1,688.88	6,540.94	31,439.06
10-4710-2600	DEPT SUPPLIES & MATERIALS	43,500.00	43,500.00	25.27	6,403.99	37,096.01
10-4710-3100	TRAVEL & TRAINING	2,500.00	2,500.00	0.00	0.00	2,500.00
10-4710-3200	CELL PHONE	3,240.00	3,240.00	194.91	670.15	2,569.85
10-4710-3400	PRINTING	500.00	500.00	0.00	0.00	500.00
10-4710-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	297.09	297.09	9,702.91
10-4710-3530	MAINT/REPAIR-AUTOS	10,000.00	10,000.00	812.35	1,315.39	8,684.61
10-4710-3930	DUES & SUBSCRIPTIONS	300.00	300.00	0.00	0.00	300.00
10-4710-5000	CAPITAL OUTLAY	45,000.00	45,000.00	0.00	0.00	45,000.00
10-4710-9663	TRANSFER TO GF CIP	60,000.00	60,000.00	0.00	0.00	60,000.00
DeptAcctCode: 4710 - Public Works - Env't Svcs/Stormwater Total:		2,222,180.00	2,252,180.00	162,936.14	485,822.82	1,766,357.18
DeptAcctCode: 4900 - Planning & Inspections						
10-4900-0000	SALARIES & WAGES	347,315.00	362,315.00	25,267.82	70,166.58	292,148.42
10-4900-0100	OVERTIME	10,200.00	10,200.00	1,111.23	2,105.08	8,094.92
10-4900-0200	WAGES-TEMP EMPLOYEES	20,000.00	20,000.00	2,012.50	5,537.54	14,462.46
10-4900-0300	LONGEVITY	2,000.00	2,000.00	0.00	0.00	2,000.00
10-4900-0900	FICA TAX EXPENSE	28,438.00	29,938.00	2,232.46	6,056.42	23,881.58
10-4900-1000	RETIREMENT	46,777.00	48,777.00	3,306.99	9,566.74	39,210.26
10-4900-1010	401-K CONTRIBUTIONS	14,500.00	15,500.00	866.46	2,504.23	12,995.77
10-4900-1100	GROUP INSURANCE	47,000.00	47,000.00	2,580.68	4,305.50	42,694.50
10-4900-1900	CONTRACTED SERVICES	30,000.00	30,000.00	0.00	292.08	29,707.92
10-4900-2150	HISTORIC LANDMARK COMM	6,000.00	6,000.00	0.00	0.00	6,000.00
10-4900-2160	UNIFORMS	1,000.00	1,000.00	86.64	222.66	777.34
10-4900-2300	MED SERVICES/PRESCRIP/WC	0.00	0.00	0.00	110.24	-110.24
10-4900-2500	AUTO/EQUIP SUPPLIES	16,000.00	16,000.00	725.40	2,331.46	13,668.54
10-4900-2600	DEPT SUPPLIES & MATERIALS	14,500.00	14,500.00	390.78	949.04	13,550.96
10-4900-3100	TRAVEL & TRAINING	22,108.00	22,108.00	1,560.37	3,481.36	18,626.64
10-4900-3200	CELL PHONE	5,800.00	5,800.00	565.16	1,486.29	4,313.71
10-4900-3220	POSTAGE	5,800.00	5,800.00	0.00	1,024.85	4,775.15
10-4900-3400	PRINTING	4,800.00	4,800.00	0.00	2,601.12	2,198.88
10-4900-3520	MAINT/REPAIR-EQUIPMENT	3,000.00	3,000.00	121.02	433.31	2,566.69
10-4900-3530	MAINT/REPAIR-AUTOS	10,000.00	10,000.00	759.65	1,789.83	8,210.17
10-4900-3700	ADVERTISING	5,000.00	5,000.00	117.26	243.10	4,756.90
10-4900-3930	DUES & SUBSCRIPTIONS	1,200.00	1,200.00	60.00	60.00	1,140.00
10-4900-4800	STATE HOMEOWNERS REC FEE	500.00	500.00	0.00	0.00	500.00
10-4900-9663	TRANSFER TO GF CIP	10,000.00	10,000.00	0.00	0.00	10,000.00
DeptAcctCode: 4900 - Planning & Inspections Total:		651,938.00	671,438.00	41,764.42	115,267.43	556,170.57
DeptAcctCode: 6120 - Recreation Programs						
10-6120-0000	SALARIES & WAGES	130,179.00	130,179.00	11,823.52	34,600.83	95,578.17
10-6120-0100	OVERTIME	7,000.00	7,000.00	170.31	5,890.63	1,109.37
10-6120-0200	WAGES-TEMP EMPLOYEES	62,694.00	62,694.00	0.00	9,689.40	53,004.60
10-6120-0300	LONGEVITY	1,200.00	1,200.00	0.00	0.00	1,200.00
10-6120-0900	FICA TAX EXPENSE	15,625.00	15,625.00	924.56	3,846.05	11,778.95
10-6120-1000	RETIREMENT	18,711.00	18,711.00	1,372.02	4,988.86	13,722.14
10-6120-1010	401-K CONTRIBUTIONS	5,488.00	5,488.00	252.42	1,074.24	4,413.76
10-6120-1100	GROUP INSURANCE	18,767.00	18,767.00	1,348.62	1,617.96	17,149.04
10-6120-1802	JUNIOR LIFEGUARD PROGRAM	16,000.00	16,000.00	0.00	10,602.00	5,398.00
10-6120-1900	CONTRACTED SERVICES	156,205.00	282,205.00	13,735.01	32,005.15	250,199.85
10-6120-2160	UNIFORMS	1,800.00	1,800.00	0.00	0.00	1,800.00
10-6120-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	100.25	100.25	399.75
10-6120-2500	AUTO/EQUIP SUPPLIES	0.00	0.00	-178.30	-178.30	178.30
10-6120-2600	DEPT SUPPLIES & MATERIALS	13,000.00	13,000.00	570.07	1,129.72	11,870.28

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10-6120-2700	PURCHASES FOR RESALE	1,800.00	1,800.00	0.00	0.00	1,800.00
10-6120-3100	TRAVEL & TRAINING	5,800.00	5,800.00	162.43	417.45	5,382.55
10-6120-3200	TELEPHONE	1,240.00	1,240.00	102.87	264.38	975.62
10-6120-3220	POSTAGE	300.00	300.00	0.00	0.00	300.00
10-6120-3400	PRINTING	1,500.00	1,500.00	29.29	65.48	1,434.52
10-6120-3520	MAINT/REPAIR-EQUIPMENT	500.00	500.00	0.00	0.00	500.00
10-6120-3700	ADVERTISING	3,500.00	3,500.00	0.00	0.00	3,500.00
10-6120-3930	DUES & SUBSCRIPTIONS	1,900.00	1,900.00	0.00	0.00	1,900.00
10-6120-4310	BUILDING & EQUIP RENTAL	3,000.00	3,000.00	0.00	800.00	2,200.00
10-6120-4920	SPECIAL EVENTS	24,100.00	24,100.00	216.28	5,046.76	19,053.24
10-6120-5000	CAPITAL OUTLAY	0.00	50,000.00	0.00	45,292.33	4,707.67
10-6120-9649	TRANSFER TO FUND 52	0.00	1,049,000.00	0.00	0.00	1,049,000.00
DeptAcctCode: 6120 - Recreation Programs Total:		490,809.00	1,715,809.00	30,629.35	157,253.19	1,558,555.81
DeptAcctCode: 6130 - Parks Maintenance						
10-6130-0000	SALARIES & WAGES	178,948.00	178,948.00	10,577.35	29,176.06	149,771.94
10-6130-0100	OVERTIME	3,000.00	3,000.00	443.65	1,043.79	1,956.21
10-6130-0200	WAGES-TEMP EMPLOYEES	30,000.00	30,000.00	0.00	4,567.08	25,432.92
10-6130-0300	LONGEVITY	300.00	300.00	0.00	0.00	300.00
10-6130-0900	FICA TAX EXPENSE	15,186.00	15,186.00	844.18	2,662.51	12,523.49
10-6130-1000	RETIREMENT	24,818.00	24,818.00	1,503.26	4,127.65	20,690.35
10-6130-1010	401-K CONTRIBUTIONS	7,278.00	7,278.00	184.38	518.58	6,759.42
10-6130-1100	GROUP INSURANCE	37,534.00	37,534.00	1,935.51	3,158.09	34,375.91
10-6130-1150	RETIREE HEALTH INSURANCE	3,390.00	3,390.00	244.00	1,075.39	2,314.61
10-6130-1900	CONTRACTED SERVICES	25,225.00	25,225.00	0.00	0.00	25,225.00
10-6130-2160	UNIFORMS	7,000.00	7,000.00	313.44	1,557.46	5,442.54
10-6130-2200	BEACH STRAND MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00
10-6130-2300	MED SERVICES/PRESCRIP/WC	500.00	500.00	0.00	0.00	500.00
10-6130-2500	AUTO/EQUIP SUPPLIES	10,185.00	10,185.00	571.08	2,465.31	7,719.69
10-6130-2600	DEPT SUPPLIES & MATERIALS	43,050.00	43,050.00	5,363.81	8,915.92	34,134.08
10-6130-3100	TRAVEL & TRAINING	2,200.00	2,200.00	0.00	258.54	1,941.46
10-6130-3200	CELL PHONE	3,125.00	3,125.00	169.37	463.88	2,661.12
10-6130-3510	MAINT/REP BLDGS & GROUNDS	22,000.00	22,000.00	0.00	11,460.91	10,539.09
10-6130-3520	MAINT/REPAIR-EQUIPMENT	4,000.00	4,000.00	632.84	1,562.96	2,437.04
10-6130-3530	MAINT/REPAIR-AUTOS	4,000.00	4,000.00	36.86	143.03	3,856.97
10-6130-3930	DUES & SUBSCRIPTIONS	510.00	510.00	0.00	0.00	510.00
10-6130-5000	CAPITAL OUTLAY	84,200.00	84,200.00	0.00	0.00	84,200.00
10-6130-9663	TRANSFER TO GF CIP	15,000.00	15,000.00	0.00	0.00	15,000.00
DeptAcctCode: 6130 - Parks Maintenance Total:		526,449.00	526,449.00	22,819.73	73,157.16	453,291.84
Expense Total:		17,774,182.00	19,228,989.77	1,332,477.58	3,792,637.05	15,436,352.72
Fund: 10 - GENERAL FUND Surplus (Deficit):		0.00	0.00	156,991.56	1,591,152.25	
Fund: 30 - WATER & SEWER						
Revenue						
30-3291	WATER USE-ESSENTIAL	525,500.00	525,500.00	1.75	123,802.61	401,697.39
30-3710	WATER USE-NON-ESSENTIAL	525,500.00	525,500.00	-266.82	167,126.50	358,373.50
30-3711	SEWER USE	867,000.00	867,000.00	-380.87	203,827.46	663,172.54
30-3712	SYSTEM MAINTENANCE-WATER	770,000.00	770,000.00	2.00	125,579.50	644,420.50
30-3713	SYSTEM MAINTENANCE-SEWER	946,000.00	946,000.00	3.00	155,388.24	790,611.76
30-3730	WATER TAP FEES	8,000.00	8,000.00	0.00	550.00	7,450.00
30-3731	SEWER TAP FEES	6,000.00	6,000.00	0.00	0.00	6,000.00
30-3740	STORMWATER FEES	330,000.00	330,000.00	50.00	56,836.76	273,163.24
30-3741	WATER UTILITY OPERATION FEE	20,000.00	20,000.00	0.00	1,530.00	18,470.00
30-3742	SEWER UTILITY OPERATION FEE	12,000.00	12,000.00	0.00	0.00	12,000.00
30-3780	MISC REV-CUT ONS/CUTOFFS	5,000.00	5,000.00	0.00	570.00	4,430.00
30-3781	LATE PENALTIES	12,000.00	12,000.00	2,609.58	4,117.86	7,882.14
30-3782	CC FEES	5,000.00	5,000.00	1,100.00	2,520.00	2,480.00
30-3831	INTEREST ON INVESTMENTS	150,000.00	150,000.00	26,624.94	79,819.24	70,180.76
30-3834	RENT - WATER TANKS	55,000.00	55,000.00	0.00	117,692.50	-62,692.50
30-3971	TRANSFER FR W/S CAP RES	0.00	1,461,260.45	1,461,260.45	1,461,260.45	0.00

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
30-3986	TRANSFER FROM FUND 66	0.00	1,985,739.55	1,985,739.55	1,985,739.55	0.00
30-3991	APPROPRIATED SURPLUS	0.00	95,000.00	0.00	0.00	95,000.00
Revenue Total:		4,237,000.00	7,779,000.00	3,476,743.58	4,486,360.67	3,292,639.33
Expense						
DeptAcctCode: 7130 - Water Department						
30-7130-0000	SALARIES & WAGES	344,418.00	344,418.00	23,974.76	66,436.65	277,981.35
30-7130-0100	OVERTIME	15,000.00	15,000.00	397.17	2,836.10	12,163.90
30-7130-0300	LONGEVITY	600.00	600.00	0.00	0.00	600.00
30-7130-0900	FICA TAX EXPENSE	28,233.00	28,233.00	1,835.70	5,218.96	23,014.04
30-7130-1000	RETIREMENT	43,957.00	43,957.00	3,324.32	9,448.80	34,508.20
30-7130-1010	401-K CONTRIBUTIONS	12,891.00	12,891.00	636.83	1,773.36	11,117.64
30-7130-1100	GROUP INSURANCE	65,685.00	65,685.00	3,225.85	5,368.54	60,316.46
30-7130-1150	RETIREE HEALTH INSURANCE	10,170.00	10,170.00	732.00	3,592.43	6,577.57
30-7130-1801	PROFESSIONAL SERVICES	0.00	50,000.00	0.00	1,042.00	48,958.00
30-7130-1900	CONTRACTED SERVICES	1,025,800.00	1,070,800.00	60,393.91	174,074.29	896,725.71
30-7130-1902	C/C PROCESSING FEE	12,000.00	12,000.00	627.91	3,578.39	8,421.61
30-7130-2160	UNIFORMS	13,500.00	13,500.00	733.68	3,308.66	10,191.34
30-7130-2300	MED SERVICES/PRESCRIP/WC	1,000.00	1,000.00	0.00	0.00	1,000.00
30-7130-2500	AUTO/EQUIP SUPPLIES	19,765.00	19,765.00	469.53	2,651.47	17,113.53
30-7130-2600	WATER SUPPL'S/MATERIALS	120,000.00	120,000.00	9,434.09	31,072.46	88,927.54
30-7130-3100	TRAVEL & TRAINING	5,000.00	5,000.00	1,965.00	2,270.00	2,730.00
30-7130-3201	TELEPHONE	5,000.00	5,000.00	417.92	1,101.84	3,898.16
30-7130-3300	UTILITIES	86,000.00	86,000.00	6,774.78	12,231.82	73,768.18
30-7130-3510	MAINT/REPAIR BLDG-WATER	8,000.00	8,000.00	0.00	0.00	8,000.00
30-7130-3520	MAINT/REPAIR-EQUIPMENT	10,000.00	10,000.00	245.99	6,643.10	3,356.90
30-7130-3530	MAINT/REPAIR-AUTOS	5,000.00	5,000.00	79.51	293.00	4,707.00
30-7130-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
30-7130-3550	MAINT/REP-WTR PUMPS/TANKS	42,000.00	42,000.00	689.72	689.72	41,310.28
30-7130-3930	DUES & SUBSCRIPTIONS	1,000.00	1,000.00	0.00	680.00	320.00
30-7130-4310	WATER EQUIP/BLDG RENTAL	3,000.00	3,000.00	6,000.00	6,000.00	-3,000.00
30-7130-4500	INSURANCE & BONDS	28,000.00	28,000.00	385.70	23,488.96	4,511.04
30-7130-5000	CAPITAL OUTLAY	0.00	3,447,000.00	3,447,000.00	3,447,000.00	0.00
30-7130-9610	ADMIN CHGS BY GEN FUND	64,800.00	64,800.00	0.00	0.00	64,800.00
30-7130-9611	TRANSFER OF STORMWATER FEES TO GF	330,000.00	330,000.00	0.00	0.00	330,000.00
30-7130-9664	TRANSFER TO W/S CAP RES	400,000.00	400,000.00	0.00	0.00	400,000.00
DeptAcctCode: 7130 - Water Department Total:		2,701,319.00	6,243,319.00	3,569,344.37	3,810,800.55	2,432,518.45
DeptAcctCode: 7140 - Sewer Department						
30-7140-1900	CONTRACTED SERVICES	757,751.00	757,751.00	0.00	288,901.70	468,849.30
30-7140-2500	AUTO/EQUIP SUPPLIES	7,230.00	7,230.00	0.00	153.48	7,076.52
30-7140-2600	SEWER SUPPL'S & MATERIALS	20,000.00	20,000.00	0.00	6,903.28	13,096.72
30-7140-3300	UTILITIES - SEWER	30,000.00	30,000.00	2,671.84	5,092.52	24,907.48
30-7140-3510	MAINT/REPAIR BLDG-SEWER	10,000.00	10,000.00	0.00	0.00	10,000.00
30-7140-3520	MAINT/REPAIR-EQUIPMENT	25,000.00	25,000.00	103.44	3,947.64	21,052.36
30-7140-3540	MAINT/REPAIR-2-WAY RADIOS	500.00	500.00	0.00	0.00	500.00
30-7140-3550	MAINT/REP SEWR PUMPS/TANK	20,000.00	20,000.00	447.45	447.45	19,552.55
30-7140-7700	NEI PAYMENT	500,000.00	500,000.00	0.00	398,918.00	101,082.00
30-7140-9610	ADMIN CHGS BY GEN FUND	165,200.00	165,200.00	0.00	0.00	165,200.00
DeptAcctCode: 7140 - Sewer Department Total:		1,535,681.00	1,535,681.00	3,222.73	704,364.07	831,316.93
Expense Total:		4,237,000.00	7,779,000.00	3,572,567.10	4,515,164.62	3,263,835.38
Fund: 30 - WATER & SEWER Surplus (Deficit):		0.00	0.00	-95,823.52	-28,803.95	
Fund: 41 - IT CAPITAL PROJECT						
Revenue						
41-3831	INTEREST EARNED	0.00	0.00	35.75	109.86	-109.86
41-3985	TRANSFER FROM FUND 10	101,956.77	3,111.89	0.00	0.00	3,111.89
Revenue Total:		101,956.77	3,111.89	35.75	109.86	3,002.03

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Expense						
DeptAcctCode: 4210 - Information Technology						
41-4210-5240	VIDEO SURVEILLANCE INFRASTRUCTURE	101,956.77	3,111.89	0.00	3,111.89	0.00
DeptAcctCode: 4210 - Information Technology Total:		101,956.77	3,111.89	0.00	3,111.89	0.00
Expense Total:		101,956.77	3,111.89	0.00	3,111.89	0.00
Fund: 41 - IT CAPITAL PROJECT Surplus (Deficit):		0.00	0.00	35.75	-3,002.03	
Fund: 45 - WATER & SEWER PROJECTS						
Revenue						
45-3831	INTEREST EARNED	0.00	0.00	2,919.38	9,163.12	-9,163.12
45-3980	TRANSFER FROM WATER & SEWER FUND	138,566.18	128,281.18	0.00	0.00	128,281.18
Revenue Total:		138,566.18	128,281.18	2,919.38	9,163.12	119,118.06
Expense						
DeptAcctCode: 7140 - Sewer Department						
45-7140-1900	CONTRACTED SERVICES	76,966.18	66,681.18	19,200.00	19,200.00	47,481.18
DeptAcctCode: 7140 - Sewer Department Total:		76,966.18	66,681.18	19,200.00	19,200.00	47,481.18
DeptAcctCode: 8180 - Water Projects						
45-8180-5993	RESILIENCE ASSESSMENT	61,600.00	61,600.00	0.00	0.00	61,600.00
DeptAcctCode: 8180 - Water Projects Total:		61,600.00	61,600.00	0.00	0.00	61,600.00
Expense Total:		138,566.18	128,281.18	19,200.00	19,200.00	109,081.18
Fund: 45 - WATER & SEWER PROJECTS Surplus (Deficit):		0.00	0.00	-16,280.62	-10,036.88	
Fund: 46 - PARKING IMPROVEMENTS						
Revenue						
46-3831	INTEREST EARNED	0.00	0.00	11.75	36.12	-36.12
Revenue Total:		0.00	0.00	11.75	36.12	-36.12
Fund: 46 - PARKING IMPROVEMENTS Total:		0.00	0.00	11.75	36.12	
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT						
Revenue						
48-3831	INTEREST EARNED	0.00	6,890.70	0.00	0.00	6,890.70
48-3985	TRANSFER FROM FUND 10	135,164.47	135,164.47	0.00	0.00	135,164.47
48-3991	APPROPRIATED FUND BALANCE	0.00	159,222.17	0.00	0.00	159,222.17
Revenue Total:		135,164.47	301,277.34	0.00	0.00	301,277.34
Expense						
DeptAcctCode: 6120 - Recreation Programs						
48-6120-1900	CONTRACTED SERVICES	135,164.47	135,164.47	0.00	0.00	135,164.47
DeptAcctCode: 6120 - Recreation Programs Total:		135,164.47	135,164.47	0.00	0.00	135,164.47
DeptAcctCode: 9800 - Transfer to other Funds						
48-9800-9600	TRANSFER TO FUND 10	0.00	166,112.87	0.00	166,112.87	0.00
DeptAcctCode: 9800 - Transfer to other Funds Total:		0.00	166,112.87	0.00	166,112.87	0.00
Expense Total:		135,164.47	301,277.34	0.00	166,112.87	135,164.47
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT Surplus (Deficit):		0.00	0.00	0.00	-166,112.87	
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS						
Revenue						
49-3831	INTEREST EARNED	0.00	0.00	689.80	2,433.80	-2,433.80
49-3985	TRANSFER FROM FUND 10	237,000.00	122,926.56	0.00	0.00	122,926.56
49-3986	TRANSFER FROM FUND 30	175,000.00	42,276.08	0.00	0.00	42,276.08
Revenue Total:		412,000.00	165,202.64	689.80	2,433.80	162,768.84
Expense						
DeptAcctCode: 4260 - Public Works - Building Maintenance						
49-4260-1901	CONTRACTED WORK PUB WORKS	232,000.00	42,276.08	0.00	35,391.26	6,884.82
49-4260-1902	Public Safety Building Improvements	45,000.00	41,815.00	0.00	16,970.43	24,844.57
49-4260-1903	Fleet Building Improvements	60,000.00	32,221.89	0.00	0.00	32,221.89
49-4260-1904	LED LIGHT UPGRADE	0.00	14,369.67	0.00	0.00	14,369.67
DeptAcctCode: 4260 - Public Works - Building Maintenance Total:		337,000.00	130,682.64	0.00	52,361.69	78,320.95

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	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
DeptAcctCode: 6130 - Parks Maintenance					
49-6130-1900 Parks Improvements	75,000.00	34,520.00	0.00	0.00	34,520.00
DeptAcctCode: 6130 - Parks Maintenance Total:	75,000.00	34,520.00	0.00	0.00	34,520.00
Expense Total:	412,000.00	165,202.64	0.00	52,361.69	112,840.95
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS Surplus (Deficit):	0.00	0.00	689.80	-49,927.89	
Fund: 51 - SCIF					
Revenue					
51-3831 INTEREST EARNED	0.00	5,343.20	0.00	0.00	5,343.20
51-3865 SCIF FUNDS	250,000.00	250,000.00	0.00	0.00	250,000.00
51-3991 APPROPRIATED FUND BALANCE	0.00	6,550.53	0.00	0.00	6,550.53
Revenue Total:	250,000.00	261,893.73	0.00	0.00	261,893.73
Expense					
DeptAcctCode: 4510 - Public Works - Streets					
51-4510-5000 Columbia/Sweeney Bulkhead	250,000.00	250,000.00	0.00	0.00	250,000.00
DeptAcctCode: 4510 - Public Works - Streets Total:	250,000.00	250,000.00	0.00	0.00	250,000.00
DeptAcctCode: 9800 - Transfer to other Funds					
51-9800-9600 TRANSFER TO FUND 10	0.00	11,893.73	0.00	11,893.73	0.00
DeptAcctCode: 9800 - Transfer to other Funds Total:	0.00	11,893.73	0.00	11,893.73	0.00
Expense Total:	250,000.00	261,893.73	0.00	11,893.73	250,000.00
Fund: 51 - SCIF Surplus (Deficit):	0.00	0.00	0.00	-11,893.73	
Fund: 52 - PICKLEBALL & TENNIS CONFIG					
Revenue					
52-3831 INTEREST EARNED	0.00	0.00	1,946.11	5,930.47	-5,930.47
52-3865 NC PARTF GRANT FUNDS	400,000.00	376,676.25	0.00	17,985.84	358,690.41
52-3985 TRANSFER FROM FUND 10	400,000.00	1,393,284.57	0.00	0.00	1,393,284.57
52-3986 TRANSFER FROM FUND 63	0.00	35,000.00	0.00	0.00	35,000.00
Revenue Total:	800,000.00	1,804,960.82	1,946.11	23,916.31	1,781,044.51
Expense					
DeptAcctCode: 6120 - Recreation Programs					
52-6120-1900 PARTF PROJECT	800,000.00	885,960.82	1,662.50	9,162.50	876,798.32
52-6120-1901 BBALL COURT RESURFACING	0.00	46,000.00	0.00	0.00	46,000.00
52-6120-1902 PARK PARKING LOT	0.00	423,000.00	0.00	0.00	423,000.00
52-6120-1903 TOWN HALL PARKING LOT	0.00	450,000.00	0.00	0.00	450,000.00
DeptAcctCode: 6120 - Recreation Programs Total:	800,000.00	1,804,960.82	1,662.50	9,162.50	1,795,798.32
Expense Total:	800,000.00	1,804,960.82	1,662.50	9,162.50	1,795,798.32
Fund: 52 - PICKLEBALL & TENNIS CONFIG Surplus (Deficit):	0.00	0.00	283.61	14,753.81	
Fund: 53 - Street Maintenance Fund					
Revenue					
53-3280 Municipal Vehicle Tax	40,000.00	40,000.00	243.84	4,675.44	35,324.56
53-3831 INTEREST EARNED	0.00	0.00	981.08	2,571.74	-2,571.74
53-3865 POWELL BILL ALLOCATION	70,000.00	70,000.00	43,421.25	43,421.25	26,578.75
53-3991 FUND BALANCE APPROPRIATED	110,000.00	110,000.00	0.00	0.00	110,000.00
Revenue Total:	220,000.00	220,000.00	44,646.17	50,668.43	169,331.57
Expense					
DeptAcctCode: 4510 - Public Works - Streets					
53-4510-1900 CONTRACTED SERVICES	220,000.00	220,000.00	0.00	0.00	220,000.00
DeptAcctCode: 4510 - Public Works - Streets Total:	220,000.00	220,000.00	0.00	0.00	220,000.00
Expense Total:	220,000.00	220,000.00	0.00	0.00	220,000.00
Fund: 53 - Street Maintenance Fund Surplus (Deficit):	0.00	0.00	44,646.17	50,668.43	

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		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 54 - Federal Asset Forfeiture						
Revenue						
54-3238	Federal Asset Forfeiture Funds	0.00	0.00	0.00	99,672.31	-99,672.31
	Revenue Total:	0.00	0.00	0.00	99,672.31	-99,672.31
	Fund: 54 - Federal Asset Forfeiture Total:	0.00	0.00	0.00	99,672.31	
Fund: 55 - Unauthorized Substance Tax						
Revenue						
55-3260	Unauthorized Substance Tax	0.00	0.00	0.00	2,550.00	-2,550.00
	Revenue Total:	0.00	0.00	0.00	2,550.00	-2,550.00
	Fund: 55 - Unauthorized Substance Tax Total:	0.00	0.00	0.00	2,550.00	
Fund: 56 - BEACH MANAGEMENT PLAN						
Revenue						
56-3831	INTEREST EARNED	0.00	303.09	0.00	0.00	303.09
56-3850	DIV OF COASTAL MGMT GRANT	18,750.00	18,750.00	0.00	0.00	18,750.00
56-3963	TOWN CONTRIBUTION	21,250.00	21,250.00	0.00	0.00	21,250.00
56-3991	APPROPRIATED FUND BALANCE	0.00	237.98	0.00	0.00	237.98
	Revenue Total:	40,000.00	40,541.07	0.00	0.00	40,541.07
Expense						
DeptAcctCode: 4110 - Governing Body						
56-4110-1800	CONSULTANT SERVICES	40,000.00	36,755.00	0.00	0.00	36,755.00
	DeptAcctCode: 4110 - Governing Body Total:	40,000.00	36,755.00	0.00	0.00	36,755.00
DeptAcctCode: 9800 - Transfer to other Funds						
56-9800-9600	TRANSFER TO FUND 10	0.00	3,786.07	0.00	3,786.07	0.00
	DeptAcctCode: 9800 - Transfer to other Funds Total:	0.00	3,786.07	0.00	3,786.07	0.00
	Expense Total:	40,000.00	40,541.07	0.00	3,786.07	36,755.00
	Fund: 56 - BEACH MANAGEMENT PLAN Surplus (Deficit):	0.00	0.00	0.00	-3,786.07	
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT						
Revenue						
57-3831	INTEREST EARNED	0.00	0.00	83.55	256.77	-256.77
57-3984	TRANSFER FROM GF CIP	35,000.00	0.00	0.00	0.00	0.00
57-3985	TRANSFER FROM GF	92,500.00	0.00	0.00	0.00	0.00
	Revenue Total:	127,500.00	0.00	83.55	256.77	-256.77
Expense						
DeptAcctCode: 4310 - Police Department						
57-4310-3520	MESSAGE BOARD REPAIR	8,000.00	0.00	0.00	0.00	0.00
	DeptAcctCode: 4310 - Police Department Total:	8,000.00	0.00	0.00	0.00	0.00
DeptAcctCode: 4340 - Fire Department						
57-4340-5000	FIRE CHIEF VEHICLE	62,500.00	0.00	0.00	0.00	0.00
	DeptAcctCode: 4340 - Fire Department Total:	62,500.00	0.00	0.00	0.00	0.00
DeptAcctCode: 4390 - Ocean Rescue						
57-4390-5000	OCEAN RESCUE TRUCK	57,000.00	0.00	0.00	0.00	0.00
	DeptAcctCode: 4390 - Ocean Rescue Total:	57,000.00	0.00	0.00	0.00	0.00
	Expense Total:	127,500.00	0.00	0.00	0.00	0.00
	Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	83.55	256.77	
Fund: 63 - CAPITAL RES-GEN CIP						
Revenue						
63-3831	INTEREST EARNED	0.00	0.00	49,475.40	152,054.30	-152,054.30
63-3950	FROM GEN FUND - SANITATION	60,000.00	60,000.00	0.00	0.00	60,000.00
63-3951	FROM GF - IT	10,000.00	10,000.00	0.00	0.00	10,000.00
63-3952	FROM GEN FUND - FIRE DEPT	331,000.00	331,000.00	0.00	0.00	331,000.00
63-3954	FR GF - PLANNING	10,000.00	10,000.00	0.00	0.00	10,000.00
63-3955	FR GF - FLEET	10,000.00	10,000.00	0.00	0.00	10,000.00
63-3957	FR GF - PARKS MAINT	15,000.00	15,000.00	0.00	0.00	15,000.00
63-3960	FR GF - PW BLDG MAINT	240,000.00	240,000.00	0.00	0.00	240,000.00

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
63-3961	FR GF - PW STREETS	40,000.00	40,000.00	0.00	0.00	40,000.00
63-3962	FR GF - PARKING	20,000.00	20,000.00	0.00	0.00	20,000.00
63-3963	FR GF - GOV BODY BEACH/NLETS	785,000.00	785,000.00	0.00	0.00	785,000.00
63-3991	APPROPRIATED FUND BALANCE	0.00	110,000.00	0.00	0.00	110,000.00
Revenue Total:		1,521,000.00	1,631,000.00	49,475.40	152,054.30	1,478,945.70
Expense						
DeptAcctCode: 9800 - Transfer to other Funds						
63-9800-9610	TRANSFER TO GEN FUND	1,521,000.00	1,596,000.00	0.00	75,000.00	1,521,000.00
63-9800-9652	TRANSFER TO FUND 52	0.00	35,000.00	0.00	0.00	35,000.00
DeptAcctCode: 9800 - Transfer to other Funds Total:		1,521,000.00	1,631,000.00	0.00	75,000.00	1,556,000.00
Expense Total:		1,521,000.00	1,631,000.00	0.00	75,000.00	1,556,000.00
Fund: 63 - CAPITAL RES-GEN CIP Surplus (Deficit):		0.00	0.00	49,475.40	77,054.30	
Fund: 64 - CAPITAL RES-W/S FUND						
Revenue						
64-3831	INTEREST ON INVESTMENTS	0.00	0.00	10,792.06	47,695.13	-47,695.13
64-3991	APPROPRIATED FUND BALANCE	0.00	1,461,260.45	0.00	0.00	1,461,260.45
Revenue Total:		0.00	1,461,260.45	10,792.06	47,695.13	1,413,565.32
Expense						
DeptAcctCode: 9800 - Transfer to other Funds						
64-9800-9630	TRANSFER TO FUND 30	0.00	1,461,260.45	1,461,260.45	1,461,260.45	0.00
DeptAcctCode: 9800 - Transfer to other Funds Total:		0.00	1,461,260.45	1,461,260.45	1,461,260.45	0.00
Expense Total:		0.00	1,461,260.45	1,461,260.45	1,461,260.45	0.00
Fund: 64 - CAPITAL RES-W/S FUND Surplus (Deficit):		0.00	0.00	-1,450,468.39	-1,413,565.32	
Fund: 66 - CAPITAL RESERVE - SWWTP						
Revenue						
66-3831	INTEREST EARNED	0.00	0.00	85.51	20,004.53	-20,004.53
66-3991	APPROPRIATED FUND BAL	0.00	1,985,739.55	0.00	0.00	1,985,739.55
Revenue Total:		0.00	1,985,739.55	85.51	20,004.53	1,965,735.02
Expense						
DeptAcctCode: 9800 - Transfer to other Funds						
66-9800-9630	TRANSFER TO FUND 30	0.00	1,985,739.55	1,985,739.55	1,985,739.55	0.00
DeptAcctCode: 9800 - Transfer to other Funds Total:		0.00	1,985,739.55	1,985,739.55	1,985,739.55	0.00
Expense Total:		0.00	1,985,739.55	1,985,739.55	1,985,739.55	0.00
Fund: 66 - CAPITAL RESERVE - SWWTP Surplus (Deficit):		0.00	0.00	-1,985,654.04	-1,965,735.02	
Total Surplus (Deficit):		0.00	0.00	-3,296,008.98	-1,816,719.77	

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

Group Summary

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 10 - GENERAL FUND					
Revenue					
	17,774,182.00	19,228,989.77	1,489,469.14	5,383,789.30	13,845,200.47
Revenue Total:	17,774,182.00	19,228,989.77	1,489,469.14	5,383,789.30	13,845,200.47
Expense					
4110 - Governing Body	898,825.00	933,825.00	22,360.76	443,343.64	490,481.36
4120 - General Administration	802,983.00	832,983.00	48,648.73	136,766.99	696,216.01
4210 - Information Technology	412,078.00	418,635.77	28,399.77	162,277.68	256,358.09
4245 - Public Works - Administration	379,944.00	379,944.00	27,885.40	77,679.75	302,264.25
4250 - Public Works - Fleet Maintenance	367,689.00	367,689.00	18,469.77	57,379.41	310,309.59
4260 - Public Works - Building Maintenance	1,025,334.00	1,025,334.00	88,088.50	173,358.75	851,975.25
4310 - Police Department	3,909,937.00	3,924,937.00	407,131.41	833,443.83	3,091,493.17
4330 - Emergency Preparedness	17,950.00	17,950.00	330.76	1,832.08	16,117.92
4340 - Fire Department	2,443,755.00	2,447,505.00	113,927.90	322,051.68	2,125,453.32
4390 - Ocean Rescue	709,200.00	709,200.00	101,745.41	306,394.30	402,805.70
4510 - Public Works - Streets	1,435,111.00	1,525,111.00	49,331.16	110,212.54	1,414,898.46
4540 - Parking Enforcement	1,480,000.00	1,480,000.00	168,008.37	336,395.80	1,143,604.20
4710 - Public Works - Env't Svcs/Stormwater	2,222,180.00	2,252,180.00	162,936.14	485,822.82	1,766,357.18
4900 - Planning & Inspections	651,938.00	671,438.00	41,764.42	115,267.43	556,170.57
6120 - Recreation Programs	490,809.00	1,715,809.00	30,629.35	157,253.19	1,558,555.81
6130 - Parks Maintenance	526,449.00	526,449.00	22,819.73	73,157.16	453,291.84
Expense Total:	17,774,182.00	19,228,989.77	1,332,477.58	3,792,637.05	15,436,352.72
Fund: 10 - GENERAL FUND Surplus (Deficit):	0.00	0.00	156,991.56	1,591,152.25	-1,591,152.25
Fund: 30 - WATER & SEWER					
Revenue					
	4,237,000.00	7,779,000.00	3,476,743.58	4,486,360.67	3,292,639.33
Revenue Total:	4,237,000.00	7,779,000.00	3,476,743.58	4,486,360.67	3,292,639.33
Expense					
7130 - Water Department	2,701,319.00	6,243,319.00	3,569,344.37	3,810,800.55	2,432,518.45
7140 - Sewer Department	1,535,681.00	1,535,681.00	3,222.73	704,364.07	831,316.93
Expense Total:	4,237,000.00	7,779,000.00	3,572,567.10	4,515,164.62	3,263,835.38
Fund: 30 - WATER & SEWER Surplus (Deficit):	0.00	0.00	-95,823.52	-28,803.95	28,803.95
Fund: 41 - IT CAPITAL PROJECT					
Revenue					
	101,956.77	3,111.89	35.75	109.86	3,002.03
Revenue Total:	101,956.77	3,111.89	35.75	109.86	3,002.03
Expense					
4210 - Information Technology	101,956.77	3,111.89	0.00	3,111.89	0.00
Expense Total:	101,956.77	3,111.89	0.00	3,111.89	0.00
Fund: 41 - IT CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	35.75	-3,002.03	3,002.03
Fund: 45 - WATER & SEWER PROJECTS					
Revenue					
	138,566.18	128,281.18	2,919.38	9,163.12	119,118.06
Revenue Total:	138,566.18	128,281.18	2,919.38	9,163.12	119,118.06
Expense					
7140 - Sewer Department	76,966.18	66,681.18	19,200.00	19,200.00	47,481.18
8180 - Water Projects	61,600.00	61,600.00	0.00	0.00	61,600.00
Expense Total:	138,566.18	128,281.18	19,200.00	19,200.00	109,081.18
Fund: 45 - WATER & SEWER PROJECTS Surplus (Deficit):	0.00	0.00	-16,280.62	-10,036.88	10,036.88

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 46 - PARKING IMPROVEMENTS					
Revenue					
	0.00	0.00	11.75	36.12	-36.12
Revenue Total:	0.00	0.00	11.75	36.12	-36.12
Fund: 46 - PARKING IMPROVEMENTS Total:	0.00	0.00	11.75	36.12	-36.12
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT					
Revenue					
	135,164.47	301,277.34	0.00	0.00	301,277.34
Revenue Total:	135,164.47	301,277.34	0.00	0.00	301,277.34
Expense					
6120 - Recreation Programs	135,164.47	135,164.47	0.00	0.00	135,164.47
9800 - Transfer to other Funds	0.00	166,112.87	0.00	166,112.87	0.00
Expense Total:	135,164.47	301,277.34	0.00	166,112.87	135,164.47
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT Surplus (Deficit):	0.00	0.00	0.00	-166,112.87	166,112.87
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS					
Revenue					
	412,000.00	165,202.64	689.80	2,433.80	162,768.84
Revenue Total:	412,000.00	165,202.64	689.80	2,433.80	162,768.84
Expense					
4260 - Public Works - Building Maintenance	337,000.00	130,682.64	0.00	52,361.69	78,320.95
6130 - Parks Maintenance	75,000.00	34,520.00	0.00	0.00	34,520.00
Expense Total:	412,000.00	165,202.64	0.00	52,361.69	112,840.95
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS Surplus (Deficit):	0.00	0.00	689.80	-49,927.89	49,927.89
Fund: 51 - SCIF					
Revenue					
	250,000.00	261,893.73	0.00	0.00	261,893.73
Revenue Total:	250,000.00	261,893.73	0.00	0.00	261,893.73
Expense					
4510 - Public Works - Streets	250,000.00	250,000.00	0.00	0.00	250,000.00
9800 - Transfer to other Funds	0.00	11,893.73	0.00	11,893.73	0.00
Expense Total:	250,000.00	261,893.73	0.00	11,893.73	250,000.00
Fund: 51 - SCIF Surplus (Deficit):	0.00	0.00	0.00	-11,893.73	11,893.73
Fund: 52 - PICKLEBALL & TENNIS CONFIG					
Revenue					
	800,000.00	1,804,960.82	1,946.11	23,916.31	1,781,044.51
Revenue Total:	800,000.00	1,804,960.82	1,946.11	23,916.31	1,781,044.51
Expense					
6120 - Recreation Programs	800,000.00	1,804,960.82	1,662.50	9,162.50	1,795,798.32
Expense Total:	800,000.00	1,804,960.82	1,662.50	9,162.50	1,795,798.32
Fund: 52 - PICKLEBALL & TENNIS CONFIG Surplus (Deficit):	0.00	0.00	283.61	14,753.81	-14,753.81
Fund: 53 - Street Maintenance Fund					
Revenue					
	220,000.00	220,000.00	44,646.17	50,668.43	169,331.57
Revenue Total:	220,000.00	220,000.00	44,646.17	50,668.43	169,331.57
Expense					
4510 - Public Works - Streets	220,000.00	220,000.00	0.00	0.00	220,000.00
Expense Total:	220,000.00	220,000.00	0.00	0.00	220,000.00
Fund: 53 - Street Maintenance Fund Surplus (Deficit):	0.00	0.00	44,646.17	50,668.43	-50,668.43
Fund: 54 - Federal Asset Forfeiture					
Revenue					
	0.00	0.00	0.00	99,672.31	-99,672.31
Revenue Total:	0.00	0.00	0.00	99,672.31	-99,672.31
Fund: 54 - Federal Asset Forfeiture Total:	0.00	0.00	0.00	99,672.31	-99,672.31

Income Statement

For Fiscal: 2024-2025 Period Ending: 09/30/2024

DeptAcctCode	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 55 - Unauthorized Substance Tax Revenue					
	0.00	0.00	0.00	2,550.00	-2,550.00
Revenue Total:	0.00	0.00	0.00	2,550.00	-2,550.00
Fund: 55 - Unauthorized Substance Tax Total:	0.00	0.00	0.00	2,550.00	-2,550.00
Fund: 56 - BEACH MANAGEMENT PLAN Revenue					
	40,000.00	40,541.07	0.00	0.00	40,541.07
Revenue Total:	40,000.00	40,541.07	0.00	0.00	40,541.07
Expense					
4110 - Governing Body	40,000.00	36,755.00	0.00	0.00	36,755.00
9800 - Transfer to other Funds	0.00	3,786.07	0.00	3,786.07	0.00
Expense Total:	40,000.00	40,541.07	0.00	3,786.07	36,755.00
Fund: 56 - BEACH MANAGEMENT PLAN Surplus (Deficit):	0.00	0.00	0.00	-3,786.07	3,786.07
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT Revenue					
	127,500.00	0.00	83.55	256.77	-256.77
Revenue Total:	127,500.00	0.00	83.55	256.77	-256.77
Expense					
4310 - Police Department	8,000.00	0.00	0.00	0.00	0.00
4340 - Fire Department	62,500.00	0.00	0.00	0.00	0.00
4390 - Ocean Rescue	57,000.00	0.00	0.00	0.00	0.00
Expense Total:	127,500.00	0.00	0.00	0.00	0.00
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT Surplus (Deficit):	0.00	0.00	83.55	256.77	-256.77
Fund: 63 - CAPITAL RES-GEN CIP Revenue					
	1,521,000.00	1,631,000.00	49,475.40	152,054.30	1,478,945.70
Revenue Total:	1,521,000.00	1,631,000.00	49,475.40	152,054.30	1,478,945.70
Expense					
9800 - Transfer to other Funds	1,521,000.00	1,631,000.00	0.00	75,000.00	1,556,000.00
Expense Total:	1,521,000.00	1,631,000.00	0.00	75,000.00	1,556,000.00
Fund: 63 - CAPITAL RES-GEN CIP Surplus (Deficit):	0.00	0.00	49,475.40	77,054.30	-77,054.30
Fund: 64 - CAPITAL RES-W/S FUND Revenue					
	0.00	1,461,260.45	10,792.06	47,695.13	1,413,565.32
Revenue Total:	0.00	1,461,260.45	10,792.06	47,695.13	1,413,565.32
Expense					
9800 - Transfer to other Funds	0.00	1,461,260.45	1,461,260.45	1,461,260.45	0.00
Expense Total:	0.00	1,461,260.45	1,461,260.45	1,461,260.45	0.00
Fund: 64 - CAPITAL RES-W/S FUND Surplus (Deficit):	0.00	0.00	-1,450,468.39	-1,413,565.32	1,413,565.32
Fund: 66 - CAPITAL RESERVE - SWWTP Revenue					
	0.00	1,985,739.55	85.51	20,004.53	1,965,735.02
Revenue Total:	0.00	1,985,739.55	85.51	20,004.53	1,965,735.02
Expense					
9800 - Transfer to other Funds	0.00	1,985,739.55	1,985,739.55	1,985,739.55	0.00
Expense Total:	0.00	1,985,739.55	1,985,739.55	1,985,739.55	0.00
Fund: 66 - CAPITAL RESERVE - SWWTP Surplus (Deficit):	0.00	0.00	-1,985,654.04	-1,965,735.02	1,965,735.02
Total Surplus (Deficit):	0.00	0.00	-3,296,008.98	-1,816,719.77	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - GENERAL FUND	0.00	0.00	156,991.56	1,591,152.25	-1,591,152.25
30 - WATER & SEWER	0.00	0.00	-95,823.52	-28,803.95	28,803.95
41 - IT CAPITAL PROJECT	0.00	0.00	35.75	-3,002.03	3,002.03
45 - WATER & SEWER PROJE...	0.00	0.00	-16,280.62	-10,036.88	10,036.88
46 - PARKING IMPROVEMEN...	0.00	0.00	11.75	36.12	-36.12
48 - SALISBURY OCEAN ACCE...	0.00	0.00	0.00	-166,112.87	166,112.87
49 - MUNICIPAL CAMPUS IM...	0.00	0.00	689.80	-49,927.89	49,927.89
51 - SCIF	0.00	0.00	0.00	-11,893.73	11,893.73
52 - PICKLEBALL & TENNIS C...	0.00	0.00	283.61	14,753.81	-14,753.81
53 - Street Maintenance Fund	0.00	0.00	44,646.17	50,668.43	-50,668.43
54 - Federal Asset Forfeiture	0.00	0.00	0.00	99,672.31	-99,672.31
55 - Unauthorized Substance...	0.00	0.00	0.00	2,550.00	-2,550.00
56 - BEACH MANAGEMENT P...	0.00	0.00	0.00	-3,786.07	3,786.07
57 - PUBLIC SAFETY CAPITAL ...	0.00	0.00	83.55	256.77	-256.77
63 - CAPITAL RES-GEN CIP	0.00	0.00	49,475.40	77,054.30	-77,054.30
64 - CAPITAL RES-W/S FUND	0.00	0.00	-1,450,468.39	-1,413,565.32	1,413,565.32
66 - CAPITAL RESERVE - SW...	0.00	0.00	-1,985,654.04	-1,965,735.02	1,965,735.02
Total Surplus (Deficit):	0.00	0.00	-3,296,008.98	-1,816,719.77	



Town of Wrightsville Beach, NC

Balance Sheet
Account Summary
As Of 09/30/2024

Account	Name	Balance
Fund: 10 - GENERAL FUND		
Assets		
10-1101	CASH ON DEPOSIT	31,296,309.62
10-1111	PETTY CASH - REGULAR	450.00
10-1112	PETTY CASH - PAYROLL	0.00
10-1113	CHANGE ACCT-PKNG OFFICE	425.00
10-1140	INVESTMENTS	0.00
10-1143	NC CAPITAL MGMT	0.00
10-1144	WBPD FED FORF PROP	0.00
10-1145	STATE TAX DRUG MONEY	0.00
10-1210	TAXES RECEIV-CURRENT YR	4,616.05
10-1211	TAXES REC-1ST PRIOR	1,701.01
10-1212	TAXES REC-2ND PRIOR YR	1,666.60
10-1213	TAXES REC-3RD PRIOR YR	2,909.83
10-1214	TAXES REC-4TH & PRIOR	26,187.74
10-1219	ALLOWANCE FOR DOUBTFUL ACCOUNTS 1	-28,367.74
10-1240	STATE SALES TAX 4.5%	0.00
10-1241	STATE SALES TAX 4% REIMB	0.00
10-1242	STATE SALES TAX 4.25%	0.00
10-1243	2% FOOD TAX	262.01
10-1244	COUNTY SALES TX 2.25%	31,742.41
10-1245	2.5% LOCAL SALES TAX REIM	0.00
10-1246	GAS TAX REIMBURSABLE	0.00
10-1247	STATE SALES TAX 4.75%	67,439.78
10-1248	STATE 1/2 CENT SALES TAX	0.00
10-1249	STATE SALES TAX 5.5%	0.00
10-1250	STATE SALES TAX 5.75%	0.00
10-1254	OTHER SALES TAX REIMB	0.00
10-1255	A/R REFUSE FEES	21,456.17
10-1256	UNBILLED AR	46,467.51
10-1258	ACCOUNTS RECEIVABLE-MISC	0.00
10-1259	ALLOWANCE FOR DOUBTFUL ACCOUNTS /	-16,606.30
10-1260	Lease Receivable	51,445.55
10-1261	PREPAID UHC DEDUCTIBLES	0.00
10-1262	Accrued Interest Receivable	856.00
10-1268	P&R RECEIVABLE	1,385.82
10-1304	DUE FROM GOV UNITS-OTHER	0.00
10-1305	Due from other funds	0.00
10-1320	DUE To/fr PARKING PRG	0.00
10-1330	DUE FROM PUBLIC UTILITIES	0.00
10-1420	INVENTORY-MOTOR FUELS/OIL	40,653.86
10-1421	INVENTORY-PARTS & SUPPL'S	14,132.55
10-1560	PREPAID PAYROLL	1,526.62
10-1561	PREPAID EXPENSES	0.00
10-1570	PREPAID EMPLOY INSURANCE	0.00
10-1990	ESTIMATED REVENUES	0.00
10-1998	ASSET CONTROL ACCOUNT	0.00
Total Assets:		31,566,660.09
		31,566,660.09
Liability		
10-2110	A/P CURRENT YEAR	0.00
10-2111	A/P FIRST PRIOR YEAR	0.00
10-2112	A/P SECOND PRIOR YEAR	0.00
10-2115	VOIDED CHECKS TO BE REISSUED	0.00
10-2119	AP PENDING-DUE TO POOL	223,869.85

Balance Sheet

As Of 09/30/2024

Account	Name	Balance
10-2130	Garden Club Funds	9,904.28
10-2131	Due to Church	0.00
10-2132	SECURITY DEPOSITS	18,700.00
10-2134	CUSTOMER REFUNDS	0.00
10-2150	SALARIES & WAGES PAYABLE	0.00
10-2151	FICA TAXES PAYABLE	0.00
10-2152	FEDERAL W/H PAYABLE	0.00
10-2153	STATE WITHHOLDING PAYABLE	0.00
10-2154	RETIREMENT PAYABLE-NCLGRA	-1.93
10-2155	HEALTH INS. PAYABLE	1,364.23
10-2159	GARNISHMENTS	0.00
10-2160	MISCELLANEOUS GARNISHMENT	0.00
10-2161	COLONIAL INS PAYABLE	0.00
10-2162	RETIREE'S SPOUSE INS	0.00
10-2164	LIFE INSURANCE	713.12
10-2165	401-K CONTRIBUTIONS	-1,133.74
10-2166	DENTAL INSURANCE	-801.80
10-2167	VISION INSURANCE	-293.18
10-2168	LTD/STD	699.79
10-2169	FLEX TOWN ADVANCE	-1,236.32
10-2170	OUTSTANDING LEGAL FEES	131,250.00
10-2171	FLEX SPENDING ACCT	0.00
10-2172	FLEX DEFERRED BENEFITS	0.00
10-2173	401K - ROTH	578.04
10-2174	HSA PR DEDUCTION	463.50
10-2175	ALLSTATE INSURANCE PAYABLE	-611.20
10-2176	401-K LOAN	-399.58
10-2178	HANOVER FED CRED UNION	0.00
10-2179	PAYROLL CORRECTION PAYABLE	0.00
10-2182	DEPENDENT CARE	293.22
10-2421	DUE TO EMPL ASSIST TRUST FUND	0.00
10-2621	DEFERRED INFLOW - LEASES	50,994.00
10-2830	RESERVE-PROPERTY TAXES	8,712.79
10-2900	APPROPRIATIONS	0.00
10-3878	STATE OF EMERG CIV PEN SCHOOL ALLOC	0.00
Total Liability:		443,065.07
Equity		
10-2990	FUND BALANCE	29,532,442.77
Total Beginning Equity:		29,532,442.77
Total Revenue		5,383,789.30
Total Expense		3,792,637.05
Revenues Over/Under Expenses		1,591,152.25
Total Equity and Current Surplus (Deficit):		31,123,595.02
Total Liabilities, Equity and Current Surplus (Deficit):		31,566,660.09

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 30 - WATER & SEWER			
Assets			
30-1101	CASH ON DEPOSIT	5,524,338.40	
30-1111	PETTY CASH-WATER & SEWER	150.00	
30-1140	INVESTMENTS	0.00	
30-1143	NC CAPITAL MGMT	0.00	
30-1240	STATE SALES TAX 4.5%	0.00	
30-1241	STATE SALES TAX 4% REIMB	0.00	
30-1242	STATE SALES TAX 4.25%	0.00	
30-1243	2% FOOD TAX	15.47	
30-1244	COUNTY SALES TX 2.25%	6,771.02	
30-1245	2.5% LOCAL SALES TAX	0.00	
30-1247	STATE SALES TAX 4.75%	14,371.17	
30-1249	STATE SALES TAX 5.5%	0.00	
30-1250	STATE SALES TAX 5.75%	0.00	
30-1254	OTHER SALES TAX REIMB	0.00	
30-1255	CUSTOMER A/R-WATER/SEWER	7,318.39	
30-1256	UNBILLED AR	199,583.13	
30-1258	ACCOUNTS RECEIVABLE-MISC	0.00	
30-1259	ALLOWANCE FOR DOUBTFUL ACCOUNTS	-29,199.17	
30-1260	Lease Receivable	260,555.00	
30-1262	ACCRUED INTEREST RECEIVABLE	486.00	
30-1421	INVENTORY - PARTS & SUPPLIES	106,696.06	
30-1450	NET PENSION ASSET	0.00	
30-1500	CIP	0.00	
30-1561	PREPAID EXPENSES	0.00	
30-1570	PREPAID EMPL INSURANCE	0.00	
30-1600	CURRENT YEAR PENSION CONTRIBUTION	0.00	
30-1601	PENSION DEFERRAL	-1,466.00	
30-1605	PENSION DEFERRAL	83,242.00	
30-1610	OPEB DEFERRED OUTFLOW	27,967.00	
30-1611	OPEB DEFERRED INFLOW	-79,079.00	
30-1740	SEWERAGE DISPOSAL PLANT	5,457,884.50	
30-1741	WATER PLANT DIST SYSTEM	4,484,077.81	
30-1742	PUMP HOUSE	33,337.40	
30-1751	PUMPS AND WELLS	312,954.81	
30-1752	MACHINERY & EQUIPMENT	1,327,767.56	
30-1760	VEHICLES	362,960.54	
30-1990	ESTIMATED REVENUES	0.00	
30-1998	ASSET CONTROL ACCOUNT	0.00	
	Total Assets:	18,100,732.09	<u>18,100,732.09</u>
Liability			
30-2110	A/P CURRENT YEAR	0.00	
30-2111	A/P 1ST PRIOR YEAR	0.00	
30-2115	VOIDED CHECKS TO BE REISSUED	0.00	
30-2119	AP PENDING-DUE TO POOL	11,637.93	
30-2130	PREPAID WATER BILLS	0.00	
30-2150	SALARIES & WAGES PAYABLE	0.00	
30-2151	FICA TAXES PAYABLE	0.00	
30-2152	FED WITHHOLDING	0.00	
30-2153	STATE WITHHOLDING PAYABLE	0.00	
30-2154	RETIREMENT PAYABLE	0.00	
30-2155	HEALTH INS	0.00	
30-2156	COMPENSATED ABSENCES PAYABLE	13,344.88	
30-2158	EMPLOYEE ASSISTANCE	0.00	
30-2159	GARNISHMENT	0.00	
30-2164	LIFE INSURANCE	12.98	
30-2165	401K CONTRIB	180.70	
30-2166	DENTAL INSURANCE	78.00	
30-2167	VISION INSURANCE	36.04	

Balance Sheet

As Of 09/30/2024

Account	Name	Balance
30-2168	LTD/STD	90.56
30-2169	FLEX SPEND	0.00
30-2171	OPEB	361,585.00
30-2172	PENSION LIABILITY - LGERS	127,632.00
30-2173	401K ROTH	450.00
30-2174	HSA PR DEDUCTION	136.50
30-2175	ALLSTATE INSURANCE PAYABLE	-30.64
30-2176	401K LOAN	-75.00
30-2179	PAYROLL CORRECTION PAYABLE	0.00
30-2182	DEPENDENT CARE	0.00
30-2410	DUE TO GENERAL FUND	0.00
30-2621	Deferred Inflow - Leases	267,114.00
30-2710	BONDS PAYABLE	0.00
30-2879	RESERVE	-1,078,170.94
30-2880	RESERVE FOR DEPRECIATION	8,054,484.12
30-2900	APPROPRIATIONS	0.00
30-2950	CONTRIB FROM MUNICIPALITY	99,935.73
30-2951	CONTRIB FROM CAP RES FUND	185,912.18
30-2960	CONTRIB FROM FED GOVT	1,490,855.00
30-2965	FEMA CONTRIB - FUND 32	16,519.00
30-2970	CONTRIB FROM STATE GOVT	579,556.00
30-2980	CONTRIB FROM PUBLIC	199,644.79
Total Liability:		10,330,928.83
Equity		
30-2990	FUND BALANCE	7,798,607.21
Total Beginning Equity:		7,798,607.21
Total Revenue		4,486,360.67
Total Expense		4,515,164.62
Revenues Over/Under Expenses		-28,803.95
Total Equity and Current Surplus (Deficit):		7,769,803.26
Total Liabilities, Equity and Current Surplus (Deficit):		<u>18,100,732.09</u>

Balance Sheet

As Of 09/30/2024

Account	Name	Balance
Fund: 41 - IT CAPITAL PROJECT		
Assets		
41-1101	CASH ON DEPOSIT	7,491.11
41-1244	COUNTY SALES TAX 2.25	211.72
41-1247	STATE SALES TAX 4.75	449.91
	Total Assets:	8,152.74
		8,152.74
Liability		
41-2110	AP CURRENT YEAR	0.00
41-2119	AP PENDING-DUE TO POOL	0.00
	Total Liability:	0.00
Equity		
41-2990	FUND BALANCE	11,154.77
	Total Beginning Equity:	11,154.77
Total Revenue		109.86
Total Expense		3,111.89
Revenues Over/Under Expenses		-3,002.03
	Total Equity and Current Surplus (Deficit):	8,152.74
	Total Liabilities, Equity and Current Surplus (Deficit):	8,152.74

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 45 - WATER & SEWER PROJECTS			
Assets			
45-1101	CASH ON DEPOSIT	611,750.73	
45-1244	COUNTY SALES TAX 2.25	93.97	
45-1247	STATE SALES TAX 4.75	199.68	
45-1500	CIP	0.00	
	Total Assets:	612,044.38	612,044.38
Liability			
45-2110	A/P - CURRENT YEAR	0.00	
45-2119	AP PENDING-DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
45-2990	FUND BALANCE	622,081.26	
	Total Beginning Equity:	622,081.26	
Total Revenue		9,163.12	
Total Expense		19,200.00	
Revenues Over/Under Expenses		-10,036.88	
	Total Equity and Current Surplus (Deficit):	612,044.38	
	Total Liabilities, Equity and Current Surplus (Deficit):		612,044.38

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 46 - PARKING IMPROVEMENTS			
Assets			
46-1101	CASH ON DEPOSIT	2,462.90	
	Total Assets:	2,462.90	2,462.90
Liability			
46-2110	A/P CURRENT YEAR	0.00	
46-2111	A/P PRIOR YEAR	0.00	
46-2119	AP PENDING-DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
46-2990	FUND BALANCE	2,426.78	
	Total Beginning Equity:	2,426.78	
Total Revenue		36.12	
Total Expense		0.00	
Revenues Over/Under Expenses		36.12	
	Total Equity and Current Surplus (Deficit):	2,462.90	
	Total Liabilities, Equity and Current Surplus (Deficit):		2,462.90

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 48 - SALISBURY OCEAN ACCESS PARK PROJECT			
Assets			
48-1101	CASH	0.00	
48-1244	COUNTY SALES TAX	0.00	
48-1247	STATE SALES TAX	0.00	
	Total Assets:	0.00	0.00
Liability			
48-2110	AP CURRENT YEAR	0.00	
48-2119	A/P PENDING - DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
48-2990	FUND BALANCE	166,112.87	
	Total Beginning Equity:	166,112.87	
Total Revenue		0.00	
Total Expense		166,112.87	
Revenues Over/Under Expenses		-166,112.87	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 49 - MUNICIPAL CAMPUS IMPROVEMENTS			
Assets			
49-1101	CASH ON DEPOSIT	144,545.97	
49-1244	COUNTY SALES TAX	125.57	
49-1247	STATE SALES TAX	266.85	
	Total Assets:	144,938.39	<u>144,938.39</u>
Liability			
49-2119	AP PENDING DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
49-2990	FUND BALANCE	194,866.28	
	Total Beginning Equity:	194,866.28	
Total Revenue		2,433.80	
Total Expense		52,361.69	
Revenues Over/Under Expenses		-49,927.89	
	Total Equity and Current Surplus (Deficit):	144,938.39	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>144,938.39</u>

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 50 - AMERICAN RESCUE PLAN			
Assets			
50-1101	CASH ON DEPOSIT	0.00	
50-1244	COUNTY SALES TAX	0.00	
50-1247	STATE SALES TAX	0.00	
	Total Assets:	0.00	0.00
Liability			
50-2119	AP PENDING DUE TO POOL	0.00	
50-2170	Unearned Revenue	0.00	
	Total Liability:	0.00	
Equity			
50-2990	FUND BALANCE	0.00	
	Total Beginning Equity:	0.00	
Total Revenue		0.00	
Total Expense		0.00	
Revenues Over/Under Expenses		0.00	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 51 - SCIF			
Assets			
51-1101	CASH ON DEPOSIT	0.00	
51-1244	COUNTY SALES TAX	0.00	
51-1247	STATE SALES TAX	0.00	
	Total Assets:	0.00	0.00
Liability			
51-2119	AP PENDING DUE TO POOL	0.00	
51-2170	Unearned Revenue	0.00	
	Total Liability:	0.00	
Equity			
51-2990	FUND BALANCE	11,893.73	
	Total Beginning Equity:	11,893.73	
Total Revenue		0.00	
Total Expense		11,893.73	
Revenues Over/Under Expenses		-11,893.73	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):		0.00

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 52 - PICKLEBALL & TENNIS CONFIG			
Assets			
52-1101	CASH ON DEPOSIT	407,804.17	
52-1244	COUNTY SALES TAX	0.00	
52-1247	STATE SALES TAX	0.00	
	Total Assets:	407,804.17	<u>407,804.17</u>
Liability			
52-2119	AP PENDING DUE TO POOL	1,662.50	
	Total Liability:	1,662.50	
Equity			
52-2990	FUND BALANCE	391,387.86	
	Total Beginning Equity:	391,387.86	
Total Revenue		23,916.31	
Total Expense		9,162.50	
Revenues Over/Under Expenses		14,753.81	
	Total Equity and Current Surplus (Deficit):	406,141.67	
	Total Liabilities, Equity and Current Surplus (Deficit):		<u>407,804.17</u>

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 53 - Street Maintenance Fund			
Assets			
53-1101	CASH ON DEPOSIT	205,583.48	
	Total Assets:	205,583.48	205,583.48
Liability			
53-2119	AP PENDING DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
53-2990	FUND BALANCE	154,915.05	
	Total Beginning Equity:	154,915.05	
Total Revenue		50,668.43	
Total Expense		0.00	
Revenues Over/Under Expenses		50,668.43	
	Total Equity and Current Surplus (Deficit):	205,583.48	
	Total Liabilities, Equity and Current Surplus (Deficit):		205,583.48

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 54 - Federal Asset Forfeiture			
Assets			
54-1101	CASH ON DEPOSIT	107,975.32	
	Total Assets:	107,975.32	107,975.32
Liability			
54-2119	AP PENDING DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
54-2990	FUND BALANCE	8,303.01	
	Total Beginning Equity:	8,303.01	
Total Revenue		99,672.31	
Revenues Over/Under Expenses		99,672.31	
	Total Equity and Current Surplus (Deficit):	107,975.32	
	Total Liabilities, Equity and Current Surplus (Deficit):		107,975.32

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 55 - Unauthorized Substance Tax			
Assets			
55-1101	CASH ON DEPOSIT	17,844.10	
	Total Assets:	17,844.10	17,844.10
Liability			
55-2119	AP PENDING DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
55-2990	FUND BALANCE	15,294.10	
	Total Beginning Equity:	15,294.10	
Total Revenue		2,550.00	
Revenues Over/Under Expenses		2,550.00	
	Total Equity and Current Surplus (Deficit):	17,844.10	
	Total Liabilities, Equity and Current Surplus (Deficit):		17,844.10

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 56 - BEACH MANAGEMENT PLAN			
Assets			
56-1101	CASH ON DEPOSIT	0.00	
	Total Assets:	0.00	0.00
Liability			
56-2119	AP PENDING DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
56-2990	FUND BALANCE	3,786.07	
	Total Beginning Equity:	3,786.07	
Total Revenue		0.00	
Total Expense		3,786.07	
Revenues Over/Under Expenses		-3,786.07	
	Total Equity and Current Surplus (Deficit):	0.00	
	Total Liabilities, Equity and Current Surplus (Deficit):	0.00	

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 57 - PUBLIC SAFETY CAPITAL PROJECT			
Assets			
57-1101	CASH ON DEPOSIT	17,507.55	
57-1244	COUNTY SALES TAX 2.25	145.25	
57-1247	STATE SALES TAX 4.75	308.63	
	Total Assets:	17,961.43	17,961.43
Liability			
57-2119	AP PENDING DUE TO POOL	0.00	
	Total Liability:	0.00	
Equity			
57-2990	FUND BALANCE	17,704.66	
	Total Beginning Equity:	17,704.66	
Total Revenue		256.77	
Total Expense		0.00	
Revenues Over/Under Expenses		256.77	
	Total Equity and Current Surplus (Deficit):	17,961.43	
	Total Liabilities, Equity and Current Surplus (Deficit):		17,961.43

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 63 - CAPITAL RES-GEN CIP			
Assets			
63-1101	CASH ON DEPOSIT	10,367,484.55	
63-1143	NC CAPITAL MGMT	0.00	
63-1990	ESTIMATED REVENUES	616,497.00	
	Total Assets:	10,983,981.55	<u>10,983,981.55</u>
Liability			
63-2110	A/P CURRENT YEAR	0.00	
63-2119	AP PENDING-DUE TO POOL	0.00	
63-2900	APPROPRIATIONS	616,497.00	
	Total Liability:	616,497.00	
Equity			
63-2990	FUND BALANCE	10,290,430.25	
	Total Beginning Equity:	10,290,430.25	
Total Revenue		152,054.30	
Total Expense		75,000.00	
Revenues Over/Under Expenses		77,054.30	
	Total Equity and Current Surplus (Deficit):	10,367,484.55	
	Total Liabilities, Equity and Current Surplus (Deficit):	10,983,981.55	<u>10,983,981.55</u>

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 64 - CAPITAL RES-W/S FUND			
Assets			
64-1101	CASH ON DEPOSIT	2,261,457.96	
64-1143	NC CASH MANAGEMENT	0.00	
64-1240	STATE SALES TAX 4.5%	0.00	
64-1241	STATE SALES TAX 4% REIMB	0.00	
64-1243	LOCAL SALES TAX REIMB	0.00	
64-1250	OTHER TAX REIMBURSABLE	0.00	
64-1990	ESTIMATED REVENUES	3,826,382.00	
	Total Assets:	6,087,839.96	6,087,839.96
Liability			
64-2110	A/P CURRENT YEAR	0.00	
64-2119	AP PENDING-DUE TO POOL	0.00	
64-2900	APPROPRIATIONS	3,826,382.00	
	Total Liability:	3,826,382.00	
Equity			
64-2990	FUND BALANCE	3,675,023.28	
	Total Beginning Equity:	3,675,023.28	
Total Revenue		47,695.13	
Total Expense		1,461,260.45	
Revenues Over/Under Expenses		-1,413,565.32	
	Total Equity and Current Surplus (Deficit):	2,261,457.96	
	Total Liabilities, Equity and Current Surplus (Deficit):		6,087,839.96

Balance Sheet

As Of 09/30/2024

Account	Name	Balance	
Fund: 66 - CAPITAL RESERVE - SWWTP			
Assets			
66-1101	CASH ON DEPOSIT	17,917.84	
66-1140	INVESTMENTS	0.00	
66-1143	NC CASH MANAGEMENT	0.00	
	Total Assets:	17,917.84	17,917.84
Liability			
66-2110	AP CURRENT YEAR	0.00	
66-2119	AP PENDING-DUE TO POOL	0.00	
66-2900	APPROPRIATIONS	0.00	
	Total Liability:	0.00	
Equity			
66-2990	FUND BALANCE	1,983,652.86	
	Total Beginning Equity:	1,983,652.86	
Total Revenue		20,004.53	
Total Expense		1,985,739.55	
Revenues Over/Under Expenses		-1,965,735.02	
	Total Equity and Current Surplus (Deficit):	17,917.84	
	Total Liabilities, Equity and Current Surplus (Deficit):		17,917.84

Balance Sheet

As Of 09/30/2024

Account	Name	Balance
Fund: 98 - CENTRAL DEPOSITORY		
Assets		
98-1101	CASH ON DEPOSIT	1,684,194.36
98-1102	FCB - PARKING ACCT	660,451.15
98-1232	FCB - STATE TAX DRUG FUND	15,294.10
98-1233	FCB - FEDERAL FORFEITED FUNDS	107,975.32
98-1234	FCB - SWWTP FUND	0.00
98-1235	FCB - WATER & SEWER FUND	0.00
98-1236	FCB - GENERAL FUND	4,001,324.12
98-1237	FCB - FSA/HRA ACCT	8,774.93
98-1252	NCCMT	28,209,880.92
98-1253	FCB - WEALTH MGMT	16,302,578.80
98-1372	DUE FROM FUND 57	0.00
98-1373	DUE FROM FUND 56	0.00
98-1374	DUE FROM FUND 55	0.00
98-1375	DUE FROM FUND 54	0.00
98-1376	DUE FROM FUND 53	0.00
98-1377	DUE FROM FUND 52	1,662.50
98-1378	DUE FROM FUND 51	0.00
98-1379	DUE FROM FUND 50	0.00
98-1380	DUE FROM FUND 49	0.00
98-1381	DUE FROM FUND 10	223,869.85
98-1382	DUE FROM FUND 30	11,637.93
98-1383	DUE FROM FUND 40	0.00
98-1384	DUE FROM FUND 41	0.00
98-1385	DUE FROM FUND 42	0.00
98-1386	DUE FROM FUND 45	0.00
98-1387	DUE FROM FUND 46	0.00
98-1388	DUE FROM FUND 62	0.00
98-1389	DUE FROM FUND 63	0.00
98-1390	DUE FROM FUND 64	0.00
98-1391	DUE FROM FUND 66	0.00
98-1392	DUE FROM FUND 67	0.00
98-1393	DUE FROM FUND 70	0.00
98-1394	DUE FROM FUND 43	0.00
98-1395	DUE FROM FUND 68	0.00
98-1396	DUE FROM FUND 69	0.00
98-1397	DUE FROM FUND 44	0.00
98-1398	DUE FROM FROM 47	0.00
98-1399	DUE FROM FUND 48	0.00
Total Assets:		51,227,643.98
		51,227,643.98
Liability		
98-2110	ACCOUNTS PAYABLE	237,170.28
98-2150	SALARIES & WAGES PAYABLE	0.00
98-2410	DUE TO FUND 10	31,241,438.11
98-2411	DUE TO FUND 30	5,579,209.91
98-2412	DUE TO FUND 40	0.00
98-2413	DUE TO FUND 41	7,491.11
98-2414	DUE TO FUND 42	0.00
98-2415	DUE TO FUND 45	611,750.73
98-2416	DUE TO FUND 62	0.00
98-2417	DUE TO FUND 63	10,367,484.55
98-2418	DUE TO FUND 64	2,261,457.96
98-2419	DUE TO FUND 66	17,917.84
98-2420	DUE TO FUND 67	0.00
98-2421	DUE TO FUND 70	0.00
98-2422	DUE TO FUND 43	0.00
98-2423	DUE TO FUND 68	0.00
98-2424	DUE TO FUND 44	0.00
98-2425	DUE TO FUND 46	2,462.90

Balance Sheet**As Of 09/30/2024**

Account	Name	Balance
98-2426	DUE TO FUND 69	0.00
98-2427	DUE TO FUND 47	0.00
98-2428	DUE TO FUND 48	0.00
98-2429	DUE TO FUND 49	144,545.97
98-2430	DUE TO FUND 50	0.00
98-2431	DUE TO FUND 49	0.00
98-2432	DUE TO FUND 51	0.00
98-2433	DUE TO FUND 52	407,804.17
98-2434	DUE TO FUND 53	205,583.48
98-2435	DUE TO FUND 54	107,975.32
98-2436	DUE TO FUND 55	17,844.10
98-2437	DUE TO FUND 56	0.00
98-2438	DUE TO FUND 57	17,507.55
Total Liability:		51,227,643.98

Equity

98-2990	FUND BALANCE	0.00
Total Beginning Equity:		0.00
Total Equity and Current Surplus (Deficit):		0.00
Total Liabilities, Equity and Current Surplus (Deficit):		<u>51,227,643.98</u>

Wrightsville Beach Fire Department

Quarterly Report

July - September 2024



Executive Summary

The third quarter of 2024 has been very productive for Wrightsville Beach Fire Department. Morale remains high and the staff is winding down from the summer rush. As we head into the fall, fire department staff will continue training and test all firehose and hydrants. Fire Department members have participated in training both in and out of the station to include topics such as traditional firefighting tactics, safety officer, leadership and management, and fire officer courses. The fire department responded to one structure fire this quarter that was caused by lightning. The damage to the house was minimal from fire damage as the department found smoldering embers that were extinguished before a larger fire erupted.

The Wrightsville Beach Fire Department recruit class started in August and will continue through December. This class meets on Tuesday and Thursday nights and gives new fire department volunteers and introduction to firefighting and prepares them to respond to calls with the department. This initial training class is approximately 90 hours of instruction and should finish in December providing us with 8 new volunteer members who are able to respond.

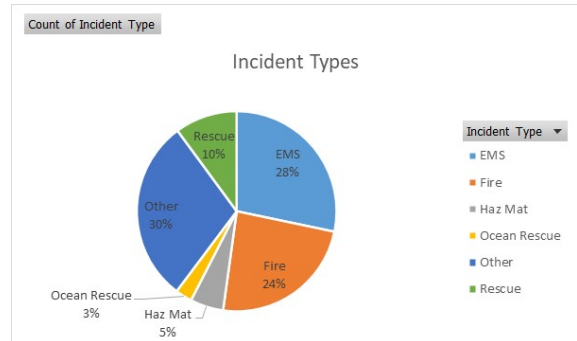
The Ocean Rescue season has come to an end and all lifeguard stands have been removed from the beach. Our Ocean Rescue Director, Dave Baker, is retiring and the fire department would like to thank him for 20 years of dedicated service building our Ocean Rescue staff to the level it is today. New radios, an ATV, and side by side have been purchased and will be put into service next season giving our ocean rescue staff newer technology and better tools to work with.

The Town was slightly impacted by Tropical Cyclone 8 in September but overall received very minimal damage. One fire department member was deployed to western North Carolina to assist with the devastation of Hurricane Helene. We were able to learn firsthand areas that our hurricane plan may need some upgrades. Town Staff continue to stay vigilant and keep a watchful eye on the tropics for any storm development that may impact us before the end of hurricane season.

Incident Types

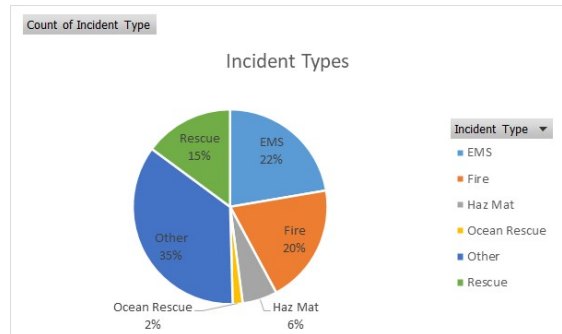
3rd Quarter 2024

Row Labels	Count of Incident Type
EMS	84
Fire	71
Haz Mat	16
Ocean Rescue	8
Other	88
Rescue	30
Grand Total	297



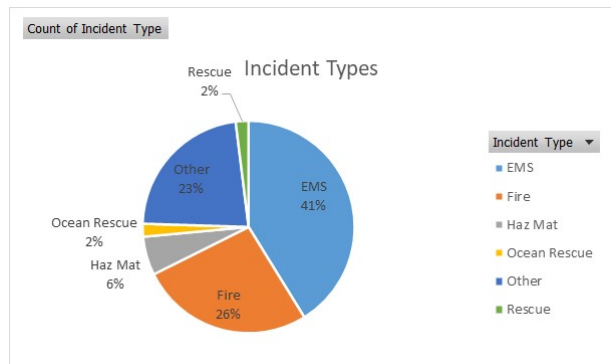
July -2024

Row Labels	Count of Incident Type
EMS	27
Fire	24
Haz Mat	7
Ocean Rescue	2
Other	43
Rescue	18
Grand Total	121



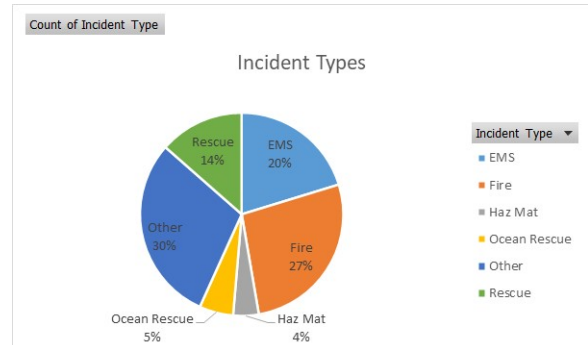
August -2024

Row Labels	Count of Incident Type
EMS	42
Fire	27
Haz Mat	6
Ocean Rescue	2
Other	23
Rescue	2
Grand Total	102



September 2024

Row Labels	Count of Incident Type
EMS	15
Fire	20
Haz Mat	3
Ocean Rescue	4
Other	22
Rescue	10
Grand Total	74



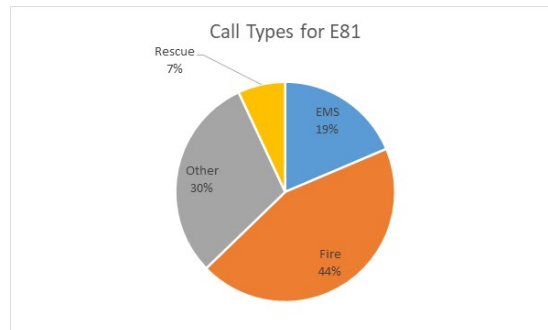
Response Times

WBFD Response Sheet

3rd Quarter 2024

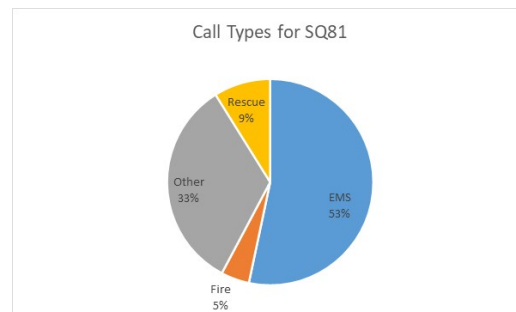
Engine 81

Row Labels	Count of Call Type
EMS	8
Fire	19
Other	13
Rescue	3
Grand Total	43



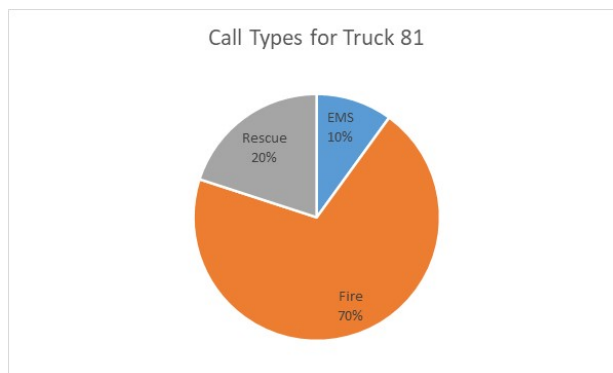
Squad 81

Row Labels	Count of Call Type
EMS	24
Fire	2
Other	15
Rescue	4
Grand Total	45



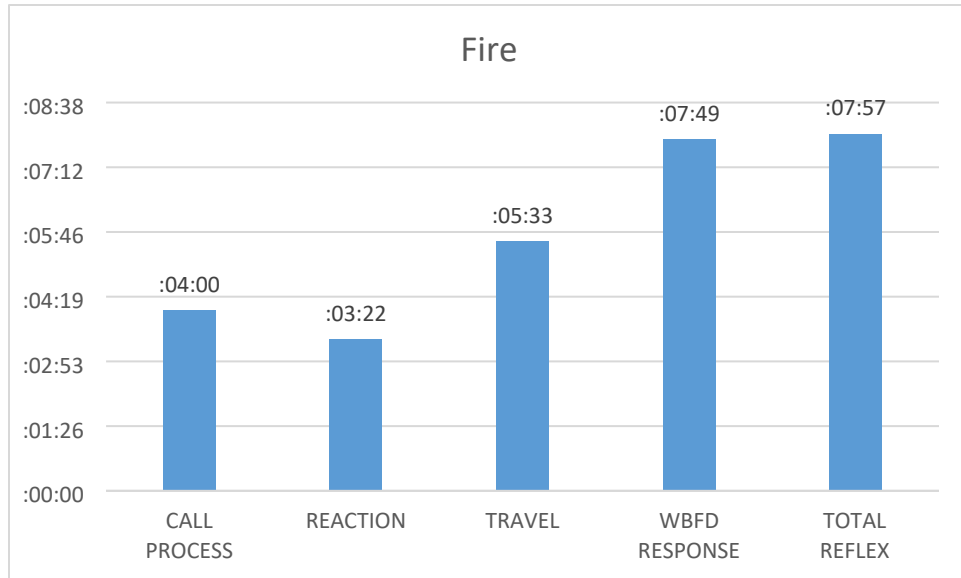
Truck 81

Row Labels	Count of Call Type
EMS	1
Fire	7
Rescue	2
Grand Total	10



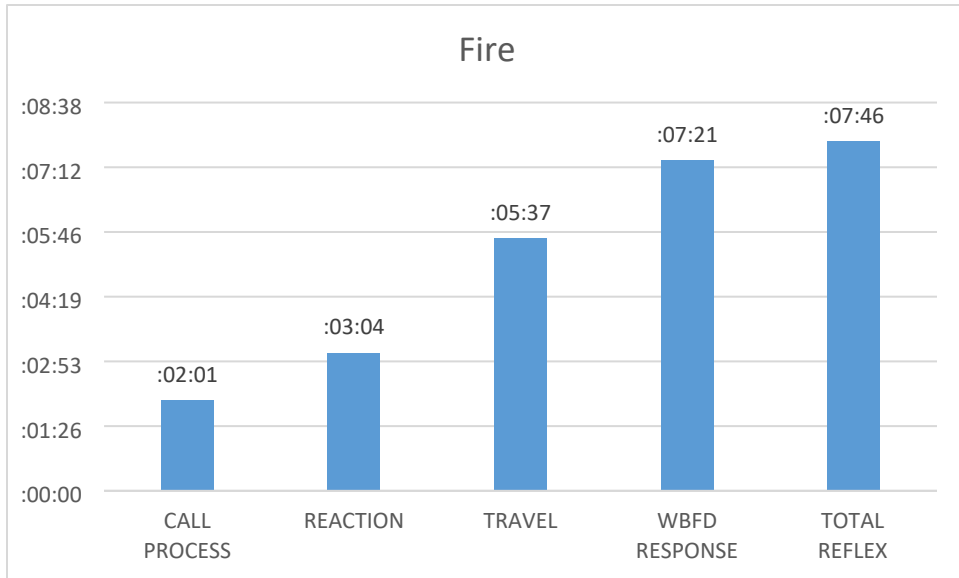
Response Times for 2020--

<i>Data Thresholds</i>	CALL PROCESS	REACTION	TRAVEL	WBFD RESPONSE	TOTAL REFLEX
Lower	0:00:05	0:00:00	0:00:15	0:00:15	0:00:15
Upper	0:10:00	0:10:00	0:08:00	0:10:00	0:12:00
Count	73	714	714	727	738
Records Analyzed	8.1%	92.7%	92.7%	94.4%	95.8%
Performance Goal	0:01:30	0:02:30	0:04:00	0:06:30	0:08:00
Goal Met	49.3%	66.1%	63.4%	71.4%	91.2%
Mean	0:02:05	0:02:11	0:03:32	0:05:29	0:05:42
Max	0:06:26	0:09:13	0:07:52	0:09:49	0:11:33
Min	0:00:10	0:00:04	0:00:18	0:00:17	0:00:30
Range	0:06:16	0:09:09	0:07:34	0:09:32	0:11:03
Std Dev	0:01:36	0:01:02	0:01:28	0:01:48	0:01:50
Baseline					
Performance					
50%	0:01:34	0:02:07	0:03:23	0:05:27	0:05:37
75%	0:03:22	0:02:42	0:04:31	0:06:40	0:06:44
80%	0:03:39	0:02:54	0:04:46	0:06:55	0:07:07
85%	0:03:42	0:03:03	0:05:10	0:07:27	0:07:33
90%	0:04:00	0:03:22	0:05:33	0:07:49	0:07:57
95%	0:05:23	0:03:42	0:06:10	0:08:33	0:08:56



Response Times for 2024

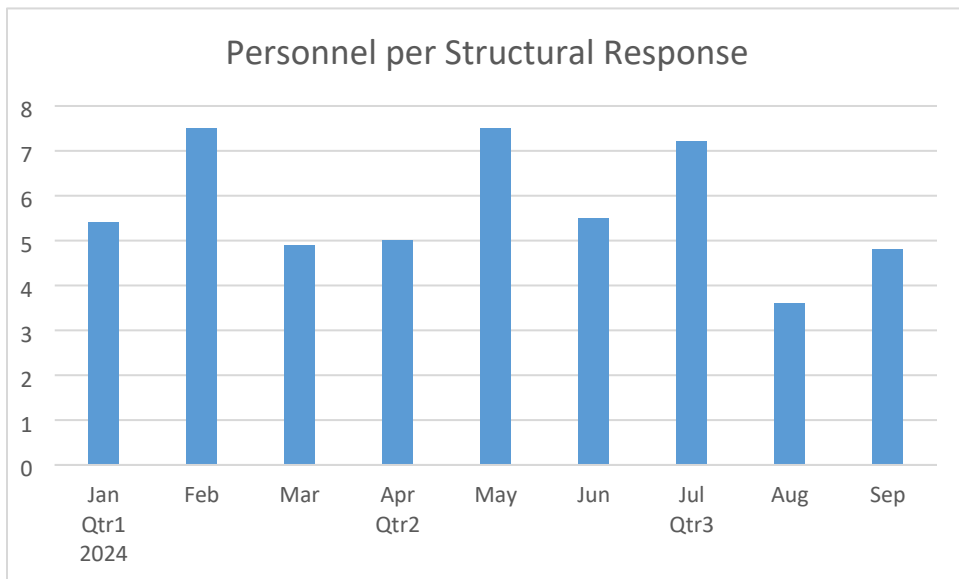
	CALL PROCESS	REACTION	TRAVEL	WBFD RESPONSE	TOTAL REFLEX
Data Thresholds					
Lower	0:00:05	0:00:00	0:00:15	0:00:15	0:00:15
Upper	0:10:00	0:10:00	0:08:00	0:10:00	0:12:00
Count	3	121	112	113	117
Records Analyzed	2.4%	96.0%	88.9%	89.7%	92.9%
Performance Goal	0:01:04	0:01:20	0:04:00	0:05:20	0:06:24
Goal Met	33.3%	32.2%	64.3%	48.7%	72.6%
Mean	0:01:40	0:01:48	0:03:37	0:05:21	0:05:35
Max	0:02:01	0:05:02	0:07:28	0:09:36	0:11:23
Min	0:01:00	0:00:01	0:01:00	0:01:34	0:01:34
Range	0:01:01	0:05:01	0:06:28	0:08:02	0:09:49
Std Dev	0:00:35	0:01:00	0:01:32	0:01:37	0:01:50
Baseline					
Performance					
50%	0:02:00	0:01:43	0:03:23	0:05:29	0:05:31
75%	0:02:01	0:02:20	0:04:55	0:06:17	0:06:31
80%	0:02:01	0:02:37	0:05:01	0:06:31	0:06:39
85%	0:02:01	0:02:54	0:05:26	0:06:43	0:07:03
90%	0:02:01	0:03:04	0:05:37	0:07:21	0:07:46
95%	0:02:01	0:03:46	0:06:25	0:08:05	0:08:43



Personnel per Structural Response

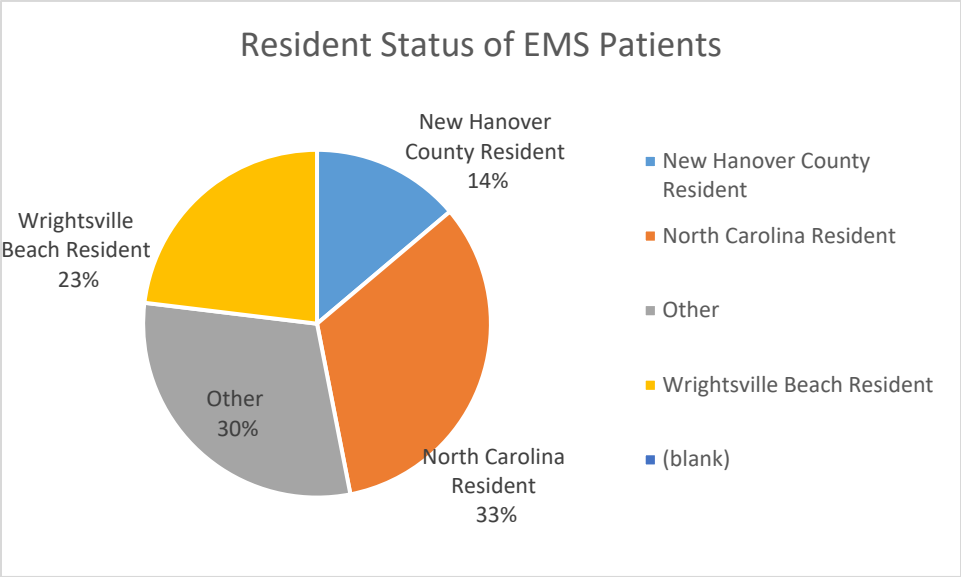
The information below depicts how many department personnel are at structural responses. Structural responses consist of structural fires and alarm activations. The standard for personnel response is sixteen.

2024



Resident Status of EMS Patients

2024





TOWN OF WRIGHTSVILLE BEACH DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

MEMORANDUM

To: Mayor Mills and Members of the Board of Aldermen
From: Raquel Ivins, Department of Planning & Inspections
Re: Executive Summary – 1st Quarter Report for Fiscal Year 2024-2025
Date: 10/04/24
Cc: Tony Wilson, Director of Planning & Parks

The Quarterly Report for the 1st Quarter of Fiscal Year 2024-2025 is hereby submitted for your review. The Planning & Inspections Department processed an estimated total of 66 permits for the months of July, August, and September. The number of permits is an increase from 59 issued last quarter. The permit revenue of issued permits was \$153,025.00. This is an increase from the \$86,888.00 spent during last quarter. The total cost of construction was \$12,595,157.55, an increase from \$5,145,758.27 spent in the same quarter last year.

The Planning & Inspections Department completed 59 inspections and issued 1 CAMA Minor Development Permit. The Park Rangers issued 154 citations.

All totals reflect July 1, 2024, to September 30, 2024.

Attachments:

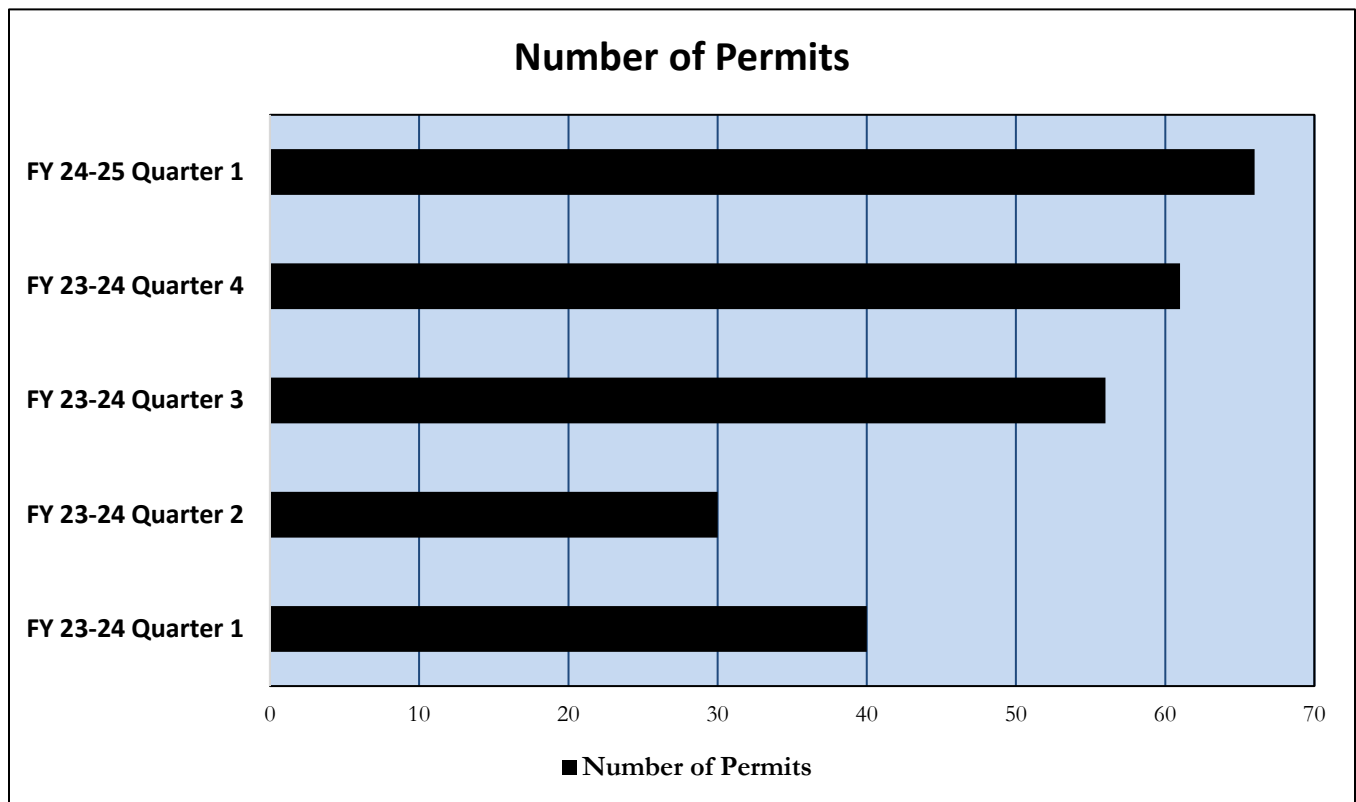
- Permitting Trend Graphs
- Park Ranger Trend Graphs



TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

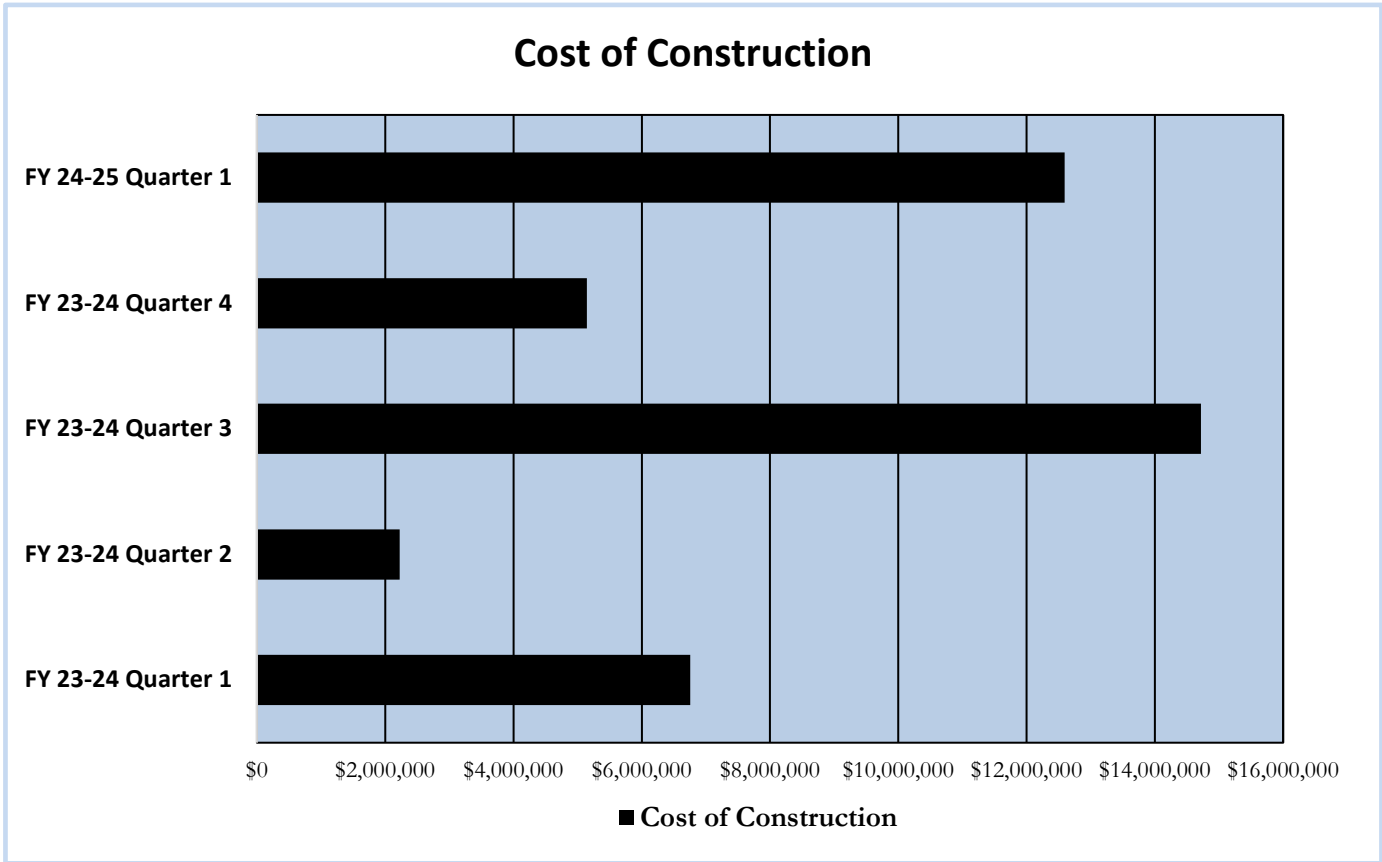
321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480





TOWN OF WRIGHTSVILLE BEACH
DEPARTMENT OF PLANNING & INSPECTIONS

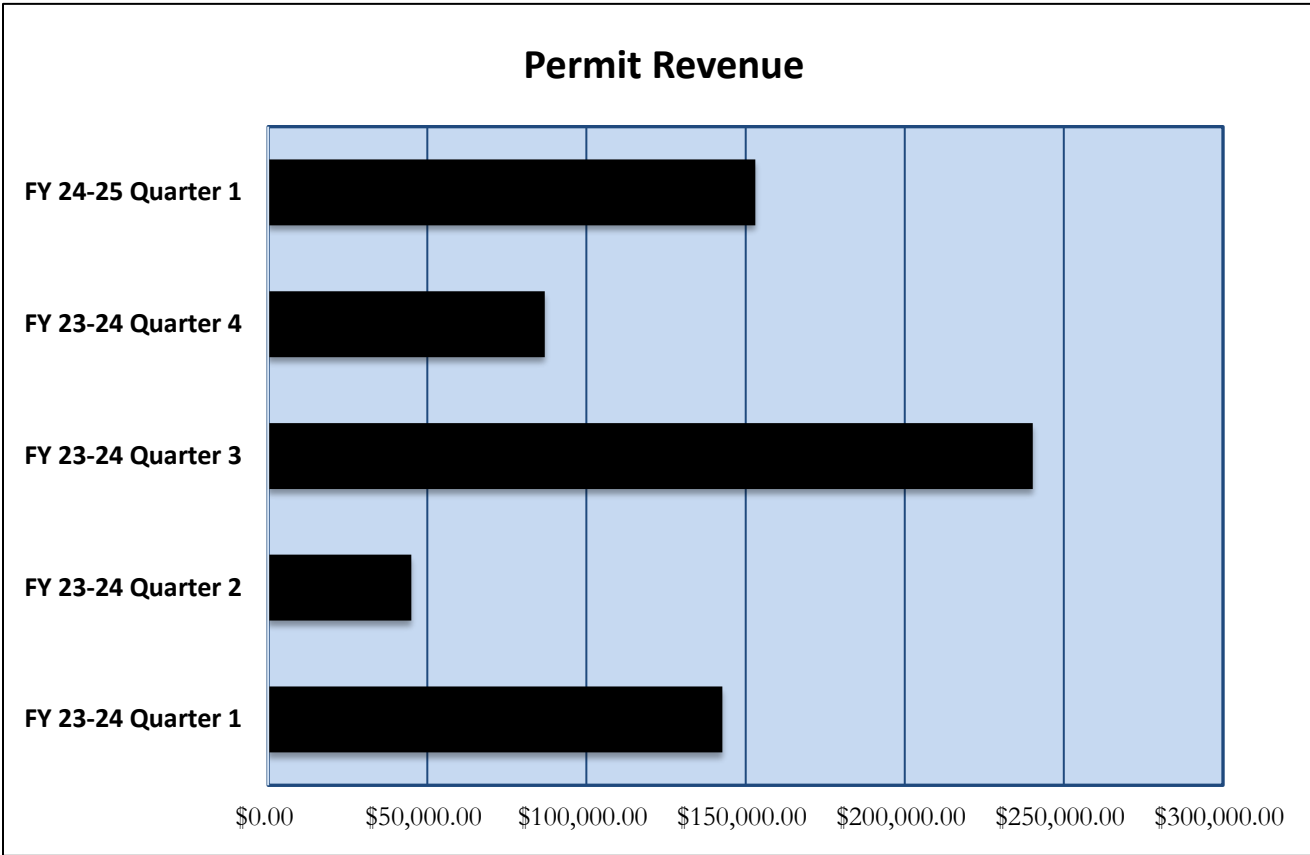
321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480





TOWN OF WRIGHTSVILLE BEACH
DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

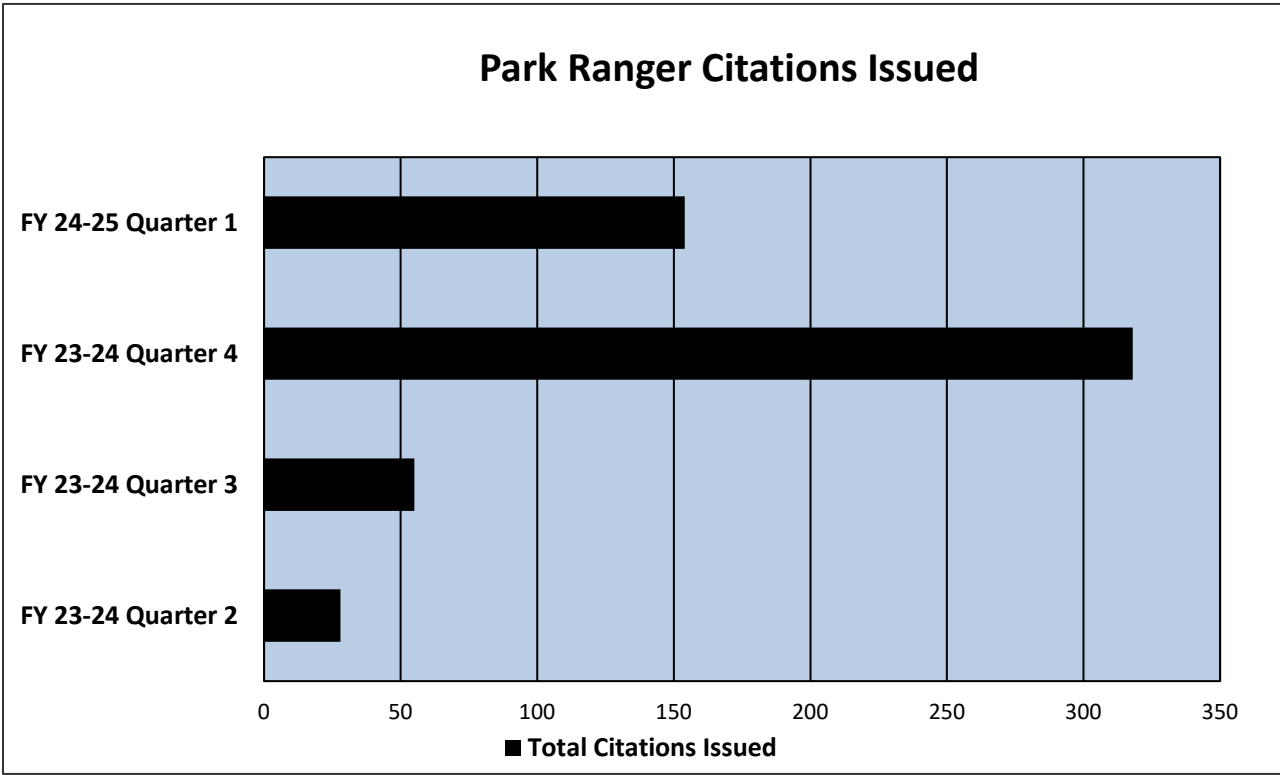




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480

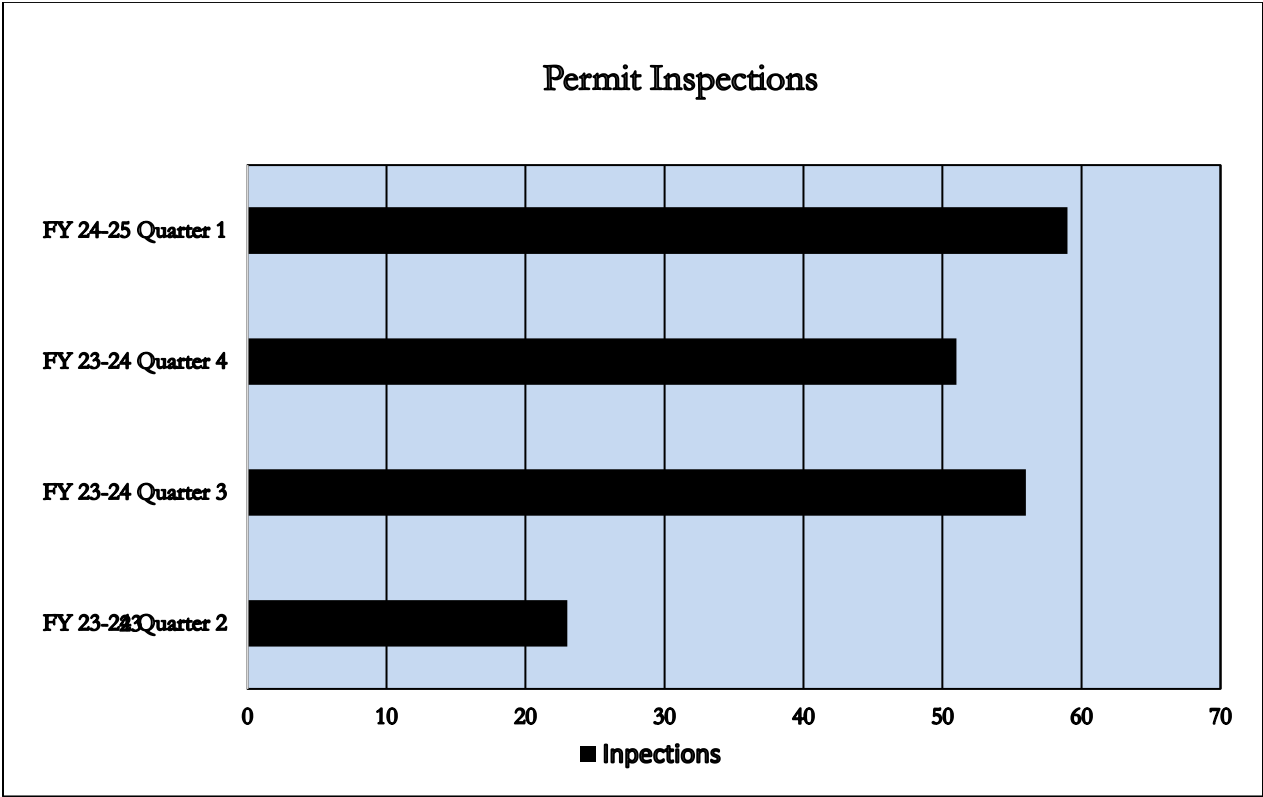




TOWN OF WRIGHTSVILLE BEACH

DEPARTMENT OF PLANNING & INSPECTIONS

321 CAUSEWAY DRIVE P.O. BOX 626
WRIGHTSVILLE BEACH, N.C. 28480



Wrightsville Beach Police Department

Quarterly Report Executive Summary

(July, August, September 2024)

Crime Report

Starting with the “bottom line”, the total number of Group A and Group B offenses dropped 37% comparing this quarter (Q4) 2024 to the previous quarter (Q3) 2024 and 1% compared to the same quarter in 2023.

There are no offenses (part A or B) which show a significant increase or decrease apart from the increase in Driving While Impaired arrests. They are down from last quarter but still a 48% increase when compared to the same quarter last year.

Community Concerns

Everyone typically settles into summer during this quarter and the excitement has dwindled slightly. The community expressed concern with traffic violations such as speeding vehicles and excessive noise coming from vehicles. The police department developed a plan to address these issues in which we deployed resources based on the data provided by our radar unit. During this quarter officers made over 900 traffic stops which resulted in 417 verbal warnings, 259 written warnings, and 245 citations. Speed was listed as the reason for the stop for over 300 traffic stops with 112 verbal warnings, 113 written warnings, and 82 citations. Traffic stops for noise are not as easy to track as other motor vehicle violations. However, officers issued at least 3 written warnings and 4 civil citations.

The police department and fire department continue to train on improving our joint response to critical incidents.

The PD will be planning and preparing for the Holiday Flotilla and will continue to address community concerns as we move into the shoulder season.

WRIGHTSVILLE BEACH POLICE DEPARTMENT



1st Quarter Report July/August/September 2024



Presented by:
Chief Jason Bishop

WBPD National Incident Based Reporting System Report (NIBRS)											Previous Yr Same Quarter
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	2nd - Oct- Dec	3rd- Jan- Mar	4th - Apr. - June	1st - July - Sept.	Last Four	1st - July - Sept.
GROUP A OFFENSES		2020	2021	2022	2023	2023	2024	2024	2024	TOTAL	2023
100	Kidnapping/Abduction		2		1				1	1	2
120	Robbery		1	1							
200	Arson										
210	Extortion/Blackmail			1							
220	Burglary/Breaking & Entering	14	15	18	15	4	4	4	3	15	6
240	Motor Vehicle Theft	3	5	1	1			1		1	
250	Counterfeiting/Forgery	2	1	2	4		3		1	4	1
270	Embezzlement	4	4	2	2	1	1			2	
280	Stolen Property Offenses	2	4		5		3	2		5	2
290	Destruction/Damage/Vandalism of Property	43	44	40	32	11	5	9	7	32	12
370	Pornography/Obscene Material			1	2	2				2	
510	Bribery										
520	Weapon Law Violations	6	9	4	18	2	3	8	5	18	3
720	Animal Cruelty	2	5	1							
4000	NEGLIGENT TRAFFIC DEATH, NON-CRIMINAL DETAINMENT (INVOLUNTARY										
09A	Homicide Offense (Murder and Non-Negligent Manslaughter)										
09B	Homicide Offense (Negligent Manslaughter)										
09C	Justifiable Homicide										
11A	Sex Offenses (Rape)	2	3	1							
11B	Sex Offense (Sodomy)		2	1							
11C	Sex Offense (With Object)										
11D	Sex Offense (Fondling)		2	7	6		1	1	4	6	1
13A	Assault Offenses (Aggravated Assault)	6	14	6	4	2	1		1	4	6
13B	Simple Assault	20	63	41	30	5	7	7	11	30	8
13C	Assault Offenses (Intimidation)	6	11	3	6		3	1	2	6	4
23A	Larceny (Pocket Picking)		1								
23B	Larceny (Purse Snatching)				1			1		1	
23C	Larceny (Shoplifting)	2	6	7	4			3	1	4	
23D	Larceny (Theft from a Building)	2		4	2	1	1			2	
23E	Larceny (Theft from a Coin Operated Machine)		1		1			1		1	
23F	Larceny/Theft Offenses (Theft from Motor Vehicle)	25	8	21	15		1	10	4	15	3
23G	Larceny (Theft of Motor Vehicle Parts)	1		2	1			1		1	
23H	Larceny/Theft Offenses (All other Larceny)	53	39	55	57	13	10	20	14	57	12
26A	Fraud Offenses (False Pretense/Swindle/Confidence Game)	14	18	11	15		3	5	7	15	2
26B	Fraud Offenses (Credit Card Fraud)	9	5	5	7	2	2	2	1	7	2
26C	Fraud Offenses (Impersonation)	3	2	2	3	1		2		3	1
26D	Fraud Offenses (Welfare Fraud)										
26E	Fraud Offenses (Wire Fraud)	2	1								1
26F	Fraud Offenses (Identity Theft)	1	1		2			1	1	2	1
26G	Fraud Offenses (Hacking/Computer Invasion)				1				1	1	

WBPD National Incident Based Reporting System Report (NIBRS)											Previous Yr Same Quarter
		Jan- Dec	Jan- Dec	Jan- Dec	Jan- Dec	2nd - Oct- Dec	3rd- Jan- Mar	4th - Apr. - June	1st - July - Sept.	Last Four	1st - July - Sept.
GROUP A OFFENSES		2020	2021	2022	2023	2023	2024	2024	2024	TOTAL	2023
35A	Drug/Narcotic Offenses (Drug/Narcotic Violations)	58	66	31	60	16	8	24	12	60	12
35B	Drug/Narcotic Offenses (Drug Equipment Violations)	23	27	18	34	9	4	13	8	34	10
36A	Sex Offenses (Non-Forcible - Incest)										
36B	Sex Offense (Statutory Rape)										1
39A	Gambling Offenses (Betting)										
39B	Gambling Offenses (Operating/Promoting/Assisting Gambling)										
39C	Gambling Offenses (Equipment)										
39D	Gambling Offenses (Sports Tamper)										
40A	Prostitution (Engaging In Prostitution)										
40B	Prostitution (Promoting or Assisting in Prostitution)										
40C	Prostitution (Purchasing)										
64A	Human Trafficking (Commercial Sex Acts)										
64B	Human Trafficking (Involuntary Servitude)										
TOTAL GROUP A OFFENSES		303	360	286	329	69	60	116	84	329	90
GROUP B OFFENSES											
90A	Bad Checks			1							
90B	Curfew/Loitering/Vagrancy Violations										
90C	Disorderly Conduct	4	8	6	7			5	2	7	3
90D	Driving Under the Influence (DWI)	74	102	93	297	73	49	95	80	297	54
90E	Drunkenness	15	21	10	37	6	8	13	10	37	9
90F	Family Offenses, Nonviolent										1
90G	Liquor Law Violations	8	9	13	38	8	2	24	4	38	8
90H	Peeping Tom										
90J	Trespass of Real Property	18	14	17	11	1	3	6	1	11	3
90Z	All other Offenses	239	330	239	590	144	95	198	153	590	170
TOTAL GROUP B OFFENSES		358	484	379	980	232	157	341	250	980	248
TOTAL GROUP A & B OFFENSES		661	844	665	1309	301	217	457	334	1309	338

TOWB General Ordinance Violations											Previous Year
		Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	Oct - Dec	Jan - Mar	Apr-June	July-Sept	Last Four	July - Sept
		2020	2021	2022	2023	2023	2024	2024	2024	TOTAL	2023
TRAFFIC CODE: CHAPTER 74											
74.02	Obstructing passage of other vehicles	4	3	0	0					0	
	Restricted Zone	1	0	0	0					0	
	Overtime Parking	0	0	1	0					0	
	Boat too close to beach/Anchoring of Vessels w/out Zoning	1	7	2	0					0	
	Fire Lane	0	0	0	0					0	
ANIMALS: CHAPTER 91											
91.11	Dogs running at large prohibited	94	222	221	157	17	9	91	40	157	65
91.08	Animal Waste	0	1	4	3		1	2		3	
91.08	Failure to License	4	7	8	2	1		1		2	
91.13	Confinement of female dogs in heat	1	0	0	0					0	
BEACH AND SHORE REGULATIONS: CHAPTER 92											
92.02	Littering beaches prohibited	4	33	5	3			3		3	1
92.03	Glass on Beach/Containers for food and drink	163	273	105	89	3	14	47	25	89	60
92.12	Use of surfboard or ski-board restricted	43	16	8	3			1	2	3	3
92.18	Use of vehicles on beach prohibited	2	6	2	5	1		1	3	5	
	Cooking Device on Beach	1	0	0	1				1	1	4
	Miscellaneous Beach Regulations	9	5	8	0					0	
HEALTH AND SANITATION: CHAPTER 96											
96.01	Litter	15	14	4	1		1			1	
96.3	Human wastes	65	22	8	26	9	8	5	4	26	12
	Miscellaneous	7	0	0	3			1	2	3	
NOISE: CHAPTER 97											
97.01	Loud, disturbing noises generally	12	21	6	9			5	4	9	
97.02	Noises declared unreasonably loud and disturbing	2	0	2	0					0	
STREETS AND SIDEWALKS: CHAPTER 99											
99.01	Assembling on sidewalks	0	0	0	1			1		1	
BUSINESS REGULATIONS: CHAPTER 114											
114.02	Vehicle for hire license requirements	0	0	0	0					0	
114.12	Refusal to pay charges	0	0	0	0					0	
OFFENSES AGAINST PUBLIC PEACE & SAFETY: CHAPTER 130											
130.03	Consumption and possession of malt beverages, unfortified wine and alcoholic beverages	701	1168	522	328	6	34	199	89	328	178
OFFENSES AGAINST MORALS											
132.2	Profane and boisterous language	0	1		0					0	
MISC. VIOLATIONS											
	Miscellaneous Other	3	62		14	2	5	7		14	2
	Traffic Stops								2244		2159
GRAND TOTAL		1132	1861	906	645	39	72	364	2414	645	2484

Note: Traffic Stops 2024 is from 1/1/24-9/27/24

TOWN OF WRIGHTSVILLE BEACH

PUBLIC WORKS DEPARTMENT

Quarterly Report 2024-2025

July, August, September



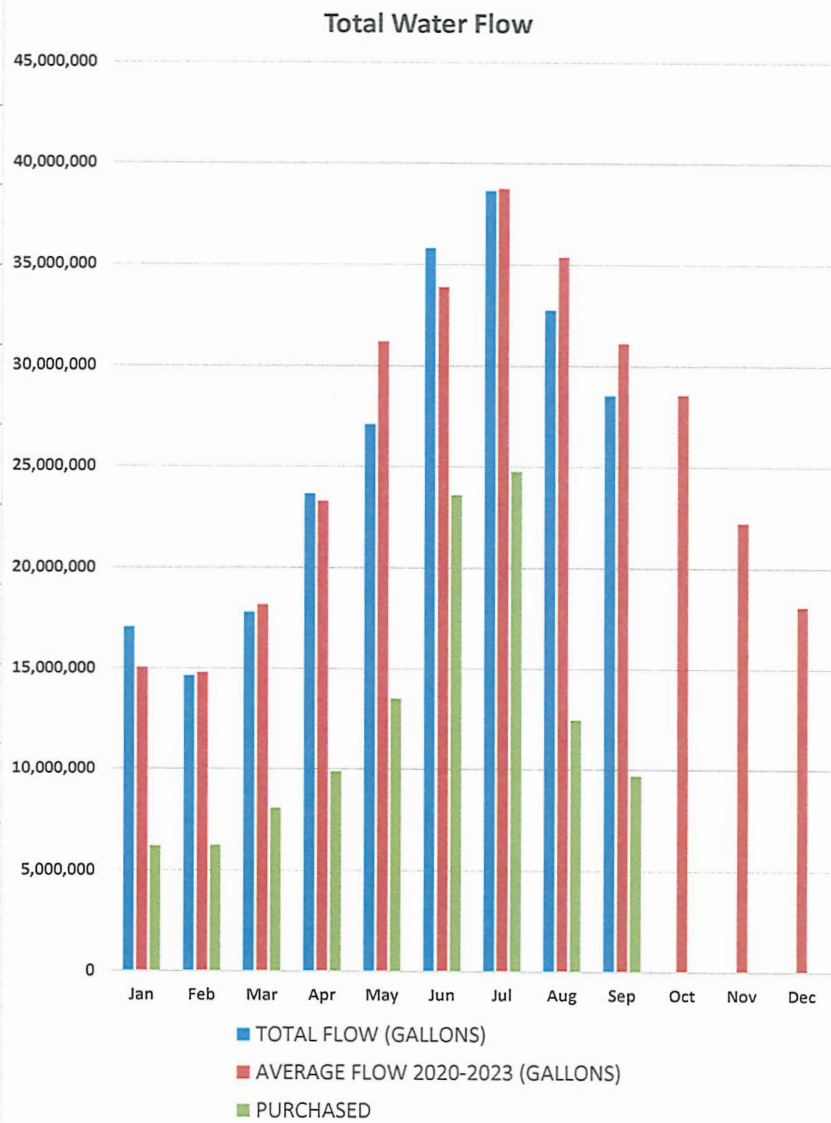
William E. Fay, Public Works Director

Water Department

TOTAL WATER FLOW

Reporting Dates - 1st Quarter 2024

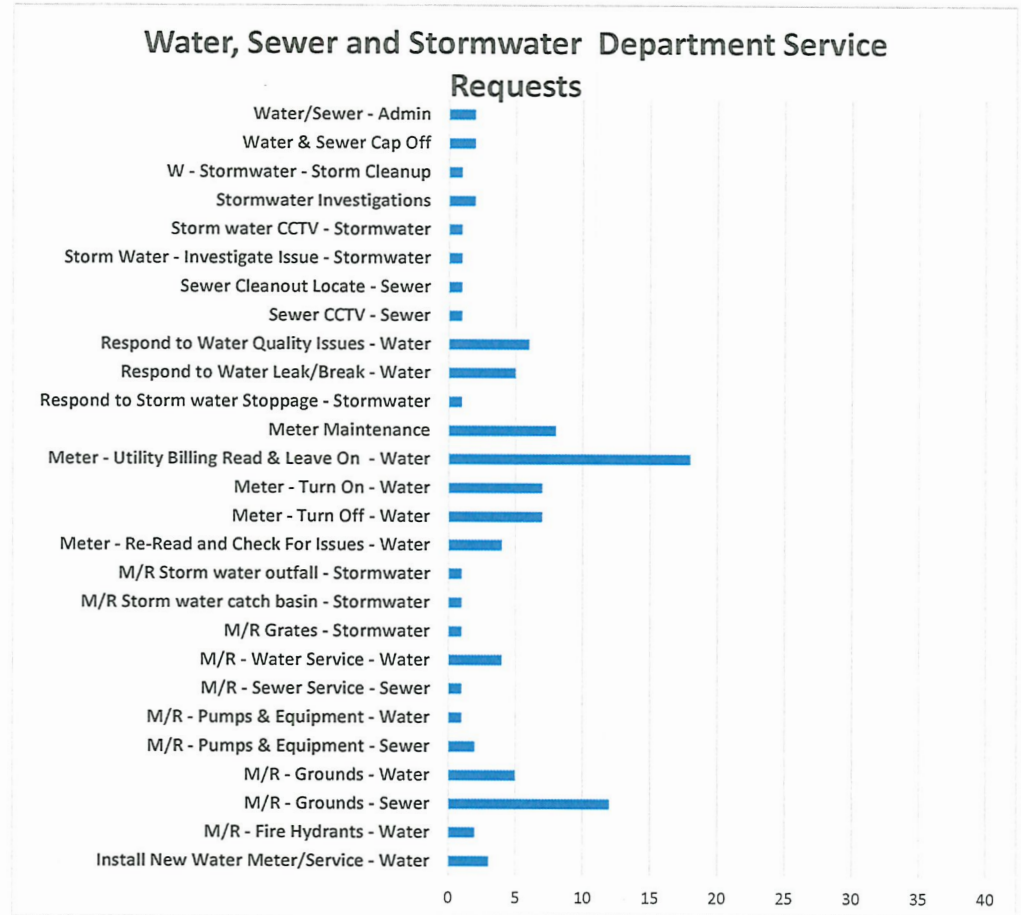
2024	TOTAL FLOW (GALLONS)	AVERAGE FLOW 2020-2023 (GALLONS)	GALLONS PURCHASED FROM CFPUA	% PURCHASED
Jan	17,044,000	15,030,889	6,196,000	36%
Feb	14,629,000	14,777,750	6,227,000	43%
Mar	17,799,000	18,155,000	8,066,000	45%
Apr	23,652,000	23,274,750	9,882,000	42%
May	27,076,000	31,166,250	13,492,000	50%
Jun	35,804,000	33,848,988	23,594,000	66%
Jul	38,637,000	38,717,250	24,752,000	64%
Aug	32,735,000	35,365,507	12,461,000	38%
Sep	28,514,000	31,093,284	9,672,000	34%
Oct		28,555,500		#DIV/0!
Nov		22,212,250		#DIV/0!
Dec		18,072,750		#DIV/0!
Totals	235,890,000	310,270,168	114,342,000	48%



Service Request Distribution By Request Type

Request Type	Count	Percentage
Install New Water Meter/Service - Water	3	3.00%
M/R - Fire Hydrants - Water	2	2.00%
M/R - Grounds - Sewer	12	12.00%
M/R - Grounds - Water	5	5.00%
M/R - Pumps & Equipment - Sewer	2	2.00%
M/R - Pumps & Equipment - Water	1	1.00%
M/R - Sewer Service - Sewer	1	1.00%
M/R - Water Service - Water	4	4.00%
M/R Grates - Stormwater	1	1.00%
M/R Storm water catch basin - Stormwater	1	1.00%
M/R Storm water outfall - Stormwater	1	1.00%
Meter - Re-Read and Check For Issues - Water	4	4.00%
Meter - Turn Off - Water	7	7.00%
Meter - Turn On - Water	7	7.00%
Meter - Utility Billing Read & Leave On - Water	18	18.00%
Meter Maintenance	8	8.00%
Respond to Storm water Stoppage - Stormwater	1	1.00%
Respond to Water Leak/Break - Water	5	5.00%
Respond to Water Quality Issues - Water	6	6.00%
Sewer CCTV - Sewer	1	1.00%
Sewer Cleanout Locate - Sewer	1	1.00%
Storm Water - Investigate Issue - Stormwater	1	1.00%
Storm water CCTV - Stormwater	1	1.00%
Stormwater Investigations	2	2.00%
W - Stormwater - Storm Cleanup	1	1.00%
Water & Sewer Cap Off	2	2.00%
Water/Sewer - Admin	2	2.00%
	100	100.00%

Reporting Dates- 1st Quarter 2024

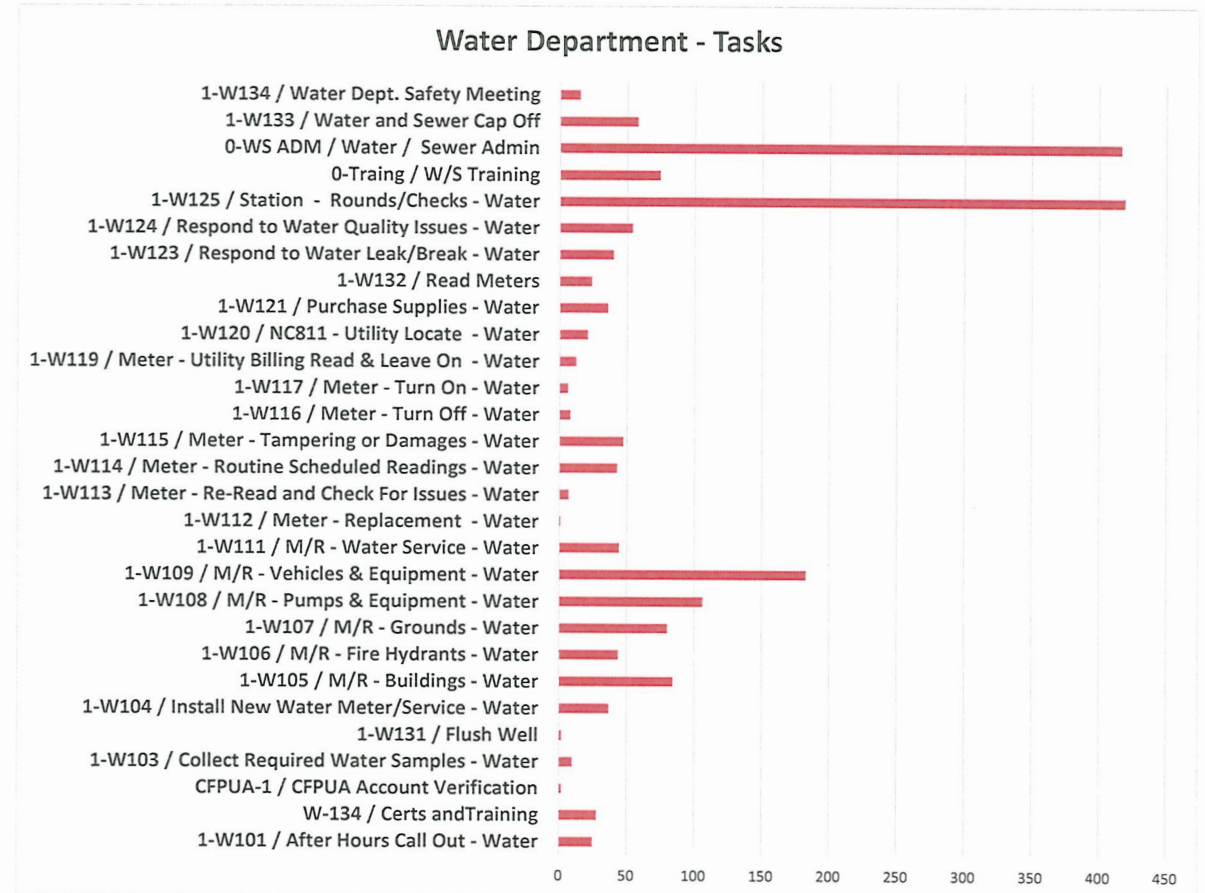


Water Department- Tasks

Water Department Tasks

Task Type	Labor Hours
1-W101 / After Hours Call Out - Water	25.00
W-134 / Certs and Training	28.00
CFPUA-1 / CFPUA Account Verification	2.00
1-W103 / Collect Required Water Samples - Water	10.00
1-W131 / Flush Well	2.00
1-W104 / Install New Water Meter/Service - Water	37.00
1-W105 / M/R - Buildings - Water	84.50
1-W106 / M/R - Fire Hydrants - Water	44.00
1-W107 / M/R - Grounds - Water	80.50
1-W108 / M/R - Pumps & Equipment - Water	106.50
1-W109 / M/R - Vehicles & Equipment - Water	183.00
1-W111 / M/R - Water Service - Water	44.50
1-W112 / Meter - Replacement - Water	1.00
1-W113 / Meter - Re-Read and Check For Issues - Water	7.00
1-W114 / Meter - Routine Scheduled Readings - Water	43.00
1-W115 / Meter - Tampering or Damages - Water	47.50
1-W116 / Meter - Turn Off - Water	8.25
1-W117 / Meter - Turn On - Water	6.50
1-W119 / Meter - Utility Billing Read & Leave On - Water	12.50
1-W120 / NC811 - Utility Locate - Water	21.00
1-W121 / Purchase Supplies - Water	36.00
1-W132 / Read Meters	24.00
1-W123 / Respond to Water Leak/Break - Water	40.00
1-W124 / Respond to Water Quality Issues - Water	54.00
1-W125 / Station - Rounds/Checks - Water	419.50
0-Traing / W/S Training	74.50
0-WS ADM / Water / Sewer Admin	417.00
1-W133 / Water and Sewer Cap Off	58.00
1-W134 / Water Dept. Safety Meeting	15.00
Total Hours	1,931.75

Reporting Dates - 1st Quarter 2024

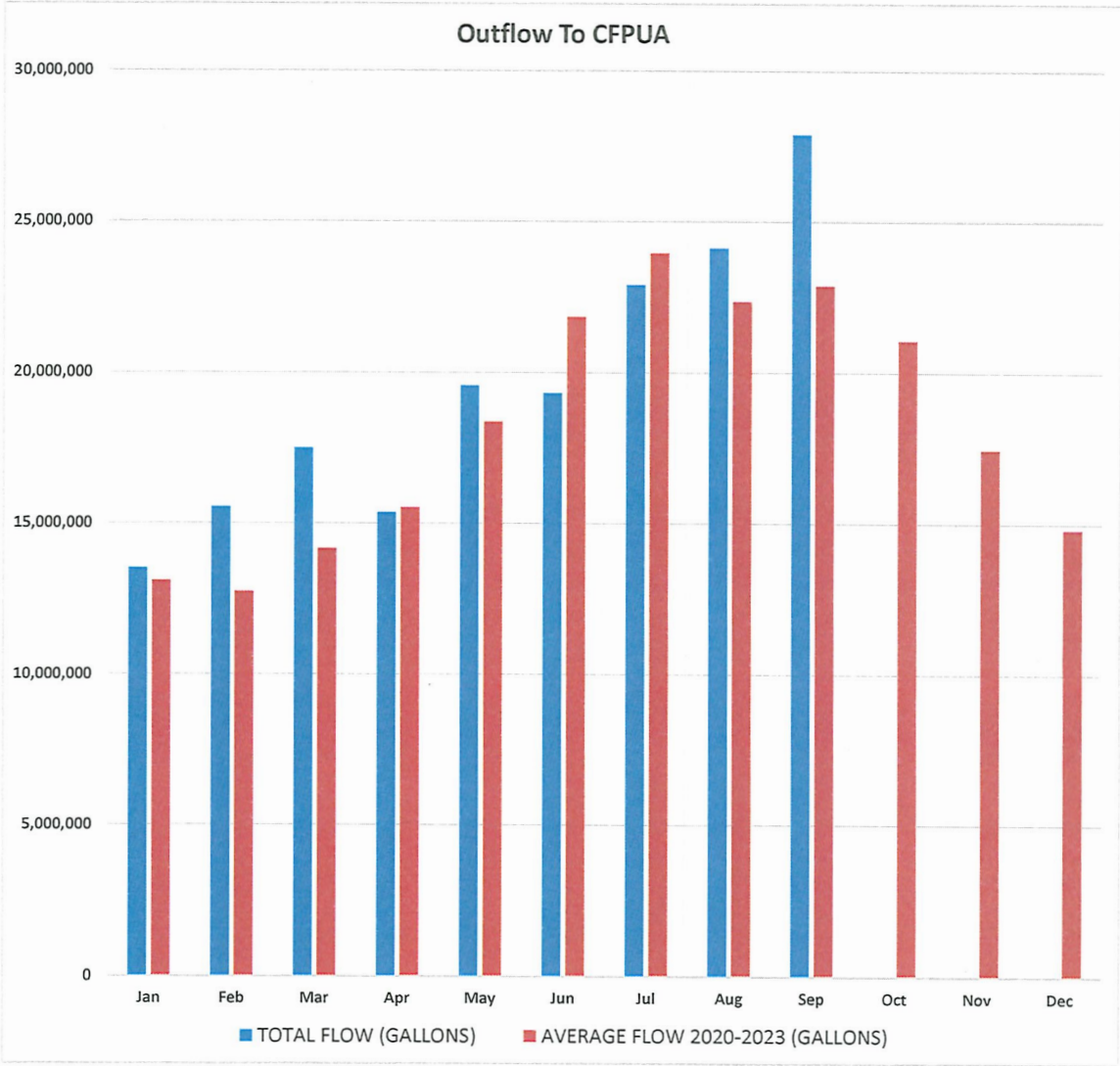


Sewer Department

OUTFLOW TO CFPUA

2024	TOTAL FLOW (GALLONS)	AVERAGE FLOW 2020-2023 (GALLONS)
Jan	13,515,557	13,102,619
Feb	15,532,499	12,747,303
Mar	17,495,481	14,163,139
Apr	15,362,503	15,519,896
May	19,555,087	18,367,088
Jun	19,317,024	21,828,607
Jul	22,891,468	23,947,725
Aug	24,124,679	22,345,358
Sep	27,898,755	22,856,816
Oct		21,044,736
Nov		17,452,367
Dec		14,813,620
Totals	175,693,053	218,189,274

Reporting Dates - 1st Quarter 2024

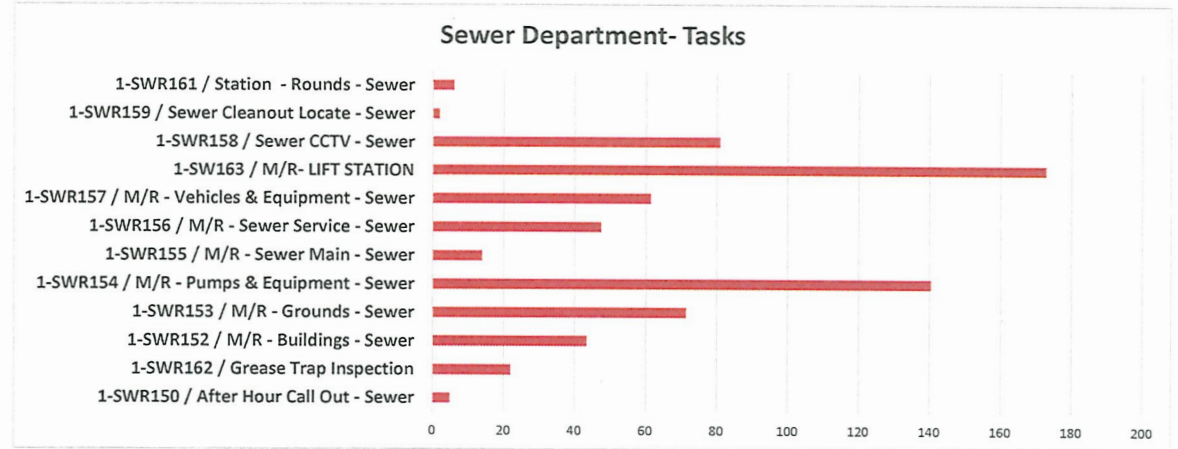


Sewer Department - Tasks

Sewer and Stormwater- Tasks

Task Type	Labor Hours
1-SWR150 / After Hour Call Out - Sewer	5.00
1-SWR162 / Grease Trap Inspection	22.00
1-SWR152 / M/R - Buildings - Sewer	43.50
1-SWR153 / M/R - Grounds - Sewer	71.50
1-SWR154 / M/R - Pumps & Equipment - Sewer	140.50
1-SWR155 / M/R - Sewer Main - Sewer	14.00
1-SWR156 / M/R - Sewer Service - Sewer	47.50
1-SWR157 / M/R - Vehicles & Equipment - Sewer	61.50
1-SW163 / M/R- LIFT STATION	173.00
1-SWR158 / Sewer CCTV - Sewer	81.00
1-SWR159 / Sewer Cleanout Locate - Sewer	2.00
1-SWR161 / Station - Rounds - Sewer	6.00
Total Hours	667.50

Reporting Dates - 1st Quarter 2024

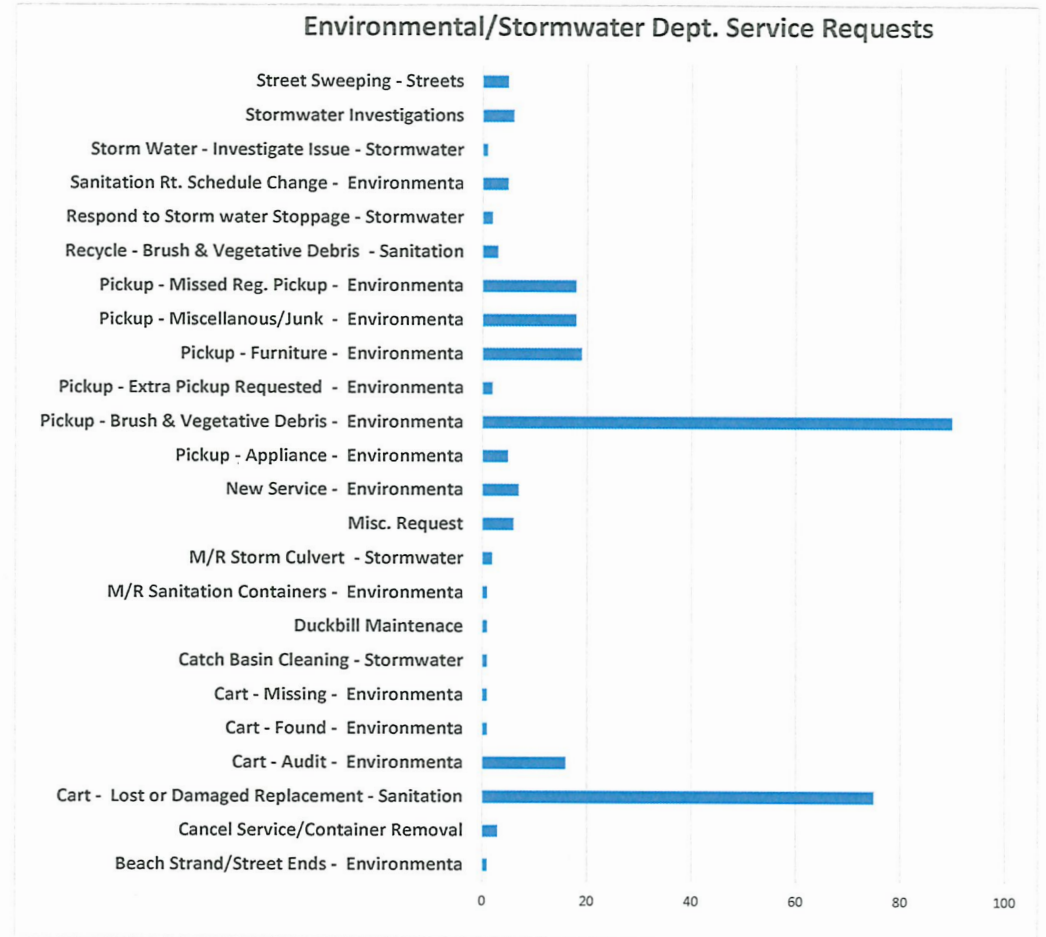


Environmental Services/Stormwater Department

Service Request Distribution By Request Type

Request Type	Count	Percentage
Beach Strand/Street Ends - Environmenta	1	0.35%
Cancel Service/Container Removal	3	1.04%
Cart - Lost or Damaged Replacement - Sanitation	75	25.95%
Cart - Audit - Environmenta	16	5.54%
Cart - Found - Environmenta	1	0.35%
Cart - Missing - Environmenta	1	0.35%
Catch Basin Cleaning - Stormwater	1	0.35%
Duckbill Maintenace	1	0.35%
M/R Sanitation Containers - Environmenta	1	0.35%
M/R Storm Culvert - Stormwater	2	0.69%
Misc. Request	6	2.08%
New Service - Environmenta	7	2.42%
Pickup - Appliance - Environmenta	5	1.73%
Pickup - Brush & Vegetative Debris - Environmenta	90	31.14%
Pickup - Extra Pickup Requested - Environmenta	2	0.69%
Pickup - Furniture - Environmenta	19	6.57%
Pickup - Miscellaneous/Junk - Environmenta	18	6.23%
Pickup - Missed Reg. Pickup - Environmenta	18	6.23%
Recycle - Brush & Vegetative Debris - Sanitation	3	1.04%
Respond to Storm water Stoppage - Stormwater	2	0.69%
Sanitation Rt. Schedule Change - Environmenta	5	1.73%
Storm Water - Investigate Issue - Stormwater	1	0.35%
Stormwater Investigations	6	2.08%
Street Sweeping - Streets	5	1.73%
Total Service Requests	289	100%

Reporting Dates - 1st Quarter 2024

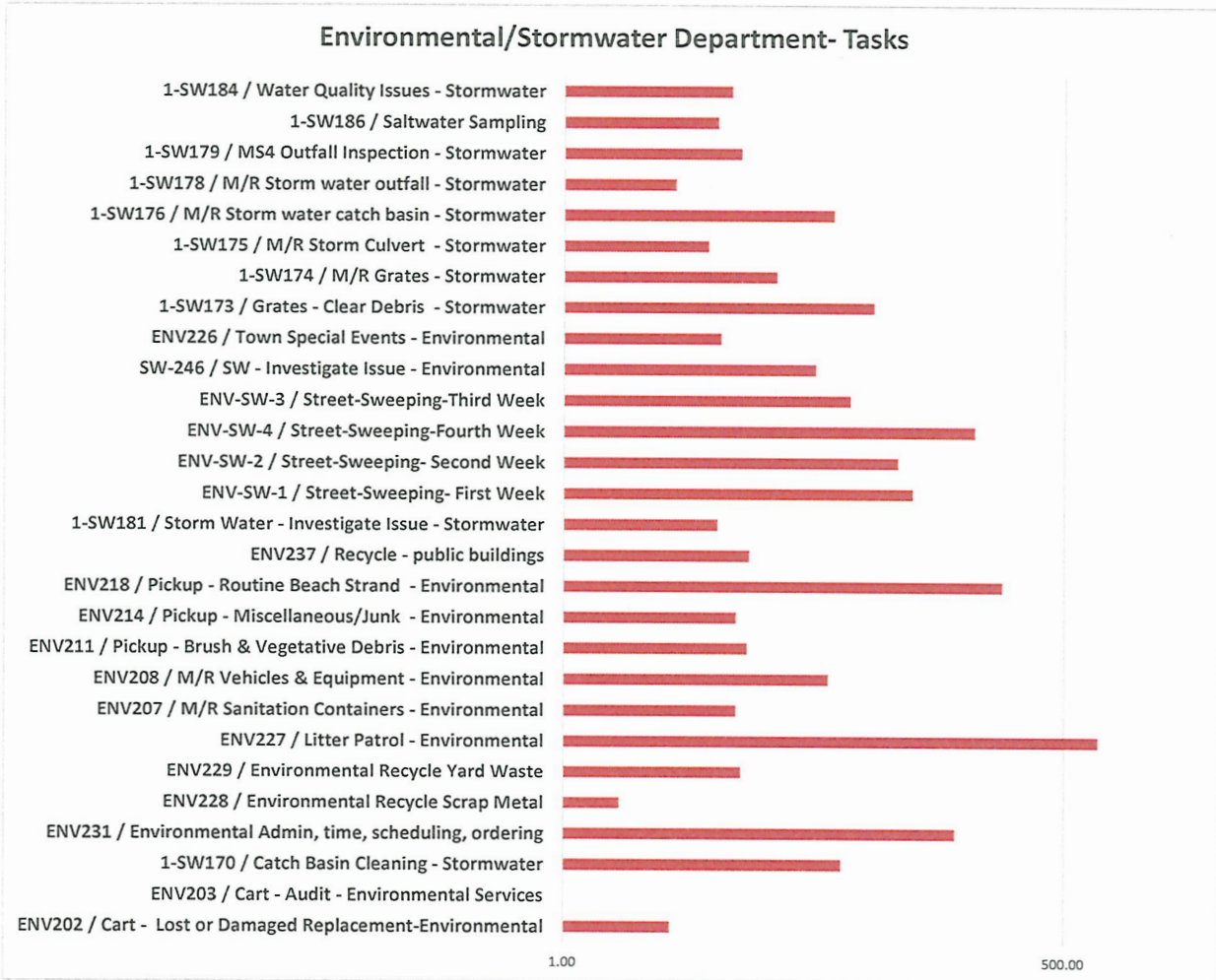


Environmental Services/Stormwater Department

Environmental Department Tasks

Task Type	Labor Hours
ENV202 / Cart - Lost or Damaged Replacement-Environmental	3.75
ENV203 / Cart - Audit - Environmental Services	0.50
1-SW170 / Catch Basin Cleaning - Stormwater	31.50
ENV231 / Environmental Admin, time, scheduling, ordering	129.50
ENV228 / Environmental Recycle Scrap Metal	2.00
ENV229 / Environmental Recycle Yard Waste	9.00
ENV227 / Litter Patrol - Environmental	766.75
ENV207 / M/R Sanitation Containers - Environmental	8.50
ENV208 / M/R Vehicles & Equipment - Environmental	26.75
ENV211 / Pickup - Brush & Vegetative Debris - Environmental	9.75
ENV214 / Pickup - Miscellaneous/Junk - Environmental	8.50
ENV218 / Pickup - Routine Beach Strand - Environmental	232.00
ENV237 / Recycle - public buildings	10.00
1-SW181 / Storm Water - Investigate Issue - Stormwater	6.75
ENV-SW-1 / Street-Sweeping- First Week	76.25
ENV-SW-2 / Street-Sweeping- Second Week	63.50
ENV-SW-4 / Street-Sweeping-Fourth Week	165.00
ENV-SW-3 / Street-Sweeping-Third Week	35.00
SW-246 / SW - Investigate Issue - Environmental	22.75
ENV226 / Town Special Events - Environmental	7.00
1-SW173 / Grates - Clear Debris - Stormwater	47.00
1-SW174 / M/R Grates - Stormwater	14.00
1-SW175 / M/R Storm Culvert - Stormwater	6.00
1-SW176 / M/R Storm water catch basin - Stormwater	28.50
1-SW178 / M/R Storm water outfall - Stormwater	4.00
1-SW179 / MS4 Outfall Inspection - Stormwater	9.00
1-SW186 / Saltwater Sampling	6.75
1-SW184 / Water Quality Issues - Stormwater	8.00
	1,738.00

Reporting Dates - 1st Quarter 2024



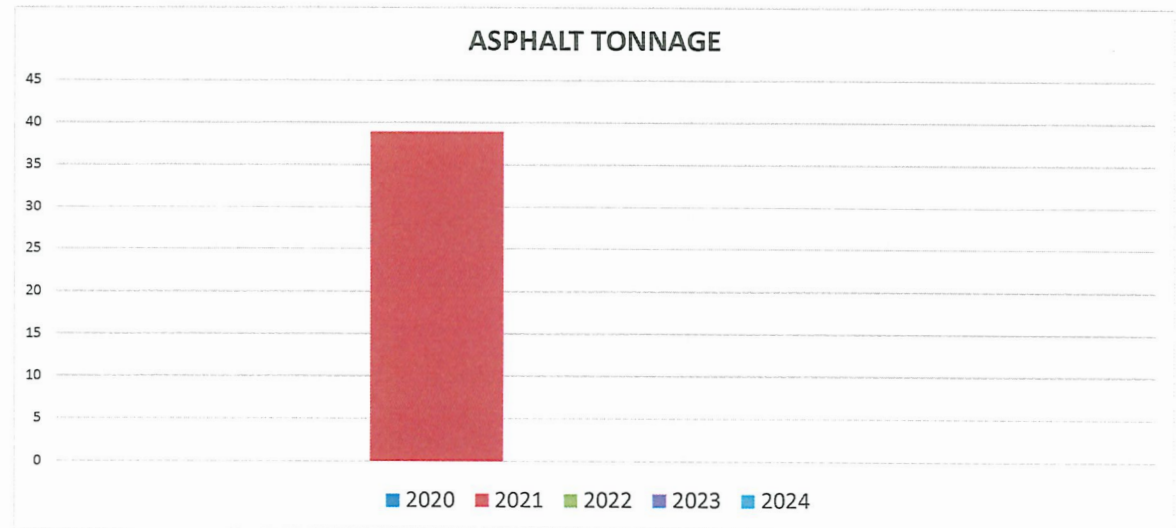
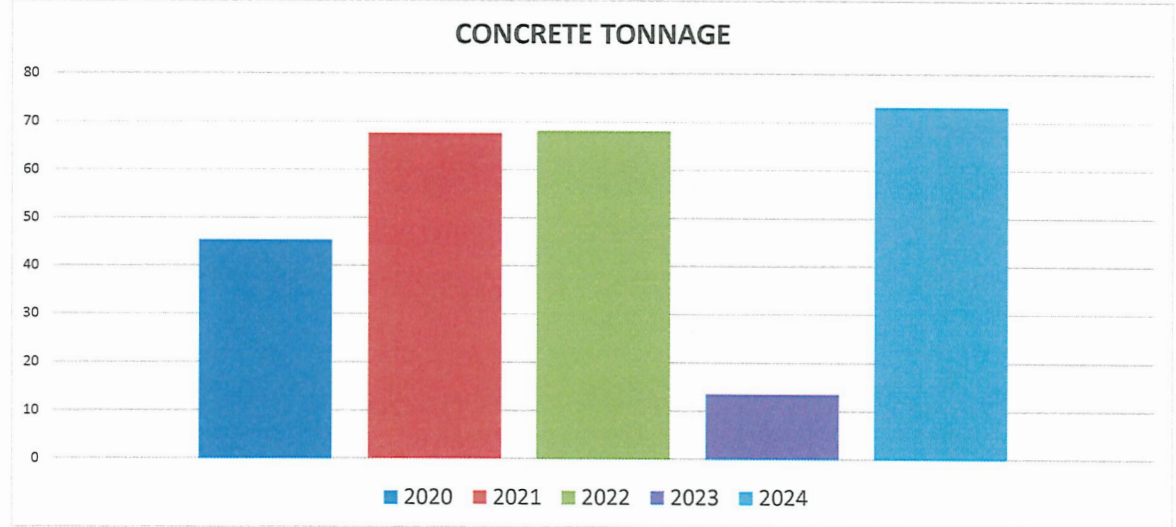
Environmental Services/Stormwater Department

Recycling

RECYCLING (Concrete) TONS					
	2020	2021	2022	2023	2024
JANUARY	8.95	15.07	0	0	19.59
FEBRUARY	0	3.68	8.82	0	19.62
MARCH	0	20.55	7.62	8.36	5.55
APRIL	16.83	0	0	0	0
MAY	0	20.69	0	0	17.44
JUNE	0	7.6	8.24	0	10.98
JULY	11.13	0	0	5.13	0
AUGUST	0	0	16.2	0	0
SEPTEMBER	15	3.34	0	0	0
OCTOBER	0	0	0	0	
NOVEMBER	0	0	27.21	0	
DECEMBER	8.46	0		0	
Totals	45.37	67.59	68.09	13.49	73.18

RECYCLING (Asphalt) TONS					
	2020	2021	2022	2023	2024
JANUARY	0	0	0	0	0
FEBRUARY	0	0	0	0	0
MARCH	0	0	0	0	0
APRIL	0	0	0	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	0	0	0	0	0
AUGUST	0	0	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	38.9	0	0	
NOVEMBER	0	0	0	0	
DECEMBER	0	0		0	
Totals	0	38.9	0	0	0

Reporting Dates - 1st Quarter 2024

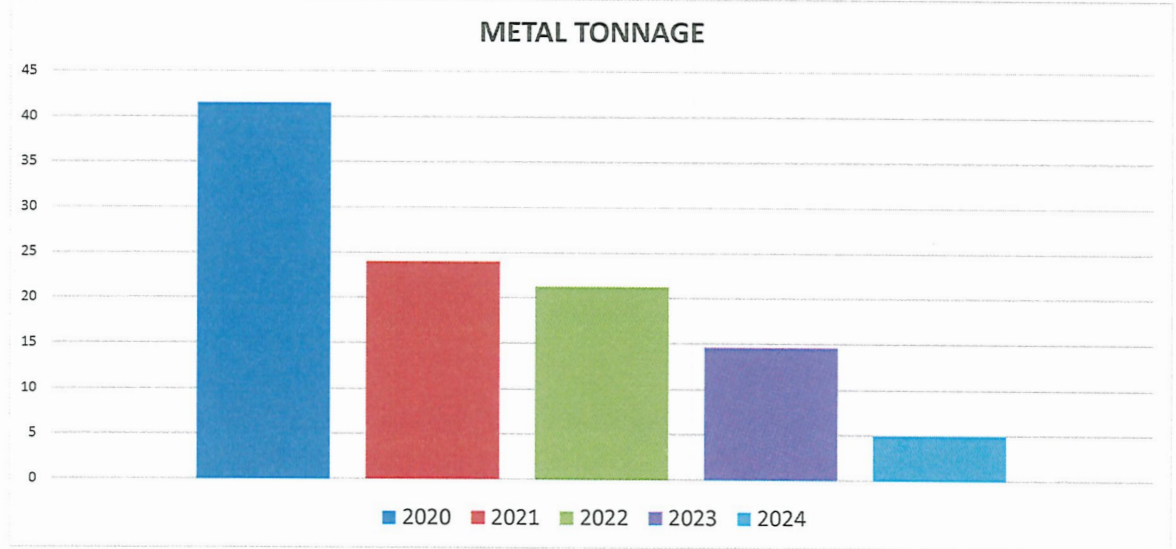


Environmental Services/Stormwater Department

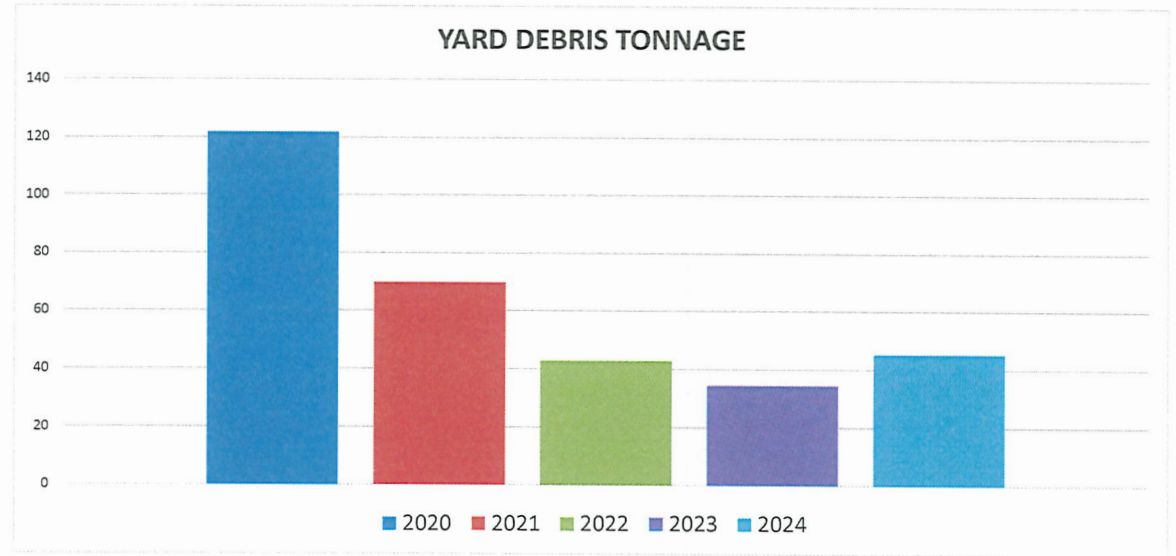
Recycling

RECYCLING (Metal) TONS					
	2020	2021	2022	2023	2024
JANUARY	6.13	0	0	1.88	0
FEBRUARY	0	5.24	1.62	0	0
MARCH	4	4.89	1.7	0	0
APRIL	2.53	0	3.41	0	2.34
MAY	2.22	3.25	3.94	0	0
JUNE	3.35	0	0	0	0
JULY	0	0	0	0	0
AUGUST	4.38	4.17	2.28	0	2.63
SEPTEMBER	0	0	0	0	0
OCTOBER	14.73	2.28	5.67	0	
NOVEMBER	4.18	0	2.6	0	
DECEMBER	0	4.13	0	12.72	
Totals	41.52	23.96	21.22	14.6	4.97

Reporting Dates - 1st Quarter 2024



RECYCLING (Yard Debris) TONS					
	2020	2021	2022	2023	2024
JANUARY	9.84	0	10.09	3.1	5.01
FEBRUARY	2.72	37.66	0	3.76	9.77
MARCH	0	3.97	4.26	3.78	4.47
APRIL	4.06	4.5	13.34	4.63	4.02
MAY	4.6	0	0	0	3.82
JUNE	6.38	0	0	5.61	5.23
JULY	7.1	6.57	10.77	10.87	5.65
AUGUST	50.17	0	0	0	1.64
SEPTEMBER	0	4.07	0	0	5.73
OCTOBER	20.29	8.97	1.5	2.66	
NOVEMBER	4.44	4.11	2.84		
DECEMBER	12.23	0	0		
Totals	121.83	69.85	42.8	34.41	45.34



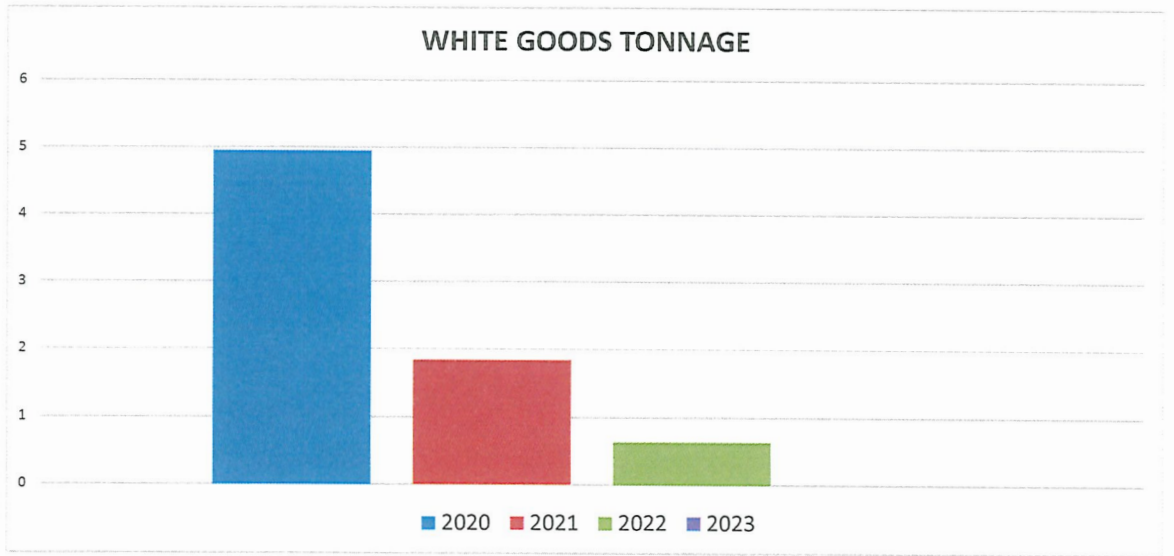
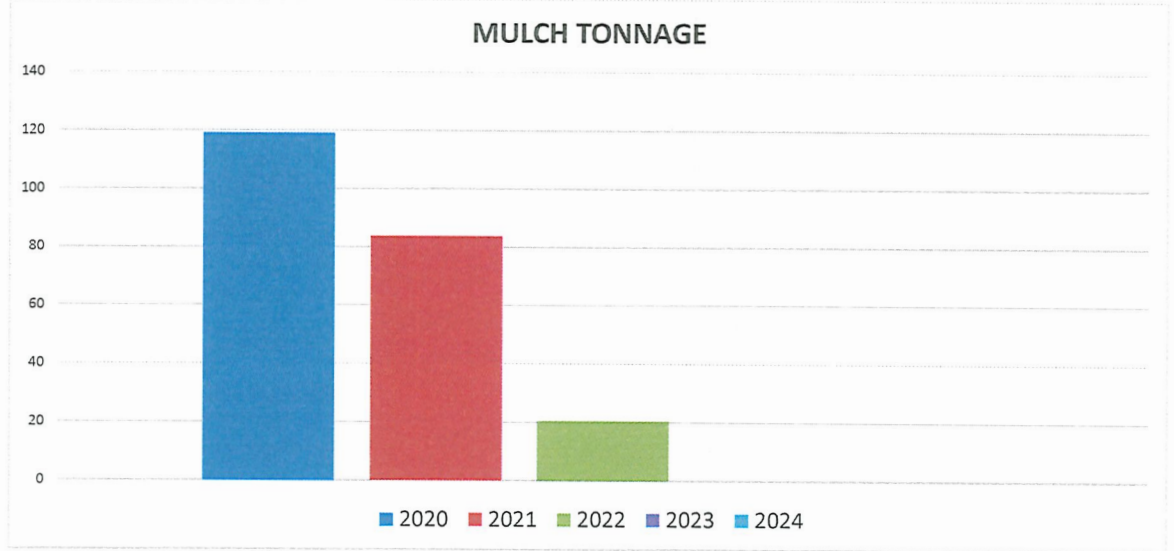
Environmental Services/Stormwater Department

Recycling

RECYCLING (Mulch) TONS					
	2020	2021	2022	2023	2024
JANUARY	11.45	6.48	5.39	0	0
FEBRUARY	7.73	0	4.39	0	0
MARCH	9.18	12.75	0	0	0
APRIL	12.21	15.62	4.83	0	0
MAY	7.45	4.33	0	0	0
JUNE	6.19	10.59	0	0	0
JULY	17.2	9.8	0	0	0
AUGUST	26.94	0	1.28	0	0
SEPTEMBER	4.59	3.42	0	0	0
OCTOBER	11.72	5.18	0	0	0
NOVEMBER	4.6	13.35	2.06	0	0
DECEMBER	0	2.27	2.56	0	0
Totals	119.26	83.79	20.51	0	0

RECYCLING (White Goods) TONS					
	2020	2021	2022	2023	2024
JANUARY	0	0.64	0	0	0
FEBRUARY	0.39	0	0	0	0
MARCH	0	0	0.32	0	0
APRIL	0	0	0.32	0	0
MAY	0	0	0	0	0
JUNE	0	0	0	0	0
JULY	4.13	0	0	0	0
AUGUST	0	0.54	0	0	0
SEPTEMBER	0	0	0	0	0
OCTOBER	0	0	0	0	0
NOVEMBER	0.43	0.33	0	0	0
DECEMBER	0	0.33	0	0	0
Totals	4.95	1.84	0.64	0	0

Reporting Dates - 1st Quarter 2024

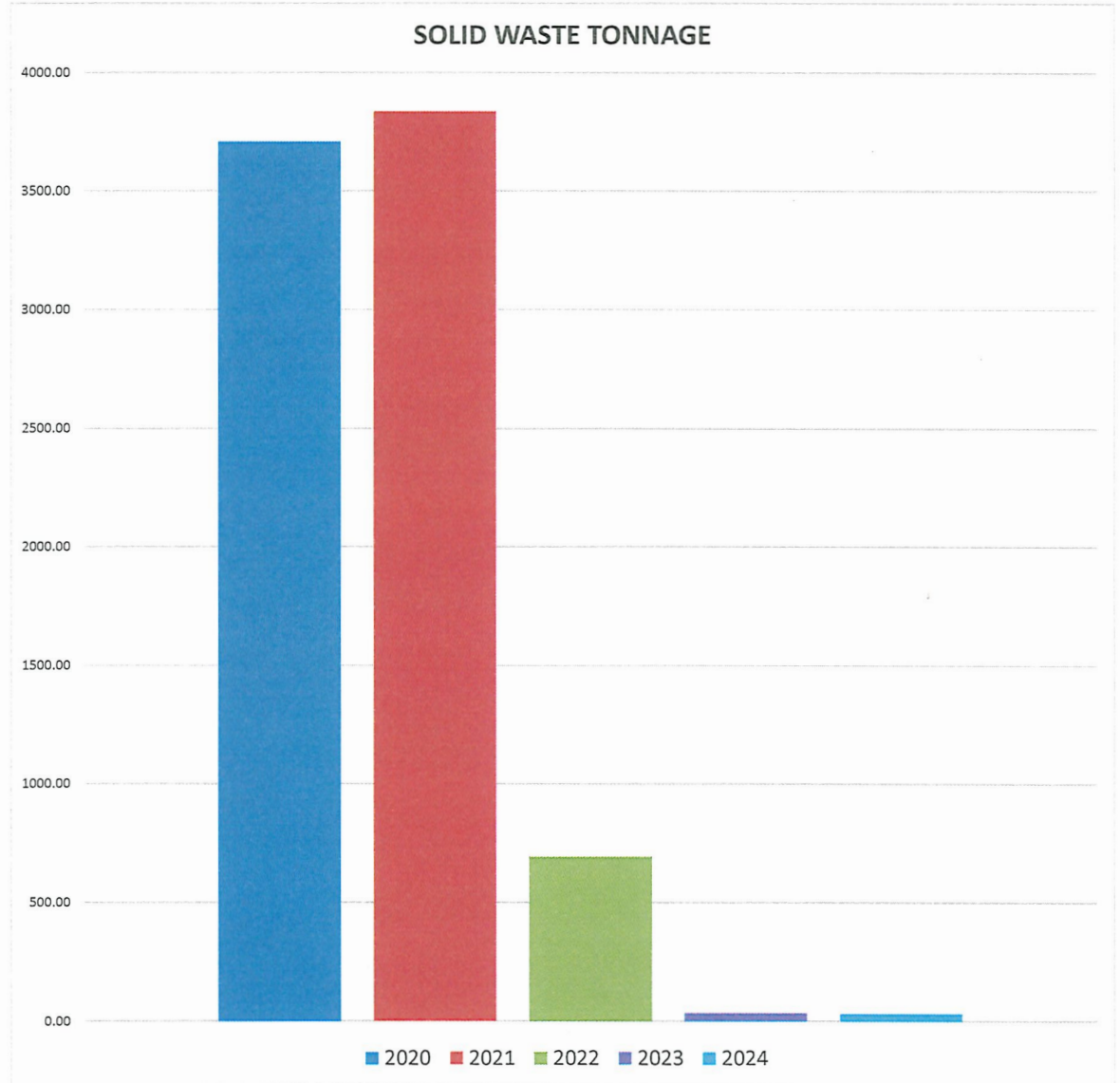


Environmental Services/Stormwater Department

Solid Waste

Municipal Solid Waste TONS					
	2020	2021	2022	2023	2024
JANUARY	226.7	207.88	203.55	8.54	4.83
FEBRUARY	204.41	211.42	204.02	0	2.6
MARCH	237.76	280.43	251.29	3.09	3.44
APRIL	205.36	325.4	13.11	0	3.14
MAY	323.19	354.34	6.2	5.38	3.1
JUNE	429.48	475.39	2.73	0	13.94
JULY	511.75	487.2	0	0	0
AUGUST	444.94	408.37	4.71	0	0
SEPTEMBER	357.37	348.06	3.31	0	1.65
OCTOBER	292.22	264.85	1.69	8.93	
NOVEMBER	218.1	249.65	0	0	
DECEMBER	257.64	222.84	2.12	10.01	
Totals	3708.92	3835.83	692.73	35.95	32.7

Reporting Dates - 1st Quarter 2024

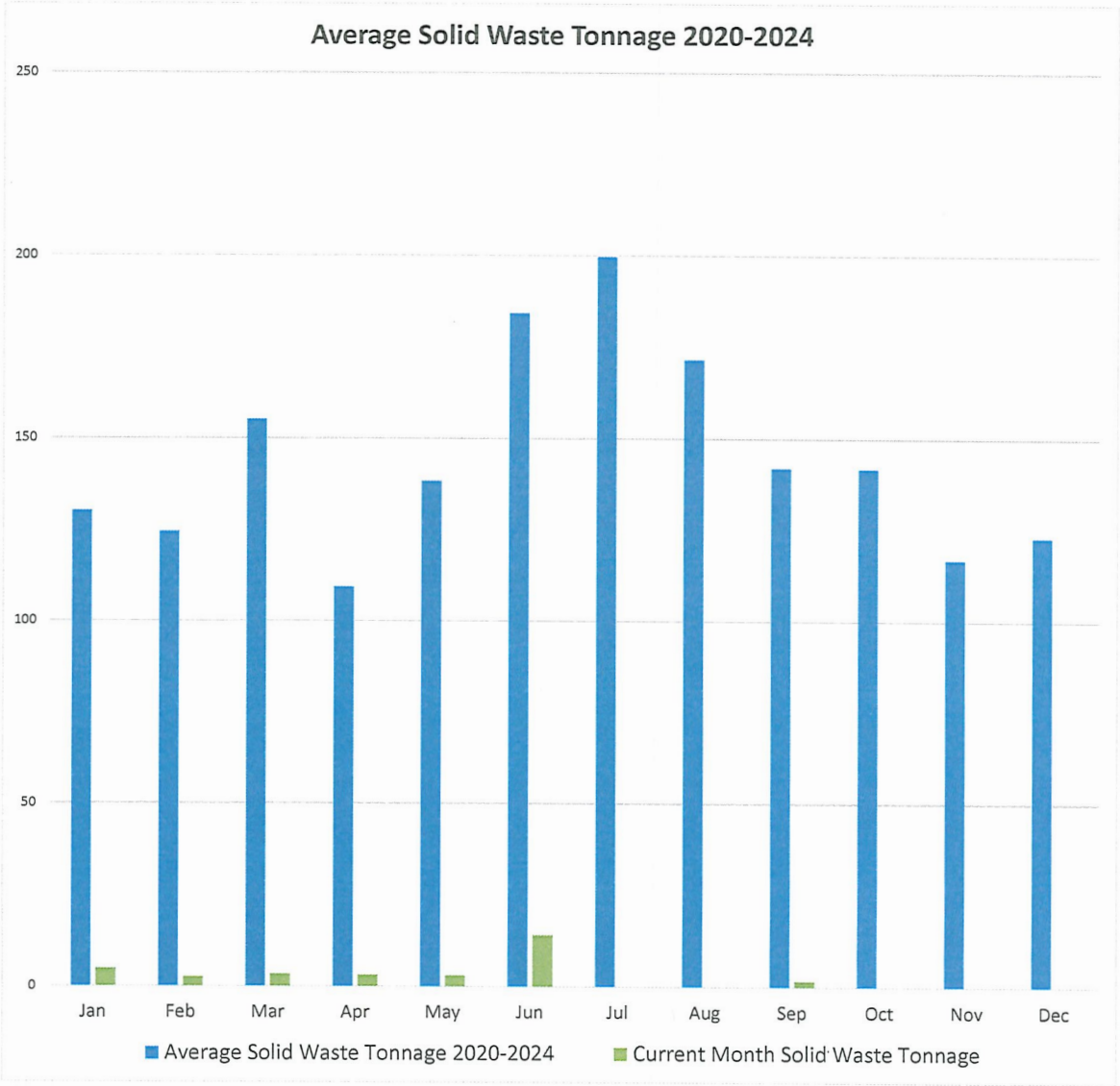


Environmental Services/Stormwater Department

Solid Waste Average

Month	Average Solid Waste Tonnage 2020-2024	Current Month Solid Waste Tonnage
Jan	130	4.83
Feb	124	2.6
Mar	155	3.44
Apr	109	3.14
May	138	3.1
Jun	184	13.94
Jul	200	0
Aug	172	0
Sep	142	1.65
Oct	142	
Nov	117	
Dec	123	

Reporting Dates - 1st Quarter 2024

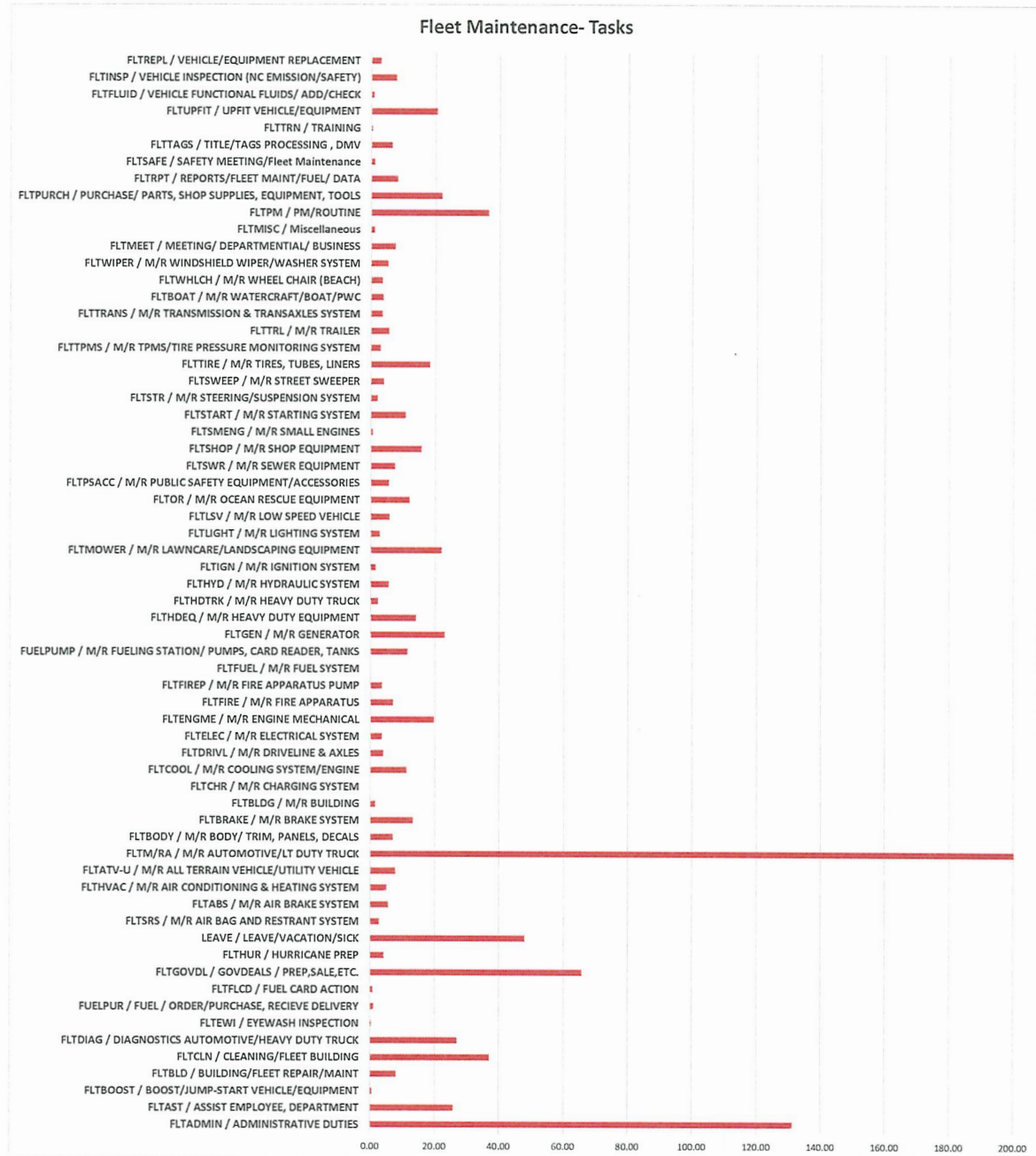


Fleet Maintenance Tasks

Fleet Maintenance Summary by Task

Task	Labor Hours
FLTADMIN / ADMINISTRATIVE DUTIES	131.25
FLTAST / ASSIST EMPLOYEE, DEPARTMENT	25.75
FLTBOOST / BOOST/JUMP-START VEHICLE/EQUIPMENT	0.50
FLTBLD / BUILDING/FLEET REPAIR/MAINT	8.00
FLTCNL / CLEANING/FLEET BUILDING	37.00
FLTDIAG / DIAGNOSTICS AUTOMOTIVE/HEAVY DUTY TRUCK	27.00
FLTEWI / EYEWASH INSPECTION	0.25
FUELPUR / FUEL / ORDER/PURCHASE, RECIEVE DELIVERY	1.00
FLTFLCD / FUEL CARD ACTION	0.75
FLTGOVDL / GOVDEALS / PREP.SALE,ETC.	65.75
FLTHUR / HURRICANE PREP	4.25
LEAVE / LEAVE/VACATION/SICK	48.00
FLTSRS / M/R AIR BAG AND RESTRANT SYSTEM	2.75
FLTABS / M/R AIR BRAKE SYSTEM	5.50
FLTHVAC / M/R AIR CONDITIONING & HEATING SYSTEM	5.00
FLTATV-U / M/R ALL TERRAIN VEHICLE/UTILITY VEHICLE	7.75
FLTMRA / M/R AUTOMOTIVE/LT DUTY TRUCK	210.75
FLTBODY / M/R BODY/ TRIM, PANELS, DECALS	7.00
FLTBRAKE / M/R BRAKE SYSTEM	13.25
FLTBLDG / M/R BUILDING	1.50
FLTCHR / M/R CHARGING SYSTEM	0.00
FLTCOOL / M/R COOLING SYSTEM/ENGINE	11.25
FLTDRIVL / M/R DRIVELINE & AXLES	4.00
FLTELEC / M/R ELECTRICAL SYSTEM	3.50
FLTENGME / M/R ENGINE MECHANICAL	19.75
FLTFIRE / M/R FIRE APPARATUS	7.00
FLTFIREP / M/R FIRE APPARATUS PUMP	3.50
FLTFUEL / M/R FUEL SYSTEM	0.00
FUELPUMP / M/R FUELING STATION/ PUMPS, CARD READER, TANKS	11.50
FLTGEN / M/R GENERATOR	23.00
FLTHDEQ / M/R HEAVY DUTY EQUIPMENT	14.00
FLTHDTRK / M/R HEAVY DUTY TRUCK	2.25
FLTHYD / M/R HYDRAULIC SYSTEM	5.50
FLTIGN / M/R IGNITION SYSTEM	1.50
FLTMOWER / M/R LAWNCARE/LANDSCAPING EQUIPMENT	22.00
FLTIGHT / M/R LIGHTING SYSTEM	2.75
FLTLV / M/R LOW SPEED VEHICLE	5.75
FLTOR / M/R OCEAN RESCUE EQUIPMENT	12.00
FLTPSACC / M/R PUBLIC SAFETY EQUIPMENT/ACCESSORIES	5.50
FLTSWR / M/R SEWER EQUIPMENT	7.50
FLTSHOP / M/R SHOP EQUIPMENT	15.75
FLTSMENG / M/R SMALL ENGINES	0.50
FLTSTART / M/R STARTING SYSTEM	10.75
FLTSTR / M/R STEERING/SUSPENSION SYSTEM	2.00
FLTSWEEP / M/R STREET SWEEPER	4.00
FLTIRE / M/R TIRES, TUBES, LINERS	18.25
FLTPMS / M/R TPMS/TIRE PRESSURE MONITORING SYSTEM	3.00
FLTTRL / M/R TRAILER	5.50
FLTRANS / M/R TRANSMISSION & TRANSAXLES SYSTEM	3.50
FLTBOAT / M/R WATERCRAFT/BOAT/PWC	3.75
FLTWLCH / M/R WHEEL CHAIR (BEACH)	3.50
FLTWIPER / M/R WINDSHIELD WIPER/WASHER SYSTEM	5.25
FLTMEET / MEETING/ DEPARTMENTAL/ BUSINESS	7.50
FLTMISC / Miscellaneous	1.00
FLTPM / PM/ROUTINE	36.50
FLTPURCH / PURCHASE/ PARTS, SHOP SUPPLIES, EQUIPMENT, TOOLS	22.00
FLTRPT / REPORTS/FLEET MAINT/FUEL/ DATA	8.25
FLTSAFE / SAFETY MEETING/Fleet Maintenance	1.00
FLTTAGS / TITLE/TAGS PROCESSING , DMV	6.50
FLTTRN / TRAINING	0.25
FLTUPFIT / UPFIT VEHICLE/EQUIPMENT	20.50
FLTFLUID / VEHICLE FUNCTIONAL FLUIDS/ ADD/CHECK	0.75
FLTINSP / VEHICLE INSPECTION (NC EMISSION/SAFETY)	7.75
FLTREPL / VEHICLE/EQUIPMENT REPLACEMENT	3.00
Total Hours	956.00

Reporting Dates - 1st Quarter 2024



FUEL SUMMARY REPORT**TOWN OF WRIGHTSVILLE BEACH**

Transaction Period:

07/01/2024 - 07/31/2024

Department:	Account		Quantity	Cost		Quantity	Cost		Total Cost
			Gas			Diesel			
FIRE	10-4340-2500		123.61	\$371.36		137.69	\$391.97		\$763.34
POLICE	10-4310-2500		1771.92	\$5,337.71		0	\$0.00		\$5,337.71
OCEAN RESCUE	10-4390-2500		585.38	\$1,759.57		0	\$0.00		\$1,759.57
PARKS PROGRAMS	10-6120-2500		0	\$0.00		0	\$0.00		\$0.00
PARKS MAINTENANCE	10-6130-2500		197.47	\$595.31		120.58	\$346.69		\$942.00
WATER	30-7130-2500		139.55	\$420.38		97.68	\$273.45		\$693.83
SEWER	30-7140-2500		0	\$0.00		19.84	\$57.04		\$57.04
ENVT.SERVICES/STORMWATER	10-4710-2500		446.3	\$1,341.27		461.26	\$1,303.92		\$2,645.19
FLEET MAINTENANCE	10-4250-2500		30.29	\$90.70		0	\$0.00		\$90.70
STREETS	10-4510-2500		342.67	\$1,026.47		0	\$0.00		\$1,026.47
PLANNING & INSPECTIONS	10-4900-2500		248.34	\$760.57		0	\$0.00		\$760.57
PARKING MANAGEMENT	10-4540-3050		43.62	\$131.31		0	\$0.00		\$131.31
BUILDING MAINTENANCE	10-4260-2500		56.22	\$169.65		0	\$0.00		\$169.65
		TL QTY=	3985.37		TL QTY=	837.05		Total: \$	14377.39
		TOTAL GAS COST		\$12,004.32	TOTAL DIESEL COST		\$2,373.07		

FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period:

08/01/2024 - 08/31/2024

Department:	Account		Quantity	Cost		Quantity	Cost		Total Cost
			Gas			Diesel			
FIRE	10-4340-2500		124.08	\$364.51		168.42	\$462.28		\$826.79
POLICE	10-4310-2500		1879.55	\$5,445.95		0	\$0.00		\$5,445.95
OCEAN RESCUE	10-4390-2500		595.22	\$1,767.50		0	\$0.00		\$1,767.50
PARKS PROGRAMS	10-6120-2500		0	\$0.00		0	\$0.00		\$0.00
PARKS MAINTENANCE	10-6130-2500		155.96	\$462.85		170.02	\$467.19		\$930.04
WATER	30-7130-2500		119.43	\$328.18		191.92	\$565.79		\$893.97
SEWER	30-7140-2500		0	\$0.00		16.45	\$44.29		\$44.29
ENVT.SERVICES/STORMWATER	10-4710-2500		429.98	\$1,271.46		344.81	\$935.41		\$2,206.87
FLEET MAINTENANCE	10-4250-2500		8.49	\$24.25		0	\$0.00		\$24.25
STREETS	10-4510-2500		347.43	\$1,023.14		0	\$0.00		\$1,023.14
PLANNING & INSPECTIONS	10-4900-2500		273.07	\$821.49		0	\$0.00		\$821.49
PARKING MANAGEMENT	10-4540-3050		29.75	\$87.70		0	\$0.00		\$87.70
BUILDING MAINTENANCE	10-4260-2500		37.45	\$108.92		0	\$0.00		\$108.92
		TL QTY=	4000.41		TL QTY=	891.62		Total: \$	14180.91
		TOTAL GAS COST		\$11,705.95	TOTAL DIESEL COST		\$2,474.96		

FUEL SUMMARY REPORT

TOWN OF WRIGHTSVILLE BEACH



Transaction Period:

09/01/2024 - 09/30/2024

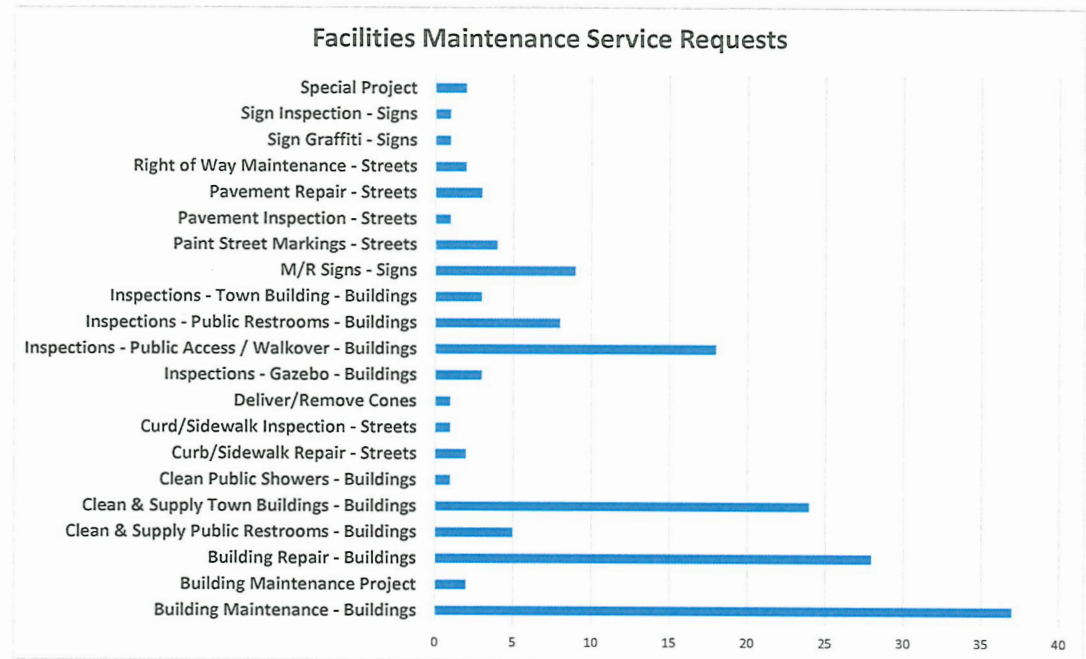
Department:	Account		Quantity	Cost		Quantity	Cost		Total Cost
			Gas			Diesel			
FIRE	10-4340-2500		88.27	\$243.35		96.78	\$258.54		\$501.89
POLICE	10-4310-2500		1674.54	\$4,273.70		0	\$0.00		\$4,273.70
OCEAN RESCUE	10-4390-2500		455.03	\$1,230.71		0	\$0.00		\$1,230.71
PARKS PROGRAMS	10-6120-2500		0	\$0.00		0	\$0.00		\$0.00
PARKS MAINTENANCE	10-6130-2500		148.06	\$377.80		0	\$0.00		\$377.80
WATER	30-7130-2500		167.05	\$441.00		0	\$0.00		\$441.00
SEWER	30-7140-2500		0	\$0.00		0	\$0.00		\$0.00
ENVT.SERVICES/STORMWATER	10-4710-2500		324.77	\$900.04		285.1	\$759.16		\$1,659.20
FLEET MAINTENANCE	10-4250-2500		0	\$0.00		0	\$0.00		\$0.00
STREETS	10-4510-2500		287.4	\$807.98		0	\$0.00		\$807.98
PLANNING & INSPECTIONS	10-4900-2500		260.65	\$698.27		0	\$0.00		\$698.27
PARKING MANAGEMENT	10-4540-3050		25.23	\$72.04		0	\$0.00		\$72.04
BUILDING MAINTENANCE	10-4260-2500		15.8	\$45.11		0	\$0.00		\$45.11
		TL QTY=	3446.8		TL QTY=	381.88		Total: \$	\$10,107.70
		TOTAL GAS COST		\$9,090.00	TOTAL DIESEL COST		\$1,017.70		

Facilities Maintenance

Service Request Distribution By Request Type

Request Type	Count	Percentage
Building Maintenance - Buildings	37	23.72%
Building Maintenance Project	2	1.28%
Building Repair - Buildings	28	17.95%
Clean & Supply Public Restrooms - Buildings	5	3.21%
Clean & Supply Town Buildings - Buildings	24	15.38%
Clean Public Showers - Buildings	1	0.64%
Curb/Sidewalk Repair - Streets	2	1.28%
Curd/Sidewalk Inspection - Streets	1	0.64%
Deliver/Remove Cones	1	0.64%
Inspections - Gazebo - Buildings	3	1.92%
Inspections - Public Access / Walkover - Buildings	18	11.54%
Inspections - Public Restrooms - Buildings	8	5.13%
Inspections - Town Building - Buildings	3	1.92%
M/R Signs - Signs	9	5.77%
Paint Street Markings - Streets	4	2.56%
Pavement Inspection - Streets	1	0.64%
Pavement Repair - Streets	3	1.92%
Right of Way Maintenance - Streets	2	1.28%
Sign Graffiti - Signs	1	0.64%
Sign Inspection - Signs	1	0.64%
Special Project	2	1.28%
Total	156	100.00%

Reporting Dates - 1st Quarter 2024

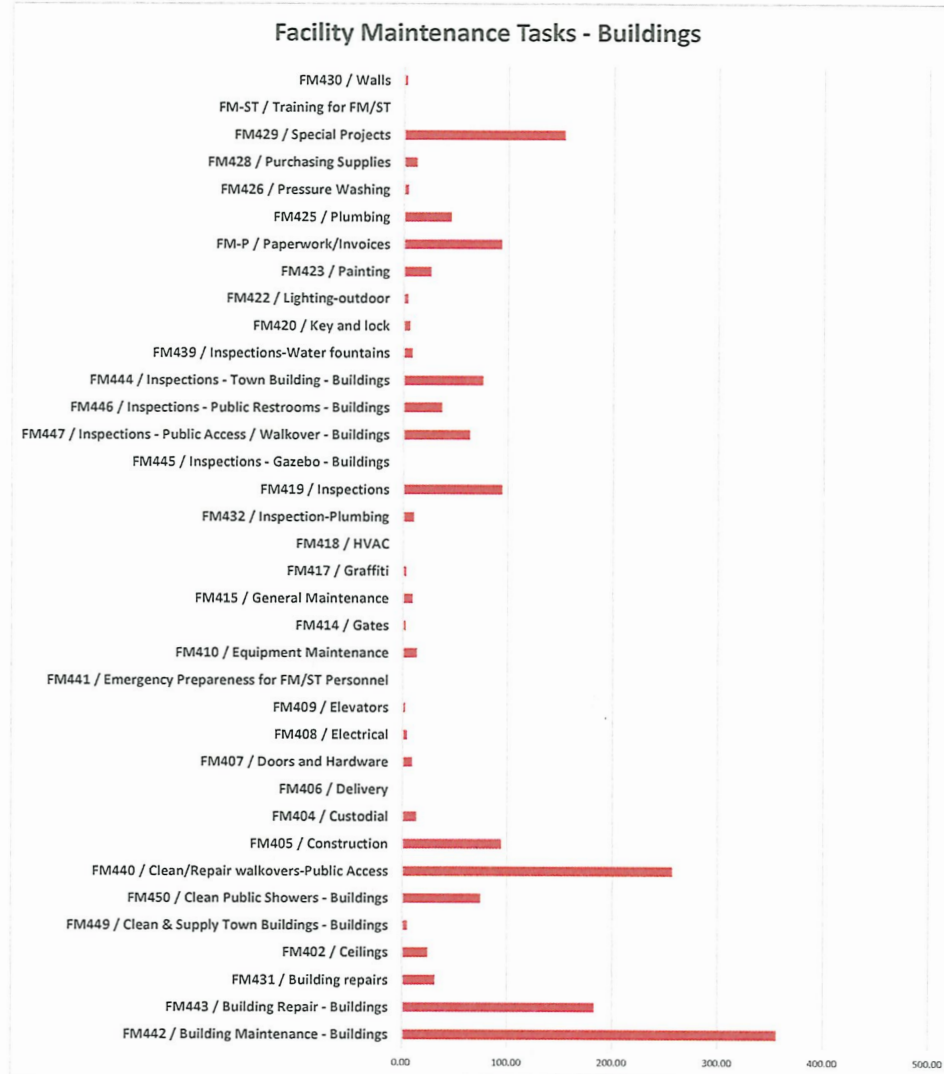


Facility Maintenance

Facility Maintenance Summary by Task

Reporting Dates - 1st Quarter 2024

Task / Buildings	Labor Hours
FM442 / Building Maintenance - Buildings	356.00
FM443 / Building Repair - Buildings	183.50
FM431 / Building repairs	32.00
FM402 / Ceilings	25.00
FM449 / Clean & Supply Town Buildings - Buildings	5.50
FM450 / Clean Public Showers - Buildings	75.00
FM440 / Clean/Repair walkovers-Public Access	257.25
FM405 / Construction	95.00
FM404 / Custodial	14.00
FM406 / Delivery	1.00
FM407 / Doors and Hardware	10.00
FM408 / Electrical	5.00
FM409 / Elevators	3.00
FM441 / Emergency Preparedness for FM/ST Personnel	2.00
FM410 / Equipment Maintenance	14.00
FM414 / Gates	3.50
FM415 / General Maintenance	10.00
FM417 / Graffiti	4.00
FM418 / HVAC	1.00
FM432 / Inspection-Plumbing	11.00
FM419 / Inspections	95.00
FM445 / Inspections - Gazebo - Buildings	2.00
FM447 / Inspections - Public Access / Walkover - Buildings	64.00
FM446 / Inspections - Public Restrooms - Buildings	37.50
FM444 / Inspections - Town Building - Buildings	76.50
FM439 / Inspections-Water fountains	9.00
FM420 / Key and lock	7.00
FM422 / Lighting-outdoor	5.00
FM423 / Painting	27.00
FM-P / Paperwork/Invoices	94.00
FM425 / Plumbing	46.00
FM426 / Pressure Washing	5.00
FM428 / Purchasing Supplies	13.00
FM429 / Special Projects	153.75
FM-ST / Training for FM/ST	1.00
FM430 / Walls	4.00
	1,747.50

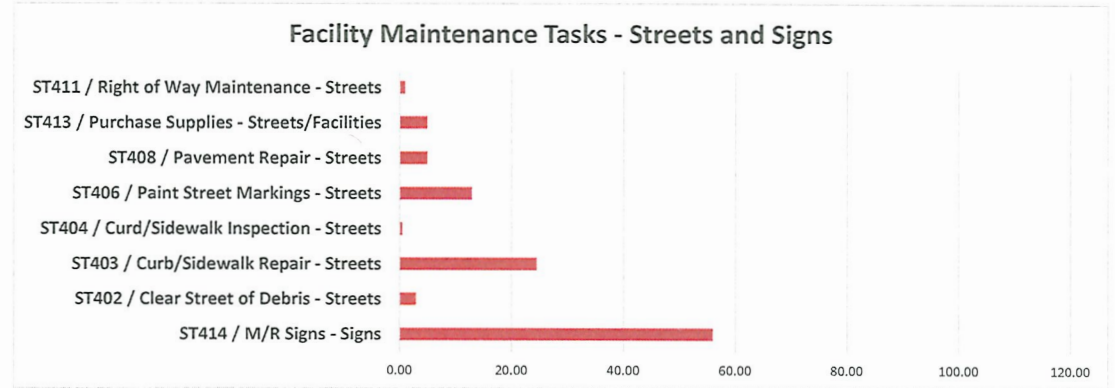


Facility Maintenance

Facility Maintenance Summary by Task

Task / Streets and Signs	Labor Hours
ST414 / M/R Signs - Signs	56.00
ST402 / Clear Street of Debris - Streets	3.00
ST403 / Curb/Sidewalk Repair - Streets	24.50
ST404 / Curd/Sidewalk Inspection - Streets	0.50
ST406 / Paint Street Markings - Streets	13.00
ST408 / Pavement Repair - Streets	5.00
ST413 / Purchase Supplies - Streets/Facilities	5.00
ST411 / Right of Way Maintenance - Streets	1.00
Total Labor Hours	108.00

Reporting Dates - 1st Quarter 2024



TOWN OF WRIGHTSVILLE BEACH PLANNING & PARKS DEPARTMENT

RECREATION PROGRAMS

First Quarter Fiscal Year 2024-2025

July 2024

August 2024

September 2024



Katie Ryan, Parks and Recreation Program Supervisor

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT
July 2024**

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center			-			-
Farmers' Market	Seawater Field			-			7,953
Junior Lifeguard	Beach Access 36	25	73	98	125	365	490
Performance Club Class/Camp	Recreation Center	13	19	32	65	95	160
Shag / Line Dancing	Recreation Center			-			-
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		38	92	130	190	460	8,603
Cardio Crunch (M-W-F)	Recreation Center	8	11	19	48	66	114
Running (KRTN)	Soccer Field			-			-
Tone & Stretch (T-Th)	Recreation Center	10	10	20	35	44	79
Youth Fitness - CBB Strength	Basketball Court			-			-
Barre-lates	Recreation Center	4	4	8	9	11	20
Yoga - Hatha (Gentle)	Recreation Center	7	12	19	21	55	76
Yoga - Vinyasa	Recreation Center	9	11	20	37	60	97
FITNESS TOTAL		38	48	86	150	236	386
** Basketball League - Adult	Basketball Court	6	135	141			1,140
Basketball - Youth	Basketball Court			-			-
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field	2	6	8	10	30	40
Lacrosse Camp	Soccer Field	2	20	22	10	100	110
Pickleball Lessons	Tennis Courts			-			-
Pickleball Open Play	Tennis Courts	45		45	540		540
Scoopers Lacrosse	Soccer Field			-			-
Soccer Shots	Soccer Field			-			-
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts			-			-
Tennis Lessons - Youth	Tennis Courts			-			-
Tennis Lessons - Adults	Tennis Courts			-			-
SPORTS TOTAL		55	161	216	560	130	1,830
GRAND TOTAL		131	301	432	900	826	10,819

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	10
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**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT
July 2024**

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	2	1		1	400	400
Event Stage	Private				-		
*Recreation Center	AA	4	1		1	50	200
Recreation Center	Private	3	3		3	86	86
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private				-		
Shelters	Private	5		5	5	163	163
Soccer Field	Private	3	1		1	65	195
Soccer Field	WBP&R Activities				-		
Softball Field	Private	3	1		1	65	195
Town Hall Field	Private				-		
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	31	3	31	34	34	147
TOTALS		51	10	36	46	863	1,386

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	1140
Event Stage	400
Pickleball Courts	540
Recreation Center	832
Recycle Field	
Overflow Field	
Shelters	163
Soccer Field	150
Softball Field	195
Tennis Courts	
Town Hall Field	
Wheelchair	147

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

July 2024

Total Receipts Written - 206

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 1,141.00	\$ 948.00		\$ 2,089.00
BUSINESS ON BEACH PERMITS				\$ -
COTILLION / ART				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES	\$ 1,000.00	\$ 4,000.00		\$ 5,000.00
DONATIONS - PICKLEBALL COURTS				\$ -
FARMERS' MARKET FEES	\$ 310.00	\$ 2,655.00		\$ 2,965.00
FARMERS' MARKET BAGS	\$ 480.00			\$ 480.00
FITNESS - CARDIO / TONE	\$ 299.00	\$ 392.00		\$ 691.00
FITNESS - BARRE, YOGA, ETC.	\$ 552.00	\$ 1,090.00		\$ 1,642.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH		\$ 394.00	\$ 197.00	\$ 197.00
JUNIOR LIFEGUARD	\$ 800.00	\$ 760.00	\$ 464.00	\$ 1,096.00
KIDS RUN THE NATION			\$ 610.00	\$ (610.00)
LACROSSE CAMP		\$ 704.00	\$ 145.60	\$ 558.40
LACROSSE - SCOOPERS	\$ 190.00	\$ 1,261.00		\$ 1,451.00
PERFORMANCE CLUB		\$ 1,320.00	\$ 381.00	\$ 939.00
PICKLEBALL LESSONS	\$ 80.00	\$ 96.00		\$ 176.00
RENTAL - EVENT STAGE				\$ -
RENTAL - MISC OPEN AREAS				\$ -
RENTAL - PICNIC SHELTERS		\$ 362.00	\$ 325.00	\$ 37.00
RENT - RECREATION CENTER	\$ 270.00	\$ 1,277.50	\$ 200.00	\$ 1,347.50
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SHAG / LINE DANCING				\$ -
SOCCER SHOTS				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS		\$ 750.00		\$ 750.00
TENNIS - YOUTH & TOTS	\$ 160.00	\$ 285.00		\$ 445.00
TENNIS - ADULTS				\$ -
TENNIS CAMP				\$ -
T-SHIRTS, ETC.		\$ 105.00		\$ 105.00
WBOR COMMUNITY TRAINING				\$ -
JULY 2024	\$ 5,282.00	\$ 16,399.50	\$ 2,322.60	\$ 19,358.90
JULY 2023	\$ 3,594.00	\$ 23,366.50	\$ 895.00	\$ 26,065.50
BEHIND/AHEAD BY	\$ 1,688.00	\$ (6,967.00)	\$ 1,427.60	\$ (6,706.60)

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

August 2024

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center			-			-
Farmers' Market	Seawater Field			-			5,138
Junior Lifeguard	Beach Access 36	12	38	50	24	76	100
Performance Club Class/Camp	Recreation Center			-			-
Shag / Line Dancing	Recreation Center			-			-
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		12	38	50	24	76	5,238
Cardio Crunch (M-W-F)	Recreation Center	7	11	18	39	63	102
Running (KRTN)	Soccer Field	4	5	9	4	5	9
Tone & Stretch (T-Th)	Recreation Center	8	11	19	23	42	65
Youth Fitness - CBB Strength	Basketball Court			-			-
Barre-lates	Recreation Center	2	5	7	8	21	29
Yoga - Hatha (Gentle)	Recreation Center	15	13	28	34	55	89
Yoga - Vinyasa	Recreation Center	16	16	32	45	69	114
FITNESS TOTAL		52	61	113	153	255	408
** Basketball League - Adult	Basketball Court	6	135	141			330
Basketball - Youth	Basketball Court			-			-
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons	Tennis Courts			-			-
Pickleball Open Play	Tennis Courts	45		45	630		630
Scoopers Lacrosse	Soccer Field	9	39	48	18	78	96
Soccer Shots	Soccer Field			-			-
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts			-			-
Tennis Lessons - Youth	Tennis Courts			-			-
Tennis Lessons - Adults	Tennis Courts			-			-
SPORTS TOTAL		60	174	234	648	78	1,056
GRAND TOTAL		124	273	397	825	409	6,702

** Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	12
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**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT**

August 2024

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	2	1		1	900	900
Event Stage	Private				-		
*Recreation Center	AA	4		1	1	50	200
Recreation Center	Private	1	1	1	2	76	76
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private	4	2		2	115	215
Shelters	Private	4		4	4	164	164
Soccer Field	Private	1	1		1	65	65
Soccer Field	WBP&R Activities				-		
Softball Field	Private	1	1		1	65	65
Town Hall Field	Private				-		
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	26	2	21	23	23	75
TOTALS		43	8	27	35	1,458	1,760

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	330
Event Stage	900
Pickleball Courts	630
Recreation Center	675
Recycle Field	
Overflow Field	215
Shelters	164
Soccer Field	170
Softball Field	65
Tennis Courts	
Town Hall Field	
Wheelchair	75

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

August 2024

Total Receipts Written - 285

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 1,529.00	\$ 5,846.00	\$ 738.00	\$ 6,637.00
BUSINESS ON BEACH PERMITS	\$ 200.00			\$ 200.00
COTILLION				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
DONATIONS - PICKLEBALL COURTS				\$ -
FARMERS' MARKET FEES	\$ 260.00	\$ 2,110.00		\$ 2,370.00
FARMERS' MARKET BAGS				\$ -
FITNESS - CARDIO / TONE	\$ 331.00	\$ 576.00		\$ 907.00
FITNESS - BARRE, YOGA, ETC.	\$ 860.00	\$ 1,500.00		\$ 2,360.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD				\$ -
KIDS RUN THE NATION	\$ 504.00	\$ 765.00		\$ 1,269.00
LACROSSE CAMP				\$ -
LACROSSE - SCOOPERS	\$ 665.00	\$ 3,164.00		\$ 3,829.00
PERFORMANCE CLUB	\$ 725.00	\$ 4,070.00		\$ 4,795.00
PICKLEBALL LESSONS	\$ 40.00	\$ 480.00		\$ 520.00
RENTAL - EVENT STAGE				\$ -
RENTAL - MISC OPEN AREAS		\$ 200.00	\$ 400.00	\$ (200.00)
RENTAL - PICNIC SHELTERS		\$ 817.00	\$ 375.00	\$ 442.00
RENT - RECREATION CENTER	\$ 140.00	\$ 240.00	\$ 300.00	\$ 80.00
RENTAL - SOCCER FIELD				\$ -
RENTAL - SOFTBALL FIELD				\$ -
SHAG / LINE DANCING				\$ -
SOCCER SHOTS				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS	\$ 180.00	\$ 3,720.00	\$ 3,615.00	\$ 285.00
TENNIS - YOUTH & TOTS	\$ 640.00	\$ 475.00	\$ 190.00	\$ 925.00
TENNIS - ADULTS	\$ 240.00	\$ 475.00		\$ 715.00
TENNIS CAMP				\$ -
T-SHIRTS, ETC.		\$ 185.00		\$ 185.00
WBOR COMMUNITY TRAINING				\$ -
AUGUST 2024	\$ 6,314.00	\$ 24,623.00	\$ 5,618.00	\$ 25,319.00
AUGUST 2023	\$ 8,716.00	\$ 23,373.00	\$ 4,383.00	\$ 27,706.00
BEHIND/AHEAD BY	\$ (2,402.00)	\$ 1,250.00	\$ 1,235.00	\$ (2,387.00)

**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
PROGRAMS AND ACTIVITIES PARTICIPATION REPORT**

September 2024

PROGRAMS / ACTIVITIES	FACILITY USED	INDIVIDUAL PARTICIPANTS			ATTENDANCE		
		WBR	NR	TOTAL	WBR	NR	TOTAL
Cotillion / Arts	Recreation Center			-			-
Farmers' Market	Seawater Field			-			4,213
Junior Lifeguard	Beach Access 36			-			-
Performance Club Class/Camp	Recreation Center	4	39	43	10	101	111
Shag / Line Dancing	Recreation Center			-			-
WBOR Community Training	Public Safety Building			-			-
OTHER PROGRAMS TOTAL		4	39	43	10	101	4,324
Cardio Crunch (M-W-F)	Recreation Center	9	11	20	36	57	93
Running (KRTN)	Soccer Field	4	5	9	16	20	36
Tone & Stretch (T-Th)	Recreation Center	6	11	17	28	43	71
Youth Fitness - CBB Strength	Basketball Court			-			-
Barre-lates	Recreation Center	3	6	9	8	29	37
Yoga - Hatha (Gentle)	Recreation Center	10	14	24	30	63	93
Yoga - Vinyasa	Recreation Center	13	13	26	29	52	81
FITNESS TOTAL		45	60	105	147	264	411
** Basketball League - Adult	Basketball Court			-			-
Basketball - Youth	Basketball Court	19	43	62	76	172	248
** Flag Football League - Adult	Soccer/Recycle Flds			-			-
Flag Football League - Youth	Soccer Field			-			-
Lacrosse Camp	Soccer Field			-			-
Pickleball Lessons	Tennis Courts	3	12	15	6	24	30
Pickleball Open Play	Tennis Courts	45		45	495		495
Scoopers Lacrosse	Soccer Field	10	39	49	40	156	196
Soccer Shots	Soccer Field			-			-
Tennis Camp	Tennis Courts			-			-
Tennis Lessons - Tots	Tennis Courts	5	4	9	25	20	45
Tennis Lessons - Youth	Tennis Courts	5	3	8	25	15	40
Tennis Lessons - Adults	Tennis Courts	4	4	8	16	16	32
SPORTS TOTAL		91	105	196	683	403	1,086
GRAND TOTAL		140	204	344	840	768	5,821

*: Programs where total attendance is estimated based on number of games and approximate number of players.

SPECIAL EVENT PERMITS:	16
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**WRIGHTSVILLE BEACH
PARKS AND RECREATION DEPARTMENT
FACILITY RESERVATIONS AND USAGE REPORT
September 2024**

FACILITY RESERVED	GROUP USING FACILITY	DAYS USED	NUMBER OF GROUPS			INDIVIDUAL PARTICIPANTS	TOTAL ATTENDANCE
			W.B. RES	NON-RES	TOTAL		
Event Stage	WB P&R Events	1	1		1	500	500
Event Stage	Private				-		
*Recreation Center	AA	5		1	1	50	250
Recreation Center	Private	3	1	2	3	110	110
Recreation Center	WB P&R Events				-		
Recycle Field	Flag Football				-		
Overflow Parking	Private	11		3	3	3,470	3,960
Shelters	Private	4	1	4	5	125	125
Soccer Field	Private	2		1	1	3,000	3,000
Soccer Field	WBP&R Activities				-		
Softball Field	Private				-		
Town Hall Field	Private	2		1	1	3,000	3,000
Town Hall Field	WB P&R Events				-		
Wheelchair	Private	25		17	17	17	52
TOTALS		53	3	29	32	10,272	10,997

* Total individual participants, multiplied by number of days facility was used

TOTAL FACILITY USAGE (INCLUDES PROGRAMS, ACTIVITIES AND RESERVATIONS)

FACILITY/ LOCATION	TOTAL USAGE (NO. OF PEOPLE)
Basketball Courts	248
Event Stage	500
Pickleball Courts	525
Recreation Center	846
Recycle Field	
Overflow Field	3960
Shelters	125
Soccer Field	3232
Softball Field	
Tennis Courts	117
Town Hall Field	3000
Wheelchair	52

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE

September 2024

Total Receipts Written - 209

PROGRAM	W.B. RES.	NON-RES.	REFUNDS	TOTAL
BASKETBALL - ADULT				\$ -
BASKETBALL - YOUTH	\$ 139.00	\$ 316.00		\$ 455.00
BUSINESS ON BEACH PERMITS				\$ -
COTILLION				\$ -
DONATIONS				\$ -
DONATIONS - BENCHES				\$ -
DONATIONS - PICKLEBALL COURTS				\$ -
FARMERS' MARKET FEES	\$ 230.00	\$ 2,500.00		\$ 2,730.00
FARMERS' MARKET BAGS				\$ -
FITNESS - CARDIO / TONE	\$ 280.00	\$ 601.00		\$ 881.00
FITNESS - BARRE, YOGA, ETC.	\$ 680.00	\$ 1,760.00		\$ 2,440.00
FITNESS - YOUTH				\$ -
FLAG FOOTBALL - ADULT				\$ -
FLAG FOOTBALL - YOUTH				\$ -
JUNIOR LIFEGUARD				\$ -
KIDS RUN THE NATION				\$ -
LACROSSE CAMP				\$ -
LACROSSE - SCOOPERS	\$ 190.00	\$ 1,243.00		\$ 1,433.00
PERFORMANCE CLUB	\$ 565.00	\$ 3,675.00		\$ 4,240.00
PICKLEBALL LESSONS		\$ 96.00	\$ 81.00	\$ 15.00
RENTAL - EVENT STAGE		\$ 500.00		\$ 500.00
RENTAL - MISC OPEN AREAS	\$ 725.00	\$ 2,350.00		\$ 3,075.00
RENTAL - PICNIC SHELTERS	\$ 258.00	\$ 665.00	\$ 575.00	\$ 348.00
RENT - RECREATION CENTER		\$ 350.00	\$ 400.00	\$ (50.00)
RENTAL - SOCCER FIELD		\$ 555.00	\$ 350.00	\$ 205.00
RENTAL - SOFTBALL FIELD				\$ -
SHAG / LINE DANCING				\$ -
SOCCER SHOTS				\$ -
SPNSRS - MOVIE, CONCERT				\$ -
SPECIAL EVENT PERMITS	\$ 180.00	\$ 4,430.00	\$ 1,650.00	\$ 2,960.00
TENNIS - YOUTH & TOTS	\$ 880.00	\$ 475.00	\$ 64.00	\$ 1,291.00
TENNIS - ADULTS				\$ -
TENNIS CAMP				\$ -
T-SHIRTS, ETC.	\$ 11.00			\$ 11.00
WBOR COMMUNITY TRAINING				\$ -
SEPTEMBER 2024	\$ 4,138.00	\$ 19,516.00	\$ 3,120.00	\$ 20,534.00
SEPTEMBER 2023	\$ 4,854.00	\$ 19,766.50	\$ 2,219.40	\$ 22,401.10
BEHIND/AHEAD BY	\$ (716.00)	\$ (250.50)	\$ 900.60	\$ (1,867.10)

WRIGHTSVILLE BEACH PARKS AND RECREATION REVENUE - 2024

PROGRAM	JAN	FEB	MARCH	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOTAL
BASKETBALL - ADULT	\$ -	\$ -	\$ -	\$7,200.00	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00				\$7,800.00
BASKETBALL - YOUTH	\$ 6,832.00	\$ 11,909.00	\$ 999.40	\$237.00	\$384.00	\$1,132.00	\$2,089.00	\$6,637.00	\$455.00				\$30,674.40
BUSINESS ON BEACH PERMITS	\$ -	\$ 800.00	\$ 1,000.00	\$1,000.00	\$800.00	\$600.00	\$0.00	\$200.00	\$0.00				\$4,400.00
COTILLION	\$ 1,555.00	\$ (1,270.00)	\$ -	\$0.00	\$0.00	\$1,025.00	\$0.00	\$0.00	\$0.00				\$1,310.00
DONATIONS	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$92.00	\$0.00	\$0.00	\$0.00				\$92.00
DONATIONS - BENCHES	\$ -	\$ -	\$ -	\$0.00	\$6,000.00	\$9,000.00	\$5,000.00	\$0.00	\$0.00				\$20,000.00
DONATIONS - PICKLEBALL COURTS	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
FARMERS' MARKET FEES	\$ -	\$ 21,545.00	\$(2,180.00)	\$50.00	\$3,315.00	\$2,645.00	\$2,965.00	\$2,370.00	\$2,730.00				\$33,440.00
FARMERS' MARKET BAGS	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$480.00	\$0.00	\$0.00				\$480.00
FITNESS - CARDIO / TONE	\$ 839.00	\$ 567.00	\$ 864.00	\$643.00	\$543.00	\$621.00	\$691.00	\$907.00	\$881.00				\$6,556.00
FITNESS - BARRE, YOGA, ETC.	\$ 1,804.00	\$ 2,264.00	\$ 2,720.00	\$2,048.00	\$2,198.00	\$2,102.00	\$1,642.00	\$2,360.00	\$2,440.00				\$19,578.00
FITNESS - YOUTH	\$ -	\$ 153.00	\$ -	\$126.00	\$891.00	\$432.00	\$0.00	\$0.00	\$0.00				\$1,602.00
FLAG FOOTBALL - ADULT	\$12,600.00	\$ (480.00)	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$12,120.00
FLAG FOOTBALL - YOUTH	\$ 9,176.00	\$ 6,518.00	\$ 2,314.00	\$344.00	\$788.00	\$1,954.40	\$197.00	\$0.00	\$0.00				\$21,291.40
JUNIOR LIFEGUARD	\$ 800.00	\$ 17,440.00	\$ 4,120.00	\$7,020.00	\$2,880.00	\$1,238.00	\$1,096.00	\$0.00	\$0.00				\$34,594.00
KIDS RUN THE NATION	\$ 1,170.00	\$ 540.00	\$ 282.00	\$612.00	\$94.00	(\$234.00)	(\$610.00)	\$1,269.00	\$0.00				\$3,123.00
LACROSSE CAMP	\$ -	\$ 137.00	\$ 290.00	\$924.00	\$1,291.00	\$411.00	\$558.40	\$0.00	\$0.00				\$3,611.40
LACROSSE - SCÖOPERS	\$ 2,889.00	\$ 113.00	\$ 791.00	\$3,752.00	\$4,810.00	\$0.00	\$1,451.00	\$3,829.00	\$1,433.00				\$19,068.00
PERFORMANCE CLUB	\$14,380.00	\$ 11,815.00	\$ 3,945.00	\$2,215.00	\$2,640.00	\$1,885.00	\$939.00	\$4,795.00	\$4,240.00				\$46,854.00
PICKLEBALL LESSONS	\$ 728.00	\$ (33.00)	\$ -	\$512.00	\$224.00	\$0.00	\$176.00	\$520.00	\$15.00				\$2,142.00
RENTAL - EVENT STAGE	\$ 475.00	\$ 502.00	\$ 1,314.96	\$162.00	\$11.00	(\$600.00)	\$0.00	\$0.00	\$500.00				\$2,364.96
RENTAL - MISC OPEN AREAS	\$ 1,050.00	\$ -	\$ 1,850.00	\$875.00	\$0.00	\$625.00	\$0.00	(\$200.00)	\$3,075.00				\$7,275.00
RENTAL - PICNIC SHELTERS	\$ 775.00	\$ 790.00	\$ 640.00	\$235.00	\$459.00	\$299.00	\$37.00	\$442.00	\$348.00				\$4,025.00
RENT - RECREATION CENTER	\$ 1,462.50	\$ (200.00)	\$ 140.00	\$1,147.50	\$690.00	(\$200.00)	\$1,347.50	\$80.00	(\$50.00)				\$4,417.50
RENTAL - SOCCER FIELD	\$ 450.00	\$ 5.00	\$ -	\$0.00	\$0.00	\$270.00	\$0.00	\$0.00	\$205.00				\$930.00
RENTAL - SOFTBALL FIELD	\$ -	\$ 305.00	\$ 244.00	\$0.00	(\$255.00)	\$45.00	\$0.00	\$0.00	\$0.00				\$339.00
SHAG / LINE DANCING	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
SOCCER SHOTS	\$ 320.00	\$ 300.00	\$ (445.00)	\$175.00	\$650.00	(\$1,000.00)	\$0.00	\$0.00	\$0.00				\$0.00
SPNSRS - MOVIE, CONCERT	\$ -	\$ -	\$ -	\$1,500.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00				\$4,500.00
SPECIAL EVENT PERMITS	\$ 5,365.00	\$ 2,700.00	\$ 7,354.00	\$7,815.00	\$30.00	\$2,735.00	\$750.00	\$285.00	\$2,960.00				\$29,994.00
TENNIS - YOUTH & TOTS	\$ 685.00	\$ 510.00	\$ 1,180.00	\$1,400.00	\$190.00	\$0.00	\$445.00	\$925.00	\$1,291.00				\$6,626.00
TENNIS - ADULTS	\$ -	\$ -	\$ -	\$460.00	\$80.00	\$0.00	\$0.00	\$715.00	\$0.00				\$1,255.00
TENNIS CAMP	\$ -	\$ 1,170.00	\$ 440.00	\$0.00	(\$30.00)	\$375.00	\$0.00	\$0.00	\$0.00				\$1,955.00
T-SHIRTS, ETC.	\$ 42.00	\$ 15.00	\$ -	\$25.00	\$221.50	\$120.00	\$105.00	\$185.00	\$11.00				\$724.50
WBOR COMMUNITY TRAINING	\$ -	\$ -	\$ -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
TOTAL	\$63,397.50	\$78,115.00	\$27,863.36	\$40,477.50	\$29,504.50	\$28,572.40	\$19,358.90	\$25,319.00	\$20,534.00	\$0.00	\$0.00	\$0.00	\$333,142.16

Wrightsville Beach Parks and Recreation Revenue - FY 2024-2025

PROGRAM	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
BASKETBALL - ADULT	\$0.00	\$0.00	\$0.00										\$ -
BASKETBALL - YOUTH	\$2,089.00	\$6,637.00	\$455.00										\$ 9,181.00
BUSINESS ON BEACH PERMITS	\$0.00	\$200.00	\$0.00										\$ 200.00
COTILLION / ART	\$0.00	\$0.00	\$0.00										\$ -
DONATIONS	\$0.00	\$0.00	\$0.00										\$ -
DONATIONS - BENCHES	\$5,000.00	\$0.00	\$0.00										\$ 5,000.00
DONATIONS - PICKLEBALL COURTS	\$0.00	\$0.00	\$0.00										\$ -
FARMERS' MARKET FEES	\$2,965.00	\$2,370.00	\$2,730.00										\$ 8,065.00
FARMERS' MARKET BAGS	\$480.00	\$0.00	\$0.00										\$ 480.00
FITNESS - CARDIO / TONE	\$691.00	\$907.00	\$881.00										\$ 2,479.00
FITNESS - BARRE, YOGA, ETC.	\$1,642.00	\$2,360.00	\$2,440.00										\$ 6,442.00
FITNESS - YOUTH	\$0.00	\$0.00	\$0.00										\$ -
FLAG FOOTBALL - ADULT	\$0.00	\$0.00	\$0.00										\$ -
FLAG FOOTBALL - YOUTH	\$197.00	\$0.00	\$0.00										\$ 197.00
JUNIOR LIFEGUARD	\$1,096.00	\$0.00	\$0.00										\$ 1,096.00
KIDS RUN THE NATION	(\$610.00)	\$1,269.00	\$0.00										\$ 659.00
LACROSSE CAMP	\$558.40	\$0.00	\$0.00										\$ 558.40
LACROSSE - SCOOPERS	\$1,451.00	\$3,829.00	\$1,433.00										\$ 6,713.00
PERFORMANCE CLUB	\$939.00	\$4,795.00	\$4,240.00										\$ 9,974.00
PICKLEBALL LESSONS	\$176.00	\$520.00	\$15.00										\$ 711.00
RENTAL - EVENT STAGE	\$0.00	\$0.00	\$500.00										\$ 500.00
RENTAL - MISC OPEN AREAS	\$0.00	(\$200.00)	\$3,075.00										\$ 2,875.00
RENTAL - PICNIC SHELTERS	\$37.00	\$442.00	\$348.00										\$ 827.00
RENT - RECREATION CENTER	\$1,347.50	\$80.00	(\$50.00)										\$ 1,377.50
RENTAL - SOCCER FIELD	\$0.00	\$0.00	\$205.00										\$ 205.00
RENTAL - SOFTBALL FIELD	\$0.00	\$0.00	\$0.00										\$ -
SHAG / LINE DANCING	\$0.00	\$0.00	\$0.00										\$ -
SOCCER SHOTS	\$0.00	\$0.00	\$0.00										\$ -
SPNSRS - MOVIE, CONCERT	\$0.00	\$0.00	\$0.00										\$ -
SPECIAL EVENT PERMITS	\$750.00	\$285.00	\$2,960.00										\$ 3,995.00
TENNIS - YOUTH & TOTS	\$445.00	\$925.00	\$1,291.00										\$ 2,661.00
TENNIS - ADULTS	\$0.00	\$715.00	\$0.00										\$ 715.00
TENNIS CAMP	\$0.00	\$0.00	\$0.00										\$ -
T-SHIRTS, ETC.	\$105.00	\$185.00	\$11.00										\$ 301.00
WBOR COMMUNITY TRAINING	\$0.00	\$0.00	\$0.00										\$ -
TOTAL	\$ 19,358.90	\$ 25,319.00	\$ 20,534.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,211.90



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7900

MEMORANDUM

To: Mayor Mills and Board of Aldermen

From: Brian Murray, Finance Officer

Subject: NCCLASS Investment Pool

Date: November 14, 2024

Background: The Town currently has two investment vehicles – a ladder bond portfolio with First Citizens Banks with a value of approximately \$16 million, and a portfolio with North Carolina Capital Management Trust with a value of approximately \$30 million.

Similar to the North Carolina Capital Management Trust, NCCLASS is an investment pool created for North Carolina units of local government. Pooled funds are invested only in instruments that approved by North Carolina General Statutes.

The NCCLASS portfolio has generally been outperforming the NCCMT portfolio by about 20 basis points, and has a management fee of about 5 basis points less than NCCMT. Adding a .25% yield would equate to an additional about \$2,500 in interest earnings per million dollars invested.

I believe an account with NCCLASS would broaden the Town's exposure to different investment vehicles, and be a good way to diversify some of the funds that the Town already has invested with NCCMT.

Recommendation: Staff recommends opening an investment account with NCCLASS and transferring \$5 million to this account from the Town's NCCMT

account. Staff also recommends allowing the finance officer to make periodic deposits into this account when excess cash is available.

Requested Action: Consider approving resolution (2024) 2340.

RESOLUTION NO. (2024) 2340

Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: November 14, 2024



A RESOLUTION OF THE BOARD OF ALDERMEN OF
THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
AUTHORIZING THE ESTABLISHMENT OF AN INVESTMENT ACCOUNT AND
AUTHORIZING THE FINANCE OFFICER TO MAKE DEPOSITS INTO SUCH
ACCOUNT

WHEREAS, the Wrightsville Beach Board of Aldermen by adoption of this Resolution has determined that it is in the best interests of the Town to open an investment account with the NCCLASS investment pool; and

WHEREAS, the Finance Officer is qualified to evaluate investment decisions in order to obtain the best possible return on the Town's available funds; and

WHEREAS, the establishment of an account with NCCLASS will offer more opportunities for diversification of investments; and

WHEREAS, North Carolina statutes permit local government units to pool idle funds in order to invest such funds and earn interest in accordance with, and as permitted by, the provisions of the N.C.G.S. Section 159-30 and other laws of the State of North Carolina governing the investment of monies of a local government unit

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Wrightsville Beach that the Finance Officer is authorized to establish an investment account with NCCLASS; and

BE IT FURTHER RESOLVED that the Finance Officer is authorized to make periodic deposits into such account when idle funds are available.

This Resolution adopted this 14th day of November, 2024.

F. Darryl Mills, Mayor

ATTEST:

Lance G. Heater, Town Clerk

(SEAL)



Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, NC 28480
910-256-7900

To: Mayor Mills and Board of Aldermen
From: Matt Holland, Acting Fire Chief
Subject: Surplus Kitchen Table
Date: November 4, 2024

Background:

The Wrightsville Beach Volunteer Firefighters Association has gifted the fire department a new kitchen table and chairs. The fire department has offered the old table to other departments, but no one seems to have use for a 12' long table.

Requested Action:

Approve Resolution (2024) 2343 authorizing the Town Manager to liquidate the old fire department kitchen table and chairs utilizing GovDeals.com.

RESOLUTION NO. (2024) 2343

Board of Aldermen
Town of Wrightsville Beach, North Carolina
Date: November 14, 2024



A RESOLUTION OF THE BOARD OF ALDERMEN OF
THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING
THE SALE OF PERSONAL PROPERTY BY ELECTRONIC AUCTION

WHEREAS, the Wrightsville Beach Board of Aldermen by adoption of this Resolution has determined that property owned by the Town is surplus to the Town's needs; and

WHEREAS, North Carolina General Statute 160A-270 allows the Town to authorize an appropriate Town official to dispose of personal property belonging to the Town by electronic auction; and

WHEREAS, the Town has engaged GovDeals to conduct the auction sale electronically; and

WHEREAS, pursuant to NCGS 160A-270, the Town is offering for sale the following items:

1 Kitchen Table and Chairs

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Wrightsville Beach that the above listed item of personal property is hereby declared surplus; and

BE IT FURTHER RESOLVED that the Town Manager shall be and is hereby authorized to dispose of this surplus property in accordance with statutory requirements; and

BE IT FURTHER RESOLVED that all items shall be sold on an "as is" and "where is" basis and the Town makes no guarantee or assumes no responsibility for this item.

This Resolution adopted this 14th day of November, 2024.

F. Darryl Mills, Mayor

ATTEST:

Lance G. Heater, Town Clerk

(SEAL)



**Town of Wrightsville Beach
Public Works Department**
200 Parmele Blvd.
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7935

MEMORANDUM

To: Mayor Mills and the Board of Aldermen

From: Bill Fay, Public Works Director

Subject: Elevated Tank #2 TRS Mixer System Upgrades

Date: 10-25-24

Background:

USG Water/Utility Tank Services has submitted a proposal for the upgrades to the mixing system in Elevated Tank #2 at a cost of \$225,000. This is needed to continue to effectively reduce the formation of TTHM's in the drinking water to stay in compliance with NCDEQ.

Major components will be replaced including the mixer, aerator and power vent blower. This equipment will only require single phase power resulting in elimination of a converter to 3 phase which has caused past power issues. This will include upgrades to motor controls with variable frequency drives (VFDs) and integration with the SCADA system for remote monitoring of equipment.

This will reduce the amount of funds to be transferred to the CFPUA at the time of merger. CFPUA was consulted and is in support of these upgrades.

Requested Action:

1) approval of Elevated Tank #2 TRS Mixer System upgrades by Utility Tank Services; and 2) adoption of Budget Ordinance (2024) 638-B funding the work.

TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA
ORDINANCE NO. (2024) 638-B
FISCAL YEAR 2024/2025

BE IT ORDAINED by the Board of Aldermen of the Town of Wrightsville Beach, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2025:

Section I. To amend the Water & Sewer Fund (Fund 30) for unanticipated/unbudgeted expenses during FY 2025. The Town's Water & Sewer Fund (Fund 30) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
30-7140-9645	Transfer to Fund 45	250,000	
30-3991	Appropriated Surplus		250,000

Section II. To amend the Water & Sewer Projects Fund (Fund 45) for unanticipated/unbudgeted expenses during FY 2025. The Town's Water & Sewer Projects Fund (Fund 45) accounts are to be amended as follows:

<u>Account No.</u>		<u>Debit</u>	<u>Credit</u>
45-7130-5000	Water Tank Upgrade	250,000	
45-3980	Transfer From Water & Sewer Fund		250,000

Section III. Copies of this Budget Ordinance No. (2024) 638-B shall be furnished to the Town Clerk, the Budget Officer and the Finance Officer, and shall be available for public inspection and audit.

Adopted this 14th day of November, 2024.

DARRYL MILLS
Mayor

ATTEST:

LANCE HEATER
Town Clerk

Seal



Town of Wrightsville Beach
Public Works Department
200 Parmele Blvd.
Wrightsville Beach, North Carolina 28480
Ph: 910-256-7935

MEMORANDUM

To: Mayor Mills and the Board of Aldermen

From: Bill Fay, Public Works Director

Subject: Pavement Condition Study

Date: 10-23-24

Background:

The BOA has expressed desire to have a pavement study completed for WB. In November 2023 the BOA approved Resolution (2023) 2318 exempting the Town from the requirements of NCGS 143-64.31 (Mini-Brooks Act). In FY 24/25 \$50,000 was budgeted in PW Streets Department for this project. WithersRavenel has submitted a Statement of Qualifications (SOQ) and an anticipated project budget of \$18,100. This includes the Pavement Condition Study and Five-Year Management Plan.

Recommendation:

Authorize the Town Manager to execute a contract with WithersRavenel to complete the pavement condition study.

July 5, 2024

Bill Fay, Public Works Director
Wrightsville Beach Public Works Department
200 Parmele Blvd.
Wrightsville Beach, NC 28480



SUBJECT: TOWN OF WRIGHTSVILLE BEACH RFP FOR TOWN-WIDE STREET PAVEMENT CONDITION STUDY

Dear Mr. Fay and Members of the Selection Committee:

A regular assessment of a community's roadway network is vital for the current and future health of its transportation and commerce. WithersRavenel commends the Town of Wrightsville Beach for seeking a Pavement Condition Study (PCS). Our firm has the experience, technology, staff, and availability to tackle your project, and we are interested in working with the Town. Specifically, WithersRavenel will provide the following benefits:

Proven PCS Experience. As the project manager, I bring more than 10 years of experience managing Long-Term Pavement Performance (LTPP) PCS, and have managed more than 130 PCS projects on the East Coast. **I expertly leverage survey data to convince numerous North Carolina municipal councils to properly fund their roadway assets.** WithersRavenel team members have also rated more than 30,000 miles of roads and have provided pavement services for communities with a range of needs, from nearby Atlantic Beach to Havelock, Matthews, Lexington, High Point, and others.

Meaningful Deliverables and Results. Our statement of qualifications will illustrate that our staff for this project can satisfy the Scope of Services and provide all the requested deliverables in the Town's request for proposal (RFP). From initial visual evaluation through project selection to reports summarizing condition and recommending maintenance and preservation activities, WithersRavenel will harness our experience to deliver quality services in a timely, efficient manner.

Complete Pavement Management. After providing the requested scope of services, WithersRavenel can also provide bid documents, contract administration, and construction inspection for the complete pavement maintenance toolbox (rejuvenators, crack sealing, micro surfacing, mill and overlays, and full-depth reclamation) to ensure a successful pavement management program. We provide these same services for the following North Carolina municipalities: Nags Head, Havelock, Holly Springs, Holly Ridge, East Spencer, and Lexington.

We want to have a conversation with Town staff so that we can tailor our services to fit your specific pavement management needs, both in the short-term for this project and as the Town of Wrightsville Beach looks to future pavement management projects.

Thank you for considering our proposal. If you have any questions, please contact me via the information below.

Sincerely,
WITHERSRAVENEL, INC.

A handwritten signature in blue ink that reads "Steve Lander".

Steve Lander, PE
Project Manager/Director of Pavement Management
slander@withersravenel.com | 336-215-5521

Bill Fay

From: Lander, Steve <slander@withersravenel.com>
Sent: Friday, June 21, 2024 12:53 PM
To: Bill Fay; Evan Morigerato
Subject: Wrightsville Beach - Town-Wide Street Pavement Condition Study - WithersRavenel
Attachments: WithersRavenel_Wrightsville Beach Town Wide Street PCS.pdf

Hi Bill and Evan,

WithersRavenel is excited to submit its Statement of Qualifications (SOQ) for the Town-Wide Street Pavement Condition Study. Please see the attached FDF containing our SOQ. The required three (3) hard copies will follow by mail. There is no other team that has more successful North Carolina municipal pavement management experience than the team we have assembled for this project.

Please confirm when you receive this email.

If the Town should have any questions or need additional information, please do not hesitate to contact me. WithersRavenel thanks the Town for the opportunity to serve the Town's pavement management needs.

Best Regards,

Steve



Steve Lander, PE

DIRECTOR OF PAVEMENT MANAGEMENT



m: 336.215.5521

d: 919.238.0380

Greensboro, NC

WITHERSRAVENEL.COM

Links contained in this email have been replaced. If you click on a link in the email above, the link will be analyzed for known threats. If a known threat is found, you will not be able to proceed to the destination. If suspicious content is detected, you will see a warning.

Firm Introduction

OUR PEOPLE YOUR SUCCESS.

WithersRavenel, headquartered in Cary, is an Employee Stock Ownership Plan (ESOP) company. Our more than 430 employee-owners excel at providing consulting services for our clients. Founded in October 1983 as Withers & Ravenel, Inc., WithersRavenel is equipped with more than 40 years of serving an array of clients and projects through innovative and cost-effective engineering solutions across North Carolina.

WHY WITHERSRAVENEL? YOUR PAVEMENT SUCCESS

Based on our clients' needs and the types of pavement management systems that are being used, WithersRavenel has performed ITRE, LTPP, PASER, ASTM D5340, and ASTM D6433 rating methodologies for their pavement condition study (PCS). **Collecting the right amount of accurate data enables our clients to make the best maintenance decisions that maximize the use of taxpayers' dollars.**

WithersRavenel and its team members have provided PCS services for numerous clients across North Carolina and has rated more than 30,000 centerline miles of roads. In many cases, WithersRavenel assists in selecting the best methodology that will meet our clients' needs. To learn more about our Map Book capability check out page 5.

Benefits of Expansive Asset Management

WithersRavenel also has the capability to model and integrate other municipal data with pavement, such as water, wastewater, stormwater, communication, and sidewalks. By linking a variety of Town infrastructure location and condition information, municipalities can see even greater benefits in efficiency and cost-savings through asset management.

MODELED ASSET CLASSES



PROJECT CONTACT

Steve Lander, PE
Project Manager
336-215-5521
slander@withersravenel.com

HEADQUARTERS

WithersRavenel
115 MacKenan Drive
Cary, NC 27511
919-469-3340
www.withersravenel.com

LOCATION OF OFFICES

In addition to our Cary headquarters, WithersRavenel maintains eight branch locations:

- | | |
|-------------------|------------------|
| » Asheville | » Pittsboro |
| » Cary (Downtown) | » Raleigh |
| » Charlotte | » Southern Pines |
| » Greensboro | » Wilmington |

This project will be performed primarily from our Greensboro office with support from our other offices.

SERVICES PROVIDED

- » **Asset Management**
- » Design & Planning
- » Funding & Finance
- » **Geographic Information Systems**
- » **Pavement Management**
- » Stormwater
- » Surveying & Geomatics
- » **Transportation**
- » Water & Sewer Utilities

LICENSING, DEBARMENT

WithersRavenel acknowledges that we are registered with the Office of the Secretary of State (SOS ID 0286445) and properly licensed (F-1479). We are also registered with the NC Licensing Board for General Contractors (#37650) and insured, maintaining \$2,000,000 in Professional Liability insurance coverage. Also, we certify that neither our company nor any principals are debarred or suspended and will not use funds for any contractor that is debarred or ineligible in any way. WithersRavenel is an Equal Opportunity Employer and maintains a drug-free workplace.

Scope of Services Narrative

IDENTIFICATION OF GOALS

Maintaining the Town's largest asset, the roadway network (11 centerline miles), is no small effort and necessitates success at each program stage. This requires an experienced and knowledgeable team that can take the Town from the Pavement Condition Study through final construction. The process starts with an accurate PCS that utilizes a rating methodology that collects severity and extent (how bad and how much) for all distresses and includes the collection of early environmental distresses such as transverse cracking. The distresses collected need to accurately depict the condition of the network, allow the Town to treat the network streets at each stage of its life cycle, while triggering meaningful maintenance activities that help the Town reach its goals.

Once the data is collected, it is not uncommon for a municipality to utilize a pavement management system (PMS) to leverage the PCS data to tell the story of how different funding strategies will affect the roadway network over time while providing optimized work plans that maximize taxpayers' dollars. It is from these workplans that construction documents are produced, and the right amount of construction inspection is provided for full follow-through. **WithersRavenel's goal is to provide the right amount of attention at each stage to ensure a successful program.**

Aside from adjusting the yearly roadway budget, how do we spread the current funding to go further? The cost of paving has gone up drastically and the money received through the Powell Bill has gone down. The answer is broadening the pavement maintenance toolbox. At WithersRavenel, we recommend the following maintenance activities for all stages of the pavement's lifecycle to accomplish this task:

MAINTENANCE — Maintenance includes:

Crack Sealing — The process by which hot liquid rubberized asphalt is applied into the environmental pavement cracks to deter surface water from entering the base and subbase of the pavement. When done properly, this protects the pavement structure and is the least expensive and most effective maintenance activity to prolong the life of the pavement.

Patching — For sections of the roadway that have localized base failure, patching is the recommended maintenance activity. These areas should be sawcut, excavated, and replaced by full-depth asphalt. This maintenance activity can be performed alone or in conjunction with Preservation Corrective and Rehabilitation.



Maintenance: Crack Sealing

PRESERVATION: PREVENT — To restore and preserve the durability of the asphalt pavement, WithersRavenel recommends the use of maltene-based penetrative rejuvenators. Rejuvenators restore the liquid asphalt components that are depleted during construction and from environmental conditions and delays raveling of the riding surface. This treatment is most effective when applied between 1 to 4 years after a newly applied hot mix asphalt. A second application is typically applied five years later.

PRESERVATION: CORRECT — For a road that is a little older and has more raveling and cracking, thin lift overlays are recommended for the protection of the riding surface. This includes micro surfacing, slurry seal, and thin-lift hot mix asphalt. After applying a crack seal to environmental cracks and fixing base failure with patching, this is an excellent way to add years of life to the pavement at a fraction of the cost of rehabilitation.



Preservation : Prevent (Rejuvenator)



Scope of Services Narrative

REHABILITATION — After the pavement has reached a point where there is too much environmental cracking to address with the other mentioned treatments, “milling and overlaying” the pavement is recommended by WithersRavenel. The most important point is to mill up the entire depth of crack pattern and replace with the same depth of asphalt. Overlays should only be applied where cracking is minimal and there is no curb and gutter. Paving into the gutter pan is not recommended.



Reconstruction: Full-depth reclamation

RECONSTRUCTION — For pavements with significant base failure (usually over 50%), it is recommended to either remove and replace the asphalt and stone base or utilize full depth reclamation (FDR). FDR is the process by which the stone base and asphalt riding surface are pulverized, mixed with cement and water, and compacted to produce a strong and durable base that is typically overlaid with asphalt. FDR saves time, money, and disturbance to the traveling public and residence.

WithersRavenel's experience proves that broadening the maintenance toolbox to include maintenance activities that are applied to the roadway network at all levels of deterioration at the right time is the answer. **Our overall goal is to manage the roadway network at the highest level of service for the least cost. The approach we are recommending in this proposal will accomplish this.**



Join our monthly WithersRavenel lunch & learn series where we discuss products and processes related to these recommended maintenance activities. If you are interested in learning more about these treatments, contact Steve Lander.

TASK 1: PAVEMENT CONDITION STUDY

Project Setup

At the onset of our assignment, WithersRavenel will coordinate with Town staff to establish an immediate line of communication on the status of ongoing projects impacted by resurfacing, review procedures, and discuss the protocol for the PCS process. WithersRavenel will coordinate in person or by virtual meeting to confirm points of contact, discuss responsibilities, set guidelines to share information, and verify the project scope and schedule. The team will verify lines of communication and verify the status of any information that will be provided by the Town. Prior to this meeting, the team will have requested the latest version of the street centerline, Town parcels, Town boundary, and Powell Bill Map from the Town's GIS department and will be prepared to talk about the possible need for additional data. All coordination and discussions will be clearly documented with emails and meeting minutes.

Pavement Condition Study

The GIS data provided by the Town will be imported into the data collection software. Prior to going out into the field, the team will spot check the GIS data against the Powell Bill map to assess whether ownership information is correct for checked road segments and also whether it is believed that all Town streets are included. Ownership issues uncovered by the team will be addressed with the Town prior to data collection.

The primary effort within this task is to conduct a visual network PCS to establish a Pavement Condition Index (PCI) for the 11 centerline miles of roadway owned by the Town. The pavement condition evaluation shall be performed in accordance with Publication No. FHWA RD 03 031, Distress Identification Manual for the Long-Term Pavement Performance Program (Fourth Revised Edition), June 2003.

For this PCS, severity and extent will be collected for the following 7 distresses:

- » Fatigue Cracking (FC – structural cracking)
- » Transverse Cracking (TC)
- » Block Cracking (BC)
- » Patching and Potholes (PC)
- » Surface Defects (Raveling) (SD)
- » Rutting and Roughness - Shoving (RR)
- » Reflective Cracking (RC)



Scope of Services Narrative

What Sets WithersRavenel Apart?

Since obtaining accurate PCS data is a crucial first step in managing an effective pavement management network, WithersRavenel is painstaking in providing the highest quality data. As part of our PCS services, WithersRavenel provides the following:

- » **An experienced two-person rating crew.**
- » **Rater Communication Protocol** — For each street segment, both raters weigh in as to the observed severity and extent for all distresses. If they are not in total agreement, they turn around and ride the segment until they reach an agreement. At the end of each segment, the rater operating the computer reads back the distresses to the rater driving. Both must agree with the input before hitting enter and recording the data.
- » **An ArcGIS Field Application with GPS** — The ArcGIS field application ensures accurate data entry with prepopulated pulldowns while the GPS unit ensures recording the correct data on the correct street segment.
- » **On-the-Fly Field Application PCI Calculation** — The ArcGIS rating tool application used for the PCS dynamically calculates the Pavement Condition Index (PCI) as distresses are recorded. By knowing the PCI on-the-fly, our raters can gauge whether the PCI matches the true condition of the street segment. For instance, if a street has very few low severity distresses and is rated with a PCI score of 60, then it is apparent that something has been recorded incorrectly and should be corrected. Also, if there is PCI data from the last PCS, our raters can compare the new PCI with the old as a benchmark. Knowing this information minimizes data entry mistakes, which ensures the highest quality data for making the very best decisions.

PROJECT DELIVERABLES

At the conclusion of the PCS, WithersRavenel will analyze the PCS findings and provide the following project deliverables from the analysis:

- » The production of summary tables, an alphabetical listing, and a priority listing for the street system.
- » A GIS geodatabase file will be provided to the Town containing all collected pavement data, and recommended maintenance and preservation activities.

TASK 2: FIVE-YEAR PAVEMENT MANAGEMENT PLAN

The results from Task 1 will be used to develop the Town's Five-Year Pavement Management Plan. For these services WithersRavenel will provide the following:

- » Utilizing the GIS deliverables, WithersRavenel will meet with Town staff via Teams to discuss the plan strategy. Typically, the list of streets is a combination of streets that need to get paved along with streets that are recommended for repair from the PCS.
- » Based on this meeting, WithersRavenel will develop the list of candidate streets for the five-year plan. This list will be provided to the Town for review.
- » WithersRavenel will meet with the Town to go over the Town comments and will revise the list of streets per this discussion.
- » A GIS geodatabase will be provided along with a spreadsheet as the task deliverables.

OTHER SERVICES: CONTRACT DOCUMENTS AND CEI

WithersRavenel has the expertise to ensure that the Town has a successful pavement management program at all stages. Taking the results of the PCS and PMS into the field with accurate contract documents and full-time construction inspection is a must.

What sets us apart? WithersRavenel provides what is called a Map Book. The Map Book contains a plan sheet for each of the affected road segments in the yearly resurfacing program. Each plan sheet contains the quantities with graphical representation of limits of construction, milling and asphalt depths, raising of water valves and manholes, fixing curb and gutter, and replacing and retrofitting curb ramps. **Our clients, contractors and inspectors love the Map Book. The clarity of the Map Book minimizes change orders. A Map Book example are provided in the Firm Experience section.**

 Firm Experience

Pavement Condition Study ATLANTIC BEACH, NC

CLIENT CONTACT

Marc Schulze
Public Service Director
Town of Atlantic Beach
252-726-1366 Ext. 2255
publicworksdirector@atlanticbeach-nc.com

STAFF TEAM INCLUDES

- » Zach Ward, Project Manager
- » Steve Lander, Subject Matter Expert

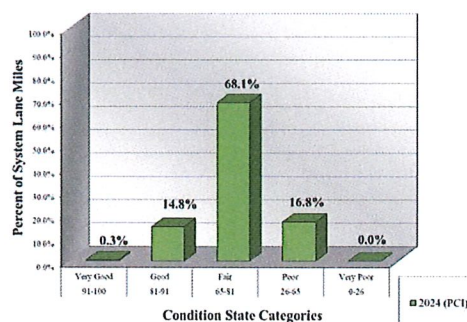
PCS Centerline Miles: 19

PCS Methodology: LTPP

PMS/AMS Software: No Software

Asset Classes: Pavement

Services: PCS, street list, report, and Council presentation



Pavement Condition Study FUQUAY-VARINA, NC

CLIENT CONTACT

Matt Poling, PE
Engineering Director
Town of Fuquay-Varina
919-753-1035
mpoling@fuquay-varina.org

STAFF TEAM INCLUDES

- » Steve Lander, Project Manager
- » Rob Holland, Senior Technical Consultant
- » Jordan Nelson, Field Technician

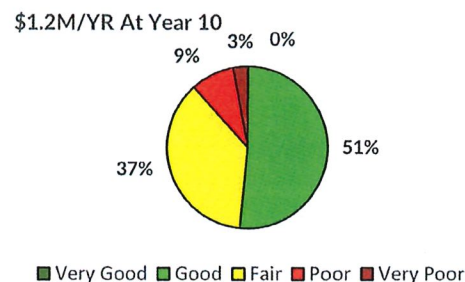
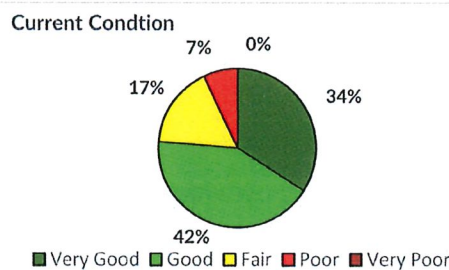
PCS Centerline Miles: 154

PCS Methodology: LTPP

PMS/AMS Software: Brightly Predictor™

Asset Classes: Pavement, water, sewer, and stormwater

Services: PCS, predictive modeling, report, resurfacing contract documents for SW Judd Parkway, and modeling other asset classes



Pavement Condition Study MATTHEWS, NC

CLIENT CONTACT

C.J. O'Neill, PE
Public Works Director
Town of Matthews
704-708-1242
cjoneill@matthewsnc.gov

STAFF TEAM INCLUDES

- » Steve Lander, Project Manager
- » Jordan Nelson, Field Technician

PCS Centerline Miles: 102

PCS Methodology: LTPP

PMS Software: Brightly Predictor™

Asset Classes: Pavement

Services: PCS, predictive modeling, report, FY24 resurfacing contract documents



The team worked very quickly to get the deliverables I needed for a discussion with the Town Board."

C.J. O'Neill, PE
Town of Matthews

Pavement Condition Study **HOLLY SPRINGS, NC**

CLIENT CONTACT

Dirk Siebenbrodt
Town of Holly Springs
919-552-6221
dirk.siebenbrodt@hollyspringsnc.us

STAFF TEAM INCLUDES

- » Steve Lander, Project Manager
- » Rob Holland, Senior Technical Consultant
- » Jordan Nelson, Field Technician

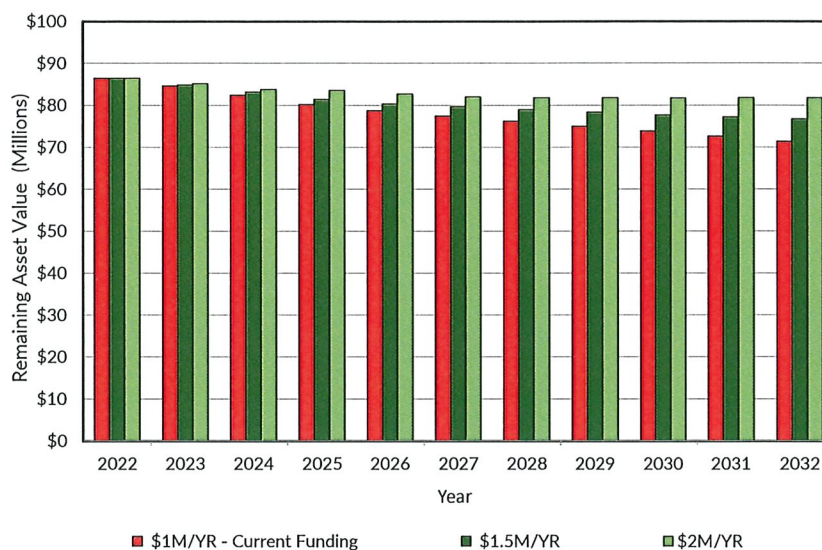
PCS Centerline Miles: 155

PCS Methodology: LTTP

PMS/AMS Software: Brightly Predictor™

Asset Classes: Pavement and facilities

Services: PCS, predictive modeling, report, council presentation, PCS for Ting Park, FY23 resurfacing contract with CEI, and modeling other asset classes



Remaining Asset Value

Pavement Condition Study **ALBEMARLE, NC**

CLIENT CONTACT

Ross Holshouser
Director of Public Works
City of Albemarle
704-984-9675
rholshouser@ci.albemarle.nc.us

STAFF TEAM INCLUDES

- » Steve Lander, Project Manager
- » Zach Ward, Field Technician

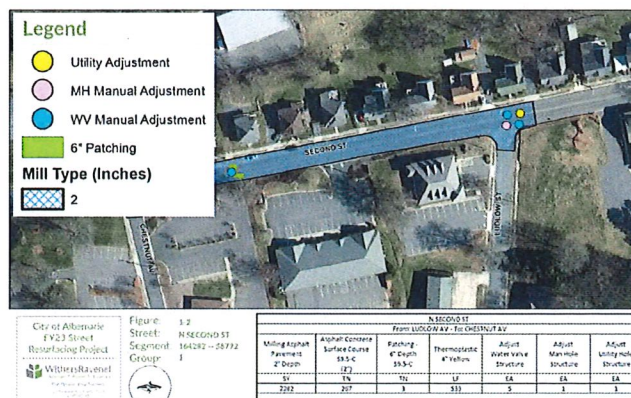
PCS Centerline Miles: 122

PCS Methodology: LTTP

PMS Software: AgileAssets Pavement Express™

Asset Classes: Pavement

Services: PCS, predictive modeling, report, council presentation, and resurfacing contract documents



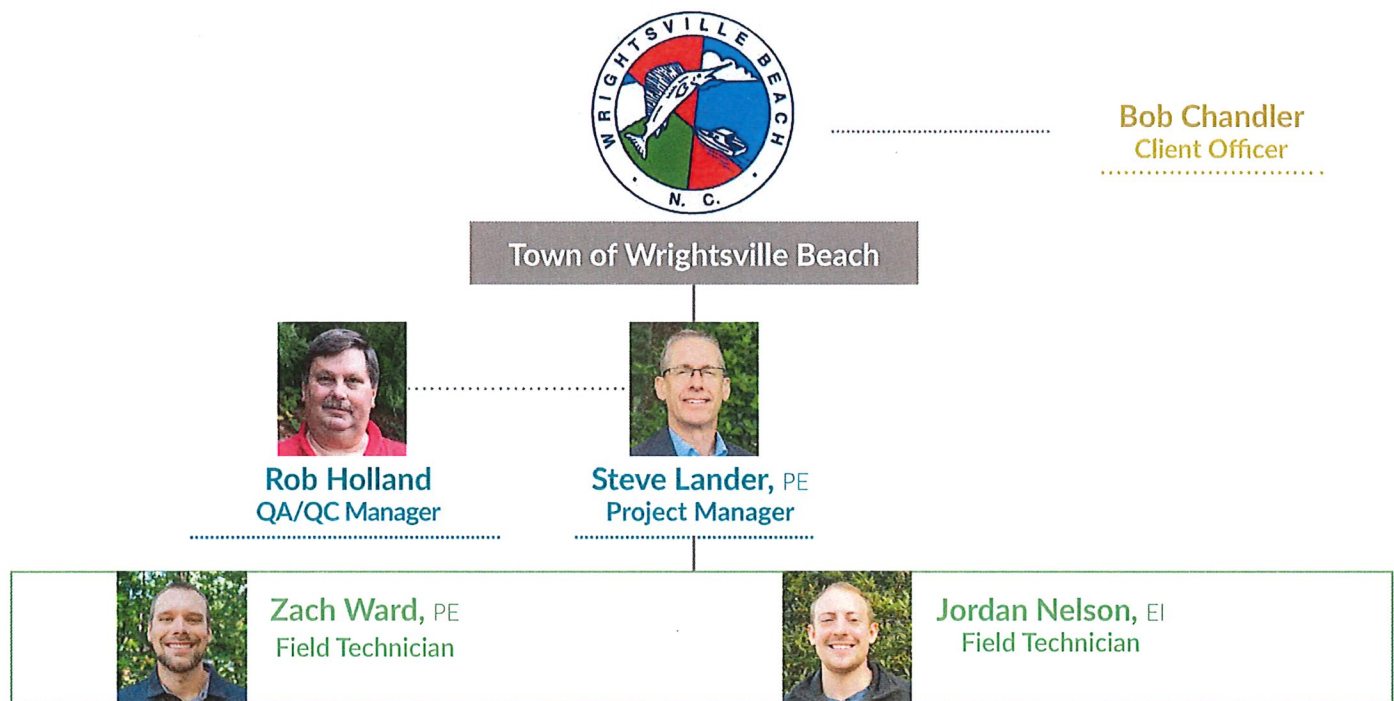
Resurfacing Contract Map Book

Firm Experience

ORGANIZATIONAL CHART

YOUR TEAM

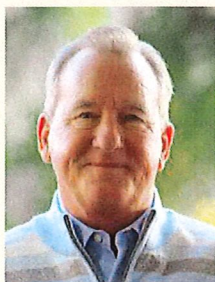
Our skill set and collaborative project approach will allow us to handle any obstacle that is placed in front of us, so we can effectively meet project objectives and deadlines. We are excited about the opportunity to partner with the Town of Wrightsville Beach and are ready to assist you with your Pavement Condition Study project.



Bob Chandler
Client Officer

PCS STATISTICS

60 MUNICIPAL PCSs **37** MUNICIPAL CLIENTS **30K** MILES RATED BY STAFF



BOB CHANDLER
Client Officer

“Our People, Your Success” are not mere words for us—we go above and beyond through value-added approaches that we bring to our clients and projects. One way we put this philosophy into practice is a Client Officer, which is a complimentary service and will give this contract the attention it deserves. As Client Officer, Bob will routinely check in with you to ensure all milestones for this project are being met and address any concerns or questions the Town may have.

 Firm Experience
STEVE LANDER, PE**Project Manager**

Steve is WithersRavenel's Director of Pavement Management. For the past 21 years, he has been passionately dedicated to pavement management. He has successfully implemented more than 130 pavement management studies on the East Coast. From his prior project management background in both asphalt pavement construction and transportation/pavement engineering, he knows what is required to implement an effective pavement management system.

PROJECT EXPERIENCE

- » PCS (2024), Atlantic Beach, NC. Subject Matter Expert
- » PCS (2021), Albemarle, NC. Project Manager
- » PCS (2023), Matthews, NC. Project Manager

EDUCATION

- » B.S., Civil Engineering, Clarkson University
- » A.S., Civil Engineering, Westchester Community College

LICENSURE

- » Professional Engineer: NC, 027143

ROB HOLLAND**QA/QC Manager**

Rob has more than 35 years of experience and is experienced in municipal roadway PCS using ASTM Standard 6433, NCDOT ITRE windshield surveys, and repair-based surveys using the University of Wisconsin PASER method. He has also conducted many pavement repair evaluations and bid document preparation for municipal clients. Rob has rated over 9,500 centerline miles of roads. Since 2013, Rob has been the Field Operations Manager for the Town of Cary Annual Street Improvements Project.

PROJECT EXPERIENCE

- » Resurfacing, Albemarle, NC. Senior Technical Consultant
- » PCS & Street Improvements, Cary, NC. Project Manager

CERTIFICATION

- » Health/Safety Training and annual HAZWOPER refresher
- » NCDOT Concrete Field Technician
- » QMS Asphalt

EDUCATION

- » B.S., Geology, University of Alabama

ZACH WARD, PE**Field Technician**

Zach is an asphalt specialist and field construction inspector with a wealth of experience, including large-scale transportation projects, pavement condition surveys, street resurfacing projects, and testing services. His work includes clients throughout the Triangle, Triad, and Charlotte area. He has a sharp eye for detail and communicates well in the field with contractors and with clients.

PROJECT EXPERIENCE

- » PCS (2024), Atlantic Beach, NC. Project Manager
- » PCS & Street Improvements, Cary, NC. Field Technician
- » Street Resurfacing (2023), Holly Springs, NC. Field Technician

EDUCATION

- » B.S., Biological Engineering, North Carolina State University

LICENSURE

- » Professional Engineer: NC, 057359

JORDAN NELSON, EI**Field Technician**

Jordan is an asphalt specialist at with a bounty of experience with PCS and resurfacing projects. At his previous employer, he was an assistant resident engineer. In that role, he managed multiple resurfacing, thin overlay, bridge replacement, and urban widening projects across the NCDOT division. His projects included six mill and fill, two thin lift overlays, and two bridge replacements.

PROJECT EXPERIENCE

- » Resurfacing, Albemarle, NC. Field Technician
- » PCS (2023), Matthews, NC. Field Technician
- » PCS (2022), Fuquay-Varina, NC. Field Technician

EDUCATION

- » B.S., Civil Engineering, UNC Charlotte
- » A.A.S., Civil Engineering and Geomatics, Fayetteville Tech

LICENSURE/CERTIFICATION

- » Engineering Intern
- » QMS Roadway Technician



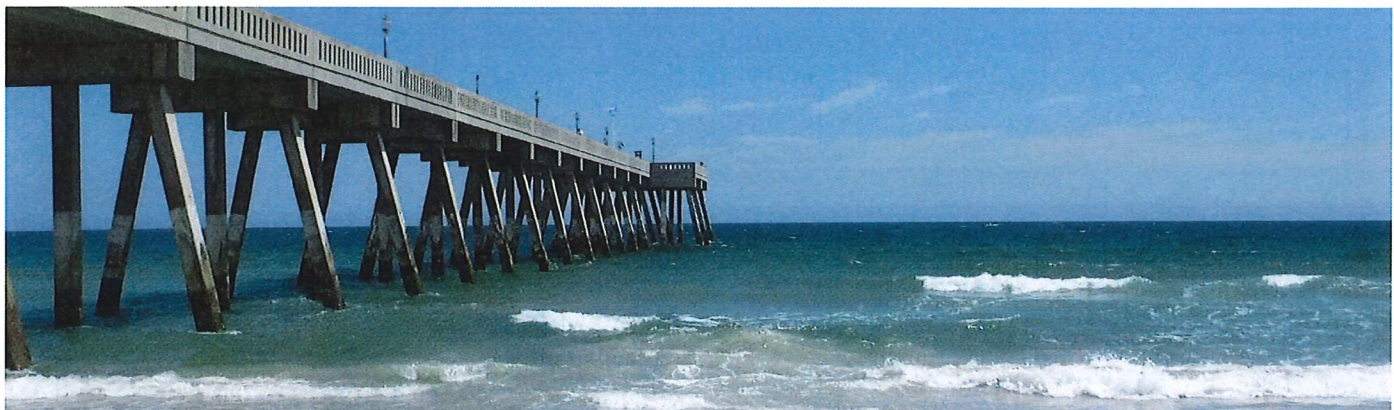
Project Schedule

PROJECT SCHEDULE

Key Project Milestones	2024				
	Jul.	Aug.	Sep.	Oct.	Nov.
Task 1 - PCS					
Notice to Proceed					
Obtain GIS files					
Project Kickoff Meeting					
Project Set-up					
Field Data Collection (11 miles)					
Report, Deliverables					
Deliverables Meeting					
Task 2 - Five-Year Pavement Management Plan					
Kickoff Meeting					
Develop Plan					
Client Review					
Final Deliverables					

ANTICIPATED PROJECT BUDGET

Task #	Fee
Task 1 - Pavement Condition Study	\$9,000
Task 2 - Five-Year Pavement Management Plan	\$9,100
Total	\$18,100





Town of Wrightsville Beach
North Carolina
321 Causeway Drive
Wrightsville Beach, NC 28480
910-256-7900

To: Mayor Mills and Board of Aldermen
From: Brian Murray, Finance Officer
Subject: Resolution for Designating Applicant's Agent
Date: November 14, 2024

Background: Staff recently became aware of a funding opportunity under the Building Resilient Infrastructure and Communities (BRIC) grant program. The BRIC program, managed by FEMA, provides grants to help fund projects that enhance community resilience to natural disasters. I felt that our bulkhead replacement project fell in line with the purpose of this funding; being that it would significantly enhance our stormwater management and shoreline stability.

I have submitted a letter of intent to request for this funding to the North Carolina Emergency Management Division. The NCEM has a panel that will grade all of the requests for funding from across the state, and choose which projects will move on to the FEMA grant application process. Should our request for funding pass the state's initial vetting process, the Town's governing body must have an assigned designated agent to apply for grant funding on the Town's behalf.

This resolution will designate Haynes Brigman and Brian Murray as the primary and secondary agents of the Town of Wrightsville Beach, permitting them to apply for emergency management grant funding. Passing this resolution will prepare the Town for the next stage of the application process if the state advances our request for funding, and will also fill a need should the Town wish to apply for any other state or federal emergency management grants in the future.

Staff Recommendation: Staff recommends that the Town designate representatives as Primary and Secondary Agents to facilitate the execution and filing of applications for federal and/or state assistance related to the Building Resilient Infrastructure and Communities (BRIC) grant program and future emergency management grants.

F. Darryl Mills
Mayor

Ken Dull
Alderman

Zeke Partin
Alderman



Hank Miller
Mayor Pro-Tem

Jeff DeGroote
Alderman

Tony Wilson
Acting Town Manager

TOWN OF WRIGHTSVILLE BEACH

Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910)256-7900
FAX (910)256-7910

October 22, 2024

Kaine Riggan

Grant Development Specialist

BRIC/FMA Lead

North Carolina Department of Public Safety

Division of Emergency Management, Hazard Mitigation

Dear Mr. Riggan,

I am writing to express the Town of Wrightsville Beach's interest in applying for the Building Resilient Infrastructure and Communities (BRIC) grant. This funding opportunity will support our critical efforts to enhance stormwater management and shoreline stability through the replacement and repair of essential street-end headwall structures in our community.

Need Statement

The project seeks to address the deterioration of critical street-end headwall structures in Wrightsville Beach, which have shown significant degradation due to erosion, corrosion, and structural failures. These headwalls are essential for stormwater management and shoreline stability and are currently at risk of collapse. Without prompt replacement or repair, this deterioration could exacerbate flooding, drainage issues, and environmental damage.

Project Briefing

The proposed project involves the replacement and repair of seven street-end headwall structures in Wrightsville Beach, specifically located on West Atlanta Street, West Asheville Street, West Fayetteville Street, and others. The bulkheads at these locations are crucial for preventing erosion and protecting infrastructure from tidal and stormwater damage. The project will replace failing structures with modern bulkheads utilizing steel sheet piles and helical anchors to ensure long-term resilience. Additionally, monitoring and minor repairs will be performed in less critical areas, such as Bermuda, Bahama, and Palmetto Drive, to prevent further erosion and ensure slope stability.

Partners

The Town of Wrightsville Beach has engaged Andrew Consulting Engineers to conduct initial visual inspections and provide recommendations for headwall replacement and repairs. Future partners may include contractors for the installation of the bulkheads and local environmental and marine agencies to ensure compliance with regulations related to shoreline protection.

BCEGS Rating

Currently, the Town of Wrightsville Beach does not have a Building Code Effectiveness Grading Schedule (BCEGS) rating score of 1 to 5. However, the Planning & Inspections Department is dedicated to careful community development planning through structured environments. This is achieved by enforcing local building and zoning codes, the International Building Code, minimum housing standards, and the Coastal Area Management Act (CAMA) local permitting program. All development within Wrightsville Beach Town limits requires authorization from the Planning and Inspections Department.

Nature-Based Solutions

In addition to the structural replacement of bulkheads, the design phase of this project will include the installation of filters on stormwater outpipes to protect waterways from contaminants. These filters will serve as a vital tool in enhancing water quality by removing sediments, nutrients, and toxic substances before they enter the aquatic environment. By effectively reducing pollutants in stormwater runoff, the filters will contribute to cleaner waterways, benefiting aquatic life and ecosystems. They will also help minimize erosion by controlling sediment runoff, which is critical for maintaining the integrity of the bulkheads and surrounding areas. Cleaner water supports healthier habitats for fish, plants, and other wildlife, promoting biodiversity in and around water bodies. Furthermore, incorporating filters aids in meeting local and regional stormwater management regulations, ensuring the project aligns with environmental standards. This proactive approach not only protects public health by ensuring cleaner recreational waters and reducing risks associated with waterborne pollutants but also proves to be cost-effective in the long term, as the filters can save costs related to water treatment and restoration efforts. Overall, this strategy ensures that the project addresses immediate structural needs while contributing to the long-term health of Wrightsville Beach's environment.

Future Conditions

This project is designed with future conditions in mind, particularly in response to increasing storm intensity and rising sea levels. The replacement bulkheads will be constructed with steel sheet piles and helical anchors, offering increased durability and resilience against the changing climate and future storm events, ensuring the long-term stability of Wrightsville Beach's infrastructure.

Population Impacted

This project will directly impact residents living near the affected street ends in Wrightsville Beach and the broader community that relies on the proper functioning of stormwater management systems. The replacement of bulkheads will prevent further property damage and flooding, thereby protecting a significant portion of the town's population, especially those in low-lying and vulnerable areas. Wrightsville Beach is considered a disadvantaged community due to its high vulnerability to natural hazards. The expected building loss rate, which reflects the economic loss to building value from natural hazards each year, places the community in the 97th percentile nationally. Additionally, the expected population loss rate from fatalities and injuries caused by natural hazards is in the 95th percentile. Wrightsville Beach faces a projected flood risk in the 98th percentile, with a significant threat to properties from tides, rain, riverine flooding, and storm surges within the next 30 years. Addressing these risks through this project is critical for ensuring the safety and resilience of the community.

Sincerely,

Brian Murray

Brian Murray
Finance Officer
Town of Wrightsville Beach
(910) 239-1772
bmurray@towb.org

RESOLUTION NO. (2024) 2342



Board of Aldermen

Town of Wrightsville Beach, North Carolina

Date: November 14, 2024

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA DESIGNATING APPLICANT'S AGENT

WHEREAS, the Town of Wrightsville Beach (hereafter referred to as the "Town") is a public entity duly organized under the laws of the State of North Carolina; and

WHEREAS, it is necessary for the Town to designate representatives, known as Primary and Secondary Agents, to execute and file applications for federal and/or state assistance on behalf of the Town in connection with securing financial assistance through the Building Resilient Infrastructure and Communities (BRIC) grant program, authorized by the Robert T. Stafford Disaster Relief & Emergency Assistance Act, Public Law 93-288, as amended; and

WHEREAS, the Town seeks to utilize such funds to support infrastructure resilience projects, specifically to aid in the replacement of bulkheads for enhanced community safety and resilience;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF WRIGHTSVILLE BEACH, NORTH CAROLINA:

1. That Haynes Brigman, Town Manager and Brian Murray, Finance Officer are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Town of Wrightsville Beach.
2. That the Primary and Secondary Agents are authorized to represent and act for the Town in all dealings with the State of North Carolina and the Federal Emergency Management Agency (FEMA) on matters pertaining to grant applications and agreements, and to provide any additional information and assurances as required.
3. That the Primary and Secondary Agents are hereby empowered to act severally on behalf of the Town to undertake the necessary steps to apply for and manage BRIC grant funding.

This Resolution adopted this 14th Day of November, 2024.

F. Darryl Mills, Mayor

ATTEST:

Lance G. Heater, Town Clerk

(SEAL)